

Tuesday, May 21, 2024 BOARD OF TRUSTEES REGULAR MEETING

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT 5:30 P.M.*

Chabot College; 25555 Hesperian Blvd., Hayward, CA Boardroom (Bldg. 200)

1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Subject 1.1 5:30 P.M -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL*

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Procedural

Subject 1.2 PUBLIC COMMENTS (Closed Session Items)

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Procedural

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

Subject 1.3 A	ADJOURN TO	CLOSED	SESSION
---------------	------------	--------	---------

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Action

*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.

Subject 1.4 CLOSED SESSION*—Personnel, Collective Bargaining and Possible

Litigation

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Discussion

*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.

a) PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: Chancellor (Government Code Section 54957)

Subject 1.5 6:30 P.M. -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Procedural

Subject 1.6 PLEDGE TO FLAG

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Procedural

Subject 1.7 PRESENTATION: Administration of Oath of Office to Student Trustees

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Presentation

Oath of Offices will be administered to Vy Dao to serve as the Student Trustee for Chabot College, and to Isabella Qiu to serve as the Student Trustee for Las Positas College for the 2024-25 academic term.

Subject 1.8 PUBLIC COMMENTS

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will

be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

Subject 1.9 APPROVE CONSENT ITEM (cc)

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Action (Consent)

Consent Calendar items are designated by "cc" and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 1.10 (cc) APPROVAL OF THE MINUTES OF THE APRIL 16, 2024 REGULAR

BOARD MEETING

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

File Attachments

20240416-Regular Board Meeting Minutes - Final.pdf (902 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 1.11 PRESENTATION: Board of Trustees Self-Evaluation Results Summary

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Presentation

File Attachments

BoT Self Evaluation May2024.pdf (803 KB)

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Presentation

Chief Technology Officer Griffin will provide an update on the Information Technology Plan and other board-approved projects.

File Attachments

DO-ITS Trustee Presentation 2024.pdf (489 KB)

2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Subject 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Type Reports

Subject 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and

District

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Type Reports

Subject 2.3 Presidents of Student Senate of Chabot College and Las Positas College

Student Government

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Type Reports

Subject 2.4 Constituency Reports: SEIU, Faculty Association

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Type Reports

3. PERSONNEL

Subject 3.1 Classified Personnel

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 3. PERSONNEL

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Budgeted Yes

Budget Source Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Classified Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. <u>ASSIGNED TO CHABOT COLLEGE</u>

A. <u>Employment</u>

Gomez Castillo, Jose A., Counselor Assistant II (2CCG20), 100%, 12 month/year, Range 30/1, \$56,385.00/annual effective 5/22/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Moore, Carra W., Administrative Assistant, Applied Technology and Business (2CBU11), 100%, 12 months/year, Range 33/1, \$60,586.00/annual, effective 5/22/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Rueda, Diana L., Dream Center Coordinator (2CSP20), 100%, 12 months/year, Range 40/1, \$72,228.00/annual, effective 6/10/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Ryan, Michael L., Laboratory Technician, Electronic Systems Technology (2CTE11), 100%, 12 months/year, Range 33/1, \$60,586.00/annual, effective 6/4/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

I. ASSIGNED TO DISTRICT OFFICE

A. Employment

Belloso Perez, Juan J., Custodian (1CMN64), 100%, 12 months/year, Range 30/1, \$56,385.00/annual, effective 5/22/2024.

Pedroza Gutierrez, Arturo (nmi), Custodian (1CMN08), 100%, 12 months/year, Range 30/1, \$56,385.00/annual, effective 5/22/2024.

B. Change to District Classification Plan

Add new classification of Grant Project Coordinator: California Early Childhood Mentor Program, Range 45, effective 5/22/2024.

Add new classification of Preventive Maintenance Supervisor, Range S290, effective 5/22/2024.

<u>Grant Project Coordinator - CECMP 5.21.2024.pdf (205 KB)</u> Preventive Maintenance Supervisor 5.21.2024.pdf (191 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 3.2 Faculty Personnel

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 3. PERSONNEL

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Budgeted Yes

Budget Source Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Faculty Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. <u>ASSIGNED TO CHABOT COLLEGE</u>

A. Faculty Contract

Contract of Employment – First Year, August 15, 2024 – June 30, 2025

Elie Fils, Clivens (nmi), Instructor, Nursing (Psychiatric/Mental Health) (2FHS03), Column/Step IV/13, \$126,139.00/annual.

Escobar, Linette M., Instructor, English as a Second Language (ESL) (2FLA18), Column/Step III/8, \$104,960.00/annual.

II. <u>ASSIGNED TO LAS POSITAS COLLEGE</u>

A. Faculty Contract

Contract of Employment – First Year, August 15, 2024 – June 30, 2025

Alfaro, Catherine M., Counselor/Instructor (Student Intervention Specialist) (3YCG14), Column/Step III/8, \$104.960.00/annual.

Ponce, Felipe E., Instructor, Ethnic Studies (3FSS23), Column/Step III/6, \$98,230.00/annual.

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 3.3 Management Personnel

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 3. PERSONNEL

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Budgeted Yes

Budget Source Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Management Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – May 22, 2024 – June 30, 2025

Tandongfor, William T., Custodial Manager (1AMN06), Range/Step 14/6, \$130,872.00/annual.

B. Change to District Classification Plan

Add new classification of Learning Connection Equity Director, Range 13, effective 5/22/2024.

File Attachments

Learning Connection Equity Director 5.21.2024.pdf (218 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 3.4 Executive Personnel

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 3. PERSONNEL

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Budgeted Yes

Budget Source Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Executive Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Contract of Employment – July 1, 2025 to June 30, 2027

Cooks, Jamal A., President (2EPR01), Step 4, \$261,856.00/annual.*

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Contract of Employment – July 1, 2025 to June 30, 2027

Foster, Dyrell W., President (3EPR01), Step 6, \$288,696.00/annual.*

III. ASSIGNED TO DISTRICT OFFICE

A. Contract of Employment – July 1, 2025 to June 30, 2027

Nicholas, Jonah R., Vice Chancellor, Business Services (1EDA02), Step 6, \$288,696.00/annual.*

Rowland, Theresa C., Vice Chancellor, Educational Services and Student Success (1EDA05), Step 6, \$288,696.00/annual.*

^{*}Range and Steps not applicable to Executive Personnel.

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. EDUCATIONAL SERVICES

Subject 4.1 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community

College District, Las Positas College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budget Source n/a

Goals BOARD PRIORITY #6: Maintain a focus on student academic vision for success and

excellence.

BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

The following recommended curriculum changes were approved by Las Positas College Curriculum Committee in March/April 2024.

Curriculum changes follow:

F., 2 2	1 -
New Credit Courses	4
New Credit Programs	
New Noncredit Courses	
New Noncredit Programs	
Modified Credit Courses	12
Modified Credit Programs	
Modified Noncredit Courses	
Modified Noncredit Programs	
Credit Course Deactivations	
Credit Program Deactivations	
Noncredit Course Deactivations	
Noncredit Program Deactivations	
Distance Education (DE)	5
New Course Descriptors	
Discipline Placement	4
Requisites & Recommended Course Preparation	9
GE/Transfer Requests	2
Credit for Prior Learning (CPL)	
Administrative Course Revisions	
Administrative Program Revisions	

Corrections	
TOP/CIP Code Changes	
Other Items	2
TOTAL	38

LPC Curriculum Changes for May '24 Board.pdf (188 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.2 (cc) Approval of Change to Sabbatical Leave Proposals for Chabot College

Faculty Emmanuel Lopez and Las Positas College Faculty Sarah Thompson

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budgeted Yes

Budget Source Unrestricted General Fund

BACKGROUND INFORMATION -

Chabot College Faculty Emmanuel Lopez and Las Positas College Faculty Sarah Thompson sabbaticals for Fall 2023 and Spring 2024 were approved by the Board at the February 21, 2023 meeting. These two faculty members requested modifications to their Sabbatical Leave proposals which were subsequently granted by the Sabbatical Leave Committee. As required, the updated proposals are submitted to the Board of Trustees for approval. Changes shown in the attached documentation were reviewed and approved by the Sabbatical Leave Committee.

File Attachments

Emmanuel Lopez.RevisedProposal.Spring24.pdf (363 KB) Sarah Thompson.RevisedProposal.Spring24.pdf (81 KB) Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.3 (cc) Approval to Travel for Terrance Thompson, Transfer Center

Coordinator at Las Positas College, Chabot-Las Positas Community College District to attend the All-African Diaspora Education Summit in Ghana, West

Africa, September 27, 2024 - October 6, 2024.

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$6,700.00

Budgeted Yes

Budget Source SEA (Categorical) Funds

BACKGROUND INFORMATION -

The All-African Diaspora Education Summit 2024 will allow participants to continue the work to advance the strategies and ideas that emerged at the first convening in 2022. The 2024 conference is a historic convening of educators aiming to learn and gain teaching tools to assist and uplift African American students and other students of color. With the main focus on philosophy and contributions of black people and African Education, Mr. Thompson will join 350 other educators, many from the California Community College system, on this journey.

Attendance at this Summit is aligned with our college Educational Master Plan, Goal E: Equity and Anti-Racism, which is to establish Las Positas College as a destination campus for Black students and other students of color by nurturing culturally informed and equity-focused curriculum, strengthening access to student support services, and creating physical and virtual cultural centers. The Summit brings together educational practitioners and students from around the world to work together to develop innovative and collaborative approaches to support Black student success.

The Summit is co-sponsored by the African American Male Education Network and Development (A2MEND), a statewide organization. Mr. Thompson is the advisor of the A2MEND student charter at Las Positas College. During the A2MEND annual conference in March 2024, Las Positas College was recognized as the A2MEND Student Charter of the Year, and Mr. Thompson was recognized as the A2MEND Charter Advisor of the Year. Mr. Thompson is also part of the college's President's Council on Race and Equity and the Black Education Association (BEA).

The Summit will allow Mr. Thompson to enhance further culturally informed programs for students at Las Positas College. Board Policy 7400 (Travel), Administrative Procedure 7400 (Travel), and materials from our insurance broker have been reviewed. The District is in compliance with each of these and has secured all necessary and required waivers.

T Thompson ADES Liability Form Signed.pdf (114 KB)
TThompson ADES signed conf req.pdf (4,112 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.4 (cc) Approval of Clinical Affiliation Agreement between Bay Area ENT and

Chabot-Las Positas Community College District, Chabot College Medical

Assisting Program

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budgeted No

Budget Source n/a

Goals BOARD PRIORITY #2: Expand opportunities that support workforce development.

BOARD PRIORITY #6: Maintain a focus on student academic vision for success and

excellence.

BACKGROUND INFORMATION -

This Clinical Affiliation Agreement outlines the clinical learning experience for students enrolled in the Medical Assisting Program at Chabot College. As a part of their degree requirements, medical assisting students must complete an unpaid and supervised practicum in an ambulatory healthcare setting. During the practicum, they will be expected to demonstrate their knowledge, skills, and behaviors in performing clinical and administrative duties. This agreement will be reviewed annually and may be amended through mutual consent. It will remain effective unless revoked by either party.

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.5 (cc) Approval of Clinical Affiliation Agreement between Dr. Samir Vora and

Chabot-Las Positas Community College District, Chabot College Medical

Assisting Program

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budget Source n/a

Goals BOARD PRIORITY #2: Expand opportunities that support workforce development.

BOARD PRIORITY #6: Maintain a focus on student academic vision for success and

excellence.

BACKGROUND INFORMATION -

This Clinical Affiliation Agreement outlines the clinical learning experience for students enrolled in the Medical Assisting Program at Chabot College. As a part of their degree requirements, medical assisting students must complete an unpaid and supervised practicum in an ambulatory healthcare setting. During the practicum, they will be expected to demonstrate their knowledge, skills, and behaviors in performing clinical and administrative duties. This agreement will be reviewed annually and may be amended through mutual consent. It will remain effective unless revoked by either party.

File Attachments

Dr. Vora Samir and MA Prog. Contract Chabot 05212024.pdf (78 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 4.6 (cc) Approval of Affiliation Agreement between Sacramento Metro Fire

District and Chabot-Las Positas Community College District, Las Positas College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budgeted No

Budget Source n/a

Goals BOARD PRIORITY #6: Maintain a focus on student academic vision for success and

excellence.

BOARD PRIORITY #5: Support strategies to attract and retain students.

BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

Chabot-Las Positas Community College District, Las Positas College requires students in the Paramedic program to successfully complete field ambulance internships. Sacramento Metro Fire District (referred to as Provider), is an Ambulance service provider that expands it services throughout the bay area.

The purpose of this agreement is to establish the respective responsibilities and duties of Chabot-Las Positas Community College District, Las Positas College and Sacramento Metro Fire District while students are participating in field internship programs. Sacramento Metro Fire District will provide field internships for the purpose of training students enrolled in the Las Positas College Paramedic program, and training will be under the supervision of an experienced Sacramento Metro Fire District preceptor who shall be selected by Sacramento Metro Fire District in accordance with the Las Positas College Paramedic program at no cost to the Chabot-Las Positas Community College District, Las Positas College.

The term of this Agreement shall be twenty-four (24) months commencing on the Effective Date of May 21, 2024 and end on May 21, 2026. If the parties continue to abide by the terms and conditions of this Agreement without having executed a renewal or extension of this Agreement or advised the other party of such party's intent not to renew or extend this Agreement, then this Agreement shall automatically be extended on a month-to-month basis for up to six (6) months.

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

5. BUSINESS SERVICES

Subject 5.1 (cc) Approval of Commercial Warrant Registers

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date Jun 18, 2024

Fiscal Impact Yes

Dollar Amount \$21,193,562.74

Budgeted Yes

Budget Source General

Goals BOARD PRIORITY #4: Provide effective management and equitable allocation of

District fiscal resources.

BACKGROUND INFORMATION -

<u>Date</u>	Warrant Numbers		<u>Amount</u>
4/3/2024	<u>10099632 - 10099687</u>	Commercial Warrants	\$957,153.08
	<u>10099688 - 10099706</u>	Commercial Warrants	1,288,691.21
	<u>10099707 - 10099711</u>	Commercial Warrants	369,267.39
	10099712 - 10099727	Commercial Warrants	977,413.86
	22748 - 22782	ACH Payments	1,088,892.97
4/10/2024	10099728 - 10099814	Commercial Warrants	355,847.39
	<u>10099815 - 10099816</u>	Commercial Warrants	31,554.56
	10099817 - 10099843	Commercial Warrants	14,293.70
	10099844 - 10099852	Commercial Warrants	158,770.05
	<u>10099853 - 10099865</u>	Commercial Warrants	1,263,855.61
	10099866	Commercial Warrants	46.33
	10098519, 10098554	Cancelled Warrants	(5,206.14)
	10097097, 10098047	Cancelled Warrants	(679.00)
	22783 - 23126	ACH Payments	450,115.47
4/17/2024	<u>10099867 - 10099988</u>	Commercial Warrants	10,744,876.83
	<u>10099989 - 10100010</u>	Commercial Warrants	654,947.76

	10100011 - 10100042	Commercial Warrants	645,776.99
	<u>10100043 - 10100045</u>	Commercial Warrants	258,697.08
	<u>10100046 - 10100047</u>	Commercial Warrants	27,525.00
	10100048	Commercial Warrants	28,864.14
	10099738, 10098657	Cancelled Warrants	(7,500.00)
	23127 - 23157	ACH Payments	211,454.96
4/24/2024	<u>10100049 - 10100193</u>	Commercial Warrants	255,581.71
	10100194	Commercial Warrants	36,425.00
	<u>10100195 - 10100208</u>	Commercial Warrants	56,883.49
	<u>10100209 - 10100213</u>	Commercial Warrants	11,090.44
	<u>10100214 - 10100233</u>	Commercial Warrants	861,301.67
	<u>10100234 - 10100235</u>	Commercial Warrants	23,000.00
	10099545, <u>1009987</u>	Cancelled Warrants	(14,319.00)
	23158 - 23189	ACH Payments	448,940.19
		TOTAL	\$21,193,562.74

May 2024 check register.pdf (580 KB) May 2024 over 30,000.pdf (133 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.2 (cc) Approval of Payroll Warrant Registers

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date Jun 18, 2024

Fiscal Impact Yes

Dollar Amount \$7,008,260.07

Budgeted Yes

Budget Source General

BACKGROUND INFORMATION -

Regular Monthly Payroll:

April Payroll Warrant Total = \$7,008,260.07

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.3 (cc) Approval of Declaration of Surplus Property to be Sold at Public

Auction Sale and Donation or Disposal of Any Items Not Sold

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date Jun 18, 2024

Fiscal Impact No

Goals BOARD PRIORITY #4: Provide effective management and equitable allocation of

District fiscal resources.

BACKGROUND INFORMATION -

The District will dispose of personal property that is surplus to the instructional or administrative needs of the District. In this case, the current listing includes personal computers, LED screen, electronic equipment, and furniture surplus from Chabot College and Las Positas College. When saleable, items will be sold via public auction to the highest bidder. All items are sold or donated in "as is" condition. As standard procedure, donation notices are sent to the following Districts in our local service area:

- · Pleasanton USD
- · Dublin USD
- · Livermore Valley Joint USD
- · Hayward USD
- · San Leandro USD
- · San Lorenzo USD

- · Castro Valley USD
- · Newark USD

Any remaining items that cannot be sold or donated will be marked for proper disposal.

File Attachments

Surplus List 05212024.pdf (88 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.4 (cc) Approval of the Memorandum of Understanding (MOU) for the Las

Positas College Student Mobility Initiative Between Livermore Amador Valley Transit Authority (LAVTA), a Joint Powers Authority, and the Chabot-Las

Positas Community College District, Las Positas College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Dollar Amount \$174,000.00

Budgeted Yes

Budget Source Transportation Fee paid by Students each term

Goals STRATEGIC DIRECTION #2: Community Partnerships

BOARD PRIORITY #5: Support strategies to attract and retain students.

BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all

students.

BACKGROUND INFORMATION -

LAVTA provides public transit service within the cities of Dublin, Livermore, Pleasanton, and the immediately adjacent unincorporated areas of Alameda County within its jurisdiction, by offering local, inter-city, and interregional express bus services, including service to Las Positas College, with connections to the Bay Area Rapid Transit (BART) and Altamont Corridor Express (ACE) trains.

The goal of the MOU is to support Las Positas College's commitment to open access and sustainability as affirmed by the College's mission and values statement. Furthermore, an additional purpose of the MOU is to support LAVTA in providing public transportation to the Tri-Valley communities of Dublin, Livermore, and Pleasanton and the adjacent unincorporated areas of Alameda County. This agreement shall be effective from May 29, 2024 through May 28, 2026.

File Attachments

Item 5.5 - LAVTA - LPC MOU 5-29-24 to 5-28-26 Mods.pdf (120 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.5 (cc) Approval of Award of Piggyback Contract for Okta for Education Cloud

Software

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date Jun 18, 2024

Fiscal Impact Yes

Dollar Amount \$162,155.40

Budgeted Yes

Budget Source Measure A

BACKGROUND INFORMATION -

The District maintains a system to manage user identities and access to online systems. Utilizing a single sign-on system allows users to access online resources without remembering multiple user-names and passwords. Advancements in technology and new products allow organizations greater control and security in providing these services to their constituents. Okta For Education improves the faculty, staff and student experience and registration process by:

- Providing a single, cloud-based single-sign on solution without the need to maintain onpremises equipment and software;
- Increasing security of key online resources including faculty, staff and student self-service tools, student email and access to 3rd party products;
- Reducing time to resolve student password resets;

- Improving access to the student email system;
- Promoting unique offerings by the College by designating a "home college";
- Allowing for a more automated account provisioning process;

Approving the Okta for Foundation solution through Carahsoft will maintain the district's identity and access management systems with the functionality necessary to meet the expectations of faculty, staff and students. To make the purchase of the required software, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

NASPO manages a cooperative purchasing program offering highly discounted purchasing agreements available to all institutions of higher education and public sector across the U.S. The NASPO contract planned for this is contract number AR2472 addendum number 7-17-70-40-05 with Carahsoft.

The term of the agreement is FY 2023-24 through FY 2025-26 with a cost not to exceed \$162,155.40.

File Attachments

Carahsoft - Okta, Inc. - 04.25.2024 - Quote 44735388.pdf (188 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.6 (cc) Approval of Award of a Piggyback Contract to Hewlett Packard for

Personal Computer Equipment for Chabot-Las Positas Community College

District, Las Positas College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$671,419.50

Budgeted Yes

Budget Source Measure A

Goals STRATEGIC DIRECTION #1: Educational Excellence

BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity,

inclusion, accessibility and belonging.

BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all

students.

BACKGROUND INFORMATION -

The District is preparing for the purchase, delivery, and installation of personal computer equipment for various locations on the Las Positas College campus, at a cost not to exceed \$671,419.50. These computers will be replacing aging technology in order to upgrade to the latest operating systems. To make the purchase of the required personal computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization; the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official, and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the Contract Number: (NVP PC5) [7-23-70-55-04] with Hewlett Packard Company. This piggyback contract utilizes a previously conducted bidding process and contract award to WSCA members.

File Attachments

HP, Inc. Las Positas HP DT Quote 6601030 Measure A 04-03-.pdf (303 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.7 (cc) Approval of Spending Determination of Monies Received from the

Education Protection Account

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date Jun 18, 2024

Fiscal Impact No

Goals BOARD PRIORITY #4: Provide effective management and equitable allocation of

District fiscal resources.

BACKGROUND INFORMATION -

The Education Protection Account (EPA) was established as a result of passage of The Schools and Local Public Safety Act (the Act) of 2012 (Proposition 30) in November 2012. A community college district has the sole authority to determine how the monies received from the Education Protection Account are spent, provided that the Board of Trustees approves the spending determination in an open session of a public meeting. The district shall not use any of the funds from the Education Protection Account for salaries or benefits of administrators or any other administrative costs. In addition, the Act requires that a) the district publish on its Internet web site an accounting of

how much money was received from the EPA and how that money was spent, and b) the annual independent financial and compliance audit shall verify whether the funds provided from the Education Protection Account have been properly disbursed and expended as required.

The District has identified \$60,134,311 of eligible expenditures through March 2024 to be expended against an estimated annual EPA allocation of \$26,610,584. This puts the District fully in compliance with the Act.

File Attachments

EPA Spending for Board Report 23-24.pdf (24 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 5.8 (cc) Approval of Budget Transfers from January 2024 - March 2024

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date Jun 18, 2024

Fiscal Impact No

Goals BOARD PRIORITY #4: Provide effective management and equitable allocation of

District fiscal resources.

BACKGROUND INFORMATION -

Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

File Attachments

Q3 BgtTrf BoardRpt 5.2.24-1.pdf (59 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6. FACILITIES PLANNING AND DEVELOPMENT

Subject 6.1 (cc) Approval of Modification to the Contract with Construction Testing

Services, Inc. for DSA Approved Testing and Inspection Services for the Library

and Learning Connection Building at Chabot College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$23,250.89

Budgeted Yes

Budget Source Measure A Bond Funds

BACKGROUND INFORMATION -

On November 16, 2021, the Board of Trustees approved the contract with Construction Testing Services, Inc. for DSA Approved Testing and Inspection Services for the Library and Learning Connection Building at Chabot College. Modification 1 and 2 were issued to cover additional out of state steel inspections and grout sampling. Modifications 3-5 were issued for additional testing and inspection services due to unforeseen conditions. Modification 6 is being added to cover additional onsite testing for reinforcing steel & concrete, structural steel and field-testing services.

Original Contract Amount \$311,088.00

Previously approved Mods 1-5 \$ 352,951.80 (increase 113%) Modification 6 to CA \$ 23,250.89 (increase 7 %)

Revised Contract Total \$ 687,290.69

File Attachments

CTS P25443 ESTIMATE - CLPCCD Change Order #3 .pdf (64 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

6.2 (cc) Approval of Modification to the Contract with Beals Martin and Associates, Inc. for the Agricultural Sciences: Viticulture Project at Las Positas

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$162,427.00

Budgeted Yes

Budget Source Measure A Bond Funds

BACKGROUND INFORMATION -

On October 18, 2022, the Board of Trustees approved the contract with Beals Martin and Associates, Inc. for the Agricultural Sciences: Viticulture Project at Las Positas College. Change Order 1 was approved to accommodate a larger concrete pad and an additional panelboard. Change Order 2 was issued to cover multiple RFI changes. Modification 3 is being added to cover changes pertaining to the crush pad, parking lot fixtures, data vaults, water meter, corrugated panels, soffit panels and overhead coiling door. This modification will also extend the project duration a total of 145 non-compensable days. The revised completion date will be June 30, 2024.

Current Contract Total	\$ 8	3,148,902.00
Owner's Non-Specified Allowance	\$	275,000.00
CO1 & CO2 from OA to Contract Total	\$	104,020.00
CO3 from OA to Contract Total (current)	\$	170,980.00
CO3 additional funds to Contract Total	\$	162,427.00
Revised Allowance	\$	0.00
Revised Contract Total	\$8	,586,329.00

File Attachments

20240422-Vit CO 3 rev.pdf (845 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject

6.3 (cc) Approval of Award of Contract with Utility Cost Management LLC for efforts to identify the basis for any refunds, credits or future savings due to utility billing audit services

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budgeted Yes

Budget Source No Cost Unless Savings is Determined

BACKGROUND INFORMATION -

On June15, 2020, the Foundation for California Community Colleges entered into a master agreement with Utility Cost Management LLC to perform services to identify refunds, credits or future savings due to utility billing, based upon review of utility invoice data and removal of potential fees, tariffs and taxes charged by the utility, but not required to be paid by the District.

If the efforts result in an identified refund or credit, and the district receives a refund, the district agrees to pay a portion of the refund to the UCM LLC in accordance with the agreement.

File Attachments

UCM CollegeBuys Master Agreement Fully Executed.pdf (13,632 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 6.4 (cc) Approval of Award of Contract with Efficient Energy LLC to serve as

EPAact Coordinator for services related to Internal Revenue Services (IRS)

Code Section 179D deductions

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budgeted No

Budget Source No Cost Unless Savings is Determined

BACKGROUND INFORMATION -

On July 28, 2022, the Foundation for California Community Colleges entered into a master agreement with Efficient Energy LLC to perform services to act as the EPAact Coordinator for services related to determining tax deductibility of district capital construction projects under the EPAact. These services will prepare necessary documentation to ensure the net value of the tax benefit to the district is equal to the net benefit to the AE Service provider for the district assignment of the tax deduction to the AE Service provider. It will also prepare standard contract language to insert into applicable contracting documents for future projects to compel AE Service providers to provide the allowable net tax benefits to the district.

File Attachments

00005944 (CB) Efficiency Energy.pdf (1,617 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 6.5 (cc) Approval of Modification to the Contract with Western Water Features,

Inc. for the Pool Resurfacing Project at Las Positas College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Budgeted Yes

Budget Source Measure A Bond Funds

BACKGROUND INFORMATION -

On March 19, 2024, the Board of Trustees approved the contract with Western Water Features, Inc. for the Pool Resurfacing Project at Las Positas College. Modification 1 is being issued for extension of contract time as specified in the Special Conditions Section 3.1 of the contract. The contract completion date will be extended to September 10, 2024.

LPC Pool Resurfacing Project CO-1 2024 0424.pdf (426 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 6.6 (cc) Approval of Contract Modification with Group 4 Architecture, Research

+ Planning for Design and Engineering Services for Building 100 New Library

and Learning Connection (RFP H-19) at Chabot College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$10,000.00

Budgeted Yes

Budget Source Measure A Funds

BACKGROUND INFORMATION -

On March 19, 2019, the Board of Trustees approved the contract with Group 4 Architecture, Research and Planning for Design and Engineering Services for Building 100 New Library and Learning Connection Building at Chabot College. Modifications 1-4 were previously approved using District Allowance funds. Modification 5 was issued using a combination of District Allowance and additional funds.

Modification 6 is being issued to extend QSP Inspection Services to project completion and will add funds to the contract total.

Original Base Fee \$ 7,246,880 Reimbursable \$ 200,000 MOD 1-5 (previously approved) \$ 303,818

MOD 6 (current) <u>\$ 10,000</u> (1% increase)

Not to Exceed Amount \$7,760,698

2024-04-12 QSP Extension.pdf (69 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 6.7 (cc) Approval of Modification to the existing Lease/Leaseback Contract

with Rudolph & Sletten of San Carlos, CA, for Phase II of said contract for Guaranteed Maximum Pricing (GMP) for Increment 2: Construction of the

Library & Learning Connections Building Project at Chabot College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$136,118.00

Budgeted Yes

Budget Source Measure A Bond Funds

BACKGROUND INFORMATION -

On May 19, 2020, the Board of Trustees approved the Lease/Leaseback Contract with Rudolph & Sletten for preconstruction services for the Library & Learning Connections Building Project at Chabot College. On January 18, 2022 the Board of Trustees approved the Guaranteed Maximum Pricing (GMP) for Construction Services, Site Lease and Facilities Lease for Increments #01 and #02. Prior change orders have been approved by the Board of Trustees.

Change Order #22 is being issued for design clarifications and unforeseen conditions and will reduce the Owners Contingency.

Total Approved Contract Amount \$71,586,037.00

Prior Approved Change Orders \$5,259,658.00 (7%)

Prior Approved Billable \$76,845,850.00

Change Order #22 Design Clarification & Owner

Requests \$ 136,118.00 (0.1%)

New Contract Approved Billable \$76,981,968.00

2024 0429 LLCC Change Order 22 (Cover).pdf (110 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 6.8 (cc) Approval of Modification to the existing Lease/Leaseback Contract

with Blach Construction of San Jose, CA for Increment 2: Construction of the

STEM Complex Biological Phase II Project at Chabot College

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 6. FACILITIES PLANNING AND DEVELOPMENT

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$68,480.07

Budgeted Yes

Budget Source Measure A Bond Funds

BACKGROUND INFORMATION -

On December 14, 2021, the Board of Trustees approved the Lease/Leaseback Contract with Blach Construction for pre-construction services for the STEM Complex Biological Phase II Project at Chabot College. On June 20, 2023 Guaranteed Maximum Pricing (GMP) for Increment 1: Early Procurement of Mechanical and Electrical Equipment was approved. On January 16, 2024 Guaranteed Maximum Pricing (GMP) for Increment 2: Construction for the STEM Complex Biological Phase II was approved by the Board of Trustees.

Change Order #1 is being issued due to unforeseen conditions and potentially hazardous materials abatement on interior of concrete walls..

Total Approved Contract Amount \$44,497,043.00

Change Order #1 Unforeseen Conditions \$ 68,480.07 (0.1%)

New Contract Approved Billable \$44,565,523.07

Chabot Bio II - OCO 001.pdf (12,043 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Subject 7.1 (cc) Approval of Grant Agreement GFA0033 for Apprenticeship Pathways

Demonstration Project - Round 1 between California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District,

Economic Development and Contract Education

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$200,000.00

Budgeted No

Budget Source General - EDCE (42)

Goals BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

This demonstration grant, one of two awarded to Chabot-Las Positas Community College District, aims to provide credit-for-prior learning opportunities. Prior to moving their program to Chabot College, the Sprinkler Fitters 709 J.A.C. apprenticeship program's LEA was a K-12, which meant that their apprentices did not receive college credit for their classroom hours. However, after migrating from K-12 to CLPCCD in October 2022, the apprentices who are part of the current apprenticeship program receive college credit.

This grant is intended to provide the opportunity for credit for prior learning to the Sprinkler Fitter 709 journey workers (apprentices who complete their program and are awarded a certificate by the State) who are interested in receiving college credit for their classroom training. Upon successful completion of the program, the journey-workers would receive a Certificate for Achievement from Chabot College.

Chabot-Las Positas Community College District was awarded the grant in the amount of \$200,000.00 for the term of January 1, 2024, to March 31, 2026.

GFA0033 Chabot-Las Positas CCD Grant Agreement Cover.pdf (1,516 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 7.2 (cc) Approval of Grant Agreement GFA0043 for Apprenticeship Pathways

Demonstration Project - Round 2 between California Community Colleges Chancellor's Office and Chabot-Las Positas Community College District,

Economic Development and Contract Education

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$99,000.00

Budgeted No

Budget Source General - EDCE (42)

Goals BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

This demonstration grant aims to establish a structured system for transitioning an apprenticeship program that does not result in community college credit to a program. Chabot-Las Positas Community College District is among the few districts awarded two demonstration grants.

The Northern California Laborers moved from the State Center Community College District to the Chabot-Las Positas Community College District to obtain credit for their classroom training through Las Positas College. These grant funds will underwrite the costs of updating the Laborer's apprenticeship program curriculum and apprenticeship registrations and tracking.

Chabot-Las Positas Community College District was awarded the grant in the amount of \$99,000.00, for the term of January 1, 2024, to March 31, 2025.

GFA0043 LPC Demo #2 Grant Agreement.pdf (1,490 KB)

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 7.3 (cc) Approval of Master Services Agreement between CourseMaven, Inc.

and Chabot-Las Positas Community College District, Economic Development

and Contract Education

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Type Action (Consent)

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact Yes

Dollar Amount \$122,790.00

Budgeted Yes

Budget Source Bay Area K-16 Collaborative Regional Grant Program

Goals BOARD PRIORITY #5: Support strategies to attract and retain students.

BOARD PRIORITY #6: Maintain a focus on student academic vision for success and

excellence.

BACKGROUND INFORMATION -

DualEnroll.com is a cloud-based platform developed by CourseMaven, Inc., a leading educational technology software company.

It is designed to provide an efficient and intuitive user experience for students, high school partners, and district internal teams with respect to dual enrollment workflow and processes. The platform offers an intuitive user interface and a highly configurable workflow engine that ensures that colleges can maintain the integrity of their student system as the system of record. Site licenses and the vendor implementation of DualEnroll.com for both Las Positas College and Chabot College are a part of the Dual Enrollment Infrastructure Pilot.

The Master Services Agreement covers a 2-year licensing term from June 1, 2024, to May 31, 2026, and amounts to \$122,790.

Our adopted rules of Parliamentary Procedure, Robert s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. INFORMATION AND DISCUSSION ITEMS (No Action)

Subject 8.1 Informational Personnel Reports

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 8. INFORMATION AND DISCUSSION ITEMS (No Action)

Type Information/Discussion

File Attachments

05212024 Classified Separations.pdf (103 KB)

05212024 Full-Time Faculty Separations.pdf (74 KB)

05212024 Part-Time Faculty Report.pdf (154 KB)

05212024 Professional Experts Report.pdf (107 KB)

05212024 Temp On Call Board Report Report.pdf (79 KB)

Subject 8.2 First Reading of New, Reviewed, or Revised Administrative Procedures

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 8. INFORMATION AND DISCUSSION ITEMS (No Action)

Type Information/Discussion

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures have been reviewed through this established process. Changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 3950 Flag Raising
- AP 4103 Work Experience
- AP 4232 Pass / No Pass
- AP 4235 Credit by Examination
- AP 5105 Residence Determination
- AP 5030 Fees

- AP 6300 Fiscal Management
- AP 6305 Reserves
- AP 6310 Accounting
- AP 6312 Participant Support Costs
- AP 6315 Warrants
- AP 6320 Investments
- AP 6322 Employee Indemnity Bonds
- AP 6325 Payroll
- AP 6330 Purchasing
- AP 6345 Informal Bids and Contracts
- AP 6350 Contracts Construction
- AP 6360 Contracts Electronic Systems and Materials
- AP 6365 Contracts Accessibility of Information Technology
- AP 6400 Audits
- AP 6450 Wireless and Cellular Telephone Use
- AP 6500 Property Management
- AP 6520 Security for District Property
- AP 6530 District Vehicles
- AP 6535 Use of District Equipment
- AP 6550 Disposal of Property
- AP 6600 Capital Construction

AP 3950 Flag Raising.pdf (80 KB)

AP4103 Work Experience.pdf (79 KB)

AP4232 Pass-NoPass 2020 1215 031924 032024.pdf (83 KB)

AP4235 Credit for Prior Learning 031924 032024.pdf (107 KB)

AP 5015 Residence Determination.pdf (466 KB)

AP5030 Fees.pdf (113 KB)

AP 6300 Fiscal Management 2014 0318 update.pdf (191 KB)

AP 6305 Reserves 2019 0521.pdf (82 KB)

AP 6310 Accounting 2014 0318.pdf (105 KB)

AP 6312 Participant Support Costs 2019 0321.pdf (80 KB)

AP 6315 Warrants 2014 0318.pdf (94 KB)

AP 6320 Investments 2014 0318.pdf (113 KB)

AP 6322 Employee Indemnity Bonds 2014 0318.pdf (94 KB)

AP 6325 Payroll 2014 0318.pdf (100 KB)

AP 6330 Purchasing 2014 0318.pdf (106 KB)

AP 6345 Informal Bids and Contracts 2014 0318.pdf (80 KB)

AP 6350 Contracts - Construction 2014 0318.pdf (112 KB)

AP 6360 Contracts - Electronic Systems and Materials 2014 0318.pdf (100 KB)

AP 6365 Contracts - Accessibility of Information Technology 2014 0318.pdf (101 KB)

AP 6400 Audits 2014 0318 update.pdf (257 KB)

AP 6450 Wireless and Cellular Telephone Use 2014 0318.pdf (124 KB)

AP 6500 Property Management 2014 0318.pdf (94 KB)

AP 6520 Security for District Property 2015 0818 update.pdf (313 KB)

AP 6530 District Vehicles 2014 0318.pdf (98 KB)

AP 6535 Use of District Equipment 2014 0318 update.pdf (263 KB)

AP 6550 Disposal of Property 2014 0318.pdf (110 KB)

AP 6600 Capital Construction 2015 0818.pdf (103 KB)

Subject 8.3 First Reading of New, Reviewed, or Revised Board Policies

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 8. INFORMATION AND DISCUSSION ITEMS (No Action)

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies changes, if any, are identified using track changes (strikethroughs where deletions occur and underlines where additions are included). Based upon Board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval.

- BP 4232 Pass / No Pass
- BP 5015 Residence Determination
- BP 5030 Fees
- BP 5035 Withholding of Student Records
- BP 6100 Delegation of Authority
- BP 6150 Designation of Authorized Signature
- BP 6200 Budget Preparation
- BP 6250 Budget Management
- BP 6300 Fiscal Management
- BP 6320 Investments
- BP 6330 Purchasing
- BP 6400 Audits
- BP 6450 Wireless or Cellular Telephone Use
- BP 6500 Property Management
- BP 6520 Security for District Property
- BP 6550 Disposal of Property
- BP 6600 Capital Construction
- BP 6720 Debt Management

File Attachments

BP4232 Pass-NoPass.pdf (69 KB)

BP 5015 Residence Determination.pdf (376 KB)

BP5030 Fees.pdf (107 KB)

BP 5035 Withholding of Student Records.pdf (371 KB)

BP 6100 Delegation of Authority 2014 0401.pdf (97 KB)

BP 6150 Designation of Authorized Signatures 2014 0401.pdf (93 KB)

BP 6200 Budget Preparation 2014 0401 update.pdf (257 KB)

BP 6250 Budget Management 2015 0915.pdf (323 KB)

BP 6300 Fiscal Management 2014 0401 update.pdf (317 KB)

BP 6320 Investments 2014 0401.pdf (101 KB)

BP 6330 Purchasing 2014 0401.pdf (95 KB)

BP 6400 Audits 2014 0401 update.pdf (251 KB)

BP 6450 Wireless or Cellular Telephone Use 2014 0401.pdf (79 KB)

BP 6500 Property Management 2015 0915.pdf (96 KB)

BP 6520 Security for District Property 2015 0915 update.pdf (317 KB)

BP 6550 Disposal of Property 2015 0915.pdf (97 KB)

BP 6600 Capital Construction 2015 0915.pdf (100 KB)

BP 6720 Debt Management 2017 0606.pdf (156 KB)

9. OTHER ACTION ITEMS

Subject 9.1 Second Reading of New, Reviewed, or Revised Board Policies

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 9. OTHER ACTION ITEMS

Type Action

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies changes, if any, are identified using track changes (strikethroughs where deletions occur and underlines where additions are included). This is the second reading of this board policy.

BP 5500 Standards of Student Conduct

File Attachments

BP5500 Standards of Student Conduct 2022 0215.pdf (379 KB)

Subject 9.2 Adoption of Resolution No. 10-2324 - Celebrating Asian American, Native

Hawaiian and Pacific Islander Heritage Month

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 9. OTHER ACTION ITEMS

Action Type

Preferred Date May 21, 2024

Absolute Date May 21, 2024

Fiscal Impact No

Goals BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity,

inclusion, accessibility and belonging.

File Attachments

2024-AANHPI Heritage Month Resolution-5.21.24 BM .pdf (115 KB)

10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

Subject 10.2 Chancellor

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

Subject 10.3 Recognitions

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

Subject 10.4 Trustee Reports and/or Official Communications

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

11. ADJOURNMENT

Subject 11.1 Adjourn the Meeting

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 11. ADJOURNMENT

Type Action

12. CLOSED SESSION- (Government Code Section 54954.5)

Subject 12.1 Public Employee Appointments, Evaluations and

Discipline/Dismissal/Release

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. CLOSED SESSION- (Government Code Section 54954.5)

Type Information

13. NEXT MEETING OF THE BOARD OF TRUSTEES

Subject 13.1 June 18, 2024 - Regular Meeting, District Office

Meeting May 21, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category

13. NEXT MEETING OF THE BOARD OF TRUSTEES

Type Information/Discussion

District Mission Statement

The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.