



OFFICIAL COPY
CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING
March 15, 2022 - 5:30 P.M.*

District Office: 7600 Dublin Blvd., Dublin, CA
Board Room (3rd Floor)

1.0 GENERAL FUNCTIONS - PRESIDENT OF THE BOARD

1.1 5:30 P.M. – OPEN SESSION
CALL TO ORDER AND ROLL CALL*

- 1.2 PUBLIC COMMENTS**
Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.3 ADJOURNMENT

1.4 CLOSED SESSION* - Personnel, Collective Bargaining and Possible Litigation

- a. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
(Government Code Section 54956.8)
Property: 441002000701
Negotiating Parties: Chabot-Las Positas Community College District
Chancellor and Fagen, Friedman, and Fulfroost
Under Negotiation: Price and Terms of Payment

- b. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** Title: Chancellor
(Government Code Section 54957)

1.5 6:30 P.M. – OPEN SESSION
CALL TO ORDER AND ROLL CALL

1.6 PLEDGE TO FLAG

1.7 PUBLIC COMMENTS

Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 6:30 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

1.8 APPROVE CONSENT ITEMS (cc)

Consent Calendar items are designated by “cc” and are expected to be routine and non-controversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

- (cc) 1.9 Approval of Minutes of January 18, 2022 Regular Meeting
Approval of Minutes of February 15, 2022 Regular Meeting

1.10 PRESENTATION: Student Centered Funding Formula Coalition and Advocacy

2.0 REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

- 2.1 Presidents of Faculty Senates - Chabot College and Las Positas College
- 2.2 Presidents of Classified Senates - Chabot College, Las Positas College, and District
- 2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
- 2.4 Constituency Reports: SEIU, Faculty Association

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Management Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Approval of the Las Positas College Student Government Constitution Amendment
- (cc) 4.2 Approval of Curriculum Changes, Chabot College
- (cc) 4.3 Approval of Amendment to the Agreement with the California Department of Social Services and the California Early Childhood Mentor Program and Associated Subcontracts with the Community Colleges, Chabot College
- (cc) 4.4 Approval of Grant Award – California College Pathways Fund for Chabot-Las Positas Community College District, Chabot College Foster Youth Dual Enrollment Program
- (cc) 4.5 Approval of Affiliation Agreement between Oak Valley Hospital District and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.6 Approval of Agreement between Project Heartbeat, LLC and Chabot-Las Positas Community College District, Las Positas College
- (cc) 4.7 Approval of Colleges Futures Foundation Sub-Award Agreement for Program Pathways Mapper between Trustees of the California State University, Sponsored Programs Administration, and Chabot-Las Positas Community College District

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrants
- (cc) 5.3 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and

- Donation or Disposal of Any Items Not Sold
- (cc) 5.4 Approval of Award of Contract with WTC Consulting, Inc. for Districtwide Technology Strategic Planning Services

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Modification to the Contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project, Chabot College
- (cc) 6.2 Approval of Modification to the Contract with W.A. Thomas Co., Inc. for Bid No. 18-01, Biological Sciences B2100 Building Annex, Chabot College
- (cc) 6.3 Approval of Measure B and Measure A Bond Program: Bond List Revision Measure A No. 8 – Substantive Changes
- (cc) 6.4 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Districtwide Emergency Call Station Project Rebid

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Agreement between Automotive Repair and Machinists Trades Joint Apprenticeship Committee (JAC) of Northern California and Chabot-Las Positas Community College District, Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Information Personnel Reports
- 8.2 Review of the 2021-22 Second Quarter CCFS 311 Report (311Q)
- 8.3 Shortlist of Firms to Provide Architectural and Engineering Services for Various Measure A Projects for a Period of Five Years
- 8.4 Shortlist of Firms to Provide Project Management and Construction Management Services for Various Measure A Projects for a period of Five Years
- 8.5 First Reading of New, Reviewed, or Revised Board Policies
- BP 5040 Student Records, Directory Info, Privacy
- 8.6 First Reading of New, Reviewed, or Revised Administrative Procedures
- AP 5015 Residence Determination
 - AP 5020 Nonresident Tuition
 - AP 5040 Student Records, Directory Info, Privacy
 - AP 5041 Student Records – Preferred Name and Gender

9.0 OTHER ACTION ITEMS

- 9.1 Chabot-Las Positas Community College District Nomination for 2022 Classified Employee of the Year Award
- 9.2 Second Reading of New, Reviewed, or Revised Board Policies
- BP 5035 Withholding of Student Records
 - BP 5700 Athletics
- 9.3 Approval of Revised 2022 Schedule of Board of Trustees Meetings

10.0 REPORTS - SENIOR LEADERSHIP AND TRUSTEES

- 10.1 President of Chabot College and Las Positas College
- 10.2 Chancellor
- 10.3 Recognitions

10.4 Trustee Reports and/or Official Communications

11.0 ADJOURNMENT**12.0 CLOSED SESSION- (Government Code Section 54954.5)**

- 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release
- 12.2 Labor Negotiations
- 12.3 Existing or Anticipated Litigation
- 12.4 Real Property Negotiations
- 12.5 Threat to Public Services or Facilities

13.0 NEXT MEETING OF THE BOARD OF TRUSTEES

April 19, 2022, 6:30 p.m., Regular Meeting, Las Positas College

April 26, 2022, 6:30 p.m., Study Meeting, District Office

Any person with a disability may request this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the Chancellor's Office, 7600 Dublin Blvd., 3rd Floor, Dublin, CA 925-485-5207, between 8:00 a.m. and 5:00 p.m. at least 48 hours before the meeting.

District Mission Statement

"The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills."

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 3.1

Subject: Classified Personnel

Recommended Action: That the Board of Trustees approves the following Classified Personnel.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Gomez, Marlene D., Dental Hygiene Clinical Assistant (2CHS17), 60%, 10 months/year, Range/Step 37/1, \$29,298.00/annual, effective 3/16/2022. This position is grant/categorically funded and therefore subject to continue renewal.

Tashjian, Dylan E., Administrative Assistant, Health, Kinesiology and Athletics (2CPE13), 100%, 12 months/year, Range/Step 33/1, \$52,992.00/annual, effective 3/16/2022.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment


Glidden, Maria D., Counselor Assistant II (3CCW01), 100%, 12 months/year, Range/Step 30/1, \$49,317.00/annual, effective 3/16/2022. This position is grant/categorically funded and therefore subject to continue renewal.

Graham, Claire E., Instructional Assistant, English (3CLA06), 75%, 10 months/year, Range/Step 33/1, \$33,120.00/annual, effective 3/16/2022.

B. Leave of Absence

Rivas, Regina M., Early Childhood Assistant (3CEC07), leave of absence without pay without benefits, effective 1/28/2022, for a period not to exceed 6 months.
Pursuant to the Agreement Between Chabot-Las Positas Community College District and SEIU, Local 1021.

Submitted:  3.9.22
Wyman M. Fong/Date

Approved:  3/14/22
Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 3.2

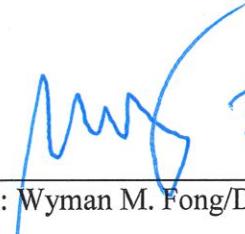
Subject: Management Personnel

Recommended Action: That the Board of Trustees approves the following Management Personnel.

I. ASSIGNED TO LAS POSITAS COLLEGE

A. Contract of Employment – April 1, 2022 – June 30, 2023

Kramer, Kevin M., Dean, Academic Services - Public Safety, Advanced
Manufacturing, Transportation, Health & Kinesiology (3AIN13), Range/Step 19/5,
\$156,206.00/annual.

 3.9.22

Submitted: Wyman M. Fong/Date

 3/10/22

Approved: Ronald P. Gerhard/Date

☒ APPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

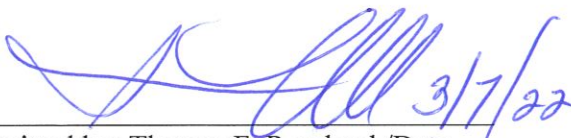
Agenda Item: 4.1


Subject: Approval of the Las Positas College Student Government Constitution
Amendment

Background: Las Positas College Student Government amended their Constitution during a special election approving changes in February 2022.

The Las Positas College Student Government Constitution changes allow two additional students to serve as Officers on the Las Positas College Student Government Executive Board, as well as updates the Constitution to reflect inclusive language.

Recommended Action: That the Board of Trustees approves the amended Las Positas College Student Government Constitution proposed by Las Positas College.

 3/17/22
Submitted by: Theresa F. Rowland /Date

 3/9/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 4.2

Subject: Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College

Background: The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee during the Spring 2022 semester.

New Certificate	1
Total	1

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and demands of constantly changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

Recommended Action: That the Board of Trustees approves the new certificate proposed by Chabot College, approved Spring 2022, Effective Fall 2022.

 3/7/22
Submitted: Theresa F. Rowland/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 4.3

Subject: Approval of Amendment to the Agreement with the California Department of Social Services and the California Early Childhood Mentor Program and Associated Subcontracts with the Community Colleges, Chabot College

Background: The California Early Childhood Mentor Program was developed at Chabot College in 1988 with the support of private foundations. The program relocated to City College of San Francisco in 2001 and moved back to Chabot College on August 1, 2013. The program improves the quality of early care and education through mentorship to train and retain qualified staff.

The program selects and provides advanced training to experienced Early Childhood Education teachers and directors who become mentors. Mentor teachers earn stipends for using their classroom as an environment to train student teachers. Student teachers on their way to degrees earn community college or other credit for practicum study completed under Mentor guidance. Director mentors work with current or aspiring directors to enhance their leadership.

The Board of Trustees has previously approved this contract and accompanying subcontracts beginning April 16, 2013 and each year since with Chabot College as the lead fiscal agent.

This amendment agreement is being executed as of March 15, 2022 for the agreement term of July 1, 2021 - June 30, 2023. On August 17, 2021 the Board of Trustees approved the originally contracted amount not to exceed \$5,051,459.23 and authorized CLPCCD, Chabot College to subcontract with 104 California community colleges to satisfy the terms of the agreement. The Amendment provides an additional \$1,000,000.00 for a total amount of \$6,051,459.23 allowing for the resumption of eliminated activities in the 2021-2023 original agreement.

Recommended Action: That the Board of Trustees approves the proposed Amendment to the Agreement with the California Department of Social Services for the California Early Childhood Mentor Program, and Associated Subcontracts with Community Colleges, Chabot College for the agreement term of July 1, 2021 through June 30, 2023, in the amount of \$3,025,729.62, per agreement year. It is further recommended that the Board authorizes Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 3/7/22
Submitted: Theresa F. Rowland/Date

 3/8/22
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 4.4


Subject: Acceptance of Grant Award - California College Pathways Fund and Chabot-Las Positas Community College District, Chabot College's Foster Youth Dual Enrollment Program


Background: The Chabot College's Foster Youth Dual Enrollment Program Grant builds upon the college's existing Guardian Scholars Program supporting current and former foster youth. The grant continues a pilot project to establish a clear pathway for foster youth dual/concurrent enrollment from high school to college. Through near-peer support (student assistants), academic counseling, and refinement to the welcome/onboarding process, the goal is to increase the number of students who are or were in foster care who successfully enroll in and complete a dual/concurrent enrollment course offered through Chabot College. This pilot intends to serve 25 students over the grant period and establish best practices, processes, and procedures that can be used beyond the life of the pilot.

By supporting students early in the pathway, the pilot aims to: begin bridging the gap between the overall college dual/concurrent enrollment rate and the foster youth dual/concurrent enrollment rate; support students to successfully pass dual concurrent enrollment courses; and support students to enroll in higher education.

Funding for the project is in the amount of \$100,000 for the period of January 1, 2022 through December 31, 2023, effective March 16, 2022.

Recommended Action: That the Board of Trustees accepts the Grant Award - California College Pathways Fund and Chabot-Las Positas Community College District, Chabot College's Foster Youth Dual Enrollment Program in the amount of \$100,000 for the period of January 1, 2022 through December 31, 2023. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to accept the grant award on behalf of the District.

 3/7/22
Submitted: Theresa F. Rowland/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 4.5


Subject: Approval of Affiliation Agreement between Oak Valley Hospital District and Chabot-Las Positas Community College District, Las Positas College

Background: Las Positas College requires students in the Emergency Medical Training-Paramedic (EMT-P) program to successfully complete field internships.

The purpose of this agreement is to establish the respective responsibilities and duties of Chabot-Las Positas Community College District, Las Positas College and Oak Valley Hospital District while students are participating in field internship programs. Oak Valley Hospital will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program, and training will be under the supervision of an experienced Oak Valley Hospital District employee who shall be selected in accordance with the Las Positas College EMT-P program at no cost to the Chabot-Las Positas Community College District, Las Positas College.

The agreement will commence on March 16, 2022. This agreement shall be for a term of twenty-four (24) months. The agreement may be terminated by either party upon thirty (30) days written notice.

Recommended Action: That the Board of Trustees approves the proposed Affiliation Agreement between Oak Valley Hospital District and Chabot-Las Positas Community College District, Las Positas College for the term commencing March 16, 2022 through March 15, 2024. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

 3/17/22
Submitted by: Theresa F. Rowland/Date

 3/17/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 4.6


Subject: Approval of Agreement between Project Heartbeat, LLC and Chabot-Las Positas Community College District, Las Positas College

Background: The purpose of this Agreement between Project Heartbeat LLC and Chabot-Las Positas Community College District, Las Positas College is supplemental to the Instructional Services Agreement approved by the Board of Trustees on August 21, 2021. This Consortium Agreement establishes a six-member Board of Directors and organizational roles to guide the paramedic education program for which Las Positas Colleges serves as the Local Education Agency.

Whereas, both parties desire to jointly establish a consortium that will permit the sponsorship of a paramedic educational program in accordance with the Standards and Guidelines for the Accreditation of Educational Programs in the Emergency Medical Services Professions ("Standards") of the Commission on Accreditation of Allied Health Education Programs (CAAHEP), this agreement establishes joint responsibilities for a six-member Board of Directors, three representatives from the Project Heartbeat LLC entity, and three representatives from Chabot-Las Positas Community College District, Las Positas College

This agreement will be effective March 15, 2022 through March 15, 2025 and will automatically renew every three years unless either party gives written notice for termination of this agreement.

Recommended Action: That the Board of Trustees approves the proposed Agreement between Project Heartbeat LLC and Chabot-Las Positas Community College District, Las Positas College for the period of March 15, 2022 through March 15, 2025. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.


Submitted by: Theresa F. Rowland/Date


Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 4.7

Subject: Approval of Colleges Futures Foundation Sub-Award Agreement for Program Pathways Mapper between Trustees of the California State University, Sponsored Programs Administration, and Chabot-Las Positas Community College District

Background: The Trustees of the California State University, Sponsored Programs Administration wishes to grant a sub-award of Colleges Futures Foundation funding, to the Chabot-Las Positas Community College District to develop mapped transfer pathways. The mapped pathways will clarify the course sequence and requirements for particular degrees from beginning to end. This project supports digitizing degree maps across and between CLPCCD and CSUEB to benefit increased student transfer success, Associate Degree for Transfer awards, and Baccalaureate degree completion. The proposed sub-award is \$12,000.

Board approval is requested to accept the Colleges Futures Foundation Sub-Award Agreement during the period of September 24, 2021 through September 30, 2022, effective March 16, 2022.

Recommended Action: That the Board of Trustees approves the proposed Colleges Futures Foundation \$12,000 Sub-Award Agreement for the Program Pathways Mapper between Trustees of the California State University, Sponsored Programs Administration and Chabot-Las Positas Community College District. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to approve the agreement on behalf of the District.

 3/7/22
Submitted: Theresa F. Rowland/Date

 3/8/22
Approved: Ronald P. Gerhard/Date



APPROVED

DISAPPROVED

TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 5.1

Subject: Approval of Commercial Warrant Registers

Recommended Action: That the Board of Trustees approves the following Commercial Warrant Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
2/3/2022	10078882 - 10079009 Commercial Warrants	\$ 550,024.87
	10079010 - 10079017 Commercial Warrants	164,595.82
	10079018 - 10079021 Commercial Warrants	123,384.12
	10079022 - 10079045 Commercial Warrants	2,284,329.15
	10077940 Cancelled Warrant	(1,515.99)
	11910 - 11925 ACH Payments	541,673.66
2/10/2022	10079046 - 10079211 Commercial Warrants	879,779.30
	10079212 - 10079226 Commercial Warrants	208,511.24
	10079227 Commercial Warrants	145,732.15
	10079228 - 10079266 Commercial Warrants	504,776.41
	10078325, 10079041 Cancelled Warrants	(3,416.00)
	11926 - 11940 ACH Payments	170,710.00
2/17/2022	10079267 - 10079361 Commercial Warrants	3,446,554.77
	10079362 - 10079343 Commercial Warrants	72,363.53
	10079344 - 10079409 Commercial Warrants	22,776.20

Agenda Item: 5.1

March 15, 2022

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<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
2/17/2022	10079410 - 10079413 Commercial Warrants	\$ 1,533,320.69
	10079414 Commercial Warrants	9,000.00
	1077163, 10079073, 10078160 Cancelled Warrants	(6,736.00)
	11941 - 12230 ACH Payments	273,003.30
2/24/2022	10079415 - 10079518 Commercial Warrants	348,964.78
	10079519 - 10079541 Commercial Warrants	696,585.45
	12231 - 12239 ACH Payments	16,660.36
	TOTAL	<u>\$ 11,981,077.81</u>

Jonah R. Nicholas 3/8/22
Submitted: Jonah R. Nicholas / Date

[Signature] 3/9/22
Approved: Ronald P. Gerhard / Date

✓ APPROVED _____ DISAPPROVED _____ TABLED _____

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022


Agenda Item: 5.2

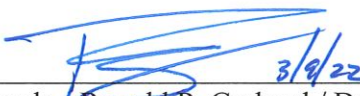
Subject: Approval of Payroll Warrant Registers

Recommended Action: That the Board of Trustees approves the following Payroll Warrant Register as indicated:

Regular Monthly Payroll:

February Payroll Warrant Total = \$5,633,064.62

 3/8/22
Submitted: Jonah R. Nicholas / Date

 3/9/22
Approved: Ronald P. Gerhard / Date

✓ APPROVED DISAPPROVED TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 5.3

Subject: Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Background: The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes instructional equipment, personal computers, printers, and furniture from Las Positas College and Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

Recommended Action: That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

 3/8/22
Submitted by: Jonah R. Nicholas/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE
DISTRICT

March 15, 2022

Agenda Item: 5.4

Subject: Approval of Award of contract with WTC Consulting, Inc., for
Districtwide Technology Strategic Planning services.

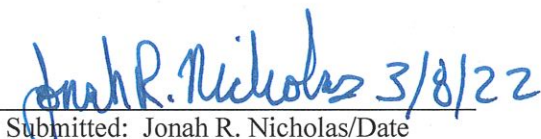
Background: The District issued a request for qualifications RFQ No. 21/22-08 on January 24, 2022, seeking qualified technology planning firms for the development of three distinct but integrated technology plans to guide the district and colleges in the procurement, deployment and effective use of technology. Following established procurement procedures, four technology planning service firms provided responses to RFQ No. 21/22-08.

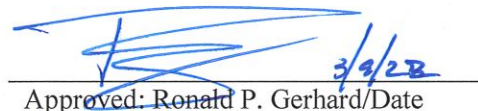
An eight-person committee of faculty, staff and administrators were convened to review responses. A list of passing firms was created and WTC Consulting was selected based on experience, expertise and thoroughness of their response.

Contract Proposal Fee \$ 176,000

Recommended Action: That the Board of Trustees approve the proposed award of the Districtwide Technology Strategic Planning services agreement to WTC Consulting in the amount not to exceed \$176,000.00 which includes basic services and reimbursable expenses. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond Funds

 3/8/22
Submitted: Jonah R. Nicholas/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED

☐ DISAPPROVED

☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 6.1


Subject: Approval of Modification to the Contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College

Background: On June 15, 2021, the Board of Trustees approved the contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College. On December 14, 2021 Modification 1 was approved which added subpanel procurement and installation to the scope of work. Modification 2 was issued as no-cost time extension due to a compressor manufacturer delay. Modification 3 is being issued as an additional no-cost time extension due to compressor manufacturer delay. This modification will extend the project duration a total of 60 calendar days. The revised completion date will be May 31, 2022.

Recommended Action: That the Board of Trustees approves the modification to the existing contract with Nema Construction for the Dental Hygiene Simulation Equipment Connections Project at Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure A Bond

 3/8/2022
Submitted: Owen Letcher/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 6.2

Subject: Approval of Modification to the Contract with W.A. Thomas Co., Inc., for Bid No. 18-01, Biological Sciences B2100 Building Annex at Chabot College

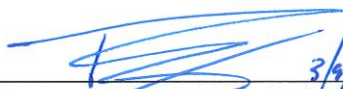
Background: On February 20, 2018, the Board of Trustees approved the contract with W.A. Thomas Co., Inc. or Bid No. 18-01, Biological Sciences B2100 Building Annex at Chabot College. Change Order No. 14 includes changes to electrical, plumbing, greenhouse, and piping. In addition, this modification will extend the project duration an additional 4 (four) calendar days.

Current Approved Amount	\$20,305,957.00
Change Order No. 14	\$ 30,365.00 (increase 0.15%)
New Contract Amount	\$20,336,322.00

Recommended Action: That the Board of Trustees approves the modification to the existing contract with W.A. Thomas Co., Inc. for Bid No. 18-01, Biological Sciences B2100 Building Annex at Chabot College in an amount not to exceed \$30,365.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

Funding Source: Measure B Bond Funds

 3/8/2022
Submitted: Owen Letcher/Date

 3/8/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 6.3

Subject: Approval of Measure B & Measure A Bond Program: Bond List Revision
Measure A #8 – Substantive Changes

Background: As part of the accountability measures for the Measure A Bond Program, the management team for the programs has put into place a formal process for managing, tracking and presenting to the Board of Trustees all revisions to the Measure B and Measure A individual project names, scopes and budgets. This process adheres to the accountability standards outlined by Proposition 39 and provides transparency in the evolution of the project list.

Additional criteria added to the bond list revision process at the September 18, 2018 Board of Trustees meeting. These criteria identified an added layer of information and flagging to a bond list revision for those projects with substantive changes (a change to a single project in excess of \$5 million dollars, the cancellation of a project from the bond list, or the creation of a new project). In order to provide clarity for the Board of Trustees, the management team will identify bond list revisions containing “substantive changes” or “non-substantive changes in the agenda text.

Measure B Measure A Bond List revision #8 contains substantive changes based on the criteria set forth above. The Bond List Revision is proposing the following changes:

Measure A

Chabot College – Create project names, numbers and budgets for projects related to the security master plan in order to track spending for specific projects. Funds transferred from 562600 Campus Security to sub-projects as follows: 562603 -CS Emergency Call Stations \$825,811; 562604 CS Security Management System \$1,246,100. Establish Campus Infrastructure project # 562611 with budget to be determined at a later date.

Las Positas College – Transfer of remaining budget at project completion to Unallocated for Future Project from 563741 Athletic Field – Soccer Turf \$2,944,971; 563805 Administrative Office 1690 \$722,264. Due to project scope increase the total project budget for the following projects from Unallocated for Future Project, #563810 Agricultural Sciences-Horticulture \$1,500,000; #563811 Agricultural Sciences-Viticulture \$1,444,972. Create project names, numbers and budgets for projects related to the security master plan in order to track spending for specific projects. Funds transferred from 563600 Campus Security to sub-projects as follows: #563901 CS-Exterior Lighting \$487,149; #563902 CS-Safe School Locks \$767,220; #563903 CS-Architectural Barriers \$872,669; #563904 CS-Emergency Call Stations \$813,120; #563905 CS-Security Management System \$1,265,546; #563906 CS-LPR Security Project \$10,395. Transfer funds from Unallocated for Future Project for #563701 AV Upgrades B2420 \$616,281. Transfer funds from

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March 15, 2022
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#563960 Infrastructure to #563931 Infrastructure-Domestic Water \$910,005 and #563932 Infrastructure-Verizon \$56,400.

District & Districtwide – Recognition of interest earnings between 3/1/2021 and 12/31/2021 in the amount of \$1,005,780.42. Create new projects to clearly identify Districtwide IT Equipment and Support infrastructure expended at each college. Transfer funding from #561010 IT and Tech Upgrades to #561011 IT-Chabot College \$20,592,700 and #561012 IT – Las Positas College \$16,320,700.

Measure B

Chabot College – Create project number 552540 Classroom/Lab Equipment and Library Materials to facilitate closeout of Measure B Bond Funds.

Las Positas College – No Changes

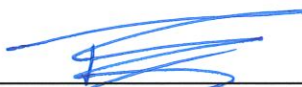
District & Districtwide – Recognition of interest earnings between 3/1/2021 and 12/31/2021 in the amount of \$25,195.73

Please refer to the attached Bond List Revision Measure B and Measure A #8 for details on each project included in the Bond Project List. These Bond List Revisions have been reviewed by the Chabot College President and Las Positas College President and approved by the Vice Chancellor of Facilities/Bond Programs and Operations.

Recommended Action: That the Board of Trustees review and approve the revisions to the Measure B and A Bond Project List, as presented.

Funding Source: Measure A & B

 3/8/2022
Submitted: Owen Letcher/Date

 3/8/22
Approved: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 6.4

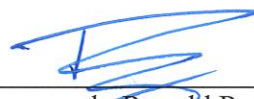
Subject: Authorization to File Notice of Completion with Alameda County Clerk
Recorder's Office for the Districtwide Emergency Call Station Project Rebid

Background: The Districtwide Emergency Call Station Project Rebid has been completed by Electronic Innovations, Inc., of Richmond, CA. For the project to be officially closed a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

Recommended Action: That the Board of Trustees authorizes the filing of a Notice of Completion with the Alameda County Clerk Recorder's Office for the Districtwide Emergency Call Station Project Rebid.

Funding Source: Measure A Bond Funds

 3/8/2022
Submitted: Owen Letcher/Date

 3/9/22
Approved: Ronald P. Gerhard/Date



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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 7.1



Subject: Approval of Agreement between Automotive Repair and Machinists Trades Joint Apprenticeship Committee (JAC) of Northern California and Chabot-Las Positas Community College District, Economic Development

Background: Chabot College has been serving as one of many Local Education Agencies (LEA) for the Automotive Repair & Machinists Trades Joint Apprenticeship Committee (JAC) of Northern California since 2012. This new agreement formalizes the Apprenticeship under District Economic Development operational coordination.

Apprentices will be referred and attend Automotive Technician courses at Chabot College, with administration of program out of the Economic Development and Contract Education (EDCE) Department. This program will generate Related and Supplemental Instruction (RSI) based on classroom hours, and available on-the-job training hours will be attributed to Chabot College FTES. The Automotive Repair & Machinists Trades JAC requires CLPCCD to apportion twenty percent of RSI funds to maintain their responsibilities as Program Sponsor.

This Agreement has an initial term of thirty months, January 1, 2022, through June 30, 2024, with an option for an automatic annual renewal for two additional one-year periods.

Recommended Action: That the Board of Trustees approves the Agreement for the Automotive Repair & Machinists Trades Joint Apprenticeship Committee (JAC) of Northern California - District-Economic Development, for the period of January 1, 2022, through June 30, 2024. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

 3/7/22	 3/9/22	
Submitted: Theresa F. Rowland/Date	Approved: Ronald P. Gerhard/Date	
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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT


March 15, 2022


Agenda Item: 8.2

Subject: Review of the 2021-22 Second Quarter CCFS 311 Report (311Q)

Background: The District is required by the State Chancellor's Office to submit quarterly financial reports for the unrestricted general fund. The second quarter report for the fiscal year 2021-22 represents actual revenues and expenditures from July through December 2021. This report is not audited by the State Chancellor's Office, as it is used for informational purposes and to identify any significant changes and/or deviations in the District's budget.

Recommended Action: None, informational item only.

 3/8/22
Submitted by: Jonah R. Nicholas/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 8.3

Subject: Shortlist of Firms to Provide Architectural and Engineering Services for Various Measure A Projects for a period of Five Years.

Background: The District issued a request for qualifications RFQ B21/22-05 on December 9, 2021, seeking qualified Architectural and Engineering (A/E) firms for Various Measure A projects. Following established procurement procedures, a list of architectural and engineering (A/E) service firms are being established for the potential award of contracts for A/E services for the next five years. Firms will be selected from the list of qualified firms to submit future Request for Proposal (RFP) for specific projects as they come up in the College Prioritization List based upon the response to specific project types in the RFQ.

The District received 28 submittals in accordance with the request for qualifications (RFQ) process. Based upon the established scoring criteria a committee of District and College personnel reviewed and scored the submitted qualifications packages. The committee recommends the following list of firms be included on the shortlist for future project selection:

AC Martin Architects	Pleasanton, CA
Aedis Architects	San Jose, CA
DLR Group	San Francisco, CA
DSK Architects	San Francisco, CA
Gelfand Partners Architects	San Francisco, CA
Gould Evans	San Francisco, CA
HGA Architects	Sacramento, CA
HMC Architects	San Jose, CA
JK Architecture Engineering	Auburn, CA
LCA Architects	Walnut Creek, CA
Lionakis	Sacramento, CA
Noll & Tam Architects	Berkeley, CA
Perkins Eastman	Oakland, CA
Ratcliff Architecture	Emeryville, CA
Smith Group	San Francisco, CA
Steinberg Hart	San Jose, CA
Studio W Architects	San Jose, CA
SVA Architects	Santa Ana, CA
Verde Design	San Jose, CA

Agenda Item: 8.3

March 15, 2022

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The following firms submitted responses to the request for qualifications, however the committee did not recommend them for inclusion in the approved list of firms based upon the criteria established:

AE3 Partners	Oakland, CA
Brick Architecture & Interiors	Oakland, CA
Dialog Design LP	Oakland, CA
Group 4 Architecture & Planning	S. San Francisco, CA
HKIT Architects	Oakland, CA
HY Architects	Oakland, CA
Mark Cavagnero Associates	San Francisco, CA
PBK	Berkeley, CA
Perkins & Will	San Francisco, CA

Information Item: That the Board of Trustees receives the listing of Architectural Service providers for inclusion on the list of firms for invitation for various Measure A projects for a five-year period.

Funding Source: Not Applicable

 3/8/2022

Submitted: Owen Letcher/Date

 3/8/22

Approved: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 8.4

Subject: Shortlist of Firms to Provide Project Management and Construction Management Services for Various Measure A Projects for a period of Five Years

Background: The District issued a request for qualifications RFQ B21/22-06 on December 9, 2021, seeking qualified Project management and Construction Management Service (PM/CM) firms for Various Measure A projects. Following established procurement procedures, a list of Project and Construction Management (PM/CM) service firms are being established for the potential award of contracts for PM/CM services for the next five years. Firms will be selected from the list of qualified firms to submit future Request for Proposal (RFP) for specific projects as they come up in the College Prioritization List based upon the response to specific project types in the RFQ.

The District received 10 submittals in accordance with the request for qualifications (RFQ) process. Based upon the established scoring criteria a committee of District and College personnel reviewed and scored the submitted qualifications packages. The committee recommends the following list of firms be included on the shortlist for future project selection:

AECOM	Oakland, CA
Gilbane	San Jose, CA
JGM/CBMG Joint Venture	San Jose, CA
Roebbelen	El Dorado Hills, CA
Swinerton	San Francisco, CA
Vanir	San Francisco, CA

The following firms submitted responses to the request for qualifications, however the committee did not recommend them for inclusion in the approved list of firms based upon the criteria established:

Critical Solutions Inc	Walnut Creek, CA
Cummings	San Francisco, CA
Jtec HCM, Inc	Oakland, CA
Sixth Dimension	Oakland, CA

Agenda Item: 8.4


March 15, 2022

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Information Item: That the Board of Trustees receives the listing of Project Management and Construction Management Service providers for inclusion on the list of firms for invitation for various Measure A projects for a five-year period.

Funding Source: Not Applicable

 3/6/2022
Submitted: Owen Letcher/Date

 3/9/22
Approved: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022


Agenda Item: 8.5

Subject: First Reading of New, Reviewed, or Revised Board Policies

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). Based upon board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval.

- BP 5040 Student Records, Directory Info, Privacy

Recommended Action: None at this time.

 3/8/22
Submitted by: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

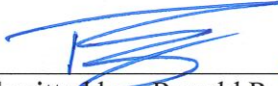
Agenda Item: 8.6

Subject: First Reading of New, Reviewed, or Revised Administrative Procedures

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 5015 Residence Determination
- AP 5020 Nonresident Tuition
- AP 5040 Student Records, Directory Info, Privacy
- AP 5041 Student Records – Preferred Name and Gender

Recommended Action: For information only.

 3/15/22
Submitted by: Ronald P. Gerhard/Date

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 9.1

Subject: 2022 Classified Employee of the Year Award

Background: The Board of Governors, in partnership with the California Community Colleges Chancellor's Office, annually honors those classified professionals that have demonstrated "the highest level of commitment to the Vision for Success and equitable student outcomes." Recipients are nominated by their colleagues and endorsed by the local board of trustees.

To be eligible, nominees must have at least 5 years of service as a permanent employee within the district and the criteria nominees are evaluated on include:

- commitment to the Vision for Success and equitable student outcomes,
- professional ethics and standards,
- serving the institution's diverse student population through participation in professional and/or community activities, and
- serving as a leader beyond their local institution.

The leaders of the district's Classified Senates worked together to develop a process where one classified professional would be identified as the district's nominee.

The Classified Senates recommend that Chabot-Las Positas Community College District nominate Carolyn Scott, Executive Assistant to the Vice President of Academic Services, Las Positas College as our district's 2022 Classified Employee of the Year nominee. Further, the Chancellor's Office will support the Board of Trustees in sending the completed nomination packet.

Recommendation: That the Board of Trustees endorses moving forward Carolyn Scott as the Chabot-Las Positas Community College District's nominee for the 2022 Classified Employee of the Year Award.

 3/9/22
Submitted by: Ronald P. Gerhard/Date

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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

March 15, 2022

Agenda Item: 9.2

Subject: Second Reading of New, Reviewed, or Revised Board Policies

Background: Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike through where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 5035 Withholding of Student Records
- BP 5700 Athletics

Recommended Action: That the Board of Trustees adopts the Board Policies presented.

 3/9/22
Submitted by: Ronald P. Gerhard/Date

☒ APPROVED ☐ DISAPPROVED ☐ TABLED