OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

BOARD OF TRUSTEES REGULAR MEETING January 19, 2021—5:30 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA Board Room (3rd Floor) Location for public participation: ZOOM 1.669.900.6833 Meeting ID: 922 7212 5900 <u>https://cccconfer.zoom.us/j/922 7212 5900</u>

<u>Please take notice that in compliance with the Executive Order N-29-20:</u> <u>Trustees may participate in this meeting through Teleconferencing/Zoom.</u> <u>Teleconference/Zoom sites shall not be open to the public.</u>

Location for Public Participation

In order to protect the public health, and adhere to current directives regarding public gatherings and social distancing, the physical site of the meeting is closed to the public. As authorized by Executive Order N-29-20, public access to the meeting is provided electronically as follows:

To observe or address the meeting:

• The District is providing members of the public the ability to observe and address the meeting by telephone. Please call [1.669.900.6833, Meeting ID 922 7212 5900 and follow the prompts to join the meeting]

Instructions for making Public Comment:

• The Board values public input and seeks to make it as easy as possible, within the limitations created by the need for virtual meetings. The Board also appreciates and agrees with community feedback that hearing from the public – in your own voices and in "real time"—better informs the Board of the community's perspectives and concerns. Thus, to maximize and facilitate public access, the District is providing members of the public with two ways to address the Board, described below. Each option provides the ability to provide

*Board meeting will immediately adjourn to a Closed Session to end at 7:00 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting. public comment on any matter on the open or closed session agenda, as well as any matter within the Board's jurisdiction.

OPTION 1: SPEAKING DURING THE MEETING

If you wish to provide public comment by speaking during the meeting, please:

 Email the information listed below to: <u>dnascimento@clpccd.org</u>, <u>no later than</u> 3:00 p.m. on the day of the meeting.

(NOTE: This step replaces the regular requirement that speakers fill out a comment card at the beginning of the meeting. The comment card process is suspended while we conduct virtual meetings.)

- In the subject line, state: "Request to speak during public meeting [date of meeting]"
- In the body of the email include:
 - The name that will appear when you are logged into the virtual meeting.
 - The phone number you will be calling in from
 - The agenda item you want to speak on.
 - To comment on a listed item on the agenda, state the agenda item number and title.
 - To comment on a matter on the Board's closed session agenda, state "Public Comment/Closed Session Agenda".
 - To comment on a matter of general concern within the Board's jurisdiction, state: "General Public Comment/Open Session".
- Please send a separate email for each agenda item you wish to speak on.
- 2) Make sure that you have called into the meeting using the name/phone number provided in your email, so the Board secretary is able to see that you are in the virtual board room and can call on you.
- 3) When the Recording secretary calls on you, she will unmute your line and let you know it is your turn to speak.
- 4) Please remember that the Board's regular 3-minute limit on public comment continues to apply.

OPTION 2: SUBMITTING PUBLIC COMMENT IN WRITING

If you wish to submit your public comment in writing, please:

- 1) Submit your written public comments by e-mail, <u>no later than 3:00 p.m. on the</u> <u>day of the meeting to: dnascimento@clpccd.org</u>.
- 2) To effectuate Board Policy 2350's limit of three minutes per speaker, limit your written comments per item to 300 words.
- 3) To ensure that your comment is read in connection with the matter you wish to address, send a separate email for each agenda item you wish to speak on, and:
 - To comment on a listed item on the agenda, state the agenda item number and title in the subject line of the e-mail.
 - To comment on a matter on the Board's closed session agenda, state in the subject line: "Public Comment/Closed Session Agenda".
 - To comment on a matter of general concern within the Board's jurisdiction, state in the subject line: "General Public Comment/Open Session".
- 4) Speakers are encouraged, but not required, to state their name in their written comments.

ADDITIONAL INFORMATION ON CONDUCTING VIRTUAL MEETINGS

- All votes taken during the meeting will be by roll call.
- Any individuals with disabilities who needs reasonable accommodation or modification in order to participate remotely may make a request for accommodation by contacting the Recording Secretary Debra Nascimento at <u>dnascimento@clpccd.org</u> or 925.485.5207 at least 48 hours before the meeting.
- Except as described above, the Board's regular rules and procedures for conducting meetings continue to apply, including:
 - Thirty minutes shall be the maximum time allotment for public speakers on any one subject regardless of the number of speakers. (BP 2350)
 - The rules of decorum continue apply (BP 2355)
- To replicate as closely as possible how public participation occurs when we are physically together, the Zoom Chat feature will be disabled during the meeting. Members of the public

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wishing to be heard by everyone in attendance at the meeting need to follow one of the public comment options listed above. Trustees will give their full attention to whoever is speaking in the moment. The public is also reminded that trustees value and listen attentively to public comment, but do not respond.

1.0 GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

^{1.1} **5:30 P.M.**—OPEN SESSION-CALL TO ORDER AND ROLL CALL*

1.2 PUBLIC COMMENTS

Public comments submitted by email, through the procedure and by the-deadline stated above, will be read aloud by the Recording Secretary.

1.3 ADJOURNMENT

1.4 **CLOSED SESSION***—Personnel, Collective Bargaining and Possible Litigation

- a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Chancellor (Government Code Section 54957)
- b) PENDING LITIGATION (Government Code Section 54956.9)

^{1.5} **6:30 P.M.**—OPEN SESSION-CALL TO ORDER AND ROLL CALL

1.6 PLEDGE TO FLAG

1.7 PUBLIC COMMENTS

Public comments submitted by email, through the procedure and by the- deadline stated above, will be read aloud by the Recording Secretary.

1.8 **APPROVE CONSENT ITEMS** (cc)

Consent Calendar items are designated by "cc" and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

(cc) 1.9 Approval of Minutes of December 15, 2020 Organizational Meeting

1.10 **PRESENTATION:** MEASURE A/B ANNUAL REPORT

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

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- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

(cc) 3.1 Classified Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of Agreement for Services between the City of Hayward and the Chabot-Las Positas Community College District, Chabot College
- (cc) 4.2 Approval of Grant Agreement between California College Pathways Fund and Chabot-Las Positas Community College District, Chabot College's Foster Youth Dual Enrollment Program
- (cc) 4.3 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College
- (cc) 4.4 Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.5 Approval of College and Career Access Pathways Partnership Agreement for Dual Enrollment between San Leandro Unified School District and Chabot Las Positas Community College District, Chabot College
- (cc) 4.6 Approval of Grant Agreement No. 20 459 001 to Host a Regional Director for Employer Engagement between Rancho Santiago Community College District ("Fiscal Agent"), acting on behalf of the California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Report Streamlining Pilot Program, Grant Agreement C20-0031 between the Chabot-Los Positas Community College District ("Fiscal Agent"), acting on behalf of the California Community Colleges Chancellor's Office, and Las Positas College
- (cc) 5.5 Approval of Piggyback Contract with Diversified, LLC for Audio Visual Refresh of the Chabot College Community Events Center Using the University of California Purchasing Agreement Contract #2019.001433 for University of California, California State University and California Community Colleges
- (cc) 5.6 Approval of Amendment to Ricoh Service Order #RMS118247 Amendment Two (2) between Ricoh, USA, Inc., and Chabot-Las Positas College District, Las Positas College

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Award of a Contract for Furniture, Fixtures and Equipment to Carolina Biological Supply for the Biological Sciences B2100 Building Annex Project at Chabot College
- (cc) 6.2 Approval of Modification to the Existing Design and Engineering Services Contract with ATI Architects + Engineers for Agricultural Sciences: Horticulture Facility at Las Positas College
- (cc) 6.3 Approval of Modification to the Existing Design and Engineering Services Contract with tBP/Architecture, Inc. Agricultural Sciences: Viticulture Facility at Las Positas College
- (cc) 6.4 Approval of Modification to the Piggyback Contract with Class Leasing LLC for the Temporary Faculty Village Modular Offices Project at Las Positas College
- (cc) 6.5 Approval of Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services for Building 2100, New Biology Building at Chabot College
- (cc) 6.6 Approval of Award of a Contract for Furniture, Fixtures and Equipment to Olympus America, Inc. for the Biological Sciences B2100 Building Annex Project at Chabot College
- (cc) 6.7 Approval of Modification to Lease Agreement for the property located at 5860 Owens Drive, Pleasanton, between San Ramon Ambulatory Care, LLC and Chabot-Las Positas Community College District

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Standard Agreement No. C20-0030- California Community College Chancellor's Office, District-Economic Development
- (cc) 7.2 Approval of Standard Agreement No. C20-0040 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.3 Approval of Ratification of Standard Agreement No. C18-0091 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.4 Approval of Ratification of Standard Agreement No. C19-0026 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.5 Approval of Ratification of Standard Agreement No. C19-0059 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.6 Approval of Ratification of Standard Agreement No. C20-0037 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.7 Approval of Ratification to Grant Agreement No. G18-020-001, Amendment #1 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.8 Approval of Ratification to Grant Agreement No. G18-021-001, Amendment #1 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.9 Approval of Ratification to Grant Agreement No. G18-051-001, Amendment #1 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.10 Approval of Ratification to Grant Agreement No. G18-064-001, Amendment #1 California Community Colleges Chancellor's Office, District-Economic

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Development

- (cc) 7.11 Approval of Ratification to Grant Agreement No. G18-081-102, Amendment #2 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.12 Approval of Ratification to Grant Agreement No. G18-085-001, Amendment #3 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.13 Approval of Ratification to Grant Agreement No. G19-065-001, Amendment #1 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.14 Approval of Ratification to Grant Agreement No. G19-086-001, Amendment #2-California Community College Chancellor's Office, District-Economic Development
- (cc) 7.15 Approval of Ratification of Grant Agreement No. G19-206-001, Amendment #1 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.16 Approval of Ratification of Grant Agreement No. G20-038-001 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.17 Approval of Ratification of Grant Agreement No. G20-044-001– California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.18 Approval of Ratification of Grant Agreement No. G20-064-001 California Community Colleges Chancellor's Office, District-Economic Development
- (cc) 7.19 Approval of Ratification of Grant Agreement No. G20-081-102 California Community Colleges Chancellor's Office, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS

- 8.1 Information Personnel Report
- 8.2 Review of the 2020-21 First Quarter CCFS 311 Report (311Q)
- 8.3 First Reading of New, Reviewed, or Revised Administrative Procedures
 - AP 3433 Prohibition of Sexual Harassment Under Title IX
 - AP 4300 Field Trips and Excursions
 - AP 4400 Community Education Programs
 - AP 4500 Student News Media
 - AP 4610 Instructional Service Agreements
- 8.4 First Reading of New, Reviewed, or Revised Board Policies
 - BP 3433 Prohibition of Sexual Harassment Under Title IX
 - BP 4300 Field Trips and Excursions
 - BP 4400 Community Education Programs

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9.0 OTHER ACTION ITEMS

- 9.1 Adoption of Resolution No. 03-2021 Authorization to take any and all necessary actions to prepare and respond effectively to the novel Coronavirus (COVID-19) declaring emergency conditions exist at locations within the Chabot-Las Positas Community College District
- 9.2 Second Reading of New, Reviewed, or Revised Board Policies
 - BP 4225 Course Repetition
 - BP 4230 Grading and Academic Record Symbols
 - BP 4231 Grade Changes
 - BP 4232 Pass/No Pass
 - BP 4240 Academic Renewal
 - BP 4250 Probation, Dismissal, and Readmission
 - BP 4260 Prerequisites and Co-requisites

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions
- 10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT

12.0 CLOSED SESSION- (Government Code Section 54954.5)

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

January 26, 2021, 6:30 p.m., Study Meeting, District Office February 16, 2021, 6:30 p.m., Regular Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office,

7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

"The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills."

January 19, 2021

Agenda Item: 3.1

Subject: Classified Personnel

<u>Recommended Action</u>: That the Board of Trustees approves the following Classified Personnel.

I. <u>ASSIGNED TO CHABOT COLLEGE</u>

A. Employment

Rosillo, Janet (nmi), Dental Hygiene Clinical Assistant (2CHS09), 100%, 11 months/year, Range/Step 37/1, \$52,659.20/annual, effective 1/20/2021. This position is grant/categorically funded and therefore subject to continued renewal.

B. Promotion (Open Competitive Process)

Hirstein, Ellie N., Senior Administrative Assistant, Nursing (2CHS16), 100%, 12 months/year, Range/Step 39/1, \$60,361.00/annual, effective 1/20/2021. This position is grant/categorically funded and therefore subject to continued renewal.

II. <u>ASSIGNED TO DISTRICT OFFICE</u>

A. Promotion (Open Competitive Process)

Singh, Harmendar (nmi), Lead Custodian (1CMN2A), 100%, 12 months/year, Range/Step 34/1, \$53,327.00/annual, effective 1/20/2021.

Submitted: Wyman M. Fong/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 4.1

Approval of Agreement for Services between the City of Hayward and the Chabot Subject: Las Positas Community College District, Chabot College

Background: Building upon past collaboration with the Chabot College Food Pantry, the City of Hayward has been collaborating with Chabot College to operate the Hayward No-Contact Drive-Thru Food Distribution located at Chabot since the start of the pandemic. Chabot College is entering into a service agreement with the City of Hayward to continue operating food distribution through June 30, 2021. Each week, the distribution site will serve at least 500 families in the community. Funds will support personnel, program operating supplies and services needed to operate the distribution site.

Funding for the project is in the amount of \$70,916 for the period of January 20, 2021 through June 30, 2021. The food distribution will commence in January and run through the last week of March 2021. For the food distribution by Chabot College to occur from April – June 2021, the City of Hayward must issue a notice to proceed no later than March 12, 2021.

Recommended Action: That the Board of Trustees approves the proposed Agreement for Services between the City of Hayward and the Chabot-Las Positas Community College District, Chabot College in the amount of \$70,916 for the period of January 20, 2021 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 4.2

Subject:

Approval of Grant Agreement between California College Pathways Fund and Chabot-Las Positas Community College District, Chabot College's Foster Youth Dual Enrollment Program

<u>Background</u>: The Chabot College's Foster Youth Dual Enrollment Program Grant builds upon the college's existing Guardian Scholars Program supporting current and former foster youth. The grant is a pilot project to establish a clear pathway for foster youth dual/concurrent enrollment from high school to college. Through near-peer support (student assistants), academic counseling, and refinement to the welcome/onboarding process, the goal is to increase the number of students who are or were in foster care who successfully enroll in and complete a dual/concurrent enrollment course offered through Chabot College. This pilot intends to serve 50-65 students over the one-year grant and establish best practices, processes, and procedures that can be used beyond the life of the pilot.

By supporting students early in the pathway, the pilot aims to: begin bridging the gap between the overall college dual/concurrent enrollment rate and the foster youth dual/concurrent enrollment rate; support students to successfully pass dual concurrent enrollment courses; and support students to enroll in higher education.

Funding for the project is in the amount of \$50,000 for the period of January 1, 2021 through December 31, 2021, effective January 20, 2021.

<u>Recommended Action</u>: That the Board of Trustees approves the Grant Agreement between California College Pathways Fund and Chabot-Las Positas Community College District, Chabot College's Foster Youth Dual Enrollment Program in the amount of \$50,000 for the period of January 1, 2021 through December 31, 2021, effective January 20, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant agreement on behalf of the District.

1/10

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 4.3

Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

<u>Recommended Action</u>: The following recommended curriculum changes were proposed and approved Fall 2020 by the Chabot-Las Positas Community College District, Chabot College Curriculum Committee, effective Fall 2020 and Fall 2021.

New Programs/Certificates	9
Revised Programs/Certificates	4
New Noncredit Certificate	1
New Noncredit Courses	2
Revised Noncredit Course	1
New Credit Courses	22
Course Revisions	13
Distance Education	73
Total	125

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

<u>Recommended Action</u>: That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Fall 2020, effective Fall 2020 and Fall 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 4.4

Subject:

Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College

<u>Background</u>: The following recommended curriculum changes were considered by the Las Positas College Curriculum Committee and approved by the Academic Senate during the period of September 21st, 2020 - December 14th, 2020. The changes are as follows:

New Credit Programs	6
New Noncredit Programs	9
Credit/Noncredit Program Modifications	19
Administrative Credit Program Revisions	54
New Credit Courses	11
New Noncredit Courses	19
Revised Credit Courses	91
Revised Noncredit Courses	5
Discipline Changes (including new and revised)	30
All Requisites (including new and revised)	84
Distance Education	456
Correspondence Education	7
Course Deactivations	22
Program Deactivations	7
Total	820

The programs, credit course modifications and credit course deactivations are a continuing part of updating the curriculum at LPC and its catalog to accurately and fully reflect the courses and programs that are now available to students. The program modifications include updated program descriptions, as well as bringing course requirements up-to-date. The distance education addendums follow directives from the California Community College Chancellor's Office requiring local approval of distance education addendums for courses newly transitioned online during the COVID-19 pandemic and offered in the Summer or Fall 2020 semester.

<u>Recommended Action</u>: That the Board of Trustees approves the curriculum changes for Chabot-Las Positas Community College District, Las Positas College for Spring, Summer & Fall 2021, Fall 2022.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

____ APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 4.5

Subject:

Approval of College and Career Access Pathways Partnership Agreement for Dual Enrollment between San Leandro Unified School District and Chabot Las Positas Community College District, Chabot College

<u>Background:</u> The purpose of this College and Career Access Pathways (CCAP) Partnership Agreement is to provide high school students in San Leandro Unified School District an opportunity to earn early college credit at Chabot College while enrolled in high school. The intent is to offer provisions of AB 288 and AB 30 (Ed Code 76004) for high school students "who may not already be college bound or who are underrepresented in higher education".

The goals are: a.) to develop seamless pathways from high school to community college for career technical education or preparation for transfer b.) improve high school graduation rates c.) assist high school pupils to achieve college and career readiness d.) to serve "underachieving students", those from groups underrepresented in postsecondary education, those who are seeking advanced studies while in high school, and those seeking a career technical education credential or certificate.

These students who earn college credit are more likely to earn high school diplomas, to enroll in community college and four-year colleges, to attend post-secondary education on a full-time basis, and to complete degrees in those institutions than students without these experiences.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed College and Career Access Pathway Partnership Agreement for Dual Enrollment between San Leandro Unified School District and Chabot-Las Positas Community College District, Chabot College, effective as of December 1, 2020. It is further recommended that the Board Authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 4.6

Subject: Approval of Grant Agreement No. 20 459 001 to Host a Regional Director for Employer Engagement between Rancho Santiago Community College District ("Fiscal Agent"), acting on behalf of the California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District, Chabot College

<u>Background:</u> The strength of Chabot College's academic Business Discipline, which is one of the larger programs in the region, makes us an ideal host for this position. While the position is charged with serving the region, our department will benefit substantially from the market intelligence gathered by this person, both on the employer side and from understanding what other colleges that are offering that is particularly successful.

Board approval is requested to accept the grant agreement for FY 2020-201 as directed by the California Chancellor's Office and with Rancho Santiago CCD serving as fiscal agent for the statewide program.

<u>Recommended Action</u>: That the Board of Trustees approves the proposed Grant No. 20 459 001 to Host a Regional Director for Employer Engagement between Rancho Santiago Community College District ("Fiscal Agent"), acting on behalf of the California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

1/12/2

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 5.1

Subject:

Approval of Commercial Warrant Registers

<u>Recommended Action</u>: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

Date	Warrant Numbers	<u>Amount</u>
12/4/2020	10069001 - 10069069	\$ 167,724.56
	Commercial Warrants 10069070 - 10069085	562,866.59
	Commercial Warrants	502,800.59
	10069086 - 10069089	11,069.27
	Commercial Warrants	11,009.27
	6901 - 6920	575,919.37
	ACH Payments	575,919.57
12/11/2020	10069090 - 10069027	925,873.41
12/11/2020	Commercial Warrants	925,075.41
	10069028 - 10069234	1,936,441.87
	Commercial Warrants	1,930,441.07
	10069235 - 10069240	324,938.42
	Commercial Warrants	527,750.72
	10069241 - 10069286	3,628,055.79
	Commercial Warrants	5,028,055.75
	6921 - 6940	855 570 12
		855,579.13
12/18/2020	ACH Payments 10069287 - 10069414	502 228 82
12/18/2020		592,338.83
	Commercial Warrants	1 220 800 04
	10069415 - 10069432	1,220,809.94
	Commercial Warrants 10069433 - 10069493	124 145 15
	Commercial Warrants	134,145.15
8		250 705 80
	10069494 - 10069510 Commercial Warrants	350,795.89
	6941 - 7249	980,103.00
		700,105.00
	ACH Payments	

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Date

Warrant Numbers

Amount

TOTAL

12,266,661.22 \$

Submitted: Jonah R. Nicholas/ Date

Approved: Ronald P. Gerhard / Date

APPROVED

_____DISAPPROVED____

January 19, 2021

Agenda Item: 5.2

Subject: Approval of Payroll Warrant Registers

<u>Recommended Action</u>: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

December Payroll Warrant Total = \$5,905,148.85

Jonah R. Nicholas / Date

Approved: Ronald P. Gerhard / Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes furniture, equipment and appliances surplus from Tri-Valley Career Center. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD 0
- Dublin USD .
- Livermore Valley Joint USD
- Hayward USD 0
- San Leandro USD .
- San Lorenzo USD
- Castro Valley USD
- Newark USD •

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

tted by: Jonah R. N Subm

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 5.4

Subject: Approval of Report Streamlining Pilot Program, Grant Agreement C20-0031 between the Chabot-Los Positas Community College District ("Fiscal Agent"), acting on behalf of the California Community Colleges Chancellor's Office, and Las Positas College

Background: The purpose of these grant funds is to pilot a report streamlining program. The grant agreement specification number that will fund this agreement is C20-0031. The agreement provides \$200,000 payable in two equal installments as key milestones are achieved. The period of performance is through June 30, 2021.

Las Positas College has been selected to test a prototype comprehensive plan and related reporting tool. Las Positas College will evaluate the overall effectiveness of the plan and tool and provide direct feedback to the Chancellor's Office on the proposed reporting structures.

Recommended Action: It is recommended the Board of Trustees approve this grant. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the approval of Report Streamlining Pilot Program, Grant Agreement C20-0031 between the Chabot-Los Positas Community College District ("Fiscal Agent"), acting on behalf of the California Community Colleges Chancellor's Office, and Las Positas College

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 5.5

Subject: Approval of Piggyback Contract with Diversified, LLC for Audio Visual Refresh of the Chabot College Community Events Center Using the University of California Purchasing Agreement Contract #2019.001433 for University of California, California State University and California Community Colleges

<u>Background</u>: District is preparing for the purchase, delivery and installation of audio-visual upgrades for the Chabot College Community Events Center, rooms 722A and 722D, to bring then up to current standards. To make the purchase of the required equipment and integration services, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The contract planned for this use is with Diversified, LCC and the University of California Purchasing Agreement Contract #2019.001433 for University of California, California State University and California Community Colleges.

<u>Recommended Action</u>: That the Board of Trustees approve the piggyback contract for audiovisual refresh of the Chabot College Community Events Center using the University of California Purchasing Agreement Contract #2019.001433 for University of California, California State University and California Community Colleges, not to exceed \$167,403. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure A Bond Funds

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 5.6

Subject:

Approval of Amendment to Ricoh Service Order #RMS118247 - Amendment Two (2) between Ricoh, USA, Inc., and Chabot-Las Positas College District, Las Positas College

Background: This Amendment Number Two (2) ("Amendment") is effective as of the 1st day of December 2020 ("Amendment Effective Date") and amends the Service Order #RMS118247, effective as of August 1, 2016 ("Service Order") made pursuant to the Master Service Agreement dated as of August 1, 2016 ("Agreement"), by and between Chabot-Las Positas Community College District ("Customer") and Ricoh USA, Inc. ("Ricoh"). As a result of this agreement, one full-time Senior On-Site Specialist is hereby removed from Exhibit A to the Service Order. As a result of the above Personnel removal, the Minimum Service Fee is hereby reduced by \$5,176.29.

Recommended Action: It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the approval of Amendment to Ricoh Service Order #RMS118247 - Amendment Two (2) between Ricoh, USA, Inc., and Chabot-Las Positas College District, Positas College

Funding Source: Lottery Fund

Submitted by: Jonah R.

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 6.1

Subject: Approval of Award of a Contract for Furniture, Fixtures and Equipment to Carolina Biological Supply for the Biological Sciences B2100 Building Annex Project at Chabot College

<u>Background:</u> District Staff is preparing for the purchase and delivery of Furniture Fixtures and Equipment (FF&E) for the Biological Sciences B2100 Building Annex Project at Chabot College. This contract is for the items that were not included in the FF&E contract approved at the February 20, 2018 Board meeting.

<u>Recommended Action</u>: That the Board of Trustees approve the award of a contract for furniture, fixtures and equipment for the Biological Sciences B2100 Building Annex at Chabot College with Carolina Biological Supply, in the amount not to exceed \$ 203,475.76. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure B Funds

1/12/2021

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard /Date

____ APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 6.2

Subject: Approval of Modification to the Existing Design and Engineering Services Contract with ATI Architects + Engineers for Agricultural Sciences: Horticulture Facility at Las Positas College

<u>Background:</u> On July 16, 2019, the Board of Trustees approved the contract with ATI Architects + Engineers for Design and Engineering Services for Horticulture Facility at Las Positas College. Add service number 1 was approved at the March 2020 board of trustees meeting and included pricing to change the site location of the Horticulture Facility. This change will remove previously requested light poles, orchard fence and maintenance gate from the scope of work. It will also include adjustment of the site plan sheets, civil and landscape plans, site lighting and photometric. This change also includes a two (2) week design service extension.

Original Contract Amount	\$394,000.00
Original Owners Allowance	\$ 39,400.00
Add Service No 1-to CA	\$150,900.00
Add Service No 2-from OA	\$ 15,191.00
Revised Contract Amount	\$560.091.00
New Owners Allowance	\$ 24,209.00
Final Contract Amount	\$584,300.00

<u>Recommended Action</u>: That the Board of Trustees approves the modification to the existing contract with ATI Architects + Engineers, Agricultural Sciences: Horticulture Facility at Las Positas College in an amount not to exceed \$15,191.00 which will be reallocated from the Owner's allowance to the contract amount, and adds two weeks to the time allowed for the construction document design. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 6.3

Subject: Approval of Modification to the Existing Design and Engineering Services Contract with tBP/Architecture, Inc. Agricultural Sciences: Viticulture Facility at Las Positas College

<u>Background:</u> On September 17, 2019, the Board of Trustees approved the contract with tBP/Architecture, Inc. for Design and Engineering Services for Agricultural Sciences: Viticulture Facility at Las Positas College. This modification will provide alternate site analysis and ROM Cost Estimate and Schematic design update for the alternate site. This will also include an eight (8) month design service extension.

Contract Amount	\$633,597.80
Owners Allowance	\$ 73,108.50
Modification 1	\$ 10,150.00
Modification 2	\$ 42,766.00
New Contract Amount	\$686,513.80
Remaining Owners Allowance	\$ 20,192.50
Final Contract Amount	\$706,706.30

<u>Recommended Action</u>: That the Board of Trustees approves the modification to the existing contract with tBP/Architecture, Inc., Agricultural Sciences: Viticulture Facility at Las Positas College with funds from the owners allowance and extend the contract time for schematic design services by eight months. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

DISAPPROVED

APPROVED

January 19, 2021

Agenda Item: 6.4

Subject: Approval of Modification to the Piggyback Contract with Class Leasing LLC for the Temporary Faculty Village Modular Offices Project at Las Positas College

Background: On February 18, 2020, the Board of Trustees approved the piggyback contract with Class Leasing LLC for Bid No. B19/20-10, Temporary Faculty Village Modular Offices and Restrooms Relocatable through Government/Public Cooperative Procurement Delivery Method. This modification will move \$3,438.72 from the owner's allowance into the contract amount to increase telecom box size and quantity, add two plenum walls, air registers and six occupancy sensors. This modification will also extend the contract duration by 16 non-compensable calendar days. Revised contract completion date will be March 31, 2021.

Original Contract Amount	\$645,811.41
Original Owners Allowance	\$ 90,000.00
Modification 1 – No Cost Change	\$ 00.00
Modification 2 – From OA	\$ 3,438.72
Revised Contract Amount	\$649,250.13
New Owner's Allowance	\$ 86,561.28
Final Contract Amount	\$735,811.41

Recommended Action: That the Board of Trustees approves the modification to the existing contract with Class Leasing LLC for Bid No. B19/20-10, Temporary Faculty Village Modular Offices at Las Positas College with funds from the owners allowance and the add 16 days to the contract time. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

Submitted: Owen Letcher/I

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 6.5

Subject: Approval of Modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services for Building 2100, New Biology Building at Chabot College

<u>Background:</u> On March 17, 2015, the Board of Trustees approved the contract with Harley Ellis Devereaux to design Building 2100, the New Biology Building at Chabot College. Due to delays in the original construction schedule we are asking the Board of Trustees for approval to increase the contract for Harley Ellis Devereaux by \$219,680.00. This total includes monthly payments of \$22,105 for nine (9) additional months construction administration, \$19,320.00 for other additional construction administration services and a \$1,415.00 fee that covers a contractor error, for which the contractor's contract has been adjusted.

Initial AE Service Contract Amount (3/17/2015) AE Service Addition (6/21/2016)	\$ 1,653,750.00 \$ 352,857.50
AE Service Addition (3/22/2018)	\$ 19,608.00
AE Service Addition (2/19/2019)	\$ 75,301.88
AE Service Deduction (5/21/2019)	\$ (117,412.00)
AE Service Addition (9/17/2019)	\$ 1,732.50
AE Service Addition ((3/11/2020)	\$ 3,400.00
AE Service Addition (6/16/2020)	<u>\$ 176,840.00</u>
Current AE Service Contract	\$ 2,166,077.88
Current AE Service Addition	<u>\$ 219,680.00</u>
New Contract Amount	\$ 2,385,757.88

<u>Recommended Action</u>: That the Board of Trustees approves the proposed contract modification to the Existing Design Contract with Harley Ellis Devereaux for Design Services Building 2100, New Biology Building, Chabot College in an amount not to exceed \$ 219,680.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 6.6

Subject: Approval of Award of a Contract for Furniture, Fixtures and Equipment to Olympus America, Inc. for the Biological Sciences B2100 Building Annex Project at Chabot College

<u>Background:</u> District Staff is preparing for the purchase and delivery of Furniture Fixtures and Equipment (FF&E) for the Biological Sciences B2100 Building Annex Project at Chabot College. This contract is for the items that were not included in the FF&E contract approved at the February 20, 2018 Board meeting.

<u>Recommended Action</u>: That the Board of Trustees approve the award of a contract for furniture, fixtures and equipment for the Biological Sciences B2100 Building Annex at Chabot College with Olympus America, Inc., in the amount not to exceed \$ 368,795.75. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.

Funding Source: Measure B Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard /Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 6.7

Subject: Approval of Modification to Lease Agreement for the property located at 5860 Owens Drive, Pleasanton, between San Ramon Ambulatory Care, LLC and Chabot-Las Positas Community College District

<u>Background</u>: The Board of Trustees approved a Lease Agreement for property located at 5860 Owens Drive at the May 21, 2019 meeting as agenda item 6.8 for operational space to support Economic Development and Contract Education, OSHA Training Institute and Tri-Valley Career Center functions. On July16, 2019 the Board approved Exhibit B to the lease regarding the basis of the costs for the tenant improvement with a cost not to exceed \$2,500,000 or approximately \$100 per square foot.

During the course of construction unforeseen conditions are found, permitting agency approvals require changes to the contract documents, time delays are encountered (COVID-19 related and other delays,) and owner requested changes are requested. The following is a summary of the project cost and schedule changes to date:

General Contractor Initial Project Estimate	\$2,249,629.00	
Change #01 – Agency Requested Changes	\$ 63,277.98	
Change #02 – Owner Request & Unforeseen	\$ 20,305.06	
Change #03 – Owner Request (credit)	\$ 655.43	
Change #04 – Owner Request (data wiring)	\$ 138,136.99	
Present Contract Value with Landlord	\$ 2,477,986.60	

It is anticipated that we will have two additional change requests based upon current pricing provided by the Contractor to the Landlord that will exceed the Board authorized tenant improvement costs. A summary of those are as follows:

Change #05 – Owner Request & Unforeseen	\$ 50,929.66
Change #06 – Owner Request	\$ TBD

Based upon the anticipated additional costs to the project Staff requests Board approval to increase the total Tenant Improvement amount to a cost not to exceed \$2,560,000 or approximately \$106 per square foot.

Agenda Item: 6.7 January 19, 2021 Page 2

<u>Recommended Action</u>: That the Board of Trustees approves the proposed revision to Exhibit B paragraph 3, subparagraph e; Cost Estimate, Escrow Services and Payment to Vendors of the Lease Agreement. Board Action will approve the increase of the Costs of the Tenant Improvement by the amount of \$60,000 to a cost not to exceed \$2,560,000 It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the amendment on behalf of the District.

Funding Source: EDCE Funds

Submitted: Owen Letcher/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.1

Subject: Approval of Standard Agreement No. C20-0030- California Community College Chancellor's Office, District-Economic Development

<u>Background</u>: Chabot-Las Positas Community College District (CLPCCD) has been awarded a contract by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the California Adult Education Program (CAEP). CLPCCD's Department of Economic Development and Contract Education (EDCE) will create and administer contracts and provide fiscal oversight of the vendors and subcontractors required in the delivery of this program.

The award amount of the CCCCO Agreement No. C20-0030 is \$5,000,000, and the term is July 1, 2020 through June 30, 2021.

<u>Recommended Action</u>: That the Board of Trustees approves the Standard Agreement No. C20-0030 - California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$5,000,000, for the period from July 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services to approve the Agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/

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APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.2

Approval of Standard Agreement No. C20-0040 - California Community Colleges Subject: Chancellor's Office, District-Economic Development

Background: Chabot-Las Positas Community College District (CLPCCD) has been awarded a contract by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Workforce and Economic Development Division (WEDD). CLPCCD's Department of Economic Development and Contract Education (EDCE) will create and administer contracts and provide fiscal oversight of the vendors and subcontractors required in the delivery of this program.

The award amount of the CCCCO Agreement No. C20-0040 is \$393,557, and the term is August 1, 2020 to June 30, 2021.

Recommended Action: That the Board of Trustees approves the Standard Agreement No. C20-0040 - California Community College Chancellor's Office, District-Economic Development, in the amount of \$393,557, for the period from August 1, 2020 through June 30, 2021. It is further recommended that the Board authorize the Vice Chancellor, Business Services to approve the Agreement on behalf of the District.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.3

Approval of Ratification of Standard Agreement No. C18-0091 - California Subject: Community Colleges Chancellor's Office, District-Economic Development

Background: On August 21, 2018, the Chabot-Las Positas Community College District's (CLPCCD) Board of Trustees approved that we serve as fiscal agent for the Strong Workforce Program (SWP) for the California Community Colleges Chancellor's Office (CCCCO). The SWP was created to expand the availability of quality community college career technical education and workforce development courses, programs, pathways, credentials, certificates and degrees. The original Agreement was in the amount of \$9,800,000.

Since the original award, the CCCCO has revised its contract language for fiscal agreements. Standard Agreement No. C18-0091 has been created to replace the original agreement (18-205-001) and extend the term end date from December 31, 2020. This Agreement revises the date of the contract to be July 1, 2018 through June 30, 2021. No changes to the award amount have been made. Due to the urgency of processing this contract, Chancellor Ronald Gerhard signed this Standard Agreement on November 6, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification of Standard Agreement No. C18-0091, California Community Colleges Chancellor's Office, District-Economic Development, for the revised period of July 1, 2018 through June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.4

Subject: Approval of Ratification of Standard Agreement No. C19-0026 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background:</u> Chabot-Las Positas Community College District (CLPCCD) has been awarded a contract by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Digital Course Content and Textbook Program for Inmates. As part of the CCCCO's Student Services Program, this program will serve to provide instructional textbooks, digital course content, and related reproduction for the Incarcerated Students Program under the jurisdiction of the California Department of Corrections and Rehabilitation.

The award amount of the CCCCO Standard Agreement No. C19-0026 is \$3,000,000, for the funding term of October 1, 2020 through December 31, 2023. Due to the urgency of processing this contract, Chancellor Ronald Gerhard signed this Agreement on October 20, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification of Standard Agreement No. C19-0026 – California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$3,000,000, for the term of October 1, 2020 through December 31, 2023.

Submitted: Theresa F. Rowland/Date

Approved. Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.5

Approval of Ratification of Standard Agreement No. C19-0059 - California Subject: Community Colleges Chancellor's Office, District-Economic Development

Background: On February 20, 2018, the Chabot-Las Positas Community College District's (CLPCCD) Board of Trustees approved that we serve as fiscal agent for the Strong Workforce Program for the California Community Colleges Chancellor's Office (CCCCO). That Agreement number was 17-205-001 and was for a term of January 18, 2018 to December 31, 2020.

Agreement No. C19-0059 supersedes CCCCO Standard Agreement No. 17-205-001 to extend the award amount of \$12,500,000 and has a term of January 1, 2021 to June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Standard Agreement on December 11, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification of Standard Agreement No. C19-0059, California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$12,5000,000, for the term of January 1, 2021 through June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.6

Subject: Approval of Ratification of Standard Agreement No. C20-0037 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: On January 16, 2018, the Chabot-Las Positas Community College District's (CLPCCD) Board of Trustees approved that we serve as fiscal agent for the Umoja Programs for the California Community Colleges Chancellor's Office (CCCCO). Umoja serves at-risk, educationally and economically disadvantaged students. The Umoja program actively promotes student success for all students, with an emphasis on African American student success, through culturally responsive curriculum and practices.

We have been awarded a contract as fiscal agent again for the period of July 1, 2020 through January 31, 2022. The award amount of the CCCCO Standard Agreement No. C20-0037 is \$2,581,000. Due to the urgency of processing this contract, Chancellor Ronald Gerhard signed this Standard Agreement on November 2, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification of Standard Agreement No. C20-0037, California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$2,581,000, for the period of July 1, 2020 through January 31, 2022.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

____ APPROVED

DISAPPROVED
January 19, 2021

Agenda Item: 7.7

Subject: Approval of Ratification to Grant Agreement No. 18-020-001, Amendment #1 -California Community Colleges Chancellor's Office, District-Economic Development

Background: The California Community Colleges Chancellor's Office (CCCCO) contracted with Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the Institutional Effectiveness Partnership Initiative's (IEPI) Specialized Training project, which was approved by the CLPCCD Board of Trustees on August 21, 2018. The CCCCO Grant Agreement No. 18-020-001 was in the amount of \$20,000,000, and was for the period of July 1, 2018 to December 31, 2020.

An Amendment has been requested by the CCCCO to further extend the contract term through June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on November 17, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification of Amendment to Grant Agreement No. 18-020-001, Amendment #1 - California Community Colleges Chancellor's Office, District-Economic Development, with the revised period of July 1, 2018 through June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.8

Approval of Ratification to Grant Agreement No. 18-021-001, Amendment #1-Subject: California Community Colleges Chancellor's Office, District-Economic Development

Background: The California Community Colleges Chancellor's Office (CCCCO) contracted with Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the Digital Course Content and Textbook Program, which was approved by the CLPCCD Board of Trustees on May 21, 2019.

The award amount of the CCCCO Grant Agreement No. 18-021-001 is \$3,000,000, for the funding period of January 1, 2019 through June 30, 2020. An Amendment has been requested by the CCCCO to extend the contract term through June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on December 2, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification to Grant Agreement No. 18-021-001, Amendment #1 - California Community Colleges Chancellor's Office, District-Economic Development, with the revised period of January 1, 2019 through June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.9

Subject: Approval of Ratification to Grant Agreement No. 18-051-001, Amendment #1 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: The California Community Colleges Chancellor's Office (CCCCO) contracted with Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the Student Financial Assistance Program (SFAP), which was approved by the CLPCCD Board of Trustees on November 13, 2018. The CCCCO Grant Agreement No. 18-051-001 was in the amount of \$495,930, and was for the period of January 1, 2019 to December 31, 2020.

An Amendment has been requested by the CCCCO to further extend the contract term through June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on November 17, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification to Grant Agreement No. 18-051-001, Amendment #1 - California Community Colleges Chancellor's Office, District-Economic Development, with the revised period of January 1, 2019 through June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date



DISAPPROVED

January 19, 2021

Agenda Item: 7.10

Approval of Ratification to Grant Agreement No. 18-064-001, Amendment #1-Subject: California Community Colleges Chancellor's Office, District-Economic Development

Background: The California Community Colleges Chancellor's Office (CCCCO) contracted with Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the Student Equity and Achievement Program (SEAP), which was approved by the CLPCCD Board of Trustees on September 18, 2018. The CCCCO Grant Agreement No. 18-064-001 was in the amount of \$16,634,479, and was for the funding period of September 1, 2018 through December 31, 2020.

An Amendment has been requested by the CCCCO to extend the contract term through June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on December 2, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification to Grant Agreement No. 18-064-001, Amendment #1 - California Community Colleges Chancellor's Office, District-Economic Development, with the revised period of September 1, 2018 through June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.11

Approval of Ratification of Grant Agreement No. 20-081-102 - California Subject: Community Colleges Chancellor's Office, District-Economic Development

Background: The California Community College Chancellor's Office (CCCCO) wishes to contract with the Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the California Community Colleges Core Applications Project (CCCCAP). The purpose of this project is to support activities such as professional development, research and planning, personal services contracts, and development of strategic financial aid initiatives.

Grant Agreement No. 20-081-102 is in the amount of \$3,300,000, and is for the term of July 1, 2020 to June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Agreement on November 23, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification of Grant Agreement No. 20-081-102- California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$3,300,000, for the period of July 1, 2020 to June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.12

Subject: Approval of Ratification to Grant Agreement No. 18-085-001, Amendment #3 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: Chabot-Las Positas Community College District (CLPCCD) was awarded a grant by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Digital Innovation and Infrastructure Division's Application Student Personalization Services, which was approved by the Board of Trustees on September 18, 2018.

The CCCCO has requested that the funding period for Grant Agreement No. 18-085-001 for \$2,000,000 be amended to reflect a new end date. The funding period of July 1, 2018 through December 31, 2020 shall be extended through February 28, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on December 3, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification to Grant Agreement No. 18-085-001, Amendment #3 – California Community Colleges Chancellor's Office, District-Economic Development, for the new period of July 1, 2018 through February 28, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.13

Subject: Approval of Ratification to Grant Agreement No. 19-065-001, Amendment #1 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: The California Community Colleges Chancellor's Office (CCCCO) awarded a grant to Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the Umoja Programs, which was approved by the CLPCCD Board of Trustees on August 20, 2019. The CCCCO Grant Agreement No. 19-065-001 was in the amount of \$2,500,000, and was for the period of July 1, 2019 to June 30, 2020.

An Amendment has been requested by the CCCCO to extend the contract term through March, 31, 2021, and to increase the amount of the contract by \$81,000, to a total of \$2,581,000. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on November 20, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification to Grant Agreement No. 19-065-001, Amendment #1 - California Community Colleges Chancellor's Office, District-Economic Development, with the revised period of July 1, 2019 through March 31, 2021, and revised grant amount of \$2,581,000.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.14

Subject: Approval of Ratification to Grant Agreement No. 19-086-001, Amendment #2 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: Chabot-Las Positas Community College District (CLPCCD) was awarded a grant by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Digital Innovation and Infrastructure Division's Technical Assistance Providers (TAP), which was approved by the Board of Trustees on June 18, 2019.

The CCCCO has requested that the funding period for Grant Agreement No. 19-086-001 be amended to reflect a new end date. The funding period of July 1, 2019 through December 31, 2020 shall be extended through December 31, 2021 for the same amount \$2,321,522. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Amendment on December 3, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification to Grant Agreement No. 19-086-001, Amendment #2 – California Community Colleges Chancellor's Office, District-Economic Development, for the new period of July 1, 2019 to December 31, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.15

Approval of Ratification of Grant Agreement No. 19-206-001, Amendment #1-Subject: California Community Colleges Chancellor's Office, District-Economic Development

Background: On July 16, 2019, the Chabot-Las Positas Community College District's (CLPCCD) Board of Trustees approved that we serve as the fiscal agent for the California Community Colleges Chancellor's Office (CCCCO) Workforce and Economic Development Division's California Adult Education Program (CAEP).

On November 12, 2019, the Board approved fiscal agency for fiscal year 2019-20 CAEP funding of \$5,000,000 for the term of July 1, 2019 to December 30, 2020. This Amendment extends that contract for an additional six months, with the new term being July 1, 2019 to June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed the Amendment to the Grant Agreement on November 20, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification of Grant Agreement No. 19-206-001, Amendment #1 - California Community Colleges Chancellor's Office, District-Economic Development, for the period of July 1, 2019 to June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.16

Subject: Approval of Ratification of Grant Agreement No. 20-038-001 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the California Community Colleges Chancellor's Office (CCCCO) to serve as the fiscal agent for the Educational Services and Support Division's Disabled Students Program and Services (DSPS) Set-Aside Grant. The purpose of this grant is to provide statewide technical assistance and training, new director training, and learning disability eligibility training. CLPCCD's Department of Economic Development and Contract Education will create and administer contracts and provide fiscal oversight, as well as serve as project manager, hiring vendors and creating subcontractors as required.

The award amount of the CCCCO Grant Agreement No. 20-038-001 is \$878,016, for the funding period of July 1, 2020 to June 30, 2021. Due to the urgency of processing this contract, Chancellor Ronald Gerhard signed this Agreement on October 30, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification of Grant Agreement No. 20-038-001 – California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$878,016, for the period of July 1, 2020 to June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.17

Subject: Approval of Ratification of Grant Agreement No. 20-044-001– California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: The California Community Colleges Chancellor's Office (CCCCO) contracted with Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for its Educational Services and Support Division's NextUp Set-Aside Grant.

The award amount of Grant Agreement No. 20-044-001 is \$750,000, for the funding period of January 15, 2021 to June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Agreement on December 2, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification of Grant Agreement No. 20-044-001 - California Community Colleges Chancellor's Office, District-Economic Development, for the period of January 15, 2021 to June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.18

Approval of Ratification of Grant Agreement No. 20-064-001 - California Subject: Community Colleges Chancellor's Office, District-Economic Development

Background: On July 16, 2019, the Chabot-Las Positas Community College District's (CLPCCD) Board of Trustees approved that CLPCCD serve as the fiscal agent for the California Community Colleges Chancellor's Office (CCCCO) Educational Services and Support Division's Student Equity and Achievement Program (SEAP). The purpose of SEAP is to support activities such as professional development, research and planning, personal services contracts, and development of strategic financial aid initiatives.

The award amount of Grant Agreement No. 20-064-001 is \$17,423,479, and for the term of September 1, 2020 to June 30, 2021. Due to the urgency of processing this contract, Chancellor Ronald Gerhard signed this Agreement on October 28, 2020, requiring a ratification by the Board of Trustees.

Recommended Action: That the Board of Trustees approves the Ratification of Grant Agreement No. 20-064-001- California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$17,423,479, for the period of September 1, 2020 to June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 7.19

Subject: Approval of Ratification of Grant Agreement No. 20-081-102 – California Community Colleges Chancellor's Office, District-Economic Development

<u>Background</u>: The California Community College Chancellor's Office (CCCCO) wishes to contract with the Chabot-Las Positas Community College District (CLPCCD) to serve as the fiscal agent for the California Community Colleges Core Applications Project (CCCCAP). The purpose of this project is to support activities such as professional development, research and planning, personal services contracts, and development of strategic financial aid initiatives.

Grant Agreement No. 20-081-102 is in the amount of \$3,300,000, and is for the term of July 1, 2020 to June 30, 2021. Due to the urgency of processing this contract, Vice Chancellor Jonah Nicholas signed this Agreement on November 23, 2020, requiring a ratification by the Board of Trustees.

<u>Recommended Action</u>: That the Board of Trustees approves the Ratification of Grant Agreement No. 20-081-102– California Community Colleges Chancellor's Office, District-Economic Development, in the amount of \$3,300,000, for the period of July 1, 2020 to June 30, 2021.

Submitted: Theresa F. Rowland/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 8.2

Subject: Review of the 2020-21 First Quarter CCFS 311 Report (311Q)

<u>Background</u>: The District is required by the State Chancellor's Office to submit quarterly financial reports for the unrestricted general fund. The first quarter report for the fiscal year 2020-21 represents actual revenues and expenditures from July through September 2020. This report is not audited by the State Chancellor's Office, as it is used for informational purposes and to identify any significant changes and/or deviations in the District's budget.

Recommended Action: None, informational item only.

Submitted by: Jonah R. Nicholas/Date

Approved: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

January 19, 2021

Agenda Item: 8.3

Subject: First Reading of New, Reviewed, or Revised Administrative Procedures

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Administrative Procedures presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). The Administrative Procedures are reviewed in the same manner as Board Policies except that they are presented to the Board once, as informational items.

- AP 3433 Prohibition of Sexual Harassment Under Title IX
- AP 4300 Field Trips and Excursions
- AP 4400 Community Education Programs
- AP 4500 Student News Media
- AP 4610 Instructional Service Agreements

Recommended Action: For information only.

January 19, 2021

Agenda Item: 8.4

Subject: First Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the first reading of these Board Policies. Based upon board comment and feedback, they will be presented for a second reading at the Board's February meeting for approval.

- BP 3433 Prohibition of Sexual Harassment Under Title IX
- BP 4300 Field Trips and Excursions
- BP 4400 Community Education Programs

Recommended Action: None at this time.

January 19, 2021

Agenda Item: 9.2

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background:

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed on a six-year cycle. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 4225 Course Repetition
- BP 4230 Grading and Academic Record Symbols
- BP 4231 Grade Changes
- BP 4232 Pass/No Pass
- BP 4240 Academic Renewal
- BP 4250 Probation, Dismissal, and Readmission
- BP 4260 Prerequisites and Co-requisites

Recommended Action: That the Board of Trustees adopts the Board Policies presented.

January 19, 2021

Agenda Item: 9.1

Subject: Adoption of Resolution No. 03-2021 - Authorization to take any and all necessary actions to prepare and respond effectively to the novel Coronavirus (COVID-19) declaring emergency conditions exist at locations within the Chabot-Las Positas Community College District

<u>Recommended Action</u>: That the Board of Trustees Adopt Resolution No. 03-2021, authorizing the Chancellor to take any and all necessary actions to prepare and respond effectively to the novel Coronavirus (COVID-19) declaring emergency conditions exist at locations within the Chabot Las Positas Community College District

Approved by: Ronald P. Gerhard/Date

APPROVED

DISAPPROVED

RESOLUTION NO. 03-2021

CHABOT- LAS POSITAS COMMUNITY COLLEGE DISTRICT RESOLUTION IN SUPPORT OF PROPOSITION 15, THE CALIFORNIA SCHOOLS AND LOCAL COMMUNITIES FUNDING ACT OF 2020 (ALSO KNOWN AS THE CALIFORNIA TAX ON COMMERICAL INDUSTRIAL PROPERTIES FOR EDUCATION AND LOCAL GOVERNMENT FUNDING INITIATIVE 2020)

WHEREAS, for four decades, since the passage of Proposition 13 in 1978, school and community college districts in California have experienced underinvestment and devastating cuts causing California's school funding to fall behind and resulting in fewer services and resources for students;

WHEREAS, while the intent of Proposition 13 is to help homeowners, a loophole in the system permits major commercial and industrial properties to avoid regular reassessment, resulting in an inequitable tax system;

WHEREAS, the California Schools and Local Communities Funding Act does not affect property taxes for homeowners or renters because the initiative exempts all residential property;

WHEREAS, loopholes in California's property tax system allows a fraction of major commercial and industrial properties to avoid regular reassessment and use schemes to hide change in ownership, providing a windfall at the expense of vital school funding;

WHEREAS, the share of the property tax burden has shifted away from commercial property and toward residential property throughout the state;

WHEREAS, California schools are falling behind and state funding per-student support has declined from the top 10 in the nation to the bottom quarter;

WHEREAS, school funding in California is less than the national average, while California's cost of living is among the highest in the nation;

WHEREAS, public schools in California face challenges in providing an equitable and fair education for a student population with vast differences in language, income, parental education level, and other social, educational, and economic factors;

WHEREAS, research has proven that investments in students raises achievement levels, lowers poverty, and increases the productivity of the workforce;

Resolution No. 03-2021 January 19, 2021 Page 2

WHEREAS, estimates by academic researchers at the University of Southern California (USC) estimate that the California Schools and Local Communities Funding Act reclaims \$12 billion in property tax revenue every year to ensure that our schools and communities have the resources to educate and support our students;

WHEREAS, USC research shows that a majority of commercial property owners already are assessed at close to market value, making the current system inequitable among businesses, benefitting a relatively small number of properties owned by the largest corporations and wealthy owners who have held land for a long period of time;

WHEREAS, the Schools and Local Communities Funding Act has qualified for the November 2020 ballot;

WHEREAS, the measure invests about \$4.5 billion annually for school and community college districts, over and above Proposition 98 funding;

WHEREAS, the Schools and Local Communities Funding Act will also provide billions in funding annually for cities, counties, and special districts for affordable housing, parks, libraries, health and human services, libraries, and public infrastructure;

WHEREAS, the measure levels the playing field for businesses that already pay their fair share in our communities and exempts all small business owners whose property is worth \$3 million or less;

WHEREAS, the Schools and Local Communities Funding Act will help alleviate the serious budget shortfalls caused by the economic crisis precipitated by the COVID-19 global pandemic and allow community colleges greater options to serve their communities;

WHEREAS, as the largest system of higher education in the state, California's community colleges serve over two million students—training and educating today's workforce for jobs that lead to gainful employment and upward economic mobility;

NOW, THEREFORE, BE IT RESOLVED that the Chabot-Las Positas Community College District Board of Trustees endorses "The California Schools and Local Communities Funding Act of 2020" ballot measure in November 2020 general election.

Resolution No. 03-2021 January 19, 2021 Page 3

PASSED AND ADOPTED by a roll call vote on the 19th day of January 2021 by the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California.

AYES: Gin, Granger, Heredia, Maduli, Randolph, Reynoso, Sbranti

NOES:

ABSENT:

ABSTENTIONS:

I, Secretary of the Governing Board of Chabot-Las Positas Community College District of Alameda County, State of California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

> <u>1 19, 2</u> Date

Secretary of the Board of Trustees of the Chabot-Las Positas Community College District County of Alameda, State of California