

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING January 21, 2020—5:00 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA
Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

1.1 **5:00 P.M.—OPEN SESSION-** CALL TO ORDER AND ROLL CALL*

1.2 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 **CLOSED SESSION***—Personnel, Collective Bargaining and Possible Litigation

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Interim Chancellor (Government Code Section 54957)
- b) PUBLIC EMPLOYEE: Chancellor (Government Code Section 54957)
- c) ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2) SUBDIVISION(D) OF SECTION 54956.9: ONE CASE
- d) CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

1.4 **6:30 P.M.—OPEN SESSION-** CALL TO ORDER AND ROLL CALL

1.5 PLEDGE TO FLAG

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

1.6 PUBLIC COMMENTS

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a “Request to Address the Board of Trustees” card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

1.7 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.8 Approval of Minutes of November 12, 2019 Regular Meeting
Approval of Minutes of December 17, 2019 Organizational Meeting
Approval of Minutes of December 23, 2019 Special Meeting

1.9 PRESENTATION: California Strategies, Strategic Consulting and Public Affairs Firm**2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
(cc) 3.2 Management Personnel
(cc) 3.3 Executive Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Curriculum Changes, Chabot College
(cc) 4.2 Approval of Curriculum Changes, Las Positas College
(cc) 4.3 Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Sub-Grant between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College
(cc) 4.4 Approval of Agreement - Head Start Program Partnership with Child, Family and Community Services, Inc. (CFCS) and Chabot-Las Positas Community College District, Chabot College
(cc) 4.5 Approval of Memorandum of Understanding (MOU) Renewal – Tri Valley Regional Occupational Program (TVROP) and Chabot-Las Positas Community College District, Las Positas College
(cc) 4.6 Approval of First Amendment to Agreement – Alameda County Sheriff’s Office for the

Accredited Basic Law Enforcement Academy and Courses with Chabot-Las Positas Community College District

- (cc) 4.7 Approval of Award of Agreement for Colleges' Educational Master Plans and District-Wide Strategic Plan
- (cc) 4.8 Approval of Sabbatical Leave Applications for 2020-21 Academic Year

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Contract of Service – Chabot Las Positas Community College District, Las Positas College and 3D Fab Light, Inc.
- (cc) 5.4 Approval of Student Centered Funding Formula (SCFF) project proposals
- (cc) 5.5 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.6 Implementation of Student Representation Fee
- (cc) 5.7 Renewal of Agreement for Professional Services with Liebert Cassidy Whitmore, A Professional Corporation

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Measure B & Measure A Bond Program: Bond List Revision Measure B #Ac and Measure A #3 - Substantive
- (cc) 6.2 Approval of Award of Contract with 3QC for Commissioning Agent Services for the Building 100 New Library and Learning Connection Center, Chabot College

ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Amendment to Master Contract Renewal No. 900035 between Alameda County Social Services Agency and District-Economic Development, Tri-Valley Career Center
- (cc) 7.2 Approval of Grant Agreement - City of Oakland, District - Economic Development, Tri-Valley Career Center

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Report
- 8.2 Review of 2019-20 First Quarter CCFS 311 Report (311Q)
- 8.3 Approval of Budget Transfers

9.0 OTHER ACTION ITEMS

- 9.1 Second Reading of New, Reviewed, or Revised Board Policies
 - BP 2220 Committees of the Board
 - BP 2305 Annual Organizational Meeting
 - BP 2315 Closed Sessions
 - BP 2320 Special and Emergency Meetings
 - BP 2330 Quorum and Voting
 - BP 2340 Agendas
 - BP 2345 Public Participation at Board Meetings
- 9.2 Adoption of Resolution No.05-1920 to support State of California's Proposition 13:

Public Preschool, K-12, And College Health and Safety Bond Act of 2020

9.3 Review of 2020 Special/Study Meetings

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 President of Chabot College and Las Positas College

10.2 Chancellor

10.3 Recognitions

10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION- (Government Code Section 54954.5)

12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release

12.2 Labor Negotiations

12.3 Existing or Anticipated Litigation

12.4 Real Property Negotiations

12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

February 18, 2020, 6:30 p.m., Regular Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Promotion (Open Competitive Process)

Castellanos, Angela R., Executive Assistant to the Vice President (2CAC13), 100%, 12 months/year, Range/Step C430/5, \$75,966.00/annual, effective 01/22/2020.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

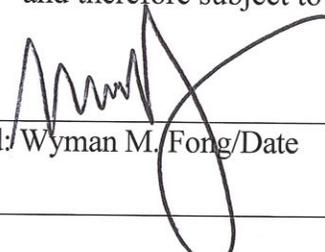
Maxwell, Jason M., Laboratory Technician, Biology and Chemistry (3CTE07), 100%, 10 months/year, Range/Step 33/1, \$40,422.50/annual, effective 01/22/2020.

Underwood, Olivia H., Research Analyst (3CMA05), 100%, 12 months/year, Range/Step 47/1, \$68,771.00/annual, effective 01/22/2020. This position is grant/categorically funded and therefore subject to continued renewal.

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

McClung, Michael E., Buyer (1CPU11), 100%, 12 months/year, Range/Step 43/1, \$62,287.00/annual, effective 01/22/2020. This position is grant/categorically funded and therefore subject to continued renewal.

Submitted:  /Date 1.13.20

Approved:  /Date 1/16/20



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 3.2
Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Interim Administrative Employment

Reno, Laura A., Interim Program Director, Child Development Center (2ASS07), Range/Step 13/6, \$95,876.00/annual, effective 01/22/2020 through 06/30/2020, or until the permanent position is filled, whichever is earlier.

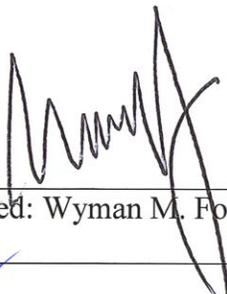
II. ASSIGNED TO LAS POSITAS COLLEGE

A. Contract of Employment – January 22, 2020 – June 30, 2021

Mattern, Amy W., Dean, Academic Services – Arts and Humanities (3AIN07), Range/Step 19/6, \$148,006.00/annual.

B. Contract of Employment – February 3, 2020 – June 30, 2021

Tiwari, Himani (nmi), Director, Disabled Student Programs & Services (3ADS01), Range/Step 15/3, \$99,927.00/annual. This position is categorically funded and therefore subject to continued renewal.


Submitted: Wyman M. Fong/Date


Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 3.3

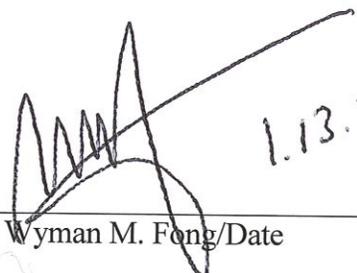
Subject: Executive Personnel

Recommended Action: That the Board of Trustees approves the following Executive Personnel.

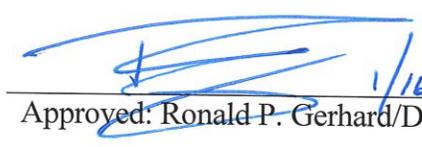
I. ASSIGNED TO DISTRICT OFFICE

A. Interim Executive Employment

Bennie, Roanna V., Interim President, Las Positas College (3EPR01),
\$201,000/annual, effective 02/10/2020 through 06/30/2020.


Submitted: Wyman M. Fong/Date

1.13.20


Approved: Ronald P. Gerhard/Date

1/16/20



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.1

Subject: Approval of Curriculum Changes, Chabot College

Background: The following recommended curriculum changes were considered by the Chabot College Curriculum Committee during the period of November 19, 2019 and December 03, 2019 and consist of:

New Programs	2
New Non-Credit Certificates	4
Revised Programs	2
Deactivated Certificates	3
New Credit Courses	5
New Non-Credit Courses	3
Revised Courses	22
Deactivated Courses	1

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Chabot College for Fall 2019 with an effective date of Fall 2020.



Submitted: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.2

Subject: Approval of Curriculum Changes, Las Positas College

Background: The following recommended curriculum changes were considered by the Las Positas College Curriculum Committee during the period of September 16th, 2019 to December 2nd, 2019 and consist of:

New Credit Programs	34
New Noncredit Programs	2
Modified Credit Programs	34
Administrative Credit Program Revisions	30
New Credit Courses	40
New Noncredit Courses	7
Revised Credit Courses	138
All Requisites (including new and revised)	105
Discipline Changes (including new and revised)	55
Distance Education	9
Credit Program Deactivations	2
Credit Course Deactivations	40

The program and credit course modifications and credit course deactivations are a continuing part of updating the curriculum at LPC and its catalog to accurately and fully reflect the courses and programs that are now available to students. The program modifications include updated program descriptions, as well as bringing course requirements up-to-date to completely and accurately reflect current course offerings. The course deactivations include courses that are no longer being offered.

Recommended Action: That the Board of Trustees approves the Curriculum Changes proposed by Las Positas College for Spring, Summer, Fall 2020 and Fall 2021.


Submitted: Theresa F. Rowland/Date

 1/14/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.3

Subject: Approval of the Bay Area Community College Consortium (BACCC) Strong Workforce Program Regional Sub-Grant between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College

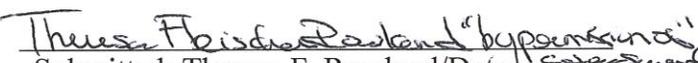
Background: Board authorization is requested to accept a Strong Workforce Program sub-grant of \$860,866 and subsequent augmentations from Cabrillo Community College District, the Bay Area Community College Consortium's (BACCC) fiscal agent responsible for distribution of the Regional share of Strong Workforce Funds to Chabot College.

The Strong Workforce Program allocates \$200M per year for the purpose of expanding the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates, and degrees. The legislation provided for 40% of the funds to be distributed through and allocated by the regional consortia to their member colleges for the purpose of funding regionally prioritized projects and programs that meet the needs of local and regional economies.

Chabot College's share of the Strong Workforce Regional Share funding from both the direct allocation and the 10% multi-college projects is as follows:

Chabot College Projects	\$ 855,866
Multi-District Projects	<u>\$ 5,000</u>
Chabot College Total Allocation	\$ 860,866

Recommended Action: That the Board of Trustees approves the Bay Area Community College Consortium Strong Workforce Program Regional Sub-Grant Agreement between Cabrillo Community College District and Chabot-Las Positas Community College District, Chabot College in the amount of \$860,866 and subsequent augmentations from the fiscal agent. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.




 Submitted: Theresa F. Rowland / Date 1/14/20
 Approved: Ronald P. Gerhard / Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.4

Subject: Approval of Agreement - Head Start Program Partnership with Child, Family and Community Services, Inc. (CFCS) and Chabot-Las Positas Community College District, Chabot College

Background: Chabot College Children's Center has been in partnership with Child, Family and Community Services, Inc. (CFCS) providing comprehensive Head Start services. These services include developmentally based education programs for children, comprehensive family support services, parent education activities, quarterly center/parent meetings, a minimum of two home visits per year per child and two parent/teacher conferences.

The Head Start services will continue to provide early childhood education services at the Chabot ECD Lab School. The purpose of the Head Start Grant is to provide preschool services for eligible students and community families as well as a practicum lab environment for our Early Childhood Development students, and students from our Nursing and Dental programs.

The program will fund Chabot-Las Positas Community College District (CLPCCD) for the period of March 1, 2020 through June 30, 2020 to provide Head Start services as follows:

41 Children	Age 3-5 years old	Full Day/Full Year @ \$503.00/month
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Recommended Action: That the Board of Trustees approves the agreement with Head Start Program Partnership with Child, Family and Community Services, Inc. (CFCS) and Chabot-Las Positas Community College District, Chabot College for the period of March 1, 2020 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.



Submitted: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.5

Subject: Approval of Memorandum of Understanding (MOU) Renewal – Tri Valley Regional Occupational Program (TVROP) and Chabot-Las Positas Community College District, Las Positas College

Background: Through its Tri-Valley Educational Collaborative (TEC) partnership, Las Positas College (LPC) and the Tri-Valley Regional Occupation Program (TVROP) planned and established a Middle College at LPC for the 2015-16 academic year.

Middle College provides the opportunity for high school students in grades 11 to complete high school graduation requirements while dually enrolled in college-level courses. Middle College also prepares students for transfer and high skill careers; engages students in rigorous college preparatory curriculum; improves high school graduation rates; and removes barriers to post-secondary degree attainment such as costs, curriculum alignment, and uncoordinated support services. Students are recruited from Tri-Valley high schools, including Dublin Unified School District, Pleasanton Unified School District, and Livermore Unified School District.

This Memorandum of Understanding shall become effective upon approval by the Board of Trustees and execution by both parties and shall automatically renew for successive two-year renewal terms under the terms and conditions set forth in the MOU with review every 24 months.

Recommended Action: That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) Renewal with Tri-Valley Regional Occupational Program (TVROP) and Chabot-Las Positas Community College District, Las Positas College It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the MOU on behalf of the District.


Submitted by: Theresa F. Rowland/Date

 1/14/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.6

Subject: Approval of First Amendment to Agreement – Alameda County Sheriff’s Office for the Accredited Basic Law Enforcement Academy and Courses with Chabot-Las Positas Community College District

Background: Chabot-Las Positas Community College District in partnership with the Alameda County Sheriff’s Office, has offered accredited courses in basic law enforcement, specialty law enforcement, incentive program courses, and continuing education training for law enforcement personnel known as the “Sheriff’s Academy,” since 1999.

The program is a vital educational experience for law enforcement professionals in Alameda County and continues as one of the many programs for the College District.

The Amendment extends the existing agreement with Sheriff’s Academy courses offered by Las Positas College and allows Alameda County Sheriff’s Office to pay enrollment fees to Chabot-Las Positas Community College District effective October 1, 2018 through October 31, 2019.

Recommended Action: That the Board of Trustees approves the First Amendment to Agreement with the Alameda County Sheriff’s Office for the Accredited Basic Law Enforcement Academy and Courses, Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this First Amendment to the agreement on behalf of the District.



Submitted: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.7

Subject: Approval of Award of Agreement for Colleges' Educational Master Plans and District-Wide Strategic Plan

Background: On October 11, 2019 the solicitation for the Request for Proposals (RFP) 19-20-03 for the College's Educational Master Plans and District Strategic Plan was issued with responses due November 25, 2019. A total of one (1) proposal was submitted to the District, reviewed and interviewed. Interviews were conducted on December 16, 2019 by a panel of nine (9) individuals representing the District, Chabot College and Las Positas College. The interview panel recommends an award to Signature Solutions Corporate Results, Inc. (SSCR) of Oakland, CA. for this RFP.

The Colleges' Educational Master Plans and District Strategic Plan will be developed through substantial collaboration with District-wide stakeholders. SSCR will support and facilitate an environmental scan, document evidence-based approaches to meet College and District goals for student success, examine growth opportunities, and incorporate aligned areas of focus to the Board of Trustees priorities.

Recommended Action: That the Board of Trustees approves the proposed Award of Agreement for Colleges' Educational Master Plans and District Strategic Plan to SSCR. of Oakland, CA in an amount of \$179,730, effective January 22, 2020 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted by: Theresa F. Rowland/Date


Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 4.8

Subject: Approval of Sabbatical Leave Applications for 2020-21 Academic Year

Recommended Action: That the Board of Trustees approves the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the following Chabot-Las Positas faculty desirous of taking leaves during the 2020-21 academic year to the extent that funds are available:

Approved (with funding available, listed in order of seniority)

<u>Name</u>	<u>College, Discipline</u>	<u>Period of Leave</u>
1. Genera, Sandra	Chabot, Counseling	F 2020
2. Yest, Robert	Chabot, Math	F 2020, S 2021
3. Nash, Martin	LPC, English	F 2020, S 2021
4. Foth, Homeira	Chabot, English	F 2020
5. Glen, Chad Mark	Chabot, Mass Communications	F 2020, S 2021
6. Schwarz, Michael	LPC, Counseling	F 2020
7. Spirn, Karin	LPC, English	F 2020, S 2021

 1/10/20

Submitted: Theresa F. Rowland/Date

 1/14/20

Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

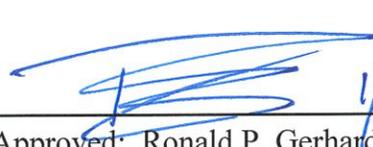
Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
12/3/2019	10055762 - 10055843 Commercial Warrants	\$ 331,186.53
	10055844 - 10055845 Commercial Warrants	7,278.06
	10055846 - 10055861 Commercial Warrants	401,851.19
	2842 - 2850 ACH Payments	139,309.98
	12/6/2019	10055862 - 10055955 Commercial Warrants
10055956 - 10055957 Commercial Warrants		976.18
10055958 - 10055969 Commercial Warrants		1,849,457.92
2851 - 2853 ACH Payments		11,198.09
12/11/2019		2854 ACH Payment
12/13/2019	10055970 - 10056402 Commercial Warrants	2,325,985.68
	10056403 Commercial Warrants	822.20
	10056404 - 10056493 Commercial Warrants	523,040.04
	10056494 - 10056510 Commercial Warrants	1,012,115.79
	10054669, 10055218, 10055522, 10055735 Cancelled Warrants	(27,772.57)

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<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
12/13/2019	2855 - 3102 ACH Payments	\$ 291,943.33
12/20/2019	10056511 - 10056819 Commercial Warrants	2,369,193.00
	10056820 Commercial Warrants	8,808.24
	10056821 - 10056824 Commercial Warrants	8,900.26
	10056825 - 10056854 Commercial Warrants	1,480,509.18
	10056855 Commercial Warrants	3,000.00
	10056277 Cancelled Warrant	(15.00)
	3103 - 3132 ACH Payments	588,978.61
	3133 - 3134 ACH Payments	981,564.45
	TOTAL	<u>\$ 12,827,670.57</u>

 1-10-2020
 Submitted: Doug Roberts / Date

 1/14/20
 Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

December Payroll Warrant Total = \$5,819,742.11

 1-10-2020
Submitted: Doug Roberts / Date

 1/14/20
Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.3

Subject: Approval of Contract of Service – Chabot Las Positas Community College District, Las Positas College and 3D Fab Light, Inc.

Background: 3D Fab Light, Inc. is the sole-source supplier of metal laser cutter manufactured in the United States that: 1) has a 2-foot by 4-foot cutting area for sheets; 2) has an integrated rotary for cutting round, square, and rectangle tubes; 3) runs on 110v 20A outlet; and, 4) is priced under \$140,000.

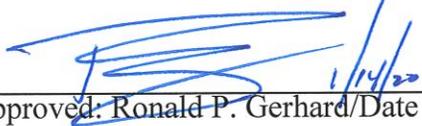
FabLight's products are designed to meet the needs of many different metal fabricators. The requested laser cutting machine is for both sheet and tube, for cutting and engraving, from prototyping through production. High quality components give this machine industrial-quality accuracy, and the fiber laser has a nearly infinite lifetime. FabLight's machines are affordable for shops to run, costing less than \$1 per hour in electricity and shop air, also by using a fiber laser with no moving parts or consumables, maintenance costs are extremely low.

Chabot-Las Positas Community College District, Las Positas College requests to purchase, set up, and deploy the FabLight Tube & Sheet laser cutter in its Welding Technology program. The price of the equipment is \$109,900.00 plus sales tax in the amount of \$10,165.75 totaling \$120,065.75. This vendor is the sole source supplier of equipment of this type.

Recommended Action: That the Board of Trustees approve the purchase of the FabLight Tube & Sheet laser cutter by Chabot Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

Funding Source: Measure A Bond Fund

 1-10-2020
Submitted by: Doug Roberts/Date

 1/14/20
Approved: Ronald P. Gerhard/Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.4

Subject: Approval of Student Centered Funding Formula (SCFF) project proposals

Background: In Fiscal Year 2022-23, the State's new Student Centered Funding Formula goes into effect. To prepare, in February 2019, the Funding Formula Committee (FFC) formed a subcommittee to create an application and rubric. The application's purpose was to solicit high-impact initiatives, proposals and processes that are fiscally responsible and lead to increased funding based on any of the State's three funding formula components:

- Base Allocation: FTES funding, Credit, Non-credit, CDCP, Special Admit and Incarcerated Education
- Supplemental Allocation: California Promise Grant, AB 540 students, and Pell Grant recipients
- Student Success Allocation: degrees, degrees for transfer, credit certificates, completion of 9 or more CTE units, transfers to four-year university, completion of transfer level math and English, attainment of a regional living wage and equity "bumps" for California Promise Fee Waiver and Pell Grant recipients

The rubric's purpose was to offer guidelines by which to fairly rank the applications. In September 2019, proposals were received from the CLPCCD community. Over many meetings from September to December of 2019, the subcommittee, FFC and PBC did intensive review and vetting of the 37 completed proposals. The eleven SCFF project proposals that were approved will be funded by rollback revenues and evaluated for viability as the projects progress. If during the process of evaluating the projects-in-progress, a project proves not to be financially sustainable, the project will cease to be funded, regardless of the proposed duration of said project. Conversely, if a project-in-progress at one campus is proving fruitful, it will be expanded to the other campus and/or District.

Recommended Action: That the Board of Trustees approve the budgetary increases for the SCFF project proposals; and that the Acting Vice Chancellor, Business Services, is authorized to make the necessary transfers to the appropriate programs to execute the SCFF project proposals.


Submitted by: Doug Roberts/Date 1-10-2020


Approved: Ronald P. Gerhard/Date 1/21/20

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.5

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

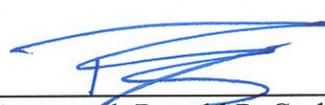
Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes personal computers and printers' surplus from District Office. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.


Submitted by: Doug Roberts/Date 1-10-2020


Approved: Ronald P. Gerhard/Date 1/14/20

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.6

Subject: Implementation of Student Representation Fee

Background: On October 4, 2019, Governor Newsom signed Assembly Bill 1504, mandating all California Community Colleges to implement the Student Representation Fee. The Student Representation Fee is a \$2.00 campus-based fee collected at the time of registration. Registering students are to be provided an opportunity to refuse to pay the fee.

As directed by the State Chancellor's Office, the Student Representation Fee is to be collected from any student registering on or after January 1, 2020. All monies collected shall be in the custody of the college's chief fiscal officer, and expended to provide support for governmental affairs representatives of local or statewide student body organizations.

Each college is required to expend \$1.00 of fees collected to establish and support the operation of a statewide community college student organization. Currently the Board of Governors of the California Community Colleges recognizes the Student Senate for California Community Colleges (SSCCC) as the statewide student organization representing California Community College students.

The second \$1.00 of Student Representation Fees, upon order of the college's student body association, shall be expended for support for governmental affairs representatives to advocate before the Legislature and other state and local governmental entities.

Recommended Action: That the Board of Trustees approve the implementation of a \$2.00 Student Representation collected during registration, effective January 1, 2020.

 1-10-2020
Submitted: Doug Roberts/Date

 1/14/20
Approved: Ronald P. Gerhard /Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 5.7

Subject: Renewal of Agreement for Professional Services with Liebert Cassidy Whitmore, A Professional Corporation

Background: The District, from time to time, utilizes the services of a legal professional for legal support from a competent, experienced attorney with background meeting the needs of the District. The District has worked with Liebert Cassidy Whitmore for more than fourteen years for representational and legal services pertaining to employment relations matters and school law matters, including representation in negotiations and in administrative and court proceedings. These services are provided at the current hourly range of \$210-\$350. The renewal of this agreement is effective November 12, 1019, ongoing and may be modified by mutual agreement of the parties. This agreement shall be terminable, by either party, upon thirty days of written notice.

Recommended Action: That the Board of Trustees approve the agreement for professional services with Liebert Cassidy Whitmore, A Professional Corporation. It is further recommended that the Acting Vice Chancellor of Business Services execute this agreement on behalf of the District.


Submitted by: Doug Roberts/Date 1-10-2020


Approved: Ronald P. Gerhard/Date 1/14/20

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 6.1

Subject: Approval of Measure B & Measure A Bond Program: Bond List Revision
Measure B #Ac and Measure A #3 - Substantive

Background: As part of the accountability measures for the Measure A Bond Program, the management team for the programs has put into place a formal process for managing, tracking and presenting to the Board of Trustees all revisions to the Measure B and Measure A individual project names, scopes and budgets. This process adheres to the accountability standards outlined by Proposition 39 and provides transparency in the evolution of the project list.

Additional criteria added to the bond list revision process at the September 18, 2018 Board of Trustees meeting. These criteria identified an added layer of information and flagging to a bond list revision for those projects with substantive changes (a change to a single project in excess of \$5 million dollars, the cancellation of a project from the bond list, or the creation of a new project). In order to provide clarity for the Board of Trustees, the management team will identify bond list revisions containing “substantive changes” or “non-substantive changes in the agenda text.

Measure B bond list revision #Ac and Measure A Bond List revision #3 contains substantive changes based on the criteria set forth above. The Bond List Revision is proposing the following changes:

Measure A

Chabot College – No Changes

Las Positas College – Create new project number and project title #563715-Public Safety Complex/AMT Project and transfer funds from two existing projects which are being combined.

Transfer funds in the amount of \$23,051,613 from project # 563710 – Public Safety Center to newly created project #563715 – Public Safety Complex/AMT Project.

Transfer funds in the amount of \$32,806,210 from project #563720-Advanced manufacturing & Transportation to newly created project #563715-Public Safety Complex/AMT project.

Assign project number 563930 to Infrastructure HW/CS/Elect.

Transfer funds in the amount of \$622,500 from unallocated bond for future projects to 563701 Av Upgrades B2420

District & Districtwide – No Changes

Measure B

Chabot College – transfer of funds from District Unallocated Earnings to project #552520–Campus Repairs & Small Projects in the amount of \$2,188,772

Las Positas College - transfer of funds from District Unallocated Earnings to project #553805-Academic Building in the amount of \$2,188,772

District & Districtwide – Recognize interest earnings totaling \$309,736 for the period December 2018 to November 2019. Recognize bond sale proceeds of \$521,738

from last sale of general obligation bonds. Recognize proceeds from early pay off of debt service by purchaser of the Franklin Property in the amount of \$3,160,051. Redistribute recognized earnings from above to Chabot College in the amount of \$2,188,772, to Las Positas College in the amount of \$2,188,772 and to District Program Level services in the amount of \$1,350,887.

Please refer to the attached Bond List Revision Measure B #Ac and Measure A #3 for details on each project included in the Bond Project List. These Bond List Revisions have been reviewed by the Chabot College President and Las Positas College Interim President and approved by the Vice Chancellor of Facilities/Bond Programs and Operations.

Recommended Action: That the Board of Trustees review and approve the revisions to the Measure A Bond Project List, as presented.

Funding Source: Measure A & B


Submitted: Owen Letcher/Date 1/10/2020


Approved: Ronald P. Gerhard/Date 1/14/20

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 6.2

Subject: Approval of Award of Contract with 3QC for Commissioning Agent Services for the Building 100 New Library and Learning Connection Center, Chabot College

Background: The District issued a Request for Quote on October 28, 2019, seeking qualified Commissioning Agent Services for the Building 100 New Library and Learning Connection Center at Chabot College. 3QC was selected as the lowest responsive and most qualified firm for all services requested.

The district recommends the selection of 3QC for Commissioning Agent Services for the Building 100 New Library and Learning Connection Center at Chabot College. This role will provide Commissioning Services as required to comply with Title 24.

Recommended Action: That the Board of Trustees approves the proposed Award of Contract with 3QC of Folsom, CA, for Commissioning Agent Services for the Building 100 New Library and Learning Connection Center at Chabot College in an amount not to exceed \$117,800.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds


Submitted: Owen Letcher/Date 1/10/2020


Approved: Ronald P. Gerhard/Date 1/14/20

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

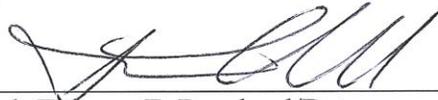
Agenda Item: 7.1

Subject: Approval of Amendment to Master Contract Renewal No. 900035 between Alameda County Social Services Agency and District-Economic Development, Tri-Valley Career Center

Background: Tri-Valley Career Center (TVCC) was requested by the Alameda County Social Services Agency (SSA) to offer Career and Employment Services to clients at SSA's new Livermore offices. The SSA services will be available to CalWORKS, CalFresh and General Assistance Participants. Prior to opening the Livermore office, Tri-Valley residents receiving CalWORKS, CalFresh and General Assistance were required to travel to Hayward for job search activities - the new office allows Tri-Valley residents to receive these services locally. TVCC will be hosting a job club, and providing workshops and additional career services to participants.

The master contract that the Chabot-Las Positas Community College District's (CLPCCD) Department of Economic Development and Contract Education has in place with Alameda County Social Services Agency was established in April 2002, and the most recent prior renewal was on May 21, 2019, Board Item 7.4. This amendment to the master contract renewal No. 900035 is in the amount of \$289,630 for the period of October 1, 2019 through June 30, 2020.

Recommended Action: That the Board of Trustees approves the Amendment to the Master Contract Renewal No. 900035 between Alameda County Social Services Agency and the District-Economic Development, Tri-Valley Career Center in the amount of \$289,630, for the period of October 1, 2019, through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Amendment on behalf of the District.



Submitted: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 7.2

Subject: Approval of Grant Agreement - City of Oakland, District - Economic Development, Tri-Valley Career Center

Background: The Tri-Valley Career Center provides free tax preparation to the community for low-income tax payers through the IRS's Volunteer Income Tax Assistance (VITA) program. The City of Oakland received a grant from the State of California to increase the number of low-income tax payers receiving free tax preparation services throughout Alameda County. Working through the Alameda County-Oakland Community Action Partnership, it has selected Chabot-Las Positas Community College District and the Tri-Valley Career Center as a sub-recipient.

The Board of Trustees approved similar Grant Agreements with the City of Dublin Human Services Committee (HSC) at the July 16, 2019 meeting, Agenda Item 7.2 and the City of Pleasanton Human Services Committee (HSC) at the August 20, 2019 meeting, Agenda Item 7.2.

This award is in the amount of \$20,000 and is for the period of January 22, 2020 through June 30, 2020.

Recommended Action: That the Board of Trustees approves the proposed Grant Agreement - City of Oakland, District - Economic Development, Tri-Valley Career Center in the amount of \$20,000 for the period January 22, 2020 through June 30, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.



Submitted: Theresa F. Rowland/Date



Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 8.2

Subject: Review of the 2019-20 First Quarter CCFS 311 Report (311Q)

Background: The District is required by the State Chancellor's Office to submit quarterly financial reports for the unrestricted general fund. The first quarter report for the fiscal year 2019-20 represents actual revenues and expenditures from July through September 2019. This report is not audited by the State Chancellor's Office, as it is used for informational purposes and to identify any significant changes and/or deviations in the District's budget.

Recommended Action: None, informational item only.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 8.3

Subject: Approval of Budget Transfers

Recommended Action: That the Board of Trustees approves the attached first quarter budget transfers in the 2019-20 Budget.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 9.1

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies:

- BP 2220 Committees of the Board
- BP 2305 Annual Organizational Meeting
- BP 2315 Closed Sessions
- BP 2320 Special and Emergency Meetings
- BP 2330 Quorum and Voting
- BP 2340 Agendas
- BP 2345 Public Participation at Board Meetings

Recommended Action: That the Board of Trustees adopts the Board Policies presented.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

January 21, 2020

Agenda Item: 9.2

Subject: Adoption of Resolution No. 05-1920 to support State of California's Proposition 13: Public Preschool, K-12, And College Health and Safety Bond Act of 2020

Background: The State Chancellor's office and other higher-education advocacy organizations are asking community college district members to pass a Board resolution in support of Proposition 13. These resolutions help tell the story about the importance of the bond for local communities and the students they serve. Additionally, the campaign is working to develop a broad, robust cross-section of supporters, including community colleges. Our district will also support those communication efforts by sharing this resolution with our local media and community. If Proposition 13 is approved by voters, community colleges will receive \$2 billion for the community college capital outlay program.

Recommended Action: That the Board of Trustees adopts the proposed Resolution No. 05-1920 in support of the State of California's Proposition 13: Public Preschool, K-12, And College Health and Safety Bond Act of 2020.

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 05-1920

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE CHABOT LAS POSITAS
COMMUNITY COLLEGE DISTRICT TO SUPPORT PROPOSITION 13: PUBLIC
PRESCHOOL, K-12, AND COLLEGE HEALTH AND SAFETY BOND ACT OF 2020

WHEREAS, the California Community College system is the largest postsecondary system of education in the world, enrolling approximately 2.1 million students each year; and

WHEREAS, California's 115 community colleges and 72 centers are located in nearly every community in the state, serving more than 70 percent of California's public postsecondary undergraduate students; and

WHEREAS, the primary mission of the California Community Colleges is to offer academic and vocational instruction, by granting certificates, associate degrees, and select Baccalaureate degrees, and providing transfer opportunities to four-year institutions; and

WHEREAS, the California Community College Chancellor's Office estimates unmet community college facilities needs of approximately \$29 billion over the next five years; and

WHEREAS, Proposition 13, the Public Preschool, K-12, and College Health and Safety Bond Act of 2020, provides \$2 billion to community colleges for constructing new classrooms to accommodate growth, repairing health and safety issues, renovating facilities, and equipping learning spaces with essential technology; and

Whereas, the Chabot-Las Positas Community College District has \$1,134,599,235 in facility need which may be partially funded by State matching funds; and

WHEREAS, the California unemployment rate is greater than the national unemployment rate; and

WHEREAS, 17,000 middle class jobs, including almost all building trades, are created for each \$1 billion in school facility infrastructure investments; and

WHEREAS, quality community college facilities enhance the education and training of a skilled 21st Century workforce, in furtherance of the State's academic and economic goals; and

WHEREAS, Proposition 13 will not raise State taxes, and state matching funds reduce the need for additional local property taxes for college facilities.

NOW, THEREFORE BE IT RESOLVED, that the Board of Trustees of the Chabot-Las Positas Community College District supports Proposition 13, the Public Preschool, K-12, and College Health and Safety Bond Act of 2020.

AYES: Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:

ABSENT: Mitzman

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

11/21/20
Date

Genevieve Randolph
Secretary of the Board of Trustees of the
Chabot-Las Positas Community College District,
County of Alameda, State of California