

# OFFICIAL COPY



## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES REGULAR MEETING January 15, 2019—5:00 P.M.\*

District Office; 7600 Dublin Blvd; Dublin CA  
Board Room (3<sup>rd</sup> Floor)

#### 1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

##### 1.1 **5:00 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL\***

##### 1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

##### 1.3 **CLOSED SESSION\***—Personnel, Collective Bargaining and Possible Litigation

- a) PUBLIC EMPLOYEE EVALUATION Title: Interim Chancellor (Government Code Section 54957)
- b) PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE: (Government Code Section 54957)
- c) PUBLIC EMPLOYEE APPOINTMENT Title: Interim Chancellor (Government Code Section 54957)
- d) COMPLAINTS OR CHARGES AGAINST A DISTRICT EMPLOYEE (Government Code Section 54957)

##### 1.4 **6:30 P.M.—OPEN SESSION-** **CALL TO ORDER AND ROLL CALL**

##### 1.5 PLEDGE TO FLAG

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

**1.6 PUBLIC COMMENTS**

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

**1.7 APPROVE CONSENT ITEMS (cc)**

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.8 Approval of Minutes of December 5, 2018 Regular Meeting  
Approval of Minutes of December 17, 2018 Organizational Meeting

**1.9 PRESENTATION: Measure B Annual Report****1.10 PRESENTATION: Annual Report on College Scorecard**

- a. Chabot College
- b. Las Positas College

**2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government

**3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel
- (cc) 3.3 Executive Personnel
- 3.4 Adoption of Resolution No. 04-1819 To Lay Off Classified Employees

**4.0 EDUCATIONAL SERVICES**

- (cc) 4.1 Approval of Curriculum Changes, Chabot College
- (cc) 4.2 Approval of Curriculum Changes, Las Positas College
- (cc) 4.3 Approval of Non-Renewal of Contract – State of California, Department of Rehabilitation (DOR) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.4 Approval of Agreement between Stepping in the Right Direction and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.5 Approval of the Chabot-Las Positas Community College District, Las Positas College, ratified Constitution and Bylaws of the Las Positas College Student Government

(LPCSG)

- (cc) 4.6 Approval of Internship Agreement between San Luis Obispo County Community College District, Cuesta College and Chabot-Las Positas Community College District
- (cc) 4.7 Approval of Sabbatical Leave Applications for 2019-20 Academic Year

**5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers-November
- (cc) 5.3 Approval of Payroll Warrant Registers-December
- (cc) 5.4 Approve the Award of Piggyback Contract for Printer/Multi-Function Device through U.S. Communities and CollegeBuys, Chabot College

**6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Approval of Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College
- (cc) 6.2 Approval of Award of Contract with ATI Architects + Engineers for Design and Engineering Services for the Relocation of MPOE, Chabot College

**7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

- (cc) 7.1 Acceptance of Grant Agreement, Free Tax Preparation Assistance Program – City of Oakland, District-Economic Development, Tri-Valley Career Center
- (cc) 7.2 Acceptance of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center

**8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Informational Personnel Reports

**9.0 OTHER ACTION ITEMS**

No Items

**10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT**

**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation

- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

February 19, 2019 6:00 p.m., Regular Meeting, District

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

***District Mission Statement***

*"The Chabot-Las Positas Community College District (CLPCCD) prepares students to succeed in a global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills."*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Butler, Morgan H., Production Assistant (2CHU11), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 01/17/19.

Calvillo, Lannibeth I., Curriculum & Student Learning Outcome Specialist (2CIN19), 100%, 12 months/year, Range 37/1, \$53,638.00/annual, effective 01/22/19.

Ilmberger, Luke R., Lab Technician, Machine Tool Technology (2CTE07), 100%, 12 months/year, Range 33/1, \$48,507.00/annual, effective 01/16/19. This position is grant/categorically funded and therefore subject to continued renewal.

Inverno, Jennifer M., Administrative Assistant, Arts, Media, and Communications (2CHU14), 62.5%, 12 months/year, Range 33/1, \$30,316.88/annual, effective 01/16/19. This position is funded by generated revenue and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Promotion (Open Competitive Process)

Sugi, Michael S., Instructional Systems Technician (3CLR29), 100%, 12 months/year, Range 45/1, \$65,412.00/annual, effective 01/16/19.

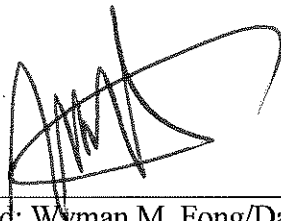
III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Seung, Anthony (nmi), Network Systems Specialist II (1CMI50), 100%, 12 months/year, Range 60/1, \$94,812.00/annual, effective 01/22/19.

B. Change to District Classification Plan

Add Veterans Program Supervisor, Range S250, effective 1/16/19. This position is funded by categorical funds and therefore subject to continued renewal.

 1/7/19

Submitted: Wyman M. Fong/Date

 1/7/19

Approved: Thomas M. Fallo/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 3.2

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Grace, Ken W., Interim Dean, Health, Kinesiology and Athletics (2APE03), Range/Step 19/4, \$138,146.00/annual, effective 01/16/19 through 06/30/19, or when position is filled, whichever is earlier.

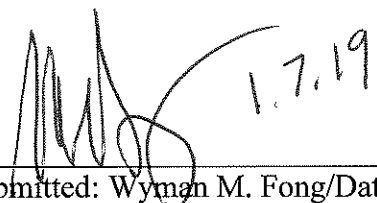
II. ASSIGNED TO DISTRICT OFFICE

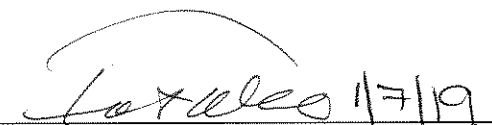
A. Contract of Employment – July 1, 2019 to June 30, 2020

Dozier, Julia A., District Executive Director, Economic Development and Contract Education (1ADE06), \$198,755.00/annual.

B. Contract of Employment – July 1, 2019 to June 30, 2021

Nunez, Guisselle V., Director, Public Relations, Marketing and Government Relations (1ADA23), Range/Step 21/5, \$165,204/annual.

 1.7.19  
Submitted: Wyman M. Fong/Date

 1/7/19  
Approved: Thomas M. Fallo/Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 3.3

Subject: Executive Personnel

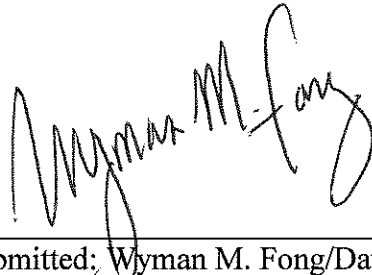
Recommended Action: That the Board of Trustees approves the following Executive Personnel.


I. ASSIGNED TO DISTRICT OFFICE

A. Interim Executive Employment

Gerhard, Ronald P., Interim Chancellor (1EDA01), \$22,916.67/monthly, effective 01/22/19 to 08/22/20, or until the permanent position is filled, whichever is earlier. *At the direction of the Ad Hoc Committee, we have placed on the agenda pending final direction from the Board of Trustees.*

Range and Steps not applicable to Executive Personnel.

 1.10.19  
Submitted: Wyman M. Fong/Date

 1.10.19  
Approved: Thomas M. Fallo/Date

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APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019


Agenda Item: 3.4

Subject: Adoption of Resolution No. 04-1819  
To Layoff Classified Employees

Recommended Action: That the Board of Trustees adopts Resolution No. 04-1819 – To Layoff Classified Employees, effective June 30, 2019. It is further recommended that the Board authorize and direct the Chancellor or designee to give notice as required by the Education Code to those classified employees affected by elimination of certain classified positions due to lack of funds or work, effective June 30, 2019, and to the appropriate exclusive bargaining representative pursuant to District rules and regulations.

 1/2/19

Submitted: Wyman M. Fong/Date

 1/7/19

Approved: Thomas M. Fallo/Date

APPROVED

DISAPPROVED

TABLED

BEFORE THE BOARD OF TRUSTEES  
OF THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

In the Matter of the	)	RESOLUTION: No. 04-1819
	)	
	)	TO LAYOFF
Reduction of Classified Services	)	
	)	
	)	
	)	
_____	)	

WHEREAS, Education Code section 88017 authorizes a district to layoff classified employees for lack of work or lack of funds upon sixty (60) days prior notice;

WHEREAS, due to a lack of work or a lack of funds in the Chabot-Las Positas Community College District for the 2019-2020 school year; and

WHEREAS, the Governing Board of the Chabot-Las Positas Community College District hereby finds it necessary and in the best interest of the District to eliminate and reduce the classified service as specified below;

NOW, THEREFORE, BE IT RESOLVED that as of the 1st day of July 2019, the following position be eliminated:

Las Positas College

1. Workability III Employment Developer (3CDS08), 40 hours/week, 12 months

BE IT FURTHER RESOLVED that the Chancellor or her designee is authorized and directed to give notice of layoff to all affected employee(s) and to the appropriate exclusive bargaining representative pursuant to District rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reductions or discontinuance as set forth above.

BE IT FURTHER RESOLVED that the Chancellor and their designee be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

PASSED AND ADOPTED by a roll call vote at a meeting of the Board of Trustees of the Chabot-Las Positas Community College District, State of California, County of Alameda, held on the 15th day of January 2019.

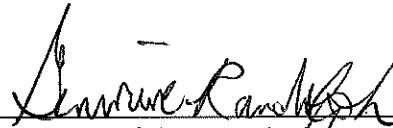
AYES: GRANGER, MADULI, MITZMAN, RANDOLPH

NOES:

ABSENT: GELLES, GIN, VECCHIARELLI

ABSTENTIONS:

01/15/19  
Date

  
\_\_\_\_\_  
Secretary of the Board of Trustees for the  
Chabot-Las Positas Community College District  
State of California, County of Alameda

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 4.1


Subject: Approval of Curriculum Changes, Chabot College


The following recommended curriculum changes were considered by the Chabot College Curriculum Committee and approved by the Academic Senate during the period of September 4, 2018 to December 11, 2018 and consist of:

New Programs	9
Revised Programs	12
Deactivated Programs	3
New Courses	59
Revised Courses	161
Deactivated Courses	9

The approved course and program edits are part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approve the Curriculum Changes proposed by Chabot College for Fall 2019.

  
Submitted: Ronald P. Gerhard /Date 1/7/19

  
Approved: Thomas M. Fallo /Date 1/7/19

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 4.2


Subject: Approval of Curriculum Changes, Las Positas College

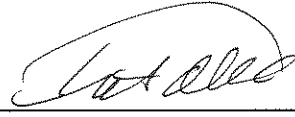
The following recommended curriculum changes were considered by the Las Positas College Curriculum Committee and approved by the Academic Senate during the period of August 17, 2018 to December 3, 2018 and consist of:

New Programs	12
New Noncredit Programs	10
Revised Programs	42
New Credit Courses	20
New Noncredit Courses	31
Revised Credit Courses	135
Revised Noncredit Courses	1
All Requisites (including new and revised)	132
Discipline Changes (including new and revised)	58
Distance Education	46
Course Deactivations	27

Program and course modifications, course deactivations, are reflected in our catalog to provide accurate and complete information to our students and the campus community. The program modifications include updated program descriptions, course offerings, and requirements. Course deactivations include courses that are no longer being offered. New noncredit programs and courses will meet student needs and mandates of AB 705. These programs are slated to be offered in the Fall 2019 semester.

Recommended Action: That the Board of Trustees approve the Curriculum Changes proposed by Las Positas College for Spring 2019, Fall 2019, and Fall 2020.

 1/7/19  
Submitted: Ronald P. Gerhard /Date

 1/7/19  
Approved: Thomas M. Fallo /Date

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019


Agenda Item: 4.3

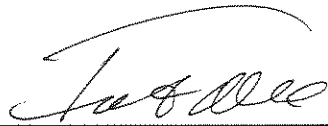
Subject: Approval of Non-Renewal of Agreement – State of California, Department of Rehabilitation (DOR) and Chabot-Las Positas Community College District, Las Positas College

Background: Chabot-Las Positas Community College District, Las Positas College recommends not renewing the current agreement #30020 with the Greater East Bay District of the Department of Rehabilitation (DOR) upon its conclusion on June 30, 2019.

Chabot-Las Positas Community College District, Las Positas College has entered into consecutive 3-year contracts with the DOR and has determined that it is no longer financially viable to continue participation in such a contract. Unfortunately, the DOR has not been able to refer the sufficient number of clients as noted on the contract, the clients have not matriculated as credit students at Las Positas College, and it is not fiscally prudent given the anticipated fiscal implications of the new Student Centered Funding Formula for the Chabot-Las Positas Community College District.

Recommended Action: That the Board of Trustees approve the Non-Renewal of Agreement with State of California, Department of Rehabilitation (DOR) and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to initiate the notification process on behalf of the district.

  
Submitted: Ronald P. Gerhard/Date 1/7/19

  
Approved: Thomas M. Fallo/Date 1/7/19

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 4.4

Subject: Approval of Agreement between Stepping in the Right Direction and Chabot-Las Positas Community College District, Las Positas College

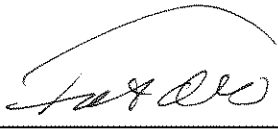
Background: As part of the Chabot-Las Positas Community College District, Las Positas College's goals to increase transfer and degree completion and reduce equity gaps for traditionally underrepresented students as outlined in the 2017-2019 Integrated (Unified) Plan for Student Success & Support Program (SSSP), Student Equity, and Basic Skills, the college plans to sponsor a Historically Black Colleges and Universities (HBCU) tour.

The Chabot-Las Positas Community College District, Las Positas College requests to enter into an agreement with "Stepping in the Right Direction" to coordinate the tour from March 25, 2019 through March 29, 2019 for travel to Florida and Georgia. The trip includes campus tours of: Albany State University, Bethune-Cookman University, Clark Atlanta University, Edward Waters College, Florida A&M University, Morehouse College, and Spelman College.

Included in the tour arrangements are college campus tours, roundtrip airfare, ground transportation, hotel accommodations, meals, cultural excursions, HBCU tour t-shirt, backpack, and workbook. Chabot-Las Positas Community College District, Las Positas College plans to send up to twenty (20) students and two (2) chaperones. The total cost of the trip is not to exceed \$37,800, which will be paid with Student Equity and Achievement (SEA) program funds.

Recommended Action: That the Board of Trustees approves the proposed agreement between Stepping in the Right Direction and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted by: Ronald P. Gerhard/Date 1/17/19

  
Approved: Thomas M. Fallo/Date 1/17/19

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019


Agenda Item: 4.5


Subject: Approval of the Chabot-Las Positas Community College District, Las Positas College, ratified Constitution and Bylaws of the Las Positas College Student Government (LPCSG)

Background: The Las Positas College Student Government (LPCSG) hosted a special election that took place from November 5, 2018 through November 11, 2018 via CLASS-Web, the online student portal, to ratify a new Constitution and Bylaws.

LPCSG worked hard during the past year to amend the governing legal documents, including the Constitution and Bylaws. The ratified documents will improve the effectiveness and efficiency of the representative student government, providing clear and concise direction on procedures, including adopting a budget, organizing elections, and coordinating campus events. It is further anticipated that an effective and efficient student government will confidently take action on issues like textbook prices, student education policies, and student rights. Adopting the ratified Constitution and Bylaws will empower the student-led representative body improve the campus culture for the benefit of all students.

Recommended Action: That the Board of Trustees approve the Chabot-Las Positas Community College District, Las Positas College, ratified Constitution and Bylaws of the Las Positas College Student Government (LPCSG). It is further recommended that the Board authorize the Vice Chancellor, Business Services, to make any changes resulting from the approval on behalf of the District.

  
Submitted: Ronald P. Gerhard/Date 1/7/19

  
Approved: Thomas M. Fallo/Date 1/7/19

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APPROVED                       DISAPPROVED                       TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

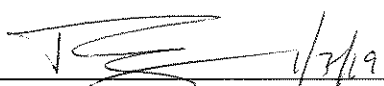
Agenda Item: 4.6

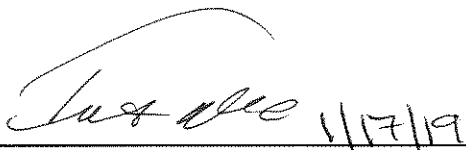
Subject: Approval of Internship Agreement between San Luis Obispo County Community College District, Cuesta College and Chabot-Las Positas Community College District, Las Positas College

Background: In order for students of Cuesta College's Library/Information Technology Student Internship Program to intern at Las Positas College Library, an agreement is required between San Luis Obispo County Community College District, Cuesta College and Chabot-Las Positas Community College District, Las Positas College. The agreement allows Las Positas College to host Cuesta College students as part of their internship program. The internship is equivalent to a volunteer position.

The agreement will commence on January 15, 2019, and shall continue in effect for an indefinite period, to be reviewed each year, subject to termination by either party at the end of a school year.

Recommended Action: That the Board of Trustees approve the proposed Internship Agreement between San Luis Obispo County Community College District, Cuesta College and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Ronald P. Gerhard/Date

  
Approved: Thomas M. Fallo/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 4.7

Subject: Approval of Sabbatical Leave Applications for 2019-20 Academic Year

Recommended Action: That the Board of Trustees approves the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the following Chabot-Las Positas faculty desirous of taking leaves during the 2019-20 academic year to the extent that funds are available:

Approved (with funding available)

<u>Name</u>	<u>College, Discipline</u>	<u>Period of Leave</u>
1. Sawhney, Harjot	Chabot, Chemistry	F 2019, S 2020
2. Everett, David	LPC, Viticulture	F 2019
3. Browne Rosefield, Cindy	LPC, Music	F 2019, S 2020
4. Grow, Richard	LPC, Chemistry	S 2020
5. Johnston, Carmen	Chabot, English	F 2019
6. Uchiyama, Kent	Chabot, ESL	S 2020
7. Bodnar, Jeremiah	LPC, Philosophy	F 2019, S 2020
8. Stephens, Mark	Chabot, History	F 2019, S 2020
9. Greene, Dara	Chabot, Counseling	F 2019
10. Barnezet Parrish, Caren	Chabot, French	F 2019, S 2020

Approved (unfunded, in ranked order)

<u>Name</u>	<u>College, Discipline</u>	<u>Period of Leave</u>
11. Nash, Martin	LPC, English	F 2019, S 2020
12. Foth, Homeira	Chabot, English	F 2019
13. Mendoza, Christina	Chabot, Sociology	F 2019, S 2020
14. Glen, Chad Mark	Chabot, Mass Communications	F 2019, S 2020
15. August, Robert	LPC, Math	F 2019, S 2020
16. Otto, Rebecca	Chabot, Biology	S 2020
17. Pierson, Andrew	Chabot, Psychology	F 2019, S 2020
18. Schwartz, Michael	LPC, Counseling	F 2019

  
Submitted: Ronald P. Gerhard/Date 1/7/19

  
Approved: Thomas M. Fallo/Date 1/7/19

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

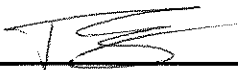
<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
11/29/2018	10039932 - 10040017	\$	47,378.23
	Commercial Warrants		
11/30/2018	10040018 - 10040247		2,552,265.76
	Commercial Warrants		
	10040248		790.19
	Commercial Warrants		
	10040249 - 10040253		286,598.84
	Commercial Warrants		
	10040254 - 10040281		864,902.85
	Commercial Warrants		
12/7/2018	10040282 - 10040490		1,022,021.43
	Commercial Warrants		
	10040491 - 10040495		16,283.26
	Commercial Warrants		
	10040496 - 10040512		346,918.66
	Commercial Warrants		
	10040513		3,000.00
	Commercial Warrants		
	10031801, 10037687		(29,579.09)
	Cancelled Warrants		
12/10/2018	10040514 - 10040825		85,426.60
	Commercial Warrants		
12/13/2018	10040826 - 10041020		138,785.73
	Commercial Warrants		
	10040031,10040109,10040315		(139,691.09)
	10040385, 10040469		
	Cancelled Warrants		

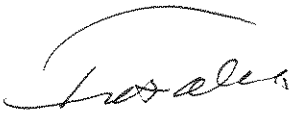
Agenda Item: 5.1

January 15, 2019

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<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
12/14/2018	10041021 - 10041248 Commercial Warrants	2,105,740.22
	10041249 Commercial Warrants	2,150.00
	10041250 - 10041252 Commercial Warrants	204,184.85
	10041253 - 10041281 Commercial Warrants	763,347.57
	10041282 Commercial Warrants	807.50
	SUBTOTAL	<u>\$ 8,271,331.51</u>
12/31/2018	54 - 60 ACH Payments	235,225.38
	TOTAL	<u>\$ 8,506,556.89</u>

  
Submitted: Ronald P. Gerhard / Date 1/7/19

  
Approved: Thomas M. Fallo / Date 1/7/19

APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

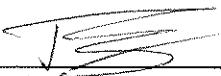
Agenda Item: 5.2

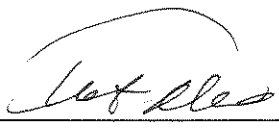
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

November Payroll Warrant Total = \$5,445,748.16

  
Submitted: Ronald P. Gerhard / Date 1/7/19

  
Approved: Thomas M. Fallo / Date 1/7/19

APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019


Agenda Item: 5.3

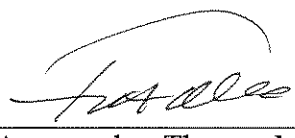
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

December Payroll Warrant Total = \$5,680,345.73

 1/7/19  
Submitted: Ronald P. Gerhard / Date

 1/7/19  
Approved: Thomas M. Fallo / Date

APPROVED  DISAPPROVED  TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 5.4

Subject: Approve the Award of a Piggyback Contract for Printer/Multi-Function Device through U.S. Communities and CollegeBuys, Chabot College

Background: District Staff is preparing for the purchase, delivery and installation of Printer/Multi-Function Devices for Chabot College. These devices will replace the production printing equipment in the Chabot College Reprographics Center, which is outdated. Equipment parts are becoming unavailable and the new devices will improve reliability and efficiency while utilizing newer technology.


Under Public Contract Code section 20652, the governing board of any community college district, without advertising for bids, and when that Board has determined that it is the best interests of the District, may authorize by contract to purchase materials and equipment utilizing piggyback-able contracts.

U.S. Communities is a government cooperative purchasing resource allowing Participating Public Agencies to make available their negotiated agreements to other Participating Public Agencies. U.S. Communities' contract planned for this purchase is the Multi-Function Devices and Related Services contract number 4400003732, awarded by the County of Fairfax, Virginia to Ricoh Americas Corporation. The contract period is February 11, 2013 through June 30, 2016, with Six (6) one-year renewals, or any combination thereof.

The CollegeBuys Purchasing Program is a cooperative purchasing program made available by the Foundation for California Community Colleges. The CollegeBuys contract planned for this use is the administrative services agreement awarded to Ricoh USA. This piggyback-able contract utilizes a previously conducted bidding process and contract award to the Foundation for California Community College Consortium Member Schools.

Recommended Action: That the Board of Trustees approve the award of a piggyback contract for the Printer/Multi-Function Devices to Ricoh USA, not to exceed \$366,880.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Funds

 1/17/19  
Submitted: Ronald P. Gerhard/Date

 1/17/19  
Approved: Thomas M. Fallo/Date

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APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 6.1

Subject: Approval of Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College

Background: On April 19, 2016, the Board of Trustees authorized to enter into an agreement with ABC Inspections, Inc. to provide Division of State Architect (DSA) Inspection Services for the New Academic Classroom Building 100, Las Positas College. The IOR contract is adjusted to accommodate extended DSA reviews and include close out activities for the New Academic Building.

This upcoming project requires a Division of State Architect (DSA) Class 1 Inspector as a requirement of Division of State Architect (DSA) and the Field Act. The extended schedule's estimated fee for these inspection services is \$14,960. The funding is contained in the budget of the project.

Original Contract Amount	\$ 206,267
Prior Modification	\$ 132,600
<u>Eight (8) Month Extension</u>	<u>\$ 14,960</u>
Revised Contract Amount	\$ 353,827

Recommended Action: That the Board of Trustees approves the proposed Contract Modification to the Existing Division of State Architect (DSA) Inspection Services Agreement with ABC Inspections, Inc. for DSA Inspection Services for the New Academic Classroom Building 100, Las Positas College in an amount not to exceed \$14,960, which equates to 4%. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order and any future augmentations or amendments to the purchase order on behalf of the District.

Funding Source: Measure B Bond Funds

Submitted: Owen Letcher/Date

1/7/19

Approved: Thomas M. Fallo/Date

APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 6.2

Subject: Approval of Award of Contract with ATI Architects + Engineers for Design and Engineering Services for the Relocation of MPOE, Chabot College

Background: The District issued a Request for Qualifications (RFQ) B-18 on September 5, 2017, seeking qualified Architectural and Engineering (A/E) Services firms for Measure A Projects. Following established procurement procedures, a Pre-Qualified list of Architectural and Engineer Services Firms was established and solicited, no firm responded to this specific RFP.

Per Public Contract Code section 20111/20651 states, however, that its provisions do not apply to "professional services or advice, insurance services, or any other purchase or service otherwise exempt from this section." As noted above, contracts for special services and advice under Government Code section 53060 do not require bidding.


The District engaged negotiations for services of ATI Architects + Engineers for the MPOE Project at Chabot College. This project renovates a major portion of the first floor of Building 300 to serve the current and future capacity for telephone and internet connectivity and to provide new space for new Distributed Antenna Systems (DAS) for cell phone signal improvement at the campus. Based upon the negotiations, we request Board approval of a contract for professional services with ATI Architects + Engineers for the above project.

Recommended Award to: ATI Architects + Engineers  
Approximate Construction Value: \$1,500,000  
Contract Value Not To Exceed: \$224,295

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with ATI Architects + Engineers of Pleasanton, CA, for Design and Engineering Services for the MPOE Project at Chabot College in an amount not to exceed \$224,295.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date

  
Approved: Thomas M. Fallo/Date 1/17/19

APPROVED                       DISAPPROVED                       TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019


Agenda Item: 7.1

Subject: Acceptance of Grant Agreement, Free Tax Preparation Assistance Program – City of Oakland, District-Economic Development, Tri-Valley Career Center

Background: City of Oakland received a grant from the State of California to increase the number of low-income tax payers receiving free tax preparation services through Alameda County. Working through the Alameda County-Oakland Community Action Partnership, Chabot-Las Positas Community College District (CLPCCD) and the Tri-Valley Career Center (TVCC, formerly the Tri-Valley One-Stop Career Center) have been selected to be a sub-recipient.

This award is in the amount of \$10,000 and is for the period of January 16, 2019 through June 30, 2019.

Recommended Action: That the Board of Trustees approve the proposed Grant Agreement, Free Tax Preparation Assistance Program — City of Oakland, District - Economic Development, Tri-Valley Career Center, in the amount of \$10,000, for the period of January 16, 2019 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

  
Submitted: Ronald P. Gerhard/Date

  
Approved: Thomas M. Fallo/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 15, 2019

Agenda Item: 7.2


Subject: Acceptance of Memorandum of Understanding (MOU) – United Way Bay Area, District-Economic Development, Tri-Valley Career Center

Background: The Tri-Valley Career Center (TVCC) has again been selected to service as a Volunteer Income Tax Assistance (VITA) site to assist community members with free tax preparation and filing.

TVCC services as the site host, coordinates the program and recruits, trains and certifies volunteers to serve as tax preparers. This year, services will be offered at the TVCC location, the Pleasanton Library, and Las Positas College. Taxes are electronically filed from late January through April 15. The program has grown substantially in the last few years.

United Way Bay Area awarded a grant of \$13,000 to offset the cost of serving as a VITA site. There is also the potential of incentive funds for \$500-\$1,000 for an increase in returns filed. The grant period is January 16, 2019-June 30, 2019. The grant is paid in two parts in February and June.

Recommended Action: That the Board of Trustees approve the proposed Memorandum of Understanding (MOU) and grand funding from the United Way of the Bay Area to the District-Economic Development, Tri-Valley Career Center, in the amount of \$13,000, for the period of January 16, 2019 through June 30, 2019. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the MOU on behalf of the District.

  
Submitted: Ronald P. Gerhard/Date

  
Approved: Thomas M. Fallo/Date

APPROVED

DISAPPROVED

TABLED