



Tuesday, November 14, 2023
BOARD OF TRUSTEES REGULAR MEETING

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

5:30 P.M.*

**Las Positas College; 3000 Campus Hill Drive, Livermore CA
 Room 1620 - A & B**

1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Subject **1.1 5:30 P.M.—OPEN SESSION -- CALL TO ORDER AND ROLL CALL**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.2 PUBLIC COMMENTS (Closed Session Items)**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

Subject **1.3 ADJOURN TO CLOSED SESSION**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action

Recommended Approval to adjourn to Closed Session.
 Action

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

Subject **1.4 CLOSED SESSION*—Personnel, Collective Bargaining and Possible Litigation**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Discussion

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR: (Government Code Section 54956.8)

Subject **1.5 6:30 P.M.—OPEN SESSION -- CALL TO ORDER AND ROLL CALL**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.6 PLEDGE TO FLAG**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Procedural

Subject **1.7 PUBLIC COMMENTS**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will

be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

Subject **1.8 APPROVE CONSENT ITEMS (cc)**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action (Consent)

Recommended Motion to approve the Consent Calendar.
Action

Consent Calendar items are designated by “cc” and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **1.9 (cc) APPROVAL OF THE MINUTES OF THE OCTOBER 17, 2023 REGULAR MEETING (CC)**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public

Type Action (Consent),Minutes

Preferred Date Nov 14, 2023

Absolute Date Nov 14, 2023

Fiscal Impact No

Recommended That the Board of Trustees Approves the October 17, 2023 Regular Board Meeting Minutes.
Action

File Attachments
[20231017-Regular Board Meeting Minutes - Final.pdf \(306 KB\)](#)

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Subject **1.10 PRESENTATION: Las Positas College President's Scholars Program**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Access Public
 Type Presentation

File Attachments
[LPC BoardofTrustees Presentation.pdf \(957 KB\)](#)

2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Subject **2.1 Presidents of Faculty Senates - Chabot College and Las Positas College**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Access Public

Type Reports

Subject **2.2 Presidents of Classified Senates - Chabot College, Las Positas College and District**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Access Public

Type Reports

Subject **2.3 Presidents of Student Senates - Chabot College and Las Positas College Student Government**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Access Public

Type Reports

Subject **2.4 Constituency Reports: SEIU, Faculty Association**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Access Public

Type Reports

3. PERSONNEL

Subject **3.1 Classified Personnel**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category	3. PERSONNEL
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds
Recommended Action	That the Board of Trustees approves the following Classified Personnel.

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Classified Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Bernados, Adam-Ray F., Admissions and Records Assistant II (2CAR42), 100%, 12 months/year, Range 30/1, \$56,385.00/annual, effective 12/11/2023.

Ito, Maya (nmi), Outreach Specialist (2CEX28), 100%, 12 months/year, Range 36/1, \$65,374.00/annual, effective 11/29/2023. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Williamson, Esther L., Campus Safety and Security Communications Dispatcher (2CSE18), 100%, 12 months/year, Range 29/1, \$54,952.00/annual, effective 11/15/2023.

B. Reclassifications

Baron, Cristina D., from Admissions and Records Assistant II (2CAR39), Range/Step 30/6, \$70,658.00/annual to Admissions and Records Assistant III (2CAR51), Range/Step 34/5, \$75,917.00/annual effective 7/1/2023.

Dominguez, Brenda J., from Counselor Assistant I (2CCG24), Range/Step 26/2, \$53,646.00/annual to Counselor Assistant II (2CCG27), Range/Step 30/1, \$56,385.00/annual effective 7/1/2023.

Liu, Na (nmi), from Research Analyst (2CMA05), Range/Step 47/6, \$107,936.00/annual to Senior Research and Planning Analyst (2CMA08), Range/Step 51/5, \$115,591.00/annual effective 12/1/2023.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Mata Juarez, Lilibeth (nmi), Outreach Specialist (3CPM01), 100%, 10 months/year, Range 36/1, \$54,478.30/annual, effective 11/15/2023. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Wherry, Jennifer D., Counselor Assistant II (3CFA19), 50%, 12 months/year, Range 30/1, \$28,192.50/annual, effective 11/20/2023. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Yamamoto, Mark J., Laboratory Technician, Photography (3CHU04), 45%, 10 months/year, Range 33/1, \$22,719.75/annual, effective 11/15/2023.

B. Reclassification

Rodriguez Molina, Juan David (nmi), from Research Analyst (3CMA04), Range/Step 47/6, \$107,936.00/annual to Senior Research and Planning Analyst (3CMA06), Range/Step 51/5, \$115,591.00/annual effective 12/1/2023.

III. ASSIGNED TO DISTRICT OFFICE

A. Change to District Classification Plan

Add new classification of Program Coordinator - Mathematics, Engineering, Science Achievement (MESA), Range 40, effective 11/15/2023.

Add new classification of Senior Research and Planning Analyst, Range 51, effective 12/1/2023.

File Attachments

[Senior Research and Planning Analyst 11.14.2023.pdf \(220 KB\)](#)

[Program Coordinator - MESA 11.14.2023.pdf \(188 KB\)](#)

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Subject	3.2 Management Personnel
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

Recommended Action That the Board of Trustees approves the following Management Personnel.

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Management Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO DISTRICT OFFICE

A. Change to District Classification Plan

Add new classification of Operations Manager, Economic Development and Contract Education, Range 14, effective 11/15/2023.

File Attachments
[11142023 3.2 Operations Manager-EDCE.pdf \(197 KB\)](#)

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4. EDUCATIONAL SERVICES

Subject	4.1 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approves the new and revised courses and programs proposed by Chabot College, approved Fall 2023 Effective Fall 2024.

BACKGROUND INFORMATION -

The following recommended curriculum changes were approved by the Chabot College Curriculum Committee during the Fall 2023 semester.

New Credit Courses	5
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Credit Course Modifications	18
Credit Course Deactivation	24
Total	47

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean up and update Chabot College's curriculum to meet the needs of students and the demands of changing industries. The Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

File Attachments

[Curriculum Changes List Chabot 11142023.pdf \(71 KB\)](#)

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Subject	4.2 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Budgeted	No
Recommended Action	That the Board of Trustees approves the recommended curriculum changes approved by Las Positas College in Fall 2023.

BACKGROUND INFORMATION -

The following recommended curriculum changes were approved by the Las Positas College Curriculum Committee in Fall 2023.

Changes follow:

New Credit Courses	5
New Credit Programs	0
New Noncredit Courses	5
New Noncredit Programs	3
Modified Credit Courses	15
Modified Credit Programs	2
Modified Noncredit Courses	0
Modified Noncredit Programs	0
Credit Course Deactivation	2
Credit Program Deactivation	0
Noncredit Course Deactivation	0
Noncredit Program Deactivation	0
Distance Education (DE)	3
New Course Descriptors	0
Discipline Placement	8
Requisites and Recommended Course Preparation	16
GE/Transfer Requests	0
Credit for Prior Learning (CPL)	0
Administrative Revisions	2
Corrections	0
Other - TOP/CIP Code Changes	0
TOTAL	61

The credit course/program modifications are a continuing part of updating the curriculum at Las Positas College and its catalog to accurately and fully reflect the courses/degrees now available to students.

File Attachments

[Las Positas College Curriculum Changes November Board 2023.pdf \(41 KB\)](#)

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Subject **4.3 (cc) Approval of the Partnership Contract for Educational and Family Services Agreement between the Community Association for Preschool Education (CAPE), Inc. and Chabot-Las Positas Community College District, Chabot College**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Budgeted	No
Budget Source	Community Association for Preschool Education (CAPE), Inc.
Recommended Action	That the Board of Trustees approve the proposed contract between the Community Association for Preschool Education (CAPE), Inc. and Chabot-Las Positas Community College District, Chabot College for the period of September 1, 2023 thru August 31, 2024, in the amount of \$600 per month per child. It is further recommended that the Board authorize the Chancellor, to execute the Contract on behalf of the District.

BACKGROUND INFORMATION -

CAPE, Inc. (Community Association for Preschool Education) advocates and provides for low-income children, delivering comprehensive services to their families. The Chabot College Children's Center will provide educational services for up to 20 Head Start eligible children (based on enrollment with 30 days of open slots, and HS qualified teaching staff). Children will receive 6.5 or more hours of childcare per day, for at least 48 weeks per year, or a total of at least 1525 hours per year at \$600.00 per month per child. The agreement duration is from September 1, 2023 through August 31, 2024, with the exception of July 2024 due to the campus center closure. The continuation of this partnership agreement is contingent upon continued funding for CAPE to operate a Head Start Program, and renewable on a yearly basis, up to five years.

File Attachments

[CAPE Inc. Partnership Contract Chabot 11142023.pdf \(691 KB\)](#)

Administrative File Attachments

[CAPE Inc. Post Board Instructions Chabot 11142023.pdf \(119 KB\)](#)

[CAPE Inc. Insurance Certificate Chabot 11142023.pdf \(619 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **4.4 (cc) Approval of the Childcare Access Means Parents in School (CCAMPIS) Grant Award to Chabot-Las Positas Community College District, Chabot College for Strengthening the Chabot College Children's Center (P335A230065)**

Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$2,000,000.00
Budgeted	No
Budget Source	US Department of Education
Recommended Action	That the Board of Trustees accepts the grant agreement in the amount of \$2,000,000 for the period of October 1, 2023 through September 30, 2027. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

Chabot College applied for and was awarded the CCAMPIS grant from the US Department of Education. This builds upon and enhances the sunseting CCAMPIS grant (P335A190370), previously approved as board item 4.1 on December 23, 2019 and augmented October 18, 2022 as board item 4.8.

Funding supports the Chabot College Children's Center (CCCC), a laboratory school at Chabot College working in tandem with the Early Childhood Development (ECD) Department. The project aims to address the need for subsidized infant/toddler childcare and supports prioritizing low-income student parents. Activities include: 1) expanding CCCC capacity by opening one additional infant toddler classroom; 2) providing Parent Night Workshops and academic counseling; 3) strengthening cross-agency and community engagement; 4) providing professional development; and 5) achieving National Association for the Education of Young Children (NAEYC) accreditation.

Funding for this project is in the amount of \$2,000,000 for the period of October 1, 2023 through September 30, 2027.

File Attachments

[CCAMPIS GAN Attachments Chabot 11142023.pdf \(2,528 KB\)](#)

Administrative File Attachments

[CCAMPIS GAN Post Board Instructions Chabot 11142023.pdf \(119 KB\)](#)

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all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.5 (cc) Approval of the National Nuclear Security Administration DE- NA0004160: Rapid Education and Placement (REAP) Grant to Chabot-Las Positas Community College District, Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$500,000.00
Budgeted	No
Budget Source	National Nuclear Security Administration
Recommended Action	That the Board of Trustees approves accepting Grant Award – National Nuclear Security Administration DE- NA0004160: Rapid Education And Placement (REAP) grant to Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

Chabot-Las Positas Community College District, Las Positas College has received a National Nuclear Security Administration (NNSA) grant award, Award number DE- NA0004160. The long-term goal and relevance of the project is to build a responsive, workforce education system that provides the following outcomes: 1.) a continuous flow of diverse, trade/technician-skilled workers to Lawrence Livermore National Lab (LLNL), part of the Nuclear Security Enterprise; and 2.) enhancement of the incumbent LLNL technician workforce. REAP is focused on two of the three major pathways to achieve Nuclear Security Enterprise mission priorities: capacity building/pipeline development; and recruitment and marketing, retention, and development of a world-class and diverse workforce. The grant provides \$500,000 to Chabot-Las Positas Community College District, Las Positas College over the course of three years.

The agreement will be for the period October 1, 2023, through September 30, 2026, but no activities under the grant will be undertaken prior to Board approval of the agreement.

File Attachments

[NNSA REAP Notification of Award LPC 11142023.pdf \(216 KB\)](#)
[TPO Designation Memo NA0004160.pdf \(215 KB\)](#)

Admin Content

Administrative File Attachments

[NNSA Post Board Processing Instructions.pdf \(201 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.6 (cc) Approval of a Memorandum of Understanding (MOU) between the University of California, Merced and Chabot-Las Positas Community College District, Las Positas College to create the Las Positas College Promise Program
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approves the proposed Memorandum of Understanding (MOU) between the University of California, Merced and Chabot-Las Positas Community College District, Las Positas College to create the Las Positas College Promise Program. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the MOU on behalf of the District.

BACKGROUND INFORMATION -

The University of California, Merced (UC Merced) and the Chabot-Las Positas Community College District, Las Positas College (LPC), recognize the valuable contributions both the university and the community college make to students' educational goals. Both UC Merced and LPC will commit to a promise through partnership with local K-12 schools and with local governments and the business community. Both UC Merced and LPC agree to creating the Las Positas College Promise Program by following the strategies and objectives outlined in the MOU.

This MOU shall become effective upon the date of execution by both the parties. This MOU may be amended from time to time by the written agreement of the parties. These amendments may include specific details and/or programs of the Promise and/or changes related to program offerings and requirements. This MOU will remain in effect unless terminated in writing by one of the listed parties.

File Attachments

[CLPCCD.UCMerced.Promise MOU.pdf \(173 KB\)](#)

Administrative File Attachments

[UC Merced LPC Promise Program Post Board Processing Instructions.pdf \(139 KB\)](#)

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Subject	4.7 (cc) Approval of Memorandum of Understanding (MOU) between the University of California, Merced and Chabot-Las Positas Community College District, Las Positas College to establish an Intersegmental Cross Enrollment Program
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the proposed Memorandum of Understanding (MOU) between the University of California, Merced and Chabot-Las Positas Community College District, Las Positas College to establish an Intersegmental Cross Enrollment Program. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute the MOU on behalf of the District.

BACKGROUND INFORMATION -

The University of California, Merced ("UC Merced") and the Chabot-Las Positas Community College District, Las Positas College (LPC), recognize the valuable contributions both the university and the community college makes to students' educational goals. Both UC Merced and LPC agree to the establishment of an Intersegmental Cross Enrollment Program as outlined in the MOU. Both entities agree to allow students from UC Merced and/or Chabot-Las Positas Community College District to attend the other institution within parameters established by the state of California.

This MOU shall become effective upon the date of execution by both the parties. This MOU may be amended from time to time by the written agreement of the parties. These amendments may include specific details and/or programs of the Promise and/or changes related to program offerings and requirements. This MOU will remain in effect unless terminated in writing by one of the listed parties.

File Attachments

[CLPCCD.UCMerced.Cross Enrollment MOU.pdf \(210 KB\)](#)

Administrative File Attachments

[UC Merced Intersegmental Post Board Processing Instructions.pdf \(143 KB\)](#)

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Subject	4.8 (cc) Approval of a Memorandum of Understanding with the Alameda County Office of Education (ACOE) and the Chabot-Las Positas Community College District, Chabot College Early Childhood Laboratory School
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$33,362.00
Budgeted	No
Budget Source	In exchange for the support and services to be provided by Chabot College under the terms and conditions of this Agreement, ACOE shall pay Chabot College the amount of 33,362.
Recommended Action	That the Board of Trustees approves the proposed MOU between ACOE and Chabot-Las Positas Community College District, Chabot College to cover the cost of actual student registration fees, books, etc. and related program expenses to our ECD 90 practicum. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

BACKGROUND INFORMATION -

The purpose of this Memorandum of Understanding (MOU) is to enable the Alameda County Office of Education (ACOE) and Chabot College to leverage the California Department of Social Services QCC Workforce Pathways Grant. The funds will be used to support increased learning and healthy development of young children by increasing the number of qualified early learning and care professionals with educational credentials, knowledge, and competencies. The grant will not exceed \$33,362.00 in funding.

This MOU shall become effective upon the date of execution by both the parties and shall continue until June 30, 2024.

File Attachments

[ACOE WFPG MOU 23-24 Chabot 11142023.pdf \(273 KB\)](#)

Administrative File Attachments

[ACOE WFPG Post Board Instructions Chabot 11142023.pdf \(104 KB\)](#)

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Subject	4.9 (cc) Approval of a Memorandum of Understanding between the Pleasanton Unified School District and Chabot-Las Positas Community College District, Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$70,000.00
Budgeted	No
Budget Source	Pleasanton Unified School District
Recommended Action	That the Board of Trustees approves the Memorandum of Understanding between the Pleasanton Unified School District and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

This Memorandum of Understanding (MOU) represents a partnership between the Las Positas College Early Care and Education Department, Las Positas College and the Pleasanton Unified School District (PUSD) to establish a program known as Early Childhood Associate Educator (ECAE) Cohort. The expansion of transitional kindergarten creates the need for highly qualified staff in early education. Instructional Assistants employed by the PUSD will enroll in the ECAE Cohort at Las Positas College to complete 13 core discipline units by December 31, 2025. The PUSD will provide \$70,000 to LPC to fund instruction.

File Attachments

[PUSD ECAE Cohort MOU Agreement LPC 11142023.pdf \(220 KB\)](#)

Administrative File Attachments

[PUSD ECAE Cohort Post Board Intructions LPC 11142023.pdf \(156 KB\)](#)

[PUSD ECAE Cohort Request for Certificate of Insurance LPC 11142023.pdf \(786 KB\)](#)

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Subject	4.10 (cc) Approval of Agreement Between the Cosumnes Community Services District Fire Department and Chabot-Las Positas Community College District, Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Budgeted	No
Recommended Action	That the Board of Trustees approve the Affiliation Agreement between Cosumnes Community Services District Fire Department and Chabot-Las Positas Community College District, Las Positas College. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

- Students are participating in field internship programs.
- Cosumnes Community Services District Fire Department will provide field internships for the purpose of training students enrolled in the Las Positas College EMT-P program.
- Training will be under the supervision of an experienced Cosumnes Community Services District Fire Department employee.
- The term of this Agreement shall be sixty (60) months commencing on the Effective Date of September 1, 2023 and end on August 31, 2028.

File Attachments

[CCSDFD EMS Affiliation Agreement LPC 111423.pdf \(185 KB\)](#)

Administrative File Attachments

[CCSDFD EMS Post Board LPC 111423.pdf \(139 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. BUSINESS SERVICES

Subject	5.1 (cc) Approval of Commercial Warrant Registers
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$11,729,740.11
Budgeted	Yes
Budget Source	General
Recommended Action	That the Board of Trustees approve the following Commercial Warrant Registers as indicated.

BACKGROUND INFORMATION -

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
10/4/2023	10095321 - 10095456 Commercial Warrants	\$1,005,630.04
	10095457 - 10095460 Commercial Warrants	768.06
	10095461 - 10095481 Commercial Warrants	350,679.62
	10095482 - 10095487 Commercial Warrants	342,711.26
	10095488 - 10095501 Commercial Warrants	436,936.07
	10093382, 10093667 Cancelled Warrants	(6,457.00)
	20106 - 20144 ACH Payments	1,230,011.85
10/11/2023	10095502 - 10095587 Commercial Warrants	289,979.28

	10095588	Commercial Warrants	209.00
	10095589 - 10095598	Commercial Warrants	41,331.36
	10095599 - 10095620	Commercial Warrants	1,131,459.39
	10095621 - 10095622	Commercial Warrants	122,290.00
	10095623 - 10095655	Commercial Warrants	10,439.26
	10095357, 10095458	Cancelled Warrant	(559.43)
	20145 - 20495	ACH Payments	270,787.41
10/18/2023	10095656 - 10095786	Commercial Warrants	3,365,597.94
	10095787 - 10095800	Commercial Warrants	624,187.86
	10095801 - 10095805	Commercial Warrants	277,786.33
	10095806 - 10095820	Commercial Warrants	215,080.69
	10095821	Commercial Warrants	47.47
	10093206, 10095277	Cancelled Warrants	(19,036.12)
	10095583	Cancelled Warrant	(5,640.51)
	20496 - 20526	ACH Payments	199,170.48
10/25/2023	10095822 - 10095933	Commercial Warrants	555,496.70
	10095934 - 10095964	Commercial Warrants	165,985.96
	10095965 - 10095979	Commercial Warrants	955,080.45
	10095980	Commercial Warrants	3,125.00
	10095782	Cancelled Warrant	(5,640.51)
	20527 - 20557	ACH Payments	172,282.20
		TOTAL	<u><u>\$11,729,740.11</u></u>

File Attachments

- [Nov 2023 check register.pdf \(198 KB\)](#)
- [Nov 2023 over 30,000.pdf \(228 KB\)](#)

Executive File Attachments

- [Nov 2023 check register.xlsx \(135 KB\)](#)
- [Nov 2023 over 30,000.xlsx \(22 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.2 (cc) Approval of Payroll Warrant Registers
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Jun 18, 2024
Fiscal Impact	Yes
Dollar Amount	\$6,959,941.21
Budgeted	Yes
Budget Source	General
Recommended Action	That the Board of Trustees approves the following Payroll Warrant Register as indicated.

BACKGROUND INFORMATION -

Regular Monthly Payroll:

October Payroll Warrant Total = 6,959,941.21

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.3 (cc) Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public

Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Budget Source	n/a
Recommended Action	That the Board of Trustees approve declaration of the proposed items surplus to the needs of the District and that the Chancellor be authorized to dispose of the same via public sale in accordance with Board Policy 6550 and that the funds derived from the sale be placed in the General Fund of the District. Further, any items that are not sold be donated to other Districts or charitable organizations or disposed of by District staff in accordance with California Education Code Section 81452.

BACKGROUND INFORMATION -

The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes vehicles and servers surplus from Chabot College and the District Office. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in “as is” condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- Pleasanton USD
- Dublin USD
- Livermore Valley Joint USD
- Hayward USD
- San Leandro USD
- San Lorenzo USD
- Castro Valley USD
- Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

File Attachments

[Surplus List \(1\).pdf \(85 KB\)](#)

Administrative File Attachments

[Surplus Request Forms.pdf \(2,049 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.4 (cc) Acceptance of Subaru of America Gifts and Approval of the Service Donation Form Packages for Use by Students and Staff of Chabot-Las Positas Community College District, Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES

Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Budgeted	No
Recommended Action	That the Board of Trustees accepts the Subaru of America Gifts (Donation 23-019V, Donation 23-021V, and Donation 23-020V) and Approval of the Service Donation Form Packages for use by students and staff of Chabot Las Positas Community College District, Las Positas College. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

- Subaru of America has offered to donate three vehicles to the Las Positas College Public Safety, Advanced Manufacturing, Transportation, and Health & Kinesiology (PATH) Division; Automotive Technology Program.
- Subaru of America requires that an authorized representative of the Chabot Las Positas Community College District, Las Positas College agrees to and signs the Service Donation Form Packages before the vehicle donations 23-019V (a 2015 Outback), 23-021V (a 2014 Forester), and 23-020V (a 2016 Forester) can be transferred to Las Positas College.
- The Las Positas College PATH Division uses donations from Automotive Manufacturers, such as Subaru of America, to train students on the systems and equipment widely used in the Automotive industry.
- These donated vehicles help Automotive education at Las Positas College with hopes of sustaining industry employability for students within the program.

File Attachments

[Subaru of America Auto Donation of 23-019V Vehicle Package Agreement LPC 11142023.pdf \(643 KB\)](#)
[Subaru of America Auto Donation of 23-020V Vehicle Package Agreement LPC 11142023.pdf \(643 KB\)](#)
[Subaru of America Auto Donation of 23-021V Vehicle Package Agreement LPC 11142023.pdf \(642 KB\)](#)

Administrative File Attachments

[Subaru of America Auto Post-Board Processing Documentation LPC 11142023.pdf \(157 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.5 (cc) Approval of the Piggyback Agreement with AVI Systems Inc., for the Audio-Visual Projector Refresh for Instructional Building 1000 at Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$158,962.25
Budgeted	Yes
Budget Source	Measure A
Recommended Action	That the Board of Trustees approve the award of a piggyback contract to AVI Systems Inc. in an amount, including taxes, not to exceed \$158,962.25. It is further recommended that the Board authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

The District is preparing for the purchase, delivery, and installation of laser projectors for instructional classrooms for Building 1000 at Las Positas College. There are 19 projectors scheduled for upgrade. These classrooms need upgrading to the latest audio-visual standards. To make the purchase of the required equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

California Multiple Award Schedule (CMAS) / National Association of State Procurement Officials (NASPO), manage a cooperative purchasing program approved by the California's State Chief Procurement Official and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The CMAS contract planned for this use is 3-23-09-1028_AVI Systems Inc.

File Attachments

[AVI Sytems Las Positas College Projector Replacement Bldg. 1000 - signed.pdf \(725 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.6 (cc) Approval of Child and Adult Care Food Program (CACFP) Agreement between Pacific Dining and the Chabot-Las Positas Community College District, Chabot College Early Childhood Development (ECD) Laboratory School
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$75,000.00
Budgeted	Yes
Budget Source	CACFP Reimbursement
Recommended Action	That the Board of Trustees approve the Child and Adult Care Food Program (CACFP) Agreement between Pacific Dining and the Chabot-Las Positas Community College District, Chabot College Early Childhood Development (ECD) Laboratory School for a maximum amount of \$75,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

The purpose of this agreement is to establish a contract with Pacific Dining to provide daily meals to the Chabot College Early Childhood Development (ECD) Laboratory School that comply with the nutrition standards established by the Child and Adult Care Food Program (CACFP) beginning August 1, 2023. In this contract Chabot-Las Positas Community College District, Chabot College agrees to pay \$3.28 per breakfast and \$5.23 per lunch and per child, per day to Pacific Dining. All meals will include entree and beverage that adheres to the menu patterns for the CACFP.

Vended meals will be provided daily for the period of August 1, 2023, to August 1, 2024, with the exception of holidays and other school closures.

The maximum amount to be paid on this agreement is \$75,000.

File Attachments

[CACFP PacificDining_Updated Contract Chabot 11142023.pdf \(9,273 KB\)](#)

Administrative File Attachments

[CACFP Pacific Dining Post Board Instructions Chabot 11142023.pdf \(98 KB\)](#)

[CACFP Pacific Dining Requisition Chabot 11142023.pdf \(110 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject **5.7 (cc) Approval of Agreement between Galliot International LLC and Chabot-Las Positas Community College District - California Early Childhood Mentor Program**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	No
Dollar Amount	\$206,000.00
Budgeted	No
Recommended Action	That the Board of Trustees accepts the Agreement between Galliot International LLC and Chabot-Las Positas Community College District - California Early Childhood Mentor Program. It is further recommended that the Board authorizes the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

The purpose of the agreement is to provide ongoing IT Support for CECMP's current IT system, to provide additional enhancements to the system, and to migrate the current system to a cloud-based system. (See attached Exhibit A Statement of Work #2).

File Attachments

[CECMP Galliot Interntational LLC Contract for Services Chabot 11142023.pdf \(1,817 KB\)](#)

Administrative File Attachments

[CECMP Galliot Interntationl LLC Post Board Instructions Chabot 11142023.pdf \(115 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.8 (cc) Approval of the Renewal of the Arctic Wolf-Carahsoft NASPO ValuePoint Agreement, which Aids in Districtwide Cyber Security
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)

Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$114,253.80
Budgeted	Yes
Budget Source	General Fund
Recommended Action	That the Board of Trustees approve the renewal of the service contract from Arctic Wolf for \$114,253.80. It is further recommended that the Board of Trustees authorize the Vice Chancellor of Business Services to execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

Arctic Wolf will provide assistance in security operations for the District. This service provides highly-trained expert personnel and a cloud-based platform for vulnerability management, monitoring, detection, and response.

In 2022 the District contracted with Arctic Wolf to provide a Security Operations Center as a Service (SOCaaS). The service continuously and proactively monitors the District's data environment to detect and assist with responses to cyber security incidents twenty-four hours a day, seven days a week, three-hundred and sixty-five days a year. Arctic Wolf is a central piece of the District's cyber security infrastructure.

It would require five FTE to provide the 24-hour support Arctic Wolf offers. Cloud-based and locally housed systems are included in the service to provide coverage regardless of how the systems are managed.

Administrative File Attachments

[Arctic Wolf NASPO Procurement Instructions.pdf \(109 KB\)](#)

Executive File Attachments

[Arctic Wolf NASPO 7-17-70-40-05 Exp 1-26-24.pdf \(1,795 KB\)](#)

[Arctic Wolf 2023-2024 - signed.pdf \(1,124 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.9 (cc) Approval of a 3-Year Agreement with 25th Hour Communications for Media Buying Services for the Chabot-Las Positas Community College District
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023

Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$1,298,010.00
Budgeted	Yes
Budget Source	Step 3A
Recommended Action	That the Board of Trustees approve the 3-year agreement with 25th Hour Communications for \$1,298,010. It is further recommended that the Vice Chancellor of Business Services execute this agreement on behalf of the District.

BACKGROUND INFORMATION -

The District has a need to reach potential students across the college services areas to build brand awareness and promote enrollment through marketing campaigns for summer, fall, and spring terms. 25th Hour Communications can aid the District in developing and implementing annual and media buying strategy. 25th Hour Communications, through a College Buys agreement, is able to offer a low fee for their services. The agreement further details what costs are reimbursement or pass-through expenses that represent advertising costs being paid for on our behalf by 25th Hour for digital, print, streaming, and traditional advertisements. PRMG communicates the media buying strategy to the colleges annually. The plan is informed by annual market research..

This is a 3-year agreement break down:

Year 1 Total	\$432,670
Year 2 Estimated Total	\$432,670
Year 3 Estimated Total	<u>\$432,670</u>
Three Year Total	\$1,298,010

File Attachments

[25th Hour-PRMG 11142023.pdf \(2,129 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	5.10 Approval of Budget Transfers from July 2023 – September 2023
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Jun 18, 2024

Fiscal Impact	No
Recommended Action	That the Board of Trustees approve the attached budget transfers from July 2023 to September 2023. It is further recommended the Board authorize the Vice Chancellor of Business Services to process these budget transfers between major account classifications in order to comply with the Title 5 Section 58307.

BACKGROUND INFORMATION -

Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

File Attachments

[Q1_BgtTrf_BoardRpt_11.2.23.pdf \(84 KB\)](#)

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6. FACILITIES PLANNING AND DEVELOPMENT

Subject	6.1 (cc) Approval of Modification to the Contract with Sandis for Design Services for the Hillside Erosion Restoration Project at Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$13,100.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Sandis for the Hillside Erosion Restoration Project at Las Positas College in an amount not to exceed \$13,100. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On June 20, 2023, the Board of Trustees approved the contract with Sandis for Design Services for the Hillside Restoration Project at Las Positas College. Modification 1 is being added to expand the limits of the project to include the entire undeveloped area between Viticulture and the PSC/AMT Project sites. This modification will address additional design efforts associated with expanded grading scope and retaining a 3rd party cost estimator.

Original Contract Amount	\$ 99,550.00
Original Owner's Allowance	\$ 10,000.00
Modification 1 to CA	\$ <u>13,100.00</u> (increase 12%)
Revised Contract Total	\$ 122,650.00

File Attachments

[618184 ASR #1 Expanded Grading & Cost Estimator.2023-10-02.pdf \(233 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.2 (cc) Approval of Award of Contract with Lionakis for the Student Services Renovation Project at Las Positas College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$130,350.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the award of contract with Lionakis for the Student Services Renovation Project at Las Positas College in an amount not to exceed \$130,350.00. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

The District issued a request for qualifications (RFQ) B21/22-05 on December 9, 2021, seeking qualified Architectural and Engineering (A/E) firms for measure A projects. Following established procurement procedures, a list of architectural and engineering service firms was established.

The district staff utilized an informal solicitation process for the selection of one of the qualified firms to perform a small renovation project at Las Positas College. The Las Positas College Student Services Renovation Project will include renovation of the existing Career Center and adjacent classroom within Building 1600 to accommodate the expansion of the Career Center and Guided Pathways programs. Program spaces include conference rooms, offices and an open flexible space. This project will be built as a Design-Bid-Build delivery model. Award of contract is made in accordance with Government Code 53060 - Professional Services based upon qualifications.

Design Fees	\$ 118,500.00
District Allowance	<u>\$ 11,850.00</u>
Total Contracts	\$ 130,350.00

File Attachments

[LPC Student Services Renovation 231024.pdf \(183 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.3 (cc) Approval of Award of Bid No. B23/24-01 to Rodan Builders, Inc. for the Biology Phase 2 Swing Space Project at Chabot College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$189,700.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approve the award of Bid No. B23/24-01 to Rodan Builders, Inc. in the amount of \$189,700.00 for the Biology Phase 2 Swing Space Project at Chabot College. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future amendments to the agreement on behalf of the District.

BACKGROUND INFORMATION -

The District issued Bid No. B23/24-01 on September 15, 2023. The invitation to bid was in accordance with state public bidding requirements. The purpose of this request was to receive comprehensive proposals for the Biology Phase 2 Swing Space Project at Chabot College.

On Thursday September 26, 2023, a mandatory job walk was held and attended by two (2) interested parties. On October 12, 2023, two (2) parties submitted bid proposals. Rodan Builders, Inc. was selected as the lowest responsive and most qualified company.

Bidder	City	Amount
JD General Construction, Inc.	Livermore	\$224,900.00
Rodan Builders, Inc.	Hayward	\$189,700.00

An evaluation of received bids resulted in Rodan Builders, Inc. as the lowest responsive and most qualified company.

Base Bid	\$ 184,700.00
Owner's Non-Specified Allowance	<u>\$ 5,000.00</u>
Total Bid Amount	\$ 189,700.00

The District is requesting that the Board of Trustees approve the proposed award of Bid No. B23/24-01 to Rodan Builders, Inc.

File Attachments

[B23-24-01 BID RODAN BUILDERS.pdf \(10,206 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.4 (cc) Approval of Modification to the Contract with Construction Testing Services, Inc. for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes

Dollar Amount	\$54,031.80
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approves the modification to the existing contract with Construction Testing Services, Inc. for DSA Approved Testing & Inspection Services for the Library and Learning Connection Building at Chabot College in an amount not to exceed \$54,031.80. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On November 16, 2021, the Board of Trustees approved the contract with Construction Testing Services, Inc. for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College. Modification 1 and 2 were issued to cover additional out of state steel inspections and grout sampling. Modifications 3 and 4 were issued for additional testing and inspection services due to unforeseen conditions. Modification 5 is being added to cover the following: Additional concrete reinforcement inspections, epoxy anchor inspection and structural steel inspections due to changes in the field.

Original Contract Amount	\$ 311,088.00
Previously approved Mods 1-4	\$ 298,920.00 (increase 96%)
Modification 5 to CA	\$ <u>54,031.80</u> (increase 17.4%)
Revised Contract Total	\$ 664,039.80

File Attachments

[CTS ESTIMATE - CLPCCD, New library Inc.1 and Inc 2 - Cost to Complete CO# 4.pdf \(66 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.5 (cc) Approval of Modification to the Existing Lease/Leaseback Contract with Rudolph & Sletten of San Carlos, CA, for Phase II of said contract for Guaranteed Maximum Pricing (GMP) for Increment 2: Construction of the Library & Learning Connections Building Project at Chabot College
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes

Dollar Amount	\$73,033.00
Budgeted	Yes
Budget Source	Measure A Bond Funds
Recommended Action	That the Board of Trustees approve the modification to the existing contract with Rudolph & Sletten, of San Carlos, CA for the Library & Learning Connections Building at Chabot College in an amount not to exceed \$73,033.00. It is also recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement on behalf of the District.

BACKGROUND INFORMATION -

On May 19, 2020, the Board of Trustees approved the Lease/Leaseback Contract with Rudolph & Sletten for pre-construction services for the Library & Learning Connections Building Project at Chabot College. On January 18, 2022, Guaranteed Maximum Pricing (GMP) for Construction Services, Site Lease and Facilities Lease for Increment 2: Construction Services was approved along with a 5% District Contingency that is being held outside of the Guaranteed Maximum Price for unforeseen conditions.

Change order 16 is being issued for design clarifications and will reduce the Owners Contingency.

Pre Construction Services	\$ 927,457.35
Pre Construction Change Order	\$ <u>1,612.65 (0.2%)</u>
Total Pre Construction Services	\$ 929,070.00
Increment 1: Soils Improvements	\$ 2,962,885.00
Current Increment 2: Construction Total	\$66,889,040.00
Contractors Contingency	\$ <u>1,734,112.00</u>
Total Approved GMP	\$71,586,037.00
Prior Contractor Contingency Draw	
#01	\$849,319.00
#02 Credit	<u>(\$ 32,452.00)</u>
Balance Remaining	\$917,245.00
Owners Contingency (outside GMP)	\$5,092,198.00
#03 Unforeseen Conditions	\$274,989.39 (0.4%)
#04 Not Used	\$ 0.00 (0.0%)
#05 Design Clarification	\$141,570.00 (0.2%)
#06 Design Clarification	\$722,416.00 (1.0%)
#07 Design Clarification	\$133,369.00 (0.2%)
#08 Unforeseen Conditions	\$219,451.00 (0.3%)
#10 Design Clarification	\$266,369.61 (0.3%)
#11 Design Clarification	\$764,290.00 (1.1%)
#12 Design Clarification	\$535,770.00 (0.7%)
#13 Unforeseen Conditions	\$ <u>544,417.00 (0.7%)</u>
Total	\$4,195,758.00 (4.2%)
Increase to Owner Contingency	(\$900,000.00) (1.2%)
DSA Contingency (outside GMP) to Owners Contingency	(\$612,896.00) (0.8%)
#15 Unforeseen Conditions	\$119,769.00
#16 Design Clarification	\$ 75,033.00 (0.1%)
Remaining Balance	\$1,294,754.00
DSA Contingency (outside GMP)	\$1,206,012.00
#09 DSA Approved Documents	\$ 593,116.00 (0.8%)
#12 DSA Contingency to Owners Contingency	\$ <u>612,896.00</u>

Remaining Balance	\$	0.00
Owner's Contingency to GMP	\$4,195,758.00	
DSA Contingency to GMP	\$ 593,116.00 (0.8%)	
New Contract Amount	\$77,271,351.00	

File Attachments

[2023 1024 LLCC Change Order 16 \(coversheet\).pdf \(60 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Subject	7.1 (cc) Approval of Agreement between Automotive Apprenticeship Group, LLC and Chabot-Las Positas Community College District, Economic Development
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Access	Public
Type	Action (Consent)
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Budgeted	No
Budget Source	General - EDCE (42)
Recommended Action	That the Board of Trustees approves the Agreement between Automotive Apprenticeship Group, LLC and Chabot-Las Positas Community College District- Economic Development, for the term July 1, 2023 through June 30, 2026. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Agreement on behalf of the District.

BACKGROUND INFORMATION -

The Automotive Apprenticeship Group, LLC (AAG) has requested that Chabot-Las Positas Community College District's Economic Development and Contract Education Department serve as their Local Education Agency (LEA). This is a new apprenticeship program with the District, and new to the state of California. This will be a state-wide apprenticeship.

All instruction will be taught online, with occasional hands-on lab work. The intention is to offer the courses for credit through either Chabot or Las Positas College, as both of the colleges offer automotive program instruction.

The terms of this contract are from July 1, 2023 through June 30, 2026. These dates reflect the dates of a California Apprenticeship Initiative (CAI) grant previously approved by the Board, Item 7.1 on August 15, 2023. The CAI grant replaces any Related and Supplemental Instruction (RSI) funding from the Chancellor's Office. This agreement includes no exchange of RSI funding and is simply to cover the LEA relationship.

File Attachments

[AAG-Chabot Agreement 10.17.23.pdf \(11,873 KB\)](#)

Administrative File Attachments

[Contract Processing InstructionsTemplate Automotive Group.pdf \(197 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. INFORMATION AND DISCUSSION ITEMS (No Action)

Subject	8.1 Informational Personnel Reports
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Access	Public
Type	Information/Discussion

File Attachments

[11142023 Temp On Call Board Report Report.pdf \(81 KB\)](#)

[11142023 Classified Separations.pdf \(95 KB\)](#)

[11142023 Full-Time Faculty Separations.pdf \(74 KB\)](#)

[11142023 Part-Time Faculty Report.pdf \(82 KB\)](#)

[11142023 Professional Experts Report.pdf \(86 KB\)](#)

Subject **8.2 First Reading of New, Reviewed, or Revised Administrative Procedures**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 8. INFORMATION AND DISCUSSION ITEMS (No Action)

Access Public

Type Information/Discussion

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process in which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures have been reviewed through this established process. Changes, if any, are identified using track changes (strike throughs where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 2340 Agendas
- AP 2365 Recording

File Attachments

[AP2340 Agendas 2019 1112 updated2023 0523.pdf \(97 KB\)](#)
[AP2365 Recording 2013 0319 updated2023 0523.pdf \(73 KB\)](#)

Subject **8.3 First Reading of New, Reviewed, or Revised Board Policies**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 8. INFORMATION AND DISCUSSION ITEMS (No Action)

Access Public

Type Information/Discussion

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). Based upon Board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval.

- BP 2330 Quorum and Voting
- BP 2340 Agendas
- BP 2350 Speakers
- BP 2355 Decorum
- BP 2365 Recording
- BP 3300 Public Records

File Attachments

[BP2330 Quorum and Voting 2020 0121 updated2023 0505.pdf \(89 KB\)](#)
[BP2340 Agendas 2022 1213 updated2023 0523.pdf \(95 KB\)](#)
[BP2350 Speakers 2013 0416 updated2023 0523.pdf \(86 KB\)](#)
[BP2355 Decorum 2013 0416 updated2023 0523.pdf \(83 KB\)](#)
[BP2365 Recording 2013 0416 updated2023 0523.pdf \(78 KB\)](#)
[BP3300 Public Records 2022 1213 DRreview2023 0825.pdf \(72 KB\)](#)

9. OTHER ACTION ITEMS**Subject 9.1 Second Reading of New, Reviewed, or Revised Board Policies**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 9. OTHER ACTION ITEMS

Access Public

Type Action

Preferred Date Nov 14, 2023

Absolute Date Nov 14, 2023

Fiscal Impact No

Budgeted No

Recommended Action That the Board of Trustees adopts the Board Policies as presented.

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 7130 Compensation

File Attachments

[BP 7130 Compensation Revised JD 04.24.23.pdf \(105 KB\)](#)

Subject	9.2 Approval of the Resolution No. 05-2324 Authorizing Continued Funding Application (CFA) related to Fiscal Year 2024-2025 between Chabot-Las Positas Community College District, Chabot College Early Childhood Development Laboratory School and the California Department of Education, California State Preschool Program (CSPP).
Meeting	Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Access	Public
Type	Action
Preferred Date	Nov 14, 2023
Absolute Date	Nov 14, 2023
Fiscal Impact	Yes
Dollar Amount	\$1,796,044.00
Budget Source	California Department of Education
Recommended Action	That the Board of Trustees certify approval of the Governing Board to submit the Continued Funding Application (CFA) to the California Department of Education (CDE). If the CFA is approved by the CDE, the agency's current California State Preschool Program contract will be automatically renewed for fiscal year (FY) 2024-2025. This resolution further authorizes the designated representative to sign the CFA and all related FY 2024-2025 contract documents. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract on behalf of the Chabot-Las Positas Community College District.

BACKGROUND INFORMATION -

The Chabot-Las Positas Community College District has contracted with the California Department of Education, Child Development Division to continue to provide Early Childhood Education Services at the Chabot ECD Lab School and Las Positas ECE Lab School. The purpose of the California State Preschool Program (CSPP) at Chabot and Las Positas College is to provide preschool services for eligible student and community families as well as a practicum lab environment for our Early Childhood Development students, and students from our Nursing and Dental programs.

File Attachments

[CSPP CFA FY2324 Resolution Chabot 11142023s1.pdf \(53 KB\)](#)

Administrative File Attachments

[CSPP CFA Resolution Post Board Instructions Chabot 11142023.pdf \(105 KB\)](#)

10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Subject **10.1 President of Chabot College and Las Positas College**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Access Public

Type Reports

Subject **10.2 Chancellor**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Access Public

Type Reports

Subject **10.3 Recognitions**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Access Public

Type Reports

Subject **10.4 Trustee Reports and/or Official Communications**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Access Public

Type Reports

11. ADJOURNMENT

Subject **11.1 Adjourn the Meeting**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 11. ADJOURNMENT

Access Public

Type Action

Recommended Action Motion to Adjourn the Meeting.

12. CLOSED SESSION- (Government Code Section 54954.5)

Subject **12.1 Real Property Negotiations**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. CLOSED SESSION- (Government Code Section 54954.5)

Access Public

Type Information

13. NEXT MEETING OF THE BOARD OF TRUSTEES

Subject **13.1 December 12, 2023, 4:00 p.m., District Office (Audit Committee, Organizational and Regular Meetings)**

Meeting Nov 14, 2023 - BOARD OF TRUSTEES REGULAR MEETING

Category 13. NEXT MEETING OF THE BOARD OF TRUSTEES

Access Public

Type Information/Discussion

District Mission Statement

The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.