

# OFFICIAL COPY



## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

### BOARD OF TRUSTEES REGULAR MEETING May 19, 2020—5:00 P.M.\*

District Office; 7600 Dublin Blvd; Dublin CA  
Board Room (3<sup>rd</sup> Floor)  
Location for public participation: ZOOM 1.669.900.6833  
Meeting ID: 929 3778 1356  
<https://cccconfer.zoom.us/j/92937781356>

**Please take notice that in compliance with the Executive Order N-29-20:  
Trustees may participate in this meeting through Teleconferencing/Zoom.  
Teleconference/Zoom sites shall not be open to the public.**

#### **Location for Public Participation**

In order to protect the public health, and adhere to current directives regarding public gatherings and social distancing, the physical site of the meeting is closed to the public. As authorized by Executive Order N-29-20, public access to the meeting is provided electronically as follows:

#### **To observe or address the meeting:**

- The District is providing members of the public the ability to observe and address the meeting by telephone. Please call [1.669.900.6833, Meeting ID 317652360 and follow the prompts to join the meeting]

#### **To participate in the meeting, please follow the instructions below:**

- Members of the public may address the Board regarding any matter on the open or closed session agenda, as well as any matter within the Board's jurisdiction. If you wish to make a public comment or pull an item from the Consent Calendar, you must submit your public comments or request by e-mail, **no later than 3:00 p.m. on the day of the meeting to:** [dnascimento@clpccd.org](mailto:dnascimento@clpccd.org)

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

- The effectuate Board Policy 2350's limit of three minutes per speaker, please limit your comments per item to 300 words. Comment beyond 300 words will not be read. Also consistent with BP2350, thirty minutes shall be the maximum time allotment for public speakers on any one subject of the number of speakers.
- Each comment, will be read aloud by the Board Secretary, as the agenda item, to which it relates is taken up by the Board.
- To ensure that your comment is read in connection with the matter you wish to address:
  - Send a separate email for each agenda item you wish to speak on:
  - To comment on a listed item on the agenda, state the agenda item number and title in the subject line of the e-mail.
  - To comment on a matter on the Board's closed session agenda, state in the subject line: "Public Comment/Closed Session Agenda".
  - To comment on a matter of general concern within the Board's jurisdiction, state in the subject line: "General Public Comment/Open Session".
- Speakers are encouraged, but not required, to state their name.
- All votes taken during the meeting will be by roll call.
- Any individuals with disabilities who needs reasonable accommodation or modification in order to participate remotely may make a request for accommodation by contacting the Recording Secretary Debra Nascimento at [dnascimento@clpccd.org](mailto:dnascimento@clpccd.org) or 925.485.5207 at least 48 hours before the meeting.

## **1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD**

### **1.1 5:00 P.M.—OPEN SESSION- CALL TO ORDER AND ROLL CALL\***

### **1.2 PUBLIC COMMENTS**

Public comment on the closed session agenda submitted by email, through the procedure and by the deadline stated above, will be read aloud by the Recording Secretary.

### **1.3 CLOSED SESSION\*-**

- a) CONFERENCE WITH REAL PROPERTY NEGOTIATORS, Chabot College (Government Code Section 54956.8)
- b) CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas Faculty Association and S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)
- c) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Chancellor (Government Code Section 54957)

- 1.4 **6:30 P.M.—OPEN SESSION-  
CALL TO ORDER AND ROLL CALL**
- 1.5 **PLEDGE TO FLAG**
- 1.6 **PUBLIC COMMENTS**  
Public comments submitted by email, through the procedure and by the- deadline stated above, will be read aloud by the Recording Secretary.
- 1.7 **APPROVE CONSENT ITEMS (cc)**  
Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.
- (cc) 1.8 Approval of Minutes of April 21, 2020, Regular Meeting
- 1.9 **PRESENTATION: 2020-2021 BUDGET UPDATE**
- 1.10 **RECOGNITION OF STUDENT TRUSTEES**
- 2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**
  - 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
  - 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District
  - 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
  - 2.4 Constituency Reports: SEIU, Faculty Association
- 3.0 PERSONNEL**
  - (cc) 3.1 Classified Personnel
  - (cc) 3.2 Management Personnel
  - (cc) 3.3 Executive Personnel
  - (cc) 3.4 Approval of Successor Agreement between the Service Employees International Union (SEIU) Local 1021 and the District
  - (cc) 3.5 Approval of Salary Schedule Increases
  - (cc) 3.6 Approval of the Multiple Method Allocation Model Certification Form for Chabot-Las Positas Community College District
- 4.0 EDUCATIONAL SERVICES**
  - (cc) 4.1 Acceptance of Gift - Chabot College and Las Positas College Students, Chabot-Las Positas Community College District

- (cc) 4.2 Approval of Amendment No. 1 to the Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No. 19-20-2620 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.3 Approval of Amendment to the South Hayward Promise Neighborhood Sub-Award Agreement with California State University, East Bay (PR# U215N170023) and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.4 Approval of Amendment to the Subaward Agreement between Foothill-De Anza Community College District on behalf of California Virtual Campus – Online Education Initiative (CVC-OEI) and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.5 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

## **5.0 BUSINESS SERVICES**

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Amendment to Grant Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot-Las Positas Community College District, Chabot and Las Positas Colleges
- (cc) 5.5 Approval of Spending Determination of Monies Received from the Education Protection Account
- (cc) 5.6 Approval of Student Centered Funding Formula (SCFF) Spring Project Proposals
- 5.7 Adoption of Resolution No. 09-1920 for the Creation of a Retirement Board of Authority for the Purpose of Establishing and Overseeing a Section 115 Irrevocable Trust for the Investment and Disbursement of Funds Related to the District's Other Post-Employment Benefits (OPEB)

## **6.0 FACILITIES PLANNING AND DEVELOPMENT**

- (cc) 6.1 Award of Lease/Leaseback Contract to Rudolph & Sletten of San Carlos, CA, for pre construction services for the Library & Learning Connection Building Project at Chabot College
- (cc) 6.2 Award of Lease/Leaseback Contract to Flint Builders, Inc., San Jose, CA, for pre-construction services for the Academic Support and Office Building at Las Positas College
- (cc) 6.3 Award of Lease/Leaseback Contract to C. Overaa & Company of Richmond, CA, for pre-construction services for the Public Safety Complex / Advanced Manufacturing and Transportation Building at Las Positas College
- (cc) 6.4 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the System Integration – Audio Visual – RM 2450, 2460,

2740, 2490 (Project No. B200139) at Las Positas College

## **7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

- (cc) 7.1 Approval of 2020 Grant Agreement Between the City of Oakland and Chabot Las Positas Community College District, dba Tri-Valley Career Center
- (cc) 7.2 Approval of Amendment No. 1 of Grant Agreement No. 19-086-001 – California Community Colleges Chancellor’s Office, Chabot-Las Positas Community College District-Economic Development
- (cc) 7.3 Approval of Amendment No. 2 of Grant Agreement No. 18-085-001 – California Community Colleges Chancellor’s Office, Chabot-Las Positas Community College District-Economic Development
- (cc) 7.4 Approval of Contract for Title IV-E Training Services between County of Lake and Chabot-Las Positas Community College District-Economic Development
- (cc) 7.5 Approval of Standard Contract No. 00591-21 with the County of Solano, Chabot-Las Positas Community College District-Economic Development

## **8.0 INFORMATION AND DISCUSSION ITEMS (No Action)**

- 8.1 Informational Personnel Report
- 8.2 First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures  
AP 2740 Board Education
- 8.3 First Reading of New, Reviewed, or Revised Board Policies and Administrative Procedures  
BP 2735 Board Member Travel  
BP 2740 Board Education  
BP 2745 Board Self-Evaluation  
BP 2750 Board Member Absence from the State
- 8.4 Presentation on Air Quality Task Force Recommendations

## **9.0 OTHER ACTION ITEMS**

- 9.1 Adoption of Resolution No. 08-1920- Authorizing to affirm and denouncing Xenophobia and Anti-Asian/Pacific Islander sentiment arising due to fears of the COVID-19 Pandemic and affirming our commitment to Student Success and Equity as we respond to and recover from the COVID-19 Pandemic

## **10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES**

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

**11.0 ADJOURNMENT****12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

**13.0 NEXT MEETING OF THE BOARD OF TRUSTEES**

June 16, 2020, 6:30 p.m., Regular Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

***District Mission Statement***

*“The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.”*

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Mitchell, Zeraka X., Instructional Technology Specialist (2CMS29), 100%, 12 months/year, Range/Step 40/1, \$57,829.00/annual, effective 5/20/2020.

Morris, Blessing (nmi), Instructional Technology Specialist (2CMS40), 100%, 12 months/year, Range/Step 40/1, \$57,829.00/annual, effective 5/26/2020. This position is grant/categorically funded and therefore subject to continued renewal.

Soto, Cynthia A., Outreach Specialist (2CEX31), 100%, 12 months/year, Range/Step 36/1, \$52,340.00/annual, effective 5/20/2020. This position is grant/categorically funded and therefore subject to continued renewal.

Williams, Susan C., Senior Administrative Assistant, Applied Technology and Business (2CBU06), 100%, 12 months/year, Range/Step 39/1, \$56,359.00/annual, effective 5/26/2020.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

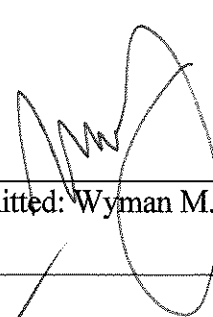
Cornett, Laura A., Laboratory Technician, Viticulture and Horticulture (3CTE09), 50%, 12 months/year, Range/Step 33/1, \$24,253.50/annual, effective 5/20/2020.

Agenda Item: 3.1  
May 19, 2020  
Page 2

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Macias, Leticia (nmi), Benefits Specialist (1CHR08), 100%,  
12 months/year, Range/Step C430/5, \$75,966.00/annual, effective 05/20/2020.

  
Submitted: Wyman M. Fong/Date

  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 3.2

Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Contract of Employment – May 20, 2020 – June 30, 2021

Jones-Rasberry, Lois E., Project Director, Foster Care and Kinship Education (2ASS08), Range/Step 14/1, \$86,755.00/annual. This position is categorically funded and therefore subject to continued renewal.

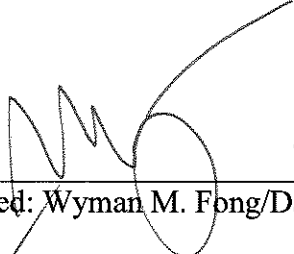
B. Contract of Employment – May 26, 2020 – June 30, 2021

Forbes, Safiyyah (nmi), Dean, Science and Mathematics (2AHS03), Range/Step 19/1, \$124,585.00/annual.

II. CHANGE TO DISTRICT CLASSIFICATION PLAN

Add new classification of Application Services Manager, Range 18, effective 05/20/2020.

Modification of job title and duties from Dean, Physical Education, Health, Wellness and Director of Athletics to Dean, Academic Services – Public Safety, Advanced Manufacturing, Transportation, Health & Kinesiology, Range 19, effective 5/20/2020.

  
Submitted: Wyman M. Fong/Date

 5/13/20  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 3.3

Subject: Executive Personnel

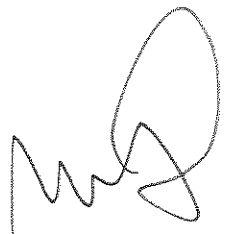
Recommended Action: That the Board of Trustees approves the following Executive Personnel.


I. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – July 1, 2020 to June 30, 2021

Rowland, Theresa C., Vice Chancellor, Educational Services and Student Success (1EDA05), \$215,000.00/annual.\*

\*Range and Steps not applicable to Executive Personnel.

  
Submitted: Wyman M. Fong/Date

  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


May 19, 2020

Agenda Item: 3.4

Subject: Approval of Successor Agreement Between the Service Employees International Union (SEIU) Local 1021 and the District

Recommended Action: That the Board of Trustees approves the Successor Agreement between the Service Employees International Union (SEIU) Local 1021 and the District, which covers the period July 1, 2019 through June 30, 2022. It is further recommended that the Board authorize the Chancellor to execute this agreement on behalf of the District.

 5.13.20  
Submitted: Wyman M. Fong/Date

 5/13/20  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 3.5

Subject: Approval of Salary Schedule Increases

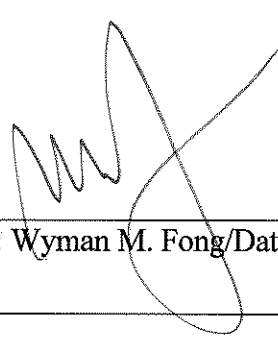
Background: The negotiated agreement with Service Employees International Union (SEIU), Local 1021 provides for a salary schedule adjustment of five (5) percent retroactive to July 1, 2019. The agreement further provides for a salary schedule adjustment of two (2) percent, effective July 1, 2020, and a salary schedule adjustment of two (2) percent, effective July 1, 2021.

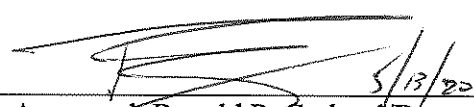
Fiscal Implications: This action will result in salary schedule adjustments of Classified and Management employees of five (5) percent in 2019-20; two (2) percent in 2020-21; and two (2) percent in 2021-22.

Recommended Action: That the Board of Trustees approves the following salary schedule adjustments for Classified (Regular, Temporary On-Call, Supervisory and Confidential) and Management, except the Chancellor.

- Five (5) percent, retroactive to July 1, 2019.
- Two (2) percent, effective July 1, 2020.
- Two (2) percent, effective July 1, 2021.

Individuals must be employed by the District at the time that the pay increases are actually paid in order to be eligible for the increase.

  
Submitted: Wyman M. Fong/Date

  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

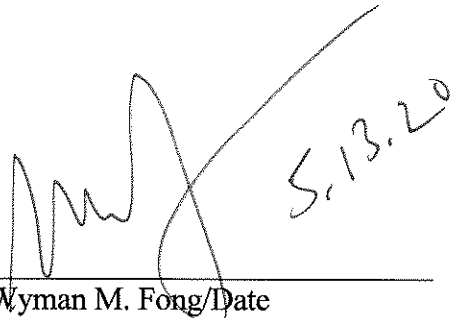
May 19, 2020

Agenda Item: 3.6

Subject: Approval of the Multiple Method Allocation Model Certification Form for Chabot-Las Positas Community College District

Background: The State Chancellor's Office requires all community colleges districts to submit, in addition to their Equal Employment Opportunity Plan, a description of how the district's efforts to promote equal employment opportunity are in alignment with any of a list of eight (8) multiple methods. Every year, the State Chancellor's Office requires approval/certification of the Multiple Method Allocation Model Certification Form by each district's governing board. This is the fourth annual submission of this report.

Recommended Action: That the Board of Trustees approves the Multiple Method Allocation Model Certification Form for fiscal year 2019-20.

 5.13.20  
Submitted: Wyman M. Fong/Date

 5/13/20  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 4.1

Subject: Acceptance of Gift - Chabot College and Las Positas College Students, Chabot-Las Positas Community College District

Background: The organization Unneed2.org has donated 50 personal computers, 50 monitors and 50 keyboards to the students of Chabot College and Las Positas College. Unneed2.org has declared \$100 for each computer system for a total value at \$5,000.

The computer systems will be used to benefit the students of Chabot College and Las Positas College during the closure of each campus due to COVID 19.

Recommended Action: That the Board of Trustees accepts the gift donated by Unneed2.org.

theresa rowland

theresa rowland (May 14, 2020 09:19 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

[Signature]

5/14/20

Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 4.2

Subject: Approval of Amendment No. 1 to the Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No. 19-20-2620 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Las Positas College

Background: The Chabot-Las Positas Community College District, Las Positas College received a program renewal for the Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No. 19-20-2620 in November 2019 with the Yosemite Community College District. The initial agreement allowed the College to generate up to 600 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$26 per enrolled unit of coursework, not to exceed a total of \$15,600.

The amended Agreement No. 1 allows the College to generate up to 823 units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain a new or renew a currently held Child Development Permit. As these courses do not generate state apportionment, the agreement provides the College with \$26 per enrolled unit of coursework, not to exceed a total of \$21,398.

Recommended Action: That the Board of Trustees approves Amendment No. 1 to the Child Development Training Consortium (CDTC) 2019-2020 Instructional Agreement No. 19-20-2620 with Yosemite Community College District (YCCD/CDTC) and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services, to execute this agreement on behalf of the District.

*theresa rowland*

theresa rowland (May 14, 2020 09:20 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

*[Signature]* 5/14/20  
Approved: Ronald P. Gerhard/Date

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## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

### Agenda Item: 4.3

**Subject:** Approval of Amendment to the South Hayward Promise Neighborhood Sub-Award Agreement with California State University, East Bay (PR# U215N170023) and Chabot-Las Positas Community College District, Chabot College

**Background:** Chabot College has been a subaward recipient of funding from California State University, East Bay, to carry out activities for the South Hayward Promise Neighborhood Program. The proposed amendment will alter the original subaward agreement, which was approved during the April 17, 2018 Board Meeting as item 4.3 and additional amendment approved during the June 18, 2019 Board Meeting as item 4.5.

The South Hayward Promise Neighborhood works with multiple partner organizations to significantly change the “predictable results” for children in the Jackson Triangle, one of Hayward’s lowest-income and least successful neighborhoods. As a partner, Chabot College provides support to K-12 schools through summer programming, college readiness services, and tutoring.

An amendment has been issued to the original Subaward Agreement, as follows:

- The subaward performance end date is revised to extend through 12/31/2020.
- The total amount to spend in year three is revised from \$415,164 to \$591,188, reflecting carryover from year two.
- The year three required match is \$327,533.

These amendments reflect a carryover amount higher than anticipated due to delays in hiring and time needed for initial budgets to be approved and loaded. This revised carryover amount reflects an even carryover distribution over the remaining four years of the grant, instead of having a spike in funding for services and materials in year two. With this amendment funds to date totals \$1,078,216.32, we anticipate being able to expend all funds.

**Recommended Action:** The Board of Trustees approves the Amendment to the South Hayward Promise Neighborhood Sub-Award Agreement with California State University, East Bay (PR# U215N170023) and Chabot-Las Positas Community College District, Chabot College as of May 20, 2020 for the performance period of January 1, 2020 through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the sub-award agreement on behalf of the District.




Agenda Item: 4.3  
May 19, 2020  
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theresa rowland  
theresa rowland (May 14, 2020 10:59 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

 5/14/20  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 4.4

**Subject:** Approval of Amendment to the Subaward Agreement between Foothill-De Anza Community College District on behalf of California Virtual Campus – Online Education Initiative (CVC-OEI) and Chabot-Las Positas Community College District, Chabot College

**Background:** The California Virtual Campus – Online Education Initiative (CVC-OEI) operated by the Foothill-De Anza Community College District is an initiative focused on student success in the California Community Colleges through innovative online learning practices.

CVC-OEI oversees the management, competitive and equitable award of funds through the Improvement Online CTE Pathways Request for Application (RFA).

Chabot-Las Positas Community College District, Chabot College, through submission of a response to the RFA, per the MOU, is a grant recipient of \$326,294 approved by the Board on July 16, 2019. The CVC-OEI project as submitted by Chabot College will develop online and course certificates in six technical education areas, provide for faculty professional development, and ensure all materials meet ADA standards via new instructional design practices.

The project timeframe for this agreement was July 1, 2019 through June 30, 2020 with an effective date of July 17, 2019, but has been extended through December 31, 2020. Funding Source: California Virtual Campus – Online Education Initiative

**Recommended Action:** That the Board of Trustees approves the proposed Amendment to the Subaward Agreement between Foothill-De Anza Community College District on behalf of California Virtual Campus – Online Education Initiative (CVC-OEI) and Chabot-Las Positas Community College District, Chabot College in extending the sub-award agreement through December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

*theresa rowland*  
theresa rowland (May 14, 2020 11:00 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

*[Signature]*  
5/14/20  
Approved: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 4.5

Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

Recommended Action: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Spring 2020 with effective dates of fall 2020 and Spring 2021.

The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee during the spring semester.

New Programs	1
Revised Programs	4
Correction of Programs in State Inventory	1
Deactivated Programs	16
Correction of unit and hours on credit courses	2
Revised Credit Courses	15
Deactivated Credit Courses	7
Total	46

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Spring 2020 with an effective date of fall 2020 and Spring 2021.

theresa rowland  
theresa rowland (May 14, 2020 11:02 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

[Signature] 5/14/20  
Approved: Ronald P. Gerhard/Date

✓ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
4/3/2020	10060155 - 10060185 Commercial Warrants	\$ 1,534,996.28
	10060286 Commercial Warrants	11,380.96
	10060287 - 10060309 Commercial Warrants	930,771.53
	10058190, 10058753, 10060005 Cancelled Warrants	2,627.52
	4099 - 4114 ACH Payments	533,097.60
4/10/2020	10060310 - 10060440 Commercial Warrants	7,488,194.66
	10060441 - 10060442 Commercial Warrants	326.52
	10060443 - 10060501 Commercial Warrants	239,277.73
	10060502 - 10060515 Commercial Warrants	763,425.67
	10060516 - 10060549 Commercial Warrants	12,783.67
	4115 - 4395 ACH Payments	558,267.55
	4392 Cancelled ACH Payment	(410,000.00)
4/14/2020	4396 ACH Payments	410,000.00
4/17/2020	10060550 - 10060712 Commercial Warrants	885,229.02
	10060713 - 10060747	1,024,738.32


# Commercial Warrants

Agenda Item: 5.1

May 19, 2020

Page 2

<u>Date</u>	<u>Warrant Numbers</u>	
4/17/2020	4397 - 4418	\$ 141,153.22
	ACH Payments	
4/20/2020	4419	135,833.24
	ACH Payments	
4/24/2020	10060748 - 10060879	9,441,007.46
	Commercial Warrants	
	10060880	176.50
	Commercial Warrants	
	10060881 - 10060884	8,522.96
	Commercial Warrants	
	10060885 - 10060897	724,565.90
	Commercial Warrants	
	10058319, 10059218, 10059693	
	10059883, 10059884, 10060054	(5,709.50)
	Cancelled Warrants	
	10057785, 10058673, 10059493	(433.80)
	Cancelled Warrants	
	4420 - 4431	23,098.32
	ACH Payments	
	TOTAL	<u>\$ 24,453,331.33</u>

 5-13-20  
Submitted: Doug Roberts / Date

 5/14/20  
Approved: Ronald P. Gerhard / Date

APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

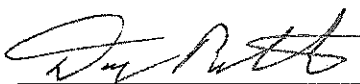
Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

April Payroll Warrant Total = \$5,602,731.72

 5-13-20  
Submitted: Doug Roberts / Date

 5/13/20  
Approved: Ronald P. Gerhard / Date

✓ APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 5.3

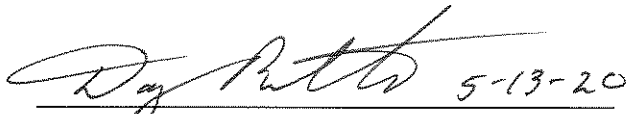
Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes cabinets, software, and instructional electronic items surplus from Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 3212 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

  
Submitted by: Doug Roberts/Date

  
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 5.4

Subject: Approval of Amendment to Grant Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot-Las Positas Community College District, Chabot and Las Positas Colleges

Background: Chabot-Las Positas Community College District has been contracting with Alameda County Social Services Agency, Children and Family Services providing services for the Parent Resources, Information, Development and Education (PRIDE) pre-service training program for many years. The State developed a uniform name and requirements for all State pre-service training programs beginning January 2017. The services requested for the 2019-20 school year at Chabot College essentially remain the same as the past 10 years. The current contract was board approved at the August 20, 2019, meeting.

Chabot College will continue to offer childcare, food, and related supplies/miscellaneous items to the participants of the pre-service RFA training classes while they are attending these classes. The RFA classes inform and prepare potential foster and adoptive parents in making successful, permanent connections with foster youth. These classes are now required for resource families who were formally known adoptive parents, foster parents, kinship families and guardians. Classes are also available to respite providers and the general public who are interested in understanding the needs of children in out-of-home care, and are under the protection of the Department's Foster Care System.

This Amendment will increase FY2019-2020 annual contract amount of \$195,787 by \$79,626 for new maximum contract amount of \$275,413 for the increased service delivery of childcare, food and instruction for Resource Family Approval (RFA) Trainings.

Recommended Action: That the Board of Trustees approve the proposed Amended Grant Contract with Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot-Las Positas Community College District, Chabot College, in the amount of \$275,413 for the period of April 14, 2020 through June 30, 2020. It is further recommended that the Board authorizes the Acting Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

 5-13-20  
Submitted: Doug Roberts/Date

 5-13-20  
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 5.5

Subject: Approval of Spending Determination of Monies Received from the Education Protection Account

Background: The Education Protection Account (EPA) was established as a result of passage of The Schools and Local Public Safety Act (the Act) of 2012 (Proposition 30) in November 2012. A community college district has the sole authority to determine how the monies received from the Education Protection Account are spent provided that the Board of Trustees approves the spending determination in an open session of a public meeting. The district shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. In addition, the Act requires that a) the district publish on its Internet web site an accounting of how much money was received from the Education Protection Account and how that money was spent, and b) the annual independent financial and compliance audit shall verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required.

Recommended Action: That the Board of Trustees approve the Spending Determination of Monies received from the Education Protection Account (EPA) to be spent solely in accordance with EPA regulations. It is further recommended that the Board authorize the Acting Vice Chancellor, Business Services, to direct district administration to ensure that the other required actions by the district be fulfilled.

 5-13-20  
Submitted: Doug Roberts/Date

 5/13/20  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 5.6

Subject: Approval of Student Centered Funding Formula (SCFF) Spring Project Proposals

Background: In Fiscal Year 2022-23, the State's new Student Centered Funding Formula goes into effect. To prepare, in February 2019, the Funding Formula Committee (FFC) formed a subcommittee to create an application and rubric. The application's purpose is to solicit high-impact initiatives, proposals and processes that are fiscally responsible and lead to increased funding based on any of the State's three funding formula components:

- Base Allocation: FTES funding, credit, non-credit, CDCP, special admit and incarcerated education
- Supplemental Allocation: California Promise Grant, AB 540 students, and Pell Grant recipients
- Student Success Allocation: degrees, degrees for transfer, credit certificates, completion of 9 or more CTE units, transfers to four-year university, completion of transfer level math and English, attainment of a regional living wage and equity "bumps" for California Promise Fee Waiver and Pell Grant recipients

The rubric's purpose is to offer guidelines by which to fairly rank the applications. This is the second round of project proposals received from the CLPCCD community. Over several meetings the FFC Proposal Subcommittee, FFC and PBC did intensive review and vetting of the fifteen completed proposals. The three SCFF spring project proposals recommended will be funded by FTES rollback revenues and evaluated for viability as the projects progress. If during the process of evaluating the projects-in-progress, a project shows financial instability, the project will cease to be funded, regardless of the proposed duration of said project. Conversely, if a project-in-progress at one campus is proving fruitful, it will be expanded to the other campus and/or to the District, respective to the projects criteria.

Recommended Action: That the Board of Trustees approve the budgetary increases for the SCFF spring, project proposals; and that the Acting Vice Chancellor of Business Services, be authorized to make necessary transfers to the appropriate programs to execute the SCFF projects.

 5-13-20  
Submitted by: Doug Roberts/Date

 5/13/20  
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

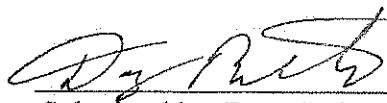
Agenda Item: 5.7

Subject: Adoption of Resolution No. 09-1920 Authorizing the District to create a Retirement Board of Authority for the Purpose of Establishing and Overseeing a Section 115 Irrevocable Trust for the Investment and Disbursement of Funds Related to the District's Other Post-Employment Benefits (OPEB)

Background: The Board of Trustees of Chabot-Las Positas Community College District has a desire to establish a Trust to be used for the purposes of: (i) investment and disbursement of funds specifically designated for the payment of its obligations to eligible employees (and former employees), their eligible dependents for medical benefits (Health, Vision and Dental), sometimes referred to as "other post-employment benefits," or "OPEB".

The Board has the additional desire and authority to establish a seven-member Retirement Board of Authority for the Trust (the "Retirement Board of Authority"), which shall be appointed, terminated or replaced by Chabot-Las Positas Community College District, at any time, to serve at the pleasure of the Board, to have the authority to engage necessary providers of services in connection, including the adoption of the Trust, the appointment of a fiduciary trustee and custodian, as well as to make any and all other decisions in the name of an on behalf of the Chabot-Las Positas Community College District with regard to the Trust and other applicable agreements.

Recommended Action: That the Board of Trustees approve the adoption of Resolution No. 09-1920, for the Creation of a Retirement Board of Authority for the Purpose of Establishing and Overseeing a Section 115 Irrevocable Trust for the Investment and Disbursement of Funds Related to the District's Other Post-Employment Benefits (OPEB) It is further recommended that the Board authorize the Chancellor to execute this trust in their name.

 5-14-20  
Submitted by: Doug Roberts/Date

 5/14/20  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

RESOLUTION NO. 09-1920

Resolution for the Creation of a Retirement Board of Authority for the Purpose of Establishing and Overseeing a Section 115 Irrevocable Trust for the Investment and Disbursement of Funds Related to the District's Other Post-Employment Benefits (OPEB)

WHEREAS, the Board of Trustees (the "Board") of Chabot-Las Positas Community College District ("Employer") desires to establish a trust to be used for the purposes of: (i) investment and disbursement of funds irrevocably designated by Employer for the payment of its obligations to eligible employees (and former employees) of Employer and their eligible dependents and beneficiaries for medical benefits (Health, Vision and Dental), sometimes referred to as "other post-employment benefits," or "OPEB", in compliance with Governmental Accounting Statement Nos. 74 and 75; and (ii) investment and disbursement of excess funds held by Employer for future use in connection with any lawful purpose of Employer, as further described herein.

WHEREAS, the Board desires to engage financial and other professional assistance for accomplishing the above objectives and to assist in the process of establishing a trust (the "Trust") for these approved objectives.

WHEREAS, the Board has the authority and desire to establish a seven-member Retirement Board of Authority for the Trust (the "Retirement Board of Authority"), which shall be appointed, terminated or replaced by the Employer at any time to serve at the pleasure of the Board, to have the authority to engage necessary providers of services in connection with the above stated objectives, including the adoption of the Trust, the appointment of a fiduciary trustee and custodian, as well as to make any and all other decisions in the name of an on behalf of the Employer with regard to the Trust and other applicable agreements;

NOW THEREFORE, be it:

RESOLVED, that the Retirement Board of Authority shall be established to serve at the pleasure of the Employer, with authority to make decisions on behalf of and in the name of the Employer with regard to the implementation of the Trust and other corresponding agreements. Members of the Retirement Board of Authority will be selected and recommended by the Chancellor, to the Board of Trustees for their approval, and approved members shall serve as the members of the Retirement Board of Authority, until such time as their successors shall be appointed by the Employer:

RESOLVED FURTHER, that the Retirement Board of Authority is hereby authorized and directed to create By-Laws, to be approved by the Board of Trustees, execute the Adoption Agreement to implement the Trust; it is authorized and directed to execute a Program Services Agreement; and it is authorized to execute any other necessary agreements and take other action as is necessary to appoint the Trustee and any investment manager, as well as appoint any other "Authorized Representatives" who may act on behalf of the Employer in accordance with the terms of the Trust;

RESOLVED FURTHER, that decisions of the Retirement Board of Authority shall require an affirmative vote of at least a majority of the members of the Retirement Board of Authority and that the

decisions of the Retirement Board of Authority may be made in accordance with Government Code §§ 54950 et seq. (the "Brown Act").

RESOLVED FURTHER, that the members of the Retirement Board of Authority shall meet periodically, for regular or special meetings to be held at any place which has been designated from time to time by resolution of the Retirement Board of Authority, on such date as they shall determine but not less than every twelve (12) months, with the notice of such time and place of each meeting being provided with no less than seventy-two (72) hours' notice that is delivered personally or electronically by telephone, facsimile or other electronic means, to review the investments held in the Trust and to transact such other business and make such other decisions as are required to be made by the Retirement Board of Authority;

RESOLVED FURTHER, that any meeting, regular or special, may be held in any manner consistent with the Brown Act.

RESOLVED FURTHER, that the members of the Retirement Board of Authority shall receive no compensation for serving as members of the Retirement Board of Authority;

RESOLVED FURTHER, that the members of the Retirement Board of Authority are hereby authorized and directed to take any, and all other actions as they deem necessary and appropriate to carry out the purposes of these resolutions, including the execution of any, and all applicable agreements to implement the Trust and to carry out the purposes of the Program as otherwise described therein.

RESOLVED FURTHER, that the members of the Retirement Board of Authority are hereby authorized to review and approve an Investment Policy Statement developed by the Trustee through consultation with the investment manager selected by the Trustee, which shall provide the guidelines for investment of funds and assets contributed by the Employer to the Trust, and that the Retirement Board of Authority are further authorized to amend the Investment Policy Statement from time to time as they shall determine appropriate based upon consultation and advice received from the Trustee and the investment manager.

RESOLVED FURTHER, that the Trustee shall have the authority to cause any or all of the assets of the Trust to be commingled, if the investment and the issuance of such investment thereof would be exempt under the provisions of Sections 2(a)(36), 3(b)(1) or 3(c)(11) of the Investment Company Act of 1940 or Section 3(a)(2) of the Securities Act of 1933, with the assets of trusts created by others, causing such money to be invested as part of a common and/or collective trust fund.

RESOLVED FURTHER, that the Retirement Board of Authority shall provide information and copies of investment statements and other similar reports regarding the Trust and its applicable investment performance to the Board on a not-less-than quarterly basis.

PASSED AND ADOPTED by a roll call vote this 19 day of May 2020, by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:

ABSENT:

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

5/14/2020  
Date

Genevieve Randolph  
Secretary of the Board of Trustees of the Chabot-Las  
Positas Community College District County of  
Alameda, State of California

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

### Agenda Item: 6.1

**Subject:** Award of Lease/Leaseback Contract to Rudolph & Sletten of San Carlos, CA, for pre-construction services for the Library & Learning Connection Building Project at Chabot College

Background: At the Board meeting held October 15, 2019, the Board was presented information and details on the Lease/Leaseback project delivery method. On October 15, 2019 the Board approved the use of this contract method for three projects within the Measure A Bond Program. Lease/Leaseback is a best value-based selection process based on a combination of qualifications and fees.

The District issued a request for proposal RFP B19/20-14 on January 27, 2020, seeking qualified General Contractors in an open solicitation. Prequalification applications were received by the District on February 12, 2020 from six (6) qualified firms. On April 10, 2020 the District received technical proposals from five (5) of the prequalified firms. The technical proposals were scored by a committee of District and College representatives and the four best qualified firms were recommended for interview to an expanded selection committee of eight individuals representing the District, College and Bond Program.

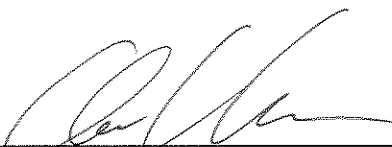
On April 29, 2020 all four (4) firms were interviewed and the selection committee completed scoring of the interview. These scores were combined with the technical scores and the highest ranked firm is being recommended for award of the pre-construction services contract to Rudolph & Sletten of San Carlos, CA as the top-rated firm for this RFP.

Pre-Construction Services Fee	\$ 927,457.35
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Agenda Item: 6.1  
May 19, 2020  
Page 2

Recommended Action: That the Board of Trustees approves the proposed award of the pre-construction services agreement to Rudolph & Sletten of San Carlos, CA for the Library & Learning Connection Project at Chabot College in the amount not to exceed \$ 927,457.35. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date 5/14/2020

  
Approved: Ronald P. Gerhard/Date 5/14/20

☒ APPROVED

☐ DISAPPROVED

☐ TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 6.2

Subject: Award of Lease/Leaseback Contract to Flint Builders, Inc., San Jose, CA, for pre-construction services for the Academic Support and Office Building at Las Positas College

Background: At the Board meeting held October 15, 2019, the Board was presented information and details on the Lease/Leaseback project delivery method. On October 15, 2019 the Board approved the use of this contract method for three projects within the Measure A Bond Program. Lease/Leaseback is a best value-based selection process based on a combination of qualifications and fees.

The District issued a request for proposal RFP B19/20-14 on January 27, 2020, seeking qualified General Contractors in an open solicitation. Prequalification applications were received by the District on February 12, 2020 from eight (8) qualified firms. On April 10, 2020 the District received technical proposals from seven (7) of the prequalified firms. The technical proposals were scored by a committee of District and College representatives and the four best qualified firms were recommended for interview to an expanded selection committee of ten individuals representing the District, College and Bond Program.

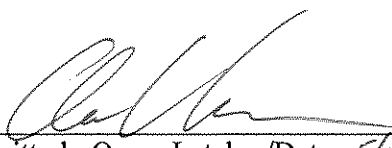
On April 28, 2020 all four firms were interviewed and the selection committee completed scoring of the interview. These scores were combined with the technical scores and the highest ranked firm is being recommended for award of the pre-construction services contract to Flint Builders, Inc., of San Jose, CA as the top-rated firm for this RFP.


Pre-Construction Services Fee	\$ 200,208.66
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Agenda Item: 6.2  
May 19, 2020  
Page 2

Recommended Action: That the Board of Trustees approves the proposed award of the pre-construction services agreement to Flint Builders, Inc., San Jose, CA for the Academic Support and Office Project at Las Positas College in the amount not to exceed \$ 200,208.66. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date 5/14/2020

  
Approved: Ronald P. Gerhard/Date 5/14/20

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 6.3

Subject: Award of Lease/Leaseback Contract to C. Overaa & Company of Richmond, CA, for pre-construction services for the Public Safety Complex / Advanced Manufacturing and Transportation Building at Las Positas College

Background: At the Board meeting held October 15, 2019, the Board was presented information and details on the Lease/Leaseback project delivery method. On October 15, 2019 the Board approved the use of this contract method for three projects within the Measure A Bond Program. Lease/Leaseback is a best value-based selection process based on a combination of qualifications and fees.

The District issued a request for proposal RFP B19/20-14 on January 27, 2020, seeking qualified General Contractors in an open solicitation. Prequalification applications were received by the District on February 12, 2020 from nine (9) qualified firms. On April 10, 2020 the District received technical proposals from five (5) of the prequalified firms. The technical proposals were scored by a committee of District and College representatives and the four best qualified firms were recommended for interview to an expanded selection committee of ten individuals representing the District, College and Bond Program.

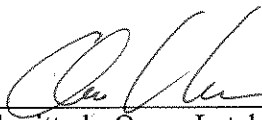
On May 1, 2020 all four firms were interviewed and the selection committee completed scoring of the interview. These scores were combined with the technical scores and the highest ranked firm is being recommended for award of the pre-construction services contract to C. Overaa & Company of Richmond, CA as the top-rated firm for this RFP.

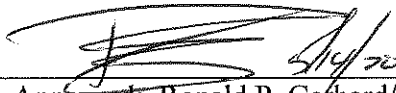
Pre-Construction Services Fee	\$ 144,619.52
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Agenda Item: 6.3  
May 19, 2020  
Page 2

Recommended Action: That the Board of Trustees approves the proposed award of the pre-construction services agreement to C. Overaa & Company of Richmond, CA for the Public Safety Complex / Advanced Manufacturing and Transportation Building Project at Las Positas College in the amount not to exceed \$ 144,619.52. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date 5/14/2020

  
Approved: Ronald P. Gerhard/Date 5/14/20

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

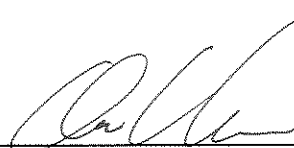
Agenda Item: 6.4

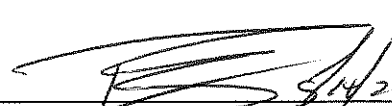
Subject: Authorization to File Notice of Completion with Alameda County Clerk  
Recorder's Office for the System Integration – Audio Visual – RM 2450, 2460,  
2740, 2490 (Project No. B200139) at Las Positas College

Background: The System Integration – Audio Visual – RM 2450, 2460, 2740, 2490 (Project No. B200139) at Las Positas College has been completed by One Diversified, LLC of Pleasanton, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the System Integration – Audio Visual – RM 2450, 2460, 2740, 2490 (Project No. B200139) at Las Positas College.

Funding Source: Measure A Bond Funds

  
Submitted: Owen Letcher/Date 5/14/2020

  
Approved: Ronald P. Gerhard/Date 5/14/20

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 7.1

Subject: Approval of 2020 Grant Agreement Between The City of Oakland and Chabot Las Positas Community College District, dba Tri-Valley Career Center

Background: The City of Oakland has selected Chabot-Las Positas Community College District and the Tri-Valley Career Center as a sub-recipient of a grant from the U.S. Department of Health and Human Services to provide job training and employment placement services to low-income job seekers.

This grant is in the amount of \$25,000, and is for the period of May, 20, 2020 to December 31, 2020.

Recommended Action: That the Board of Trustees approves the 2020 Grant Agreement Between The City of Oakland and Chabot-Las Positas Community College District, dba Tri-Valley Career Center in the amount of \$25,000 for the period May 20, 2020 to December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

theresa rowland  
theresa rowland (May 14, 2020 09:22 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

Ronald P. Gerhard  
5/14/20  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 7.2

Subject: Approval of Amendment No. 1 of Grant Agreement No. 19-086-001 – California Community Colleges Chancellor's Office, Chabot-Las Positas Community College District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Digital Innovation and Infrastructure Technical Assistance Providers, which was approved by the Board of Trustees on June 18, 2019.

The CCCCCO has requested that the funding period for Grant Agreement No. 19-086-001 be extended to reflect a new end date. The funding period of July 1, 2019 to June 30, 2020 shall be extended through December 31, 2020. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the Amendment No. 1 of Grant Agreement No.19-086-001 – California Community Colleges Chancellor's Office, Chabot-Las Positas Community College District-Economic Development, for the new period of July 1, 2019 to December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

theresa rowland  
theresa rowland (May 14, 2020 09:23 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

Ronald P. Gerhard 5/14/20  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 7.3

Subject: Approval of Amendment No. 2 of Grant Agreement No. 18-085-001 – California Community Colleges Chancellor's Office, Chabot-Las Positas Community College District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) was awarded a grant by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Digital Innovation and Infrastructure Division's Application Student Personalization Services, which was approved by the Board of Trustees on September 18, 2018.

The CCCCCO has requested that the funding period for Grant Agreement No. 18-085-001 be amended to reflect a new end date. The funding period of July 1, 2018 through June 30, 2020 shall be extended through December 31, 2020. All other terms of the grant remain the same.

Recommended Action: That the Board of Trustees approves the Amendment No. 2 of Grant Agreement No.18-085-001 – California Community Colleges Chancellor's Office, Chabot-Las Positas Community College District-Economic Development, for the new period of July 1, 2018 to December 31, 2020. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

theresa rowland  
theresa rowland (May 14, 2020 09:23 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

[Signature] 5/14/20

Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 7.4

Subject: Approval of Contract for Title IV-E Training Services between County of Lake and Chabot-Las Positas Community College District-Economic Development

Background: Lake County's Department of Social Services Agency has contracted with the Chabot-Las Positas Community College District to provide training to group home providers, resource families, foster family agencies and Social Services Agency staff located in Lake County. Lake County's Department of Social Services has requested that we continue to provide these services for the upcoming 2020-2021 fiscal year in the amount of \$1,000,000.

We will subcontract with an existing partner, Redwood Community Services as well as other vendors to deliver the training and provide consulting related to caring for out-of-home children and youth. There is a standard subcontract utilized with the subcontractors for this Agreement (sample attached). We are also required to create and implement contracts with vendors for hosting workshops and provide other training services and supplies that qualify under this Agreement.

The contract requires in-kind match, which is the District's responsibility, which consists of the value of staffing, overhead and facilities costs.

Recommended Action: That the Board of Trustees approves the Contract for Title IV-E Training Services Between County of Lake and Chabot-Las Positas Community College District-Economic Development for the period July 1, 2020 through June 30, 2021 in the amount of \$1,000,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

*theresa rowland*

theresa rowland (May 14, 2020 09:24 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

*[Signature]* 5/14/20  
Approved: Ronald P. Gerhard/Date

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APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 7.5

Subject: Approval of Standard Contract No. 00591-21 with the County of Solano, Chabot Las Positas Community College District-Economic Development

Background: Solano County's Health and Social Services Department has contracted with Chabot-Las Positas Community College District's Economic Development department to provide training to people who work with the out of home children and youth of Solano County since 2003-04. The County has requested that we continue to provide training services for the 2020-21 fiscal year.

As with the prior contracts, we will be working closely with our partners, A Better Way, Aldea, Alternative Family Services and Seneca Center, to deliver training to their own staff as well as to other Solano County community-based agencies serving foster children. Additionally, the County's Child Welfare Services incorporates training for their staff as part of this contract. The contract is funded through Title IV-E federal funds, and the reimbursement is in the amount of \$476,786.41.

The contract states that Solano County will pay the District up to \$476,786.41 for training services provided. This contract has a term of twelve months (July 1, 2020 to June 30, 2021). The contract requires an in-kind match, which is the District's responsibility, which consists of the value of staffing, overhead and facilities costs.

Under the terms of this contract, the role of fiscal agent requires that we create and implement contracts with subcontracting agencies and vendors to deliver services as required. There is a standard contract format utilized with the vendors, sample attached.

Recommended Action: That the Board of Trustees approves the Standard Contract No. 00591-21 with the County of Solano, District – Economic Development in the amount of \$476,786.41 for the period of July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the standard contract on behalf of the District.

theresa rowland  
theresa rowland (May 14, 2020 09:24 PDT)

5/14/20

Submitted: Theresa F. Rowland/Date

[Signature]  
Approved: Ronald P. Gerhard/Date

✓            APPROVED            DISAPPROVED            TABLED

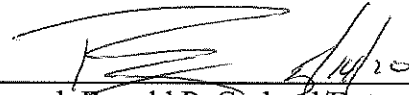
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

May 19, 2020

Agenda Item: 9.1

Subject: Adoption of Resolution No. 08-1920- Authorizing to affirm and denouncing Xenophobia and Anti-Asian/Pacific Islander sentiment arising due to fears of the COVID-19 Pandemic and affirming our commitment to Student Success and Equity as we respond to and recover from the COVID-19 Pandemic

Recommended Action: That the Board of Trustees adopts the proposed Resolution No 08-1920 reaffirms Chabot-Las Positas Community College Districts commitment to remove barriers to diversity, equity and inclusion in our communities by working collaboratively with our governing boards, the California community college system as well as local, state and federal governments, businesses and community based organizations to provide resources to support our students in their academic programs through the provision of much needed resources in order to reduce the hardship imposed by the COVID-19 pandemic. Additionally, Chabot-Las Positas Community College District denounces xenophobia and anti-Asian/Pacific Islander sentiment and does not support the rhetoric and racist remarks of some national leaders regarding the COVID-19 virus.

  
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

RESOLUTION NO. 08-1920

RESOLUTION DENOUNCING XENOPHOBIA AND ANTI-ASIAN/PACIFIC ISLANDER  
SENTIMENT ARISING DUE TO FEARS OF THE COVID-19 PANDEMIC AND  
AFFIRMING OUR COMMITMENT TO STUDENT SUCCESS AND EQUITY AS WE  
RESPOND TO AND RECOVER FROM THE COVID-19 PANDEMIC

WHEREAS, on March 4, 2020, the Governor of the State of California, Gavin Newsom, declared a State of Emergency in California as a result of the threat of Coronavirus disease (COVID-19); and

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20 ordering all individuals living in the State of California to stay home or at their place of residence, except as needed to maintain continuity of operation of the federal critical infrastructure sectors; and

WHEREAS, COVID-19 is an infectious disease caused by a new virus which causes respiratory illness with symptoms such as a cough, fever, and in more severe cases, difficulty breathing; and

WHEREAS, the spread of COVID-19 has caused an unprecedented hardship for the residents of California due to loss of employment, increased food and housing insecurity, and an increased demand for health care which has exacerbated the already existing disparity in health care between wealthy and poor residents, all of which have contributed to a greater risk of infection, acute illness and a higher mortality rate for the nation's vulnerable populations; and

WHEREAS, The California community colleges represent and serve one of the most diverse populations in the world in terms of race, ethnicity, language, culture, national origin, socio-economic class, age, physical ability, sexual orientation, and religious beliefs;

WHEREAS, the COVID-19 pandemic is a destabilizing force that has resulted in a disproportionate impact on California's most vulnerable communities, which has contributed to a deterioration in the level of tolerance, civility and equity in our society, as evidenced by an increase in racially motivated attacks on people of Asian-Pacific Islander descent and higher mortality rates from COVID-19 illness among African Americans and Latinx persons, which are precipitated by historical inequities in access to preventative and emergency medical care, economic opportunity, social mobility and employment opportunities that allow some California residents to minimize their exposure and susceptibility to the virus; and

WHEREAS, the California community colleges' unwavering commitment to diversity and inclusion requires that we advocate and use our collective voice to identify and eliminate those barriers to equity and that we act deliberately to create a safe and inclusive environment where individual and group differences are valued and leveraged for our growth and understanding as an educational community.

WHEREAS, as the COVID-19 virus has spread, numerous Asian-Pacific Islanders have reported experiencing microaggressions, racial profiling, hate incidents and, in some cases, hate violence; and

WHEREAS, Chabot-Las Positas Community College District wishes to affirm its commitment to the well-being and safety of Asian-Pacific Islanders and ensure they know they are not alone and that they can speak out to help stop the spread of bigotry; and

NOW THEREFORE BE IT RESOLVED, that we the Chabot-Las Positas Community College District hereby reaffirm our commitment to remove barriers to diversity, equity and inclusion in our communities by working collaboratively with our governing boards, the California community college system as well as local, state and federal governments, businesses and community based organizations to

provide resources to support our students in their academic programs through the provision of much needed resources in order to reduce the hardship imposed by the COVID-19 pandemic; and

BE IT FURTHER RESOLVED THAT the student basic needs resources provided by our college(s) may include, but not be limited to, the following:

- Access to food pantries that include fresh vegetables and hydration;
- Emergency funds to cover necessities related to housing, transportation, medical care, cleaning and sanitation, food and educational expenses;
- Access to internet connectivity and hot spots to enable students to participate in online/remote learning;
- Access to computer equipment and software to enable students to participate in online learning;
- Access to academic counseling;
- Access to mental health counseling;
- Any other such resources and support that the college(s) may deem necessary to support student success and equity.

NOW THEREFORE BE IT FURTHER RESOLVED Chabot-Las Positas Community College District denounces xenophobia and anti-Asian/Pacific Islander sentiment and does not support the rhetoric and racist remarks of some national leaders regarding the COVID-19 virus. The District joins cities, counties, and states across the country in affirming its commitment to the safety and well-being of Asian-Pacific Islanders and in combating hate crimes targeting them.

THIS RESOLUTION OF THE CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT IS HERE BY PASSED AND ADOPTED THIS 19 DAY OF MAY, 2020 BY THE FOLLOWING VOTE:

AYES:           Members       Gin, Granger, Heredia, Maduli, Randolph, Sbranti

NOES:           Members       \_\_\_\_\_

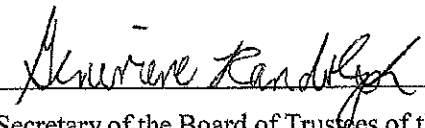
ABSTAIN:       Members       \_\_\_\_\_

ABSENT:        Members       \_\_\_\_\_

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

Date

5/14/2020

  
Secretary of the Board of Trustees of the  
Chabot-Las Positas Community College  
District County of Alameda, State of  
California