



Tuesday, February 21, 2023
BOARD OF TRUSTEES REGULAR MEETING

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

5:30 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA

Board Room (3rd Floor)

1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Subject **1.1 5:30 P.M.—OPEN SESSION -- CALL TO ORDER AND ROLL CALL**

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.2 PUBLIC COMMENTS (Closed Session Items)**

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

Subject **1.3 ADJOURN TO CLOSED SESSION**

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action, Presentation

Recommended Action Motion to adjourn to Closed Session.

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

Subject 1.4 CLOSED SESSION*—Personnel, Collective Bargaining and Possible Litigation

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Information/Discussion

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Chancellor (Government Code Section 54957)

b) CONFERENCE WITH LABOR NEGOTIATORS: Chabot-Las Positas S.E.I.U., LOCAL 1021 Updates (Government Code Section 54957.6)

Subject 1.5 6:30 P.M.—OPEN SESSION -- CALL TO ORDER AND ROLL CALL

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject 1.6 PLEDGE TO FLAG

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject 1.7 PUBLIC COMMENTS

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

Subject 1.8 APPROVE CONSENT ITEMS (cc)

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action (Consent)

Recommended Action Motion to approve the Consent Calendar.

Consent Calendar items are designated by “cc” and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 1.9 APPROVAL OF THE MINUTES FROM THE JANUARY 17, 2023 REGULAR BOARD MEETING (CC)

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action (Consent), Minutes

Preferred Date Feb 21, 2023

Absolute Date Feb 21, 2023

Fiscal Impact No

Recommended Action That the Board of Trustees Approves the January 17, 2023 Regular Board Meeting Minutes.

Minutes [View Minutes](#) for Jan 17, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 1.10 ADMINISTRATION OF OATH OF OFFICE TO NEW LAS POSITAS COLLEGE STUDENT TRUSTEE

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Oath of Office will be administered to Ms. Alexa Sumitra to serve as the Student Trustee for Las Positas College for the remainder of the 2022-23 academic term.

Subject 1.11 PRESENTATION: Governor's Budget Update & New CLPCCD Budget Allocation Model (BAM)

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
 Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
 Access Public
 Type Presentation

File Attachments

[Governor's Budget Update 23-24 and BAM Board Presentation \(002\).pdf \(523 KB\)](#)

2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Subject 2.1 Presidents of Faculty Senates - Chabot College and Las Positas College

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
 Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
 Access Public
 Type Reports

File Attachments

[Sarah Thompson - BoardReportFeb2023.pdf \(64 KB\)](#)

Subject 2.2 Presidents of Classified Senates - Chabot College, Las Positas College and District

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
 Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
 Access Public
 Type Reports

File Attachments

[Chabot College Classified Senate BOT Report 2-21-23.pdf \(138 KB\)](#)
[Las Positas College Classified Senate Report, 02-21-23.pdf \(32 KB\)](#)

Subject 2.3 Presidents of Student Senates - Chabot College and Las Positas College

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
 Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
 Access Public
 Type Reports

Subject 2.4 Constituency Reports: SEIU, Faculty Association

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
 Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Access Public

Type Reports

File Attachments

[Dave Foquet - FA Board Report - 02212023.pdf \(189 KB\)](#)[Rachel Ugale - BoT Report 20230221.pdf \(140 KB\)](#)**3. PERSONNEL****Subject 3.1 Classified Personnel**

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 3. PERSONNEL

Access Public

Type Action (Consent)

Preferred Date Feb 21, 2023

Absolute Date Feb 21, 2023

Fiscal Impact Yes

Budgeted Yes

Budget Source Various - Existing Funds

Recommended Action That the Board of Trustees approves the following Classified Personnel.

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Classified Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE**A. Employment**

Dittrich, Liesl A., Admissions and Records Assistant II (2CAR42), 100%, 12 months/year, Range 30/1, \$54,742.00/annual, effective 2/27/2023. This position is grant/categorically funded and is therefore subject to continued renewal.

Ilmberger, Luke R., Lab Technician, Fire Technology/EMS (2CTE07), 100%, 12 months/year, Range 33/1, \$58,821.00/annual, effective 2/22/2023. This position is grant/categorically funded and therefore subject to continued renewal.

Jawwad, Muhammad O., Instructional Assistant, Science, Technology, Engineering and Mathematics (2CLA21), 100%, 12 months/year, Range 33/1, \$58,821.00/annual, effective 2/22/2023. This position is grant/categorically funded and therefore subject to continued renewal.

Schott, James E., Performing Arts Center Operations Coordinator (2CHU08), 100%, 12 months/year, Range 39/1, \$68,342.00/annual, effective 2/22/2023. This position is grant/categorically funded and therefore subject to continued renewal.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Penero, Trevor G., Veteran's Specialist (3CFA12), 100%, 12 months/year, Range 35/1, \$61,912.00/annual, effective 2/27/2023. This position is grant/categorically funded and therefore subject to continued renewal.

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

Tejeda, Ruben O., Warehouse Worker (1CPU16), 100%, 12 months/year, Range 31/1, \$56,014.00/annual, effective 2/22/2023.

Vu, Huong Thi, Payroll Technician (1CPA07), 100%, 12 months/year, Range 37/1, \$65,042.00/annual, effective 2/27/2023.

B. Reclassification

Hernandez, Christopher (nmi), from Grounds Worker I (1CMN8A), Range/Step 26/5, \$60,377.00/annual, to Grounds Worker II (1CMN9G), Range/Step 30/4, \$63,469.00/annual effective 3/1/2023.

Johnson, Christopher M., from Grounds Worker I (1CMN30), Range/Step 26/4, \$57,366.00/annual, to Grounds Worker II (1CMN9H), Range/Step 30/3, \$60,377.00/annual effective 3/1/2023.

Rubio Figueroa, Sergio O., from Grounds Worker I (1CMN5B), Range/Step 26/5, \$60,377.00/annual, to Grounds Worker II (1CMN9I), Range/Step 30/4, \$63,469.00/annual effective 3/1/2023.

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Subject	3.2 Faculty Personnel
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds
Recommended Action	That the Board of Trustees approves the following Faculty Personnel actions.

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Faculty Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contracts

Temporary Faculty Employment Pursuant to California Education Code, Section 87470 (Categorical Program) – August 14, 2023 to May 31, 2024

Saenz, Elsa (nmi), CalWORKS Counselor/Instructor/Coordinator (2YEX01), Column/Step III/13, \$117,103.00/annual.

Contract of Employment - One Year Continued, 2023-2024 Academic Year

Bercasio, Laurie V., Instructor, Dental Hygiene (2FHS01), Column/Step IV/8, \$105,107.00/annual.

Dhaliwal, Jasmeet K., Instructor, Geology/Earth & Environmental Sciences (2FSM61), Column/Step V/7, \$107,400.00/annual.

Henry, Andrew K., Instructor, English (2FLA23), Column/Step III/8, \$100,923.00/annual.

Contract of Employment – Second Year Contract, 2023-2024 Academic Year

Chan, Eugenia W., Librarian (2FLR05), Column/Step III/8, \$100,923.00/annual.

Enguancho, Philip-Izac E., Instructor, Communication Studies (2FLA17), Column/Step III/3, \$88,133.00/annual.

Illescas Naranjo, Ismael F., Instructor, Ethnic Studies (2FSS37), Column/Step V/4, \$101,600.00/annual.

Kiely, Catherine G., Instructor, Nursing (Medical Surgical) (2FHS18), Column/Step III/8, \$100,923.00/annual.

Kulkarni, Gargi (nmi), Instructor, Microbiology (2FSM03), Column/Step V/8, \$115,061.00/annual.

Lee, Shannon E., Instructor, Physics/Astronomy (2FSM45), Column/Step III/8, \$104,960.00/annual.

Meier, Hollie E., Instructor, Dental Hygiene (2FHS13), Column/Step IV/8, \$105,107.00/annual.

Salangsang, John O., Career Counselor/Coordinator (2YCG06), Column/Step III/8, \$104,960.00/annual.

Contract of Employment – Third-Fourth Year Contract, 2023-2025 Academic Years

Price, Amanda C., Instructor, English as a Second Language (ESL) (2FLA28), Column/Step III/7, \$97,687.00/annual.

Contract of Employment – Tenure Contract, 2023-2024 Academic Year

Hale, Alice M., Instructor, Early Childhood Development (2FSS22), Column/Step III/11, \$115,056.00/annual.

Irving, David A., Mental Health Counselor/Coordinator (2YMH01), Column/Step IV/11, \$114,815.00/annual.

March, Christopher A., Instructor, Machine Tool Technology (2FTE16), Column/Step III/6, \$94,451.00/annual.

Nguyen, Vu H., Instructor, Mathematics (2FSM41), Column/Step III/11, \$115,056.00/annual.

Pine Schoonmaker, Liisa M., Instructor, Welding Technology (2FTE14), Column/Step IV/11, \$114,815.00/annual.

Smith, Landon A., Instructor, English (2FLA01), Column/Step III/9, \$108,325.00/annual.

Vetrano, David C., Instructor, Welding Technology (2FTE13), Column/Step IV/11, \$119,408.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Faculty Contract

Contract of Employment – Second Year Contract, 2023-2024 Academic Year

Adams, Timothy (nmi), Instructor, Fire Service Technology (3FSS22), Colum/Step IV/8, \$109,311.00/annual.

Blaisdell, Gretchen K., Instructor, Biology (Emphasis in Cell/Molecular Biology) (3FSM03), Column/Step V/8, \$115,061.00/annual.

Decker, Jennifer M., Instructor, Engineering (3FTE05), Column/Step III/8, \$104,960.00/annual.

Freelen, George T., Instructor/Coordinator, Fire Service Technology/Fire Academy (3FSS14), Column/Step III/8, \$104,960.00/annual.

Montelongo, David M., Instructor, Chemistry (3FSM25), Column/Step V/3, \$98,234.00/annual.

Nguyen, Julie (nmi), Instructor/Counselor (3YCG10), Column/Step IV/7, \$105,946.00/annual.

Ninh, Thien-Huong T., Instructor, History/Ethnic Studies (3FSS20), Column/Step V/8, \$115,061.00/annual.

Siders, Jennifer L.W., Instructor, Physics/Astronomy (3FSM06), Column/Step V/8, \$115,061.00/annual.

Contract of Employment – Tenure Contract, 2022-2023 Academic Year

Dudzik, Christopher G., Instructor, Chemistry (3FSM36), Column/Step V/9, \$118,427.00/annual.

Jensen, Russell A., Instructor, Chemistry (3FSM14), Column/Step V/9, \$118,427.00/annual.

Kelly, John M., Instructor, Stagecraft/Technical Theater (3FHU12), Column/Step IV/11, \$119,408.00/annual.

Moreno, Carlos I., Instructor, Computer Science (3FSM15), Column/Step III/5, \$94,864.00/annual.

Weichert, Jeffrey P., Instructor, Computer Networking Technology (3FTE07), Column/Step IV/11, \$119,408.00/annual.

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Subject	3.3 Management Personnel
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

Recommended Action The Board of Trustees approves the following Management Personnel.

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Management Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Contract of Employment – February 22, 2023 – June 30, 2024

Shakir-Gilmore, Saleem (nmi), Director, Student Equity and Success (2ASP13), Range/Step 15/6, \$135,300.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

B. Interim Administrative Employment

Montouth, Stefanie M., Interim Student Resources Program Manager (2ASP17), Range/Step 10/2, \$77,484.00/annual, effective 2/22/2023 through 6/30/2023, or until the permanent position is filled, and in compliance with any CalPERS/CalSTRS regulations, whichever date is earlier.

C. Administrative Contract Renewals

Contract of Employment – One Year, July 1, 2023 – June 30, 2024

Giesen, Brooke R., Mentor Program Assistant Director (2ASS05), Range/Step 15/6, \$140,736.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Contract of Employment – Two Years, July 1, 2023 – June 30, 2025

Chaparro, Gabriel (nmi), Science, Technology, Engineering and Mathematics (STEM) Center Equity Director (2AAP02), Range/Step 13/6, \$121,776.00/annual. This position is categorically funded position and therefore subject to continued funding.

Cooks, Jamal A., Vice President, Academic Services (2AIN04), Range/Step 21/6, \$217,152.00/annual.

Forbes, Safiyyah (nmi), Dean, Science and Mathematics (2AHS03), Range/Step 19/5, \$178,980.00/annual.

Gentry, Eric J., RISE Program Manager (2ALA03), Range/Step 10/5, \$93,300.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Goo, Brian Y., Director of Research, Planning, and Institutional Effectiveness (2APR06), Range/Step 19/6, \$187,932.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Lino, Paulette Barbara Y., Director, Admissions and Records (2AAR03), Range/Step 18/6, \$174,828.00/annual.

Medina, Kathryn A., Director, Financial Aid (2AFA02), Range/Step 17/6, \$162,624.00/annual.

Nakamoto, Robert D., Dean, Social Sciences (2ASS03), Range/Step 19/4, \$170,448.00/annual.

Paguio, Arnold V., Director, Student Life (2ASP09), Range/Step 12/6, \$113,256.00/annual.

Read, Christina L., Project Manager, Career and Technical Education Programs (2APM02), Range/Step 15/6, \$140,736.00/annual. This position is grant funded and therefore subject to continued renewal.

Rice, Nathaniel L., Disabled Student Programs and Services (DSPS) Director (2ASP15), Range/Step 15/6, \$140,736.00/annual. This position is categorically funded and therefore subject to continued funding.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Administrative Contract Renewals

Contract of Employment – Two Years, July 1, 2023 – June 30, 2025

Cooper, Kenneth G., Executive Director of the Foundation (3AFD01), Range/Step 19/6, \$187,932.00/annual.

Gagnon, Joel M., Dean, Student Services (3AIN04), Range/Step 19/3, \$162,324.00/annual.

Kramer, Kevin M., Dean, Academic Services - Public Safety, Advanced Manufacturing, Transportation, Health & Kinesiology (3AIN13), Range/Step 19/6, \$187,932.00/annual.

Lopez, Angela M., Program Director, Child Development Center (3AIN11), Range/Step 13/6, \$121,776.00/annual. This position is Auxiliary Enterprise-funded and therefore subject to continued funding.

Mattern, Amy W., Dean, Academic Services – Arts and Humanities (3AIN07), Range/Step 19/6, \$187,932.00/annual.

McElderry, Stuart J., Dean, Academic Services – Business, Social Science, and Learning Resources (3AIN06), Range/Step 19/6, \$187,932.00/annual.

Raichbart-Saxe, Anette, Vice President, Administrative Services (3APR05), Range/Step 21/6, \$217,152.00/annual.

Reinsel, Cassandra J.L., Student Resources Program Manager (3ASP02), Range/Step 10/3, \$84,612.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Shipman, Vicki (nmi), Project Manager, Career and Technical Education Program (3APM01), Range/Step 15/6, \$140,736.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Templeton, Emerald W., Educational Partnerships Project Manager (3AIN12), Range/Step 14/6, \$130,872.00/annual. This position is categorically funded and therefore subject to continued funding.

Ward, Tamica S., Dean, Enrollment Services (3AIN10), Range/Step 19/6, \$187,932.00/annual.

III. ASSIGNED TO DISTRICT OFFICE

A. Administrative Contract Renewals

Contract of Employment – One Year, July 1, 2023 – June 30, 2024

Lindo, Alcian K., Program Manager, Tri-Valley Career Center (1ADE11), Range/Step 14/6, \$130,872.00/annual. This position is a grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Contract of Employment – Two Years, July 1, 2023 – June 30, 2025

Cramsey, Kathleen A., Payroll Manager (1AHR04), Range/Step 16/6, \$151,272.00/annual.

Gunderson, Stephen J., Manager, College Technology Services (3AMI01), Range/Step 18/6, \$174,828.00/annual.

Hampton, Hester M., Manager, Purchasing and Warehouse Services (1APU02), Range/Step 16/6, \$151,272.00/annual.

Kroll, Ann M., Project Planner/Manager, Facilities (1ADA24), Range/Step 20/6, \$202,020.00/annual. This position is partially funded by Measure A and therefore subject to continued funding.

Pinos, Wendy R.E., Project Manager, ITS [Bond Technology and Infrastructure] (1AMI04), Range/Step 18/6, \$174,828.00/annual. This position is partially funded by Measure A and therefore subject to continued funding.

Ramos, Dionicia (nmi), Director of Public Relations, Marketing, and Government Relations (1ADA23), Range/Step 21/6, \$217,152.00/annual.

Roque, Rosalie S., District Budget and Grants Manager (1ADA27), Range/Step 16/5, \$144,060.00/annual.

Trammell, Melinda L., Director of Employee and Labor Relations (1AHR10), Range/Step 19/6, \$187,932.00/annual.

Woods, Sara A., Manager, Network Systems and Services (1AMI03), Range/Step 18/6, \$174,828.00/annual.

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Subject	3.4 Authorization for Summer 2023 Work Schedule
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees authorizes the Chancellor to administer a 4/10 Work Schedule for Summer 2023.

BACKGROUND INFORMATION -

That the Board of Trustees authorizes the Chancellor to administer a 4/10 Work Schedule for Summer 2023.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. EDUCATIONAL SERVICES

Subject	4.1 Approval of Agreement between Hayward Unified School District (HUSD) and Chabot-Las Positas Community College District, Chabot College for the Chabot College TRIO Educational Talent Search Program
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023

Fiscal Impact No

Recommended Action That the Board of Trustees accepts the agreement for the period of June 1, 2022 through August 31, 2027. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

Goals [BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.](#)

BACKGROUND INFORMATION -

Chabot College was awarded the U.S. Department of Education, TRIO Talent Search Program grant, approved as item 4.2 during the September 14, 2021 Board meeting.

The Chabot College TRIO Educational Talent Search program aims to support students in middle and high schools, particularly students from low-income and first-generation college-bound backgrounds, to become college-ready and attend postsecondary institutions.

This MOU specifies the expectations between Chabot College and the Hayward Unified School District – on behalf of César Chávez Middle School, Martin Luther King Jr. Middle School, Winton Middle School, Hayward High School, Mt. Eden High School and Tennyson High School – to carry out services through the Chabot College TRIO Educational Talent Search Program.

The agreement is for the period of June 1, 2022 through August 31, 2027.

File Attachments
[Chabot TRIO ETS MOU HUSD 22-27 2.pdf \(102 KB\)](#)

Administrative File Attachments
[Chabot TRIO ETS MOU with HUSD Board Handling 2023-02-21.pdf \(160 KB\)](#)

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Subject 4.2 Approval of Agreement between San Francisco Children and Families Commission and Children’s Council of San Francisco and the Chabot-Las Positas Community College District - California Early Childhood Mentor Program

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Access Public

Type Action (Consent)

Preferred Date Feb 21, 2023

Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$30,000.00
Budgeted	No
Budget Source	Grant Generated Revenue
Recommended Action	That the Board of Trustees accepts the Approval of Agreement between San Francisco Children and Families Commission and Children’s Council of San Francisco and Chabot-Las Positas Community College District - California Early Childhood Mentor Program. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.
Goals	<p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

The purpose of the agreement is to accept the grant of \$30,000.00 for the period from February 01, 2023 to June 30, 2023, plus any contingency funds from the San Francisco Children and Families Commission and Children’s Council of San Francisco to the Chabot-Las Positas Community College District's California Early Childhood Mentor Program to provide mentor services.

File Attachments

[IMPACT Region 4 Training & Technical Assistance HUM Implementation Board Meeting Feb 21 2023 I signed.pdf \(299 KB\)](#)

Administrative File Attachments

[IMPACT Region 4 Training & Technical Assistance HUB Implementation Post Board Processing.pdf \(99 KB\)](#)

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Subject	4.3 Approval of Agreement between First 5 Alameda County and Chabot-Las Positas Community College District - California Early Childhood Mentor Program
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)

Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$37,390.00
Budgeted	No
Budget Source	Grant Generated Revenue
Recommended Action	That the Board of Trustees accepts the Approval of the Agreement between First 5 Alameda County and Chabot-Las Positas Community College District/ California Early Childhood Mentor Program. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.
Goals	<p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

The purpose of the agreement is to accept the grant of \$37,390.00 for the period from January 23, 2023, to June 30, 2023, plus any Contingency Funds from the First 5 Alameda County to the Chabot-Las Positas Community College District's California Early Childhood Mentor Program to provide mentor services.

File Attachments

[First5 Mentor Program Contract PS-ECE-2223-171 Chabot College 02212023.pdf \(441 KB\)](#)

Administrative File Attachments

[First5 Mentor Program Post Board Instructions Chabot College 02212023.pdf \(99 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.4 Approval of Subaward Agreement between YMCA of the East Bay and Kidango and Chabot-Las Positas Community College District, Chabot College for the Chabot College Early Childhood Development Career Ladder Pathway Grant
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)

Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$165,000.00
Budgeted	Yes
Budget Source	Grant funds
Recommended Action	That the Board of Trustees accepts the agreement Agreement between YMCA of the East Bay and Kidango and Chabot-Las Positas Community College District, Chabot College for the period of October 1, 2022, through June 30, 2026. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.
Goals	<p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

Chabot College has been awarded the California Apprenticeship Initiative (CAI) – Pre Apprenticeship and Apprenticeship April 2022 Grant from the California Community College’s Chancellor’s Office to implement the Chabot College Early Childhood Development (ECD) Career Ladder Pathway Grant, approved as item 4.4 during the December 13, 2022, board meeting.

To help meet the growing need for childcare in the area, the grant supports Chabot College’s ECD department to offer a sequence of ECD courses for assistant teachers working for the early education programs at Kidango, Inc. and YMCA of the East Bay in order to earn the California Child Development Associate Teacher Permit and meet preschool licensing requirements. The course sequence also a) allows apprentices to take Infant/Toddler Certificate coursework. and b) earns units to allow apprentices to upgrade to a California Child Development Teacher Permit. Those enrolled in the apprenticeship are offered support at their workplace, along with academic support, transcript review, textbooks, and supplemental materials.

The sub-award details the scope of work, timeline, reporting, compensation, and additional CAI grant-specific expectations of the YMCA of the East Bay and Kidango.

File Attachments

[YMCA KIDANGO CAI ECD SubawardMOU ChabotCollege 02212023.pdf \(102 KB\)](#)

Administrative File Attachments

[YMCA KIDANGO CAI ECD Post Board Instructions ChabotCollege 02212023.pdf \(154 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.5 Approval of Contract Agreement between Early Care & Education Pathways to Success (ECEPTS), a Project of the Tides Center and Chabot-Las Positas Community College District, Chabot College for the Chabot College Early Childhood Development Career Ladder Pathway Grant
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$56,250.00
Budgeted	Yes
Budget Source	California Apprenticeship Initiative (CAI) Grant sponsored by the CCCCCO under Agreement Number G0428
Recommended Action	That the Board of Trustees accepts the agreement for the period of October 1, 2022 through June 30, 2026. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.
Goals	<p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p> <p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p>

BACKGROUND INFORMATION -

Chabot College has been awarded the California Apprenticeship Initiative (CAI) – Pre Apprenticeship and Apprenticeship April 2022 Grant from the California Community College’s Chancellor’s Office to implement the Chabot College Early Childhood Development (ECD) Career Ladder Pathway Grant, approved as item 4.4 during the December 13, 2022 Board meeting.

To help meet the growing need for childcare in the area, the grant supports Chabot College's ECD department to offer a sequence of ECD courses for assistant teachers working for the early education programs at Kidango, Inc. and YMCA of the East Bay to earn the California Child Development Associate Teacher Permit and meet preschool licensing requirements. The course sequence also a) allows apprentices to take Infant/Toddler Certificate coursework and b) earn units to allow apprentices to upgrade to a California Child Developments Teacher Permit. Those enrolled in the apprenticeship are offered supports at their workplace, along with academic supports, transcript review, textbooks and supplemental materials.

The contract details the services, performance dates, compensation, performance standards, and additional CAI grant-specific expectations of ECEPTS.

File Attachments

[CAI ECD Contract with ECEPTS Chabot 02212023.pdf \(193 KB\)](#)

Administrative File Attachments

[CAI ECD Contract with ECEPTS Post Board Instructions Chabot 02212023.pdf \(158 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.6 Approval of Sabbatical Leave Applications for 2023-24 Academic Year
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Sabbatical Funds
Recommended Action	That the Board of Trustees approves the Sabbatical Leave Applications as reviewed and recommended by the Sabbatical Leave Committee for the Chabot-Las Positas faculty listed, whom are desirous of taking leaves during the 2023-24 academic year to the extent that funds are available.
Goals	BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.

BACKGROUND INFORMATION -

The following faculty have submitted Applications for Sabbatical Leave, and they have been reviewed and recommended by the Sabbatical Leave Committee for taking leaves during the 2023-24 academic year to the extent that funds are available:

Approved (with funding available)

NAME	COLLEGE DISCIPLINE	PERIOD OF LEAVE
1. Tomlinson, Kimberly	LPC, Religious Studies	F 2023
2. Horvath, Deanna	LPC, Photography	S 2024
3. Everett, Lisa	LPC, EMS /STEMPS	S 2024
4. Land, Kristin	Chabot, English	F 2023, S 2024
5. Ashraff, Sadie	Chabot, Psychology Counseling	F 2023, S 2024
6. Cole, Elena	LPC, English	F 2023, S 2024
7. Thompson, Sarah	LPC, Sociology	F 2023, S 2024
8. Rajaram, Samantha	Chabot, English	F 2023
9. Lopez, Emmanuel	Chabot, Psychology Counseling	F 2023, S 2024

10. Panella, Jztino	Chabot, Counseling	F 2023, S 2024
11. Swanson-Garoupa, Meghan	LPC, English	F 2023, S 2024
12. Quigley, Daniel	Chabot, Engineering	F 2023
13. Peterson, Michael	LPC, Mathematics	F 2023, S 2024
14. Stipe, Bonnie	Chabot, Art	F 2023, S 2024
15. Zuliani, Diane	Chabot, Art	F 2023, S 2024

File Attachments

[Sabbatical for 2023-24.pdf \(14,067 KB\)](#)

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Subject	4.7 Approval of Change to Sabbatical Leave Application for Las Positas College Faculty Deanna Horvath
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Budgeted	Yes
Budget Source	Unrestricted General Fund
Recommended Action	That the Board of Trustees approves the Change to Sabbatical Leave Application as reviewed and recommended by the Sabbatical Leave Committee for Las Positas College Faculty Deanna Horvath who request postponement of Sabbatical Leave to spring 24 and spring 25, not spring 2023 as previously approved at the February 15, 2022 Board meeting.
Goals	BOARD PRIORITY #5: Support strategies to attract and retain students. BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.

BACKGROUND INFORMATION -

Las Positas College Faculty Deanna Horvath requested to postpone her Sabbatical Leave from spring 2023 (as previously approved at the February 15, 2022 Board meeting) to spring 24 and spring 25. Her request has been reviewed and recommended by the Sabbatical Leave Committee.

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5. BUSINESS SERVICES

Subject	5.1 Approval of Commercial Warrant Registers
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Jun 30, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the commercial warrants as indicated.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Registers as indicated.

<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
1/5/2023	10088001 - 10088077	\$	295,821.25
	Commercial Warrants		
	10088078 - 10088080		3,514.34
	Commercial Warrants		
	10088081 - 10088084		8,000.16
	Commercial Warrants		
	10088085 - 10088096		891,583.79
	Commercial Warrants		
	10088097		3,000.00
	Commercial Warrants		

	16269 - 16283		92,677.54
	ACH Payments		
1/12/2023	10088098 - 10088164		779,863.47
	Commercial Warrants		
	10088165 - 10088184		45,849.90
	Commercial Warrants		
	10088185 - 10088190		340,136.90
	Commercial Warrants		
	10088191 - 10088219		719,769.28
	Commercial Warrants		
	10087978, 10087352		
	10087423, 10088057		(383,236.68)
	Cancelled Warrants		
	16284 - 16307		265,032.05
	ACH Payments		
1/19/2023	10088220 - 10088294		1,617,785.70
	Commercial Warrants		
	10088295 - 10088307		300,033.13
	Commercial Warrants		
	10088308 - 10088312	\$	165,614.15
	Commercial Warrants		
	10088313 - 10088337		2,017,629.63
	Commercial Warrants		
	10086640		(250.00)
	Cancelled Warrant		
	16308 - 16334		397,462.19
	ACH Payments		
1/26/2023	10088338 - 10088438		6,007,179.52
	Commercial Warrants		
	10088439 - 10088466		1,068,160.34
	Commercial Warrants		
	10088467 - 10088495		319,234.55
	Commercial Warrants		
	10088496 - 10088521		2,315,058.51
	Commercial Warrants		
	10088522		4,285.49
	Commercial Warrants		
	16335 - 16624		372,017.65
	ACH Payments		
	TOTAL	\$	<u>17,646,222.86</u>

File Attachments

[Commercial Warrants Vendor Payment Detail Jan 2023 and YTD 02212023.pdf \(811 KB\)](#)

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Subject	5.2 Approval of December Payroll Warrant Registers
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Jun 30, 2023
Fiscal Impact	Yes
Dollar Amount	\$6,225,069.68
Budgeted	Yes
Budget Source	General
Recommended Action	That the Board of Trustees approve the December 2022 Payroll Warrant Register
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Regular Monthly Payroll:

December 2022 Payroll Warrant Total = 6,225,069.68

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board

members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.3 Approval of January Payroll Warrant Registers
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Jun 30, 2023
Fiscal Impact	Yes
Dollar Amount	\$6,103,494.24
Budgeted	Yes
Budget Source	General
Recommended Action	That the Board of Trustees approve the January 2023 Payroll Warrant Register as indicated.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Regular Monthly Payroll:

January 2023 Payroll Warrant Total = 6,103,494.24

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Subject	5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023

Absolute Date Jun 30, 2023

Fiscal Impact No

Budget Source N/A

Recommended Action That the Board of Trustees approve the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

Goals [BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.](#)

BACKGROUND INFORMATION -

The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes electronic equipment, personal computers & monitor surplus from Chabot College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in “as is” condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

File Attachments

[Surplus List Details 02212023.pdf \(81 KB\)](#)

Administrative File Attachments

[Surplus Request Forms 02212023.pdf \(1,424 KB\)](#)

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Subject 5.5 Approval for Establishing Non-Resident (Out-of-State and International) Tuition Rates for 2023-2024

Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the proposed non-resident tuition rate and capital outlay fee of \$360 per semester unit for the 2023-24 academic year for non-resident students and international students.
Goals	<p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p> <p>BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

In accordance with Education Code Section 76140, the Board of Trustees must set the non-resident tuition rate for the succeeding fiscal year. In establishing this amount, the District may select from one of the following seven options:

1. District average cost (\$421)
2. District average cost with 10% or more non-credit FTES (N/A)
3. Statewide average cost (\$414)
4. Highest statewide average cost (\$414)
5. Contiguous District (Peralta: \$358, Contra Costa: \$358, Ohlone: \$358, San Francisco: \$358, Foothill-De Anza: \$358, San Jose-Evergreen: \$358, San Mateo: \$358, West-Valley Mission: \$358)
6. Between statewide average expense of education and District expense of education (\$414-\$421)
7. Comparable states (average \$400)

The District served 300 full-time equivalent non-resident students in 2021-22 and 340 in 2020-21. The non-resident tuition rate of \$290 per semester unit was charged for the 2022-23 academic year along with a \$2 capital outlay fee for a total rate of \$292 per semester unit. This represented a *decrease* of 7.3% over the prior year. Due to the significant year-over-year change within the calculations for all neighboring districts, as well as the requirement that the District follows a prescribed formula, the Administration recommends the rate of \$358 per semester unit (the lowest possible amount among the options available) for the 2023-24 academic year, plus a \$2 per unit capital outlay fee. This creates a total of \$360 per semester unit and represents a year-over-year increase of \$68 per semester unit. The increase is recommended in order to stay legally compliant within the constraints of the prescribed formula and is consistent with the other seven other Bay Area districts.

File Attachments

[Nonresident Fee Worksheet FS 23-01 Supplement 2023-24.pdf \(65 KB\)](#)

[Nonresident Tuition and Capital Outlay Fees Memo FS 23-01 2023-24.pdf \(98 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.6 Adoption of New Budget Allocation Model
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the Planning & Budget Committee's (PBS) recommendations to the Chancellor for a new Budget Allocation Model (BAM) to be implemented in FY 2023-24.
Goals	<p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.</p> <p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

Shortly after the Student-Centered Funding Formula (SCFF) was implemented in Fiscal Year 2018-19, the Planning and Budget Committee (PBC) began evaluating updating the District's internal Budget Allocation Model (BAM).

After reviewing several internal resource allocation models from various multi-college districts and after years of discussion and deliberation, the PBC voted in its December 2022 meeting to forward 13 recommendations to the Chancellor. These recommendations provide the framework and structure for a new BAM to be implemented within the District beginning in Fiscal Year 2023-24. Included in these recommendations is:

- The new BAM will mirror SCFF revenue metrics, aligning our revenue projections with how the state distributes revenue
- Coordinates with DEMC FTES recommendations
- Funds Maintenance and Operations under a TCO model, as recommended by the Board a few years ago
- Pays all contractual, committed, and regulatory expenses prior to distributing allocations to the sites
- Distributes college-specific allocations directly to the colleges prior to funding the District Office (full-time faculty funds, office hours, etc.)
- Funds the colleges for their actual supplemental points achieved under the SCFF and creates a 60/40 split on the success metrics
- Allocates an annual contribution for eventual transfer into the District's trust for retiree health benefits
- Provides continuous tracking of the Hold Harmless funding to allow for accurate accounting of the District's progression towards being funded on the SCFF
- Provides language and procedures on overspending and reserves

This new BAM has been vetted by the Academic Senate, Classified Senate, Faculty Association, Classified Union, Student Senate, and Administrators.

File Attachments

[Adoption of BAM Details PBCRecommendationBAMv2_12022022 - signed.pdf \(347 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.7 Approval of Award of Bid No. 22/23-05, Printing and Mailing, Districtwide Class Schedules
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$524,565.12
Budgeted	Yes
Budget Source	Step 3A
Recommended Action	That the Board of Trustees approve the award of Bid No. 22/23-05 to Casey Printing for printing and mailing class schedules districtwide. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order and any future augmentations or amendments to the purchase order on behalf of the District.
Goals	<p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p> <p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND -

District staff conducted a formal bid, Bid No. 22/23-05, for printing and mailing services of the districtwide class schedules. The bid was publicly advertised and three (3) bidders provided responses.

This memo recommends that the District award the bid to the lowest bidder, Casey Printing. Cost proposal is for Summer/Fall 2023, Spring 2024, Summer/Fall 2024 and Spring 2025. The public bid opening held at the District on January 25, 2023 resulted in the following bid amounts:

Responsible Bidder City Bid Amount

Casey Printing King City, CA \$524,565.12

Folger Graphics Hayward CA \$586,638.20
 KK Stevens Publishing Company Astoria, IL \$671,535.40

File Attachments

[Casey Printing Bid Details 02212023.pdf \(2,550 KB\)](#)

Administrative File Attachments

[Casey Printing Contract Processing Instructions BoT 2.21.23.pdf \(144 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.8 Approval of Budget Transfers from October - December 2022
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	May 16, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the attached budget transfers from October - December 2022 budget. It is further recommended the Board authorize the Acting Vice Chancellor of Business Services to process these budget transfers between major account classifications in order to comply with the Title 5 Section 58307.
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

File Attachments

[Budget Q2 BGT TFR RPT BOARD Feb2023 2.1.23.pdf \(59 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.9 Approval of Award of a Piggyback Contract for Instructional Server Backup and Retention Appliance Foundation of Community Colleges Contract: College Buys-CSU Master Agreement
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$299,094.13
Budgeted	Yes
Budget Source	Measure A
Recommended Action	That the Board of Trustees approve the award of a piggyback contract for Unitrends backup and recovery series appliance with off-site cloud retention at Las Positas College using the College Buys-CSU Master Agreement contract in the respective amounts including taxes, not to exceed \$299,094.13. It is further recommended that the Board authorize the Vice Chancellor, Business Services to execute the purchase order on behalf of the District.
Goals	<p>BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.</p> <p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p>

BACKGROUND INFORMATION -

The District is preparing for the purchase, delivery and installation of Unitrends backup and recovery series appliance with off-site cloud retention. The new technology will upgrade an out of date backup system and provide security and safety for Las Positas Instructional Systems servers and data stores. To make the purchase of the required appliance equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The College Buys institutional purchasing program, and the Foundation for California Community Colleges, offers discounts to private and public colleges in industry-leading software and technology. The contract that will be utilized for this purchase will be the College Buys-CSU Master Agreement as noted on the quote.

File Attachments

[R2300864 ComputerLand \(\\$299,094.13\) LPC Unitrends Backup Servers Upgrade.pdf \(1,615 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board

members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.10 Acceptance of Maggie Schumacher’s Gift of an eVscope eQuinox Telescope to Chabot-Las Positas Community College District, Chabot College for the Chabot College’s Astronomy Lab
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Budget Source	N/A
Recommended Action	That the Board of Trustees accepts Maggie Schumacher’s eVscope eQuinox Telescope Gift for use by students and staff of Chabot-Las Positas Community College District, Chabot College. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.
Goals	BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.

BACKGROUND INFORMATION -

Maggie Schumacher has offered to donate an eVscope eQuinox Telescope with a backpack to Chabot College’s Astronomy Lab.

The Chabot College Astronomy Lab uses tools, such as telescopes, to learn about the stars, the planets, the moon, space, galaxies and the universe, all while exploring laboratory principles and techniques in astronomy. This lab includes telescope operation and measuring stellar magnitudes, spectral lines, and the motion of the sun, moon, and planets.

File Attachments

[Telescope Donor Letter Chabot 02212023.pdf \(30 KB\)](#)

Administrative File Attachments

[Telescope Donation Post Board Instructions Chabot 02212023.pdf \(162 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.11 Approval of Agreement - ProTransport-1, LLC and Emergency Medical Services, Chabot College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approves the Agreement ProTransport-1, LLC and Emergency Medical Services, Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.
Goals	BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

The purpose of this agreement is to facilitate required clinical hours through ProTransport Ambulance. We have 25-45 students in the Emergency Medical Technician Program each semester requiring 24 hours of patient-care experience in BLS, ALS, and Emergency Department for accreditation and licensing. Upon approval, this agreement will be for a term of thirty-six (36) months from the effective date of 11/01/22, as set forth on the signature page. Any renewal shall be set forth in writing and signed by the parties. This agreement may be terminated by either party, with or without cause, upon thirty (30) days written notice to the other party as provided herein.

File Attachments

[ProTransport-1 Ride Along Contract Signed FA2022.pdf \(537 KB\)](#)

Administrative File Attachments

[2 21 23 ProcessingInstructions_ProTransport.pdf \(145 KB\)](#)

[2 21 23 RequestforCertificateofInsurance.pdf \(777 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **5.12 Approval of Report Streamlining Pilot Program Year 3 Professional Services Agreement, between the Foundation for California Community Colleges ("Foundation") and Chabot-Las Positas Community College District, Las Positas College ("Contractor").**

Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$50,000.00
Budgeted	No
Budget Source	Incoming revenue from the Foundation for California Community Colleges Grant
Recommended Action	That the Board of Trustees approve the Report Streamlining Pilot Program Year 3 Professional Services Agreement, between the Foundation for California Community Colleges ("Foundation") and Chabot-Las Positas Community College District, Las Positas College ("Contractor"). It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.
Goals	<p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.</p>

File Attachments

[Foundation for California Community Colleges Agreement LPC 02212023.pdf \(7,773 KB\)](#)

Administrative File Attachments

[Foundation for California Community Colleges Post Board Instructions LPC 02212023.pdf \(150 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.13 Approval of Grant Agreement - Alameda County Food Bank Capacity Building Grant, Chabot-Las Positas Community College District, Las Positas College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023

Fiscal Impact	Yes
Dollar Amount	\$26,555.76
Budgeted	No
Budget Source	Alameda County Food Bank
Recommended Action	That the Board of Trustees approve the proposed Grant Agreement -Alameda County Food Bank Capacity Building Grant awarded to Chabot-Las Positas Community College District, Las Positas College in the amount of \$26,555.76 for the period of January 1, 2023 through December 31, 2024. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the district.

- Goals
- BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.
 - BOARD PRIORITY #5: Support strategies to attract and retain students.
 - BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.
 - BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.
 - BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.

BACKGROUND INFORMATION -

Las Positas College has established an on campus pantry that has been in operation since September of 2022 called the Mini-Market. There are numerous students who take advantage of this resource that offers food, hygienic products, cleaning supplies and more. The Mini-Market has been a valuable asset to the Las Positas College community and the reach of this resource continues to grow with over 5,000 visits as of December 2022. Additionally, Las Positas College hosts a monthly food distribution called The Market that welcomes Las Positas students and staff in addition to community members of the Tri-Valley region.

Las Positas would like to ensure the sustainability of these essential resources as services are expanded and the amount of individuals served increases through the acceptance of the Capacity Building Grant.

File Attachments

- [LPC 022123 A9610 ACCFB Award Letter.pdf \(437 KB\)](#)
- [LPC 022123 A9610 ACCFB Grant Agreement Exhibit A.pdf \(506 KB\)](#)
- [LPC 022123 ACCFB Capacity Grant Agreement.pdf \(519 KB\)](#)

Administrative File Attachments

- [LPC 022123 ACCFB Board Recommendation Memo.docx \(13 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. FACILITIES PLANNING AND DEVELOPMENT

Subject	6.1 Approval of Measure A Bond Program: Bond List Revision Measure A #10 – Substantive Changes
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees review and approve the revisions to the Measure A Bond Project List, as presented.

BACKGROUND INFORMATION -

As part of the accountability measures for the Measure A Bond Program, the management team for the program has put into place a formal process for managing, tracking and presenting to the Board of Trustees all revisions to the Measure A individual project names, scopes and budgets. This process adheres to the accountability standards outlined by Proposition 39 and provides transparency in the evolution of the project list.

Additional criteria were added to the bond list revision process at the September 18, 2018, Board of Trustees meeting. These criteria identified an added layer of information and flagging to a bond list revision for those projects with substantive changes (a change to a single project in excess of \$5 million dollars, the cancellation of a project from the bond list, or the creation of a new project). In order to provide clarity for the Board of Trustees, the management team will identify bond list revisions containing “substantive changes” or “non-substantive changes in the agenda text.

Measure A Bond List revision #10 contains substantive changes based on the criteria set forth above. The Bond List Revision is proposing the following changes:

Measure A

- **Chabot College** – 562300 MPOE Project Building 300, increase budget by transfer from 56250 Athletic Fields Baseball in the amount of \$256,948.00;
 - 562315 Biology Phase 1, decrease budget by transfer to 562999 Unallocated in the amount of \$205,319.00;
 - 562500 Athletic Fields Baseball, decrease budget by transfer to 562300 MPOE Building 300 in the amount of \$256,948.00;
 - 562520 Campus Repairs & Small Project, increase budget by transfer from 562510 Fire Technology, Hayward in the amount of 907,903.00;
 - 562601 Campus Safety-Fire Alarm, decrease budget by transfer to 562604 Campus Safety-Security Management System in the amount of \$423,416.00;
 - 562603 Campus Safety-Emergency Call Stations, decrease budget by transfer to 562604 Campus Safety-Security Management System in the amount of \$48,348;
 - 562604 Campus Safety-Security Management System increase budget by transfer from 562601 and 562603 in amount of \$471,764.00

Las Positas College – 563700 Academic Support & Office, decrease budget by transfer to 563702 B100 Removal in amount of \$65,782.00;

Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$112,298.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Construction Testing Services, Inc. for DSA Approved Testing & Inspection Services for the Public Safety Complex (PSC) and Advanced Manufacturing and Transportation (AMT) Facilities at Las Positas College in an amount not to exceed \$112,298.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On May 18, 2021, the Board of Trustees approved the contract with Construction Testing Services, Inc. for DSA Approved Testing and Inspection Services for the Public Safety Complex (PSC) and Advanced Manufacturing and Transportation (AMT) Facilities at Las Positas College. Modification 1 was added in July 2022 due to earth work delay. Modification 2 is being added for additional Testing and Inspection services due to extended duration of construction activities including concrete placement, torque testing and material ID's.

Original Contract Amount	\$ 376,647.00
Original Owner's Allowance	\$ 37,635.00
Modification 1 to CA	\$ 153,380.00 (increase 37.0%)
Modification 2 to (current)	<u>\$ 112,298.00</u> (increase 27.1%)
Revised Contract Total	\$ 679,960.00

File Attachments

[2023_1_RCMS_Fee_Proposal.pdf \(790 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **6.3 Approval of Modification to the Professional Services Contract with North Tower Environmental, Inc. for Pre-Demo Hazardous Material Survey and Environmental Site Assessment Activities for B600/B800 Demo Project at Las Positas College**

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Access Public

Type Action (Consent)

Preferred Date Feb 21, 2023

Absolute Date Feb 21, 2023

Fiscal Impact Yes

Dollar Amount \$123,620.00

Budgeted Yes

Budget Source Measure A Bond Funds

Recommended Action That the Board of Trustees approves the modification to the existing professional services contract with North Tower Environmental, Inc. for the B600/B800 Demo Project at Las Positas College in an amount not to exceed \$32,400.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

SUBMITTED BY -**Name: Donna Alaoen****College/Department: Facilities Planning & Development****Contact Info. for Submitter - or - Person to Contact with Questions:****Please list those that have reviewed and approved this agenda item outside of BoardDocs:****BACKGROUND INFORMATION -**

On July 14, 2022, the District approved a professional services contract with North Tower Environmental, Inc. for Pre-Demo Hazardous Material Survey and Environmental Site Assessment Activities for B600/B800 Demo Project at Las Positas College. Modification 1 is being added to include Limited Phase II Environmental Site Assessments at Las Positas College. This work will include an additional five (5) boring locations and associated soil and groundwater samples.

Original Contract Amount	\$ 91,220.00
Modification 1 for Phase II ESA	\$ <u>32,400.00</u> (increase 35.5%)
Revised Contract Total	\$ 123,620.00

File Attachments

[LPC 600, 600AB, 800, & Portables DemoHazmat&ESA ConsultServices Add 01.pdf \(548 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board

members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.4 Approval of Professional Service Agreement Extension with Roebbelen Management, Inc. of El Dorado Hills, CA, for Project Management/Construction Management Services for Multiple Projects at Las Positas College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$347,259.52
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the renewal term agreement for one (1) year with Roebbelen Management, Inc. of El Dorado Hills, CA for Project Management/Construction Management Services for multiple projects at Las Positas College in an amount not to exceed \$347,259.52. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs. On May 23, 2019, the District received nine (9) responses to RFP C-18.4 requesting Project Management/Construction Management Services for Multiple Projects at Las Positas College.

On June 18, 2019, the Board of Trustees authorized staff to enter into negotiations for a Professional Service Agreement with Roebbelen Management, Inc. of El Dorado Hills, CA, for Project Management/Construction Management Services at Las Positas College. In accordance with Article IV Term of the referenced Professional Service Agreement, the District wishes to renew the term of the agreement for one (1) year, in an amount not to exceed \$347,259.52 for Senior Construction Management Services.

Original Contract Total	\$ 504,472.00
Modification 1	\$ 686,203.92 (Increase 136%)
Modification 2	\$ 473,230.56 (Increase 93.8%)
Modification 3 (current)	\$ <u>347,259.52</u> (Increase 69%)
Revised Contract Total	\$2,011,166.00

File Attachments

[2023_1_RCMS_Fee_Proposal.pdf \(790 KB\)](#)

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Subject	6.5 Approval of Modification to the Contract with Construction Testing Services, Inc. for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$242,760.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Construction Testing Services, Inc. for DSA Approved Testing & Inspection Services for the Library and Learning Connection Building at Chabot College in an amount not to exceed \$242,760.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On November 16, 2021, the Board of Trustees approved the contract with Construction Testing Services, Inc. for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College. Modification 1 and 2 were issued to cover additional out of state steel inspections and grout sampling. Modifications 3 and 4 are being issued for additional testing and inspection services due to contract modifications to the DSA approved documents.

Original Contract Amount	\$ 311,088.00
Modification 1 to CA	\$ 17,530.00 (increase 5.6%)
Modification 2 to CA	\$ 38,630.00 (increase 12.4%)
Modification 3 to CA (current)	\$ 3,066.00 (increase 1%)
Modification 4 to CA (current)	<u>\$ 239,694.00</u> (increase 77%)
Revised Contract Total	\$ 610,008.00

File Attachments

[CTS P23035 ESTIMATE - Cost to Complete CO4.pdf \(68 KB\)](#)
[Change Order Request No 3.pdf \(171 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.6 Approval of Modification to the Contract with Golden Bay Construction, Inc. for the Fire Water Upgrades Project at Chabot College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$9,267.59
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Golden Bay Construction, Inc. for the Fire Water Upgrades Project at Chabot College in the amount not to exceed \$9,267.59. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On September 13, 2022, the Board of Trustees approved the contract with Golden Bay Construction, Inc. for the Fire Water Upgrades Project at Chabot College. Modification 1 adds two (2) valves where City water lines enter the school, additional paving with headers, adjust inlet and drain box. It also includes additional paving at the Maintenance and Operations yard driveway. The total added cost of these changes after use of all District allowance is listed below.

Original Base Fee	\$453,600.00
Original Owner's Allowance	\$ 50,000.00
Board Approved Contract Amount	\$503,600.00
Mod 1 – From OA to Base Fee	\$ 50,000.00
Mod 1 – Additional Funds Needed	\$ 9,267.59 (1.8%)
Revised Base Fee	\$512,867.59
New Owner's Allowance	\$ -
Revised Contract Total	\$512,867.59

File Attachments

[Change Order #1 - Fire Water Upgrade Project GBC Signed.pdf \(170 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.7 Approval of Award of Contract with Structure Groups for DSA Approved Inspector of Record (Assistant) Services for the Library and Learning Connection Project, Increment 2 at Chabot College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$122,400.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the proposed Award of Contract with Structure Groups of Livermore, CA, for DSA Approved Inspector of Record (Assistant) Services for the Chabot College Library and Learning Connection Project, Increment 2 in an amount not to exceed \$122,400.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

The District issued a Request for Proposal on December 22, 2022, seeking qualified DSA Approved Inspector of Record Services for the Chabot College Library and Learning Connection Project, Increment 2. On January 19, 2023, the District Purchasing Department received three (3) responses to the RFP from qualified firms.

<u>Proposer</u>	<u>City</u>
King Construction Inspection, Inc.	Oakland
Mencos Inspection	Castro Valley
Structure Groups	Livermore

After review of the submitted documents, Structure Groups was selected as the most comprehensive, responsive and qualified firm for all services requested. The District recommends the selection of Structure Groups for DSA Approved Inspector of Record Services for the Chabot College Library and Learning Connection Project, Increment 2.

File Attachments

[B22-23-06 Received Bid Structure Groups.pdf \(13,342 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.8 Approval of Award of a Piggyback Contract with Diversified to Furnish and Install Spectrum Furniture for the Academic Support and Office Building Project at Las Positas College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$414,421.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the award of the piggyback contract to Furnish and Install Spectrum Furniture for the Academic Support and Office Building Project at Las Positas College using the California State University and California Community Colleges contract number (2019.001433) cooperative purchasing program, to Diversified Company of Pleasanton, CA in the respective amounts including taxes, not to exceed \$414,421.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the purchase order on behalf of the District.

BACKGROUND INFORMATION -

The District is preparing for the purchase, delivery and installation of Spectrum Furniture for the Academic Support and Office Building Project at Las Positas College. To make the purchase of the required equipment, the piggyback contracting method has been selected. Public Contract Code section 20652 authorizes the use of this method when it is in the best interest of the District.

California State University and California Community Colleges cooperative purchasing program offers a highly discounted cooperative purchasing agreement, available to all institutions of higher education. The contract planned for this use is contract number (2019.001433) Diversified Company.

File Attachments

[Las Positas LPC 2100 ACADEMIC SUPPORT & OFFICE BUILDING Spectrum 012723 v2 .pdf \(754 KB\)](#)
[UC Document packet.pdf \(4,316 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Subject	7.1 Approval of Services Agreement - County of Amador and Chabot-Las Positas Community College District, Economic Development
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Access	Public
Type	Action (Consent)
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Dollar Amount	\$3,000,000.00
Budgeted	Yes
Budget Source	General - EDCE (42)
Recommended Action	That the Board of Trustees approves the Services Agreement - County of Amador and Chabot-Las Positas Community College District, Economic Development, in the amount of \$3,000,000.00, for the term of January 10, 2023-June 30, 2025. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.
Goals	BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

Amador County conducted a competitive Request for Proposals process in order to contract with an institution of higher learning to administer a Title IV-E training program. Chabot-Las Positas Community College District's Economic Development and Contract Education Department applied for, and was awarded said contract. Therefore, Amador County is contracting with Chabot-Las Positas Community College District to provide training to eligible participants including: residential youth care providers, resource families, foster family agencies, social services agency staff, etc. serving dependent children, youth and families in Amador County.

We will subcontract with mutually agreed upon subcontractors and vendors to deliver the training and provide consulting related to caring for out-of-home children and youth. There is a standard subcontract format utilized with the subcontractors and vendors for this Agreement.

The contract is in the amount of \$1,000,000.00 per year, for a total of \$3,000,000.00 over three fiscal years. The term of the contract is January 10, 2023 to June 30, 2025.

File Attachments

[Service Agreement.pdf \(850 KB\)](#)

Administrative File Attachments

[AmadorCnty.proc.instr.FY23 \(1\).pdf \(289 KB\)](#)

[Amador CO insur.rqst. 23.pdf \(784 KB\)](#)

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8. INFORMATION AND DISCUSSION ITEMS (No Action)

Subject	8.1 Informational Personnel Reports
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Access	Public
Type	Information/Discussion

File Attachments

[02212023 Admin Separations.pdf \(101 KB\)](#)

[02212023 Part-Time Faculty Report.pdf \(87 KB\)](#)

[02212023 Professional Experts Report.pdf \(98 KB\)](#)

[02212023 Temp On Call Board Report Report.pdf \(95 KB\)](#)

[02212023 Classified Separations.pdf \(79 KB\)](#)

Subject	8.2 First Reading of New, Reviewed, or Revised Administrative Procedures
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Access	Public
Type	Information/Discussion

BACKGROUND -

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures have been reviewed through this established process. Changes, if any, are identified using track changes (strike throughs where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 2510 Participation in District and College Governance
- AP 5211 Student COVID-19 Vaccination Requirement
- AP 6750 Parking

File Attachments

[AP 6750 Parking.pdf \(61 KB\)](#)

[AP 2510 Participation in District and College Governance.pdf \(90 KB\)](#)

[AP 5211 Student COVID-19 Vaccination Requirement.pdf \(67 KB\)](#)

9. OTHER ACTION ITEMS

Subject	9.1 Adoption of Resolution No. 23-2223 to Layoff Classified Employee(s)
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Fiscal Impact	Yes
Recommended Action	That the Board of Trustees adopts Resolution No. 23-2223 – To Layoff Classified Employee(s), effective July 1, 2023. It is further recommended that the Board authorize and direct the Chancellor or designee to give notice as required by the Education Code to those classified employees affected by elimination of certain classified position(s) due to lack of funds or lack of work, effective July 1, 2023, and to the appropriate exclusive bargaining representative pursuant to District rules and regulations.

File Attachments

[Res. No. 23-2223 - Classified Layoff 2023 Resolution Bookstore.pdf \(14 KB\)](#)

Subject	9.2 Approval of Resolution No. 24-2223 California Department of Education for the California State Preschool Program Continued Funding Application Fiscal Year 2023-24, in Support of the Chabot Las-Positas Community College District, Chabot College and Las Positas College
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Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	Yes
Budgeted	No
Budget Source	Future California State Preschool Program funding
Recommended Action	That the Board of Trustees approves Resolution No. 24-2223 California Department of Education for the California State Preschool Program Continued Funding Application Fiscal Year 2023-24, for renewal of funding, Chabot Las-Positas Community College District, Chabot College, and Las Positas College, it is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the grant award on behalf of the District.
Goals	<p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

The Chabot-Las Positas Community College District has contracted with the California Department of Education, Early Education Division to provide Early Childhood Education Services at the Chabot ECD Lab School and Las Positas ECD Lab School, most recently approved as board item 9.2 on April 19, 2022 Board meeting agenda.

The purpose of the California State Preschool Program at Chabot and Las Positas Colleges is to provide preschool services for eligible student and community families, as well as serve as a practicum lab environment for our Early Childhood Development students and students from our Nursing and Dental programs.

In order to submit the Continued Funding Application for the fiscal year 2023-24, the State requires the applying organization to certify their Board approves entering into the transaction with the California Department of Education.

This agenda item is to request approval of Resolution No. 24-2223 for the California Department of Education for the California State Preschool Program Continued Funding Application Fiscal Year 2023-24, in support of the Chabot Las-Positas Community College District, Chabot College, and Las Positas College for potential reimbursement of 1.4 million dollars between both colleges.

File Attachments

[Res. No. 24-2223 - CSPP Board Resolution 2023-02-21.pdf \(12 KB\)](#)

[FY 2023-24 CFA Application Vendor 6131 CLPCCD - signed.pdf \(624 KB\)](#)

Subject	9.3 Adoption of Resolution No 25-2223 Authorizing Use of the Lease/Leaseback Contracting Method for the Following Project within the District; Las Positas College STEAM (Science and Arts) Project in Accordance with California Education Code Section 81335
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees adopts the proposed Resolution No 25-2223 Authorizing use of the Lease/Leaseback Contracting Method for Las Positas College STEAM (Science and Arts) Project in accordance with Education Code Section 81335.

BACKGROUND INFORMATION -

In order to effectively and efficiently deliver the construction needed for the Las Positas College STEAM (Science and Arts) Project, Livermore, CA, the Lease/Leaseback contracting method - which is authorized for use by a Community College District under the California Education Code Section 81335 - is being recommended, as it provides integration of the contractor with design professional service providers, construction planning and schedule planning in advance of the start of construction, provides more efficient schedules and reduces the risk of the District and exposure to changes during the construction phase.

A Lease/Leaseback entity is chosen based upon qualifications, experience and an overhead fee price proposal through a competitive process. A pre-construction contract is created with the successful firm providing collaboration with the design team during the design and construction document process and solicitation of competitively bid subcontractors.

File Attachments

[Res. No. 25-2223 - LLB Resolution - LPC STEAM.pdf \(75 KB\)](#)

Subject **9.4 Adoption of Resolution No. 26-2223 – Authorizing the Use of a Design/Build Delivery Method for the Athletic Fields Improvements, Football and Track Stadium at Chabot College**

Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees Adopts Resolution No. 26-2223 Authorizing the use of a Design/Build Delivery Method for the Athletic Fields Improvements, Football and Track Stadium at Chabot College.

BACKGROUND INFORMATION -

The Design/Build Delivery method offers many advantages to the District, particularly in terms of the project schedule by allowing a phased approach to the project. Phased submittal of design documents to the Division of State Architect (DSA) allows the Design/Build Team to begin construction activities on the site work while the detailed design is undergoing DSA review. Additional advantages of the Design/Build Delivery method include:

- It establishes a single point of contact for both design and construction because the architect and engineering consultants work for the design/build entity.
- It shifts risk to the design/build entity for errors and omissions in drawings and for associated construction costs.
- It allows early involvement during the design phase by the builder, i.e., it “adds construction practicality to design imagination.”
- It produces a compressed time schedule as a result of phased permitting approvals, as referenced above.
- The design/build entity negotiates subcontracts and, because it has a continuing relationship with the subcontractors, the subcontractors are often more reliable.
- It allows the District to negotiate a guaranteed maximum price for the finished project early in the process and produces lower project costs for the District.

Education Code §81700 (AB 1000) requires that the Board of Trustees adopt a resolution authorizing use of the design-build project delivery method prior to completing the State-sanctioned prequalification process and issuing Requests for Proposals to prequalified design-build entities for projects delivered via the Design/Build Delivery Method.

File Attachments

[Res. No 26-2223 - Resolution - Chabot College Athletic Fields 022123.pdf \(69 KB\)](#)

Subject	9.5 First and Final Reading of New, Reviewed, or Revised Board Policies
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public

Type	Action
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees adopts the Board Policies as presented.

BACKGROUND -

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike throughs where deletions occur and underlines where additions are included). This is a first and final reading of these two Board Policies, and hence they will not be presented for a second reading at the Board's next regular meeting per usual practice.

- BP 5210 Communicable Disease Protocols for Students
- BP 7330 Communicable Disease

File Attachments
[BP7330 Communicable Disease.pdf \(19 KB\)](#)
[BP5210 Communicable Disease Protocols for Students.pdf \(91 KB\)](#)

Subject	9.6 Board of Trustees Ad Hoc Committee Investigation Report and Consider Recommended Resolution of Censure
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Feb 21, 2023
Absolute Date	Feb 21, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees Accept the Board of Trustees Ad Hoc Committee Investigation Report and Consider Recommended Resolution of Censure.
Goals	BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.

BACKGROUND INFORMATION -

Following complaints received regarding Trustee Reynoso's personal social media posting, the Board of Trustees votes to establish a Board Ad Hoc Committee pursuant to Board Policy 2715. Guided by standards set forth in the Board of Trustees' Code of Ethics, the Ad Hoc committee submits its investigation report and related resolution for the Board's review and consideration.

Note: There is not an administrative recommendation.

There is a recommendation from the Ad Hoc Committee that is included within their investigative report.

File Attachments

[Res. No 27-2223 - Resolution - Censure Resolution - Reynoso 022123.pdf \(106 KB\)](#)

[Investigation Report and Recommendation of the Ad Hoc Committee regarding Trustee Luis Reynoso - clean rev 2.2.23.pdf \(163 KB\)](#)

10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Subject	10.1 President of Chabot College and Las Positas College
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES
Access	Public
Type	Reports

File Attachments

[LPC College President Board Report February 2023.pdf \(4,572 KB\)](#)

[2023.02.21 Chabot's Presidents Report.pdf \(1,441 KB\)](#)

Subject	10.2 Chancellor
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES
Access	Public
Type	Reports

Subject	10.3 Recognitions
Meeting	Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES
Access	Public
Type	Reports

Subject 10.4 Trustee Reports and/or Official Communications

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Access Public

Type Reports

11. ADJOURNMENT

Subject 11.1 Adjourn the Meeting

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 11. ADJOURNMENT

Access Public

Type Action

Recommended Action Motion to Adjourn the Meeting.

12. IF NEEDED -- CLOSED SESSION- (Government Code Section 54954.5)

Subject 12.1 Public Employee Performance Evaluation Title: Chancellor

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. IF NEEDED -- CLOSED SESSION- (Government Code Section 54954.5)

Access Public

Type Information/Discussion

Subject 12.2 Labor Negotiations

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. IF NEEDED -- CLOSED SESSION- (Government Code Section 54954.5)

Access Public

Type Information/Discussion

13. NEXT MEETING OF THE BOARD OF TRUSTEES

Subject 13.1 March 4, 2023 - Board Retreat AND March 21, 2023 - Regular Meeting of the Board

Meeting Feb 21, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 13. NEXT MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Procedural

District Mission Statement

"The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills."