



**Tuesday, February 20, 2024
BOARD OF TRUSTEES REGULAR MEETING**

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

5:30 P.M.*

District Office; 7600 Dublin Blvd; Dublin CA

Board Room (3rd Floor)

1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Subject 1.1 5:30 P.M -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL*

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Procedural

Subject 1.2 PUBLIC COMMENTS (Closed Session Items)

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Procedural

The Board requests that the public speak at this time. Any person wishing to address the Board on any Closed Session matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda.

Subject 1.3 ADJOURN TO CLOSED SESSION

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Action

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

Subject 1.4 CLOSED SESSION*—Personnel, Collective Bargaining and Possible Litigation

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Type	Discussion

***Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

a) PUBLIC EMPLOYEE: Chancellor (Government Code Section 54957)

b) CONFERENCE WITH REAL PROPERTY NEGOTIATOR: (Government Code Section 54956.8) - Two items.

Subject	1.5 6:30 P.M. -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Type	Procedural

Subject	1.6 PLEDGE TO FLAG
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Type	Procedural

Subject	1.7 PUBLIC COMMENTS
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Type	

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Subject	1.8 APPROVE CONSENT ITEM (cc)
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD
Type	Action (Consent)

Consent Calendar items are designated by "cc" and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject 1.9 (cc) APPROVAL OF THE MINUTES OF THE JANUARY 16, 2024 REGULAR BOARD MEETING

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Action (Consent)

Preferred Date Feb 20, 2024

Absolute Date Feb 20, 2024

Fiscal Impact No

File Attachments

[01162024 REGULAR Board Meeting Minutes - Final.pdf \(558 KB\).](#)

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Subject 1.10 PRESENTATION - Transfer Equity: Advancing Student Achievement and Economic Mobility

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Presentation

File Attachments

[CLPCCD Board Presentation Draft Feb 13-24 updated \(2\).pdf \(2,405 KB\).](#)
[policy-brief-strengthening-californias-transfer-pathway.pdf \(254 KB\).](#)

2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Subject 2.1 Presidents of Faculty Senates-Chabot College and Las Positas College

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Type Reports

Subject 2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES

Type Reports

Subject	2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
Type	Reports

Subject	2.4 Constituency Reports: SEIU, Faculty Association
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES
Type	Reports

3. PERSONNEL

Subject	3.1 (cc) Classified Personnel
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Classified Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Chanco, Sofia L.S.M., Stage Technician (2CHU07), 100%, 12 months/year, Range/Step 33/1, \$60,586.00/annual, effective 2/21/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Duarte, Jennifer R., Dental Hygiene Clinical Assistant (2CHS09), 100%, 11 months/year, Range 37/1, \$61,411.13/annual, effective 2/21/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Jethi, Christina (nmi), Counselor Assistant II (2CCG04), 100%, 12 months/year, Range/Step 30/1, \$56,385.00/annual, effective 2/21/2024.

Lourenco, Dajuanique S., Counselor Assistant II (2CDS08), 100%, 12 months/year, Range/Step 30/1, \$56,385.00/annual, effective 2/21/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Mallari, Djenilin R., Program Director, TRIO (2CSP12), 100%, 12 months/year, Range/Step S250/3, \$102,008.00/annual, effective 3/11/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Villafan, Daniel (nmi), Accounting Technician (2CAC15), 100%, 12 months/year, Range/Step 34/1, \$62,189.00/annual, effective 2/21/2024.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Mu, Carrie K.R., Instructional Assistant, Mathematics (3CSM04), 50%, 10 months/year, Range/Step 33/1, \$ 25,244.15/annual, effective 2/21/2024.

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Subject	3.2 (cc) Management Personnel
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Management Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Administrative Contract Renewals

Contract of Employment – One Year, July 1, 2024 – June 30, 2025

Bandelow, Neva M., Director, Mentor Program (2ASS06), Range/Step 19/6, \$187,932.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Dilks, Vanessa A., Mentor Program Assistant Director (2ASS05), Range/Step 15/6, \$140,736.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Contract of Employment – Two Years, July 1, 2024 – June 30, 2026

Adediji, Lael E., Project Director, Foster Care and Kinship Education (2ASS08), Range/Step 14/5, \$124,632.00/annual. This position is categorically funded and therefore subject to continued funding.

Ashraf, Sadaf (nmi), Dean, Counseling (2ASP06), Range/Step 19/4, \$170,448.00/annual.

Coleman, Tracey (nmi), Dean, Applied Technology and Business (2ABU03), Range/Step 19/4, \$170,448.00/annual.

Craig, Yvonne W., Executive Director of Institutional Advancement (2AMA02), Range/Step 19/6, \$187,932.00/annual.

Franco, Philomena (nmi), Director, Financial Aid (2AFA02), Range/Step 17/3, \$140,460.00/annual.

Kunkel, Deonne M., Dean, School of the Arts, Media and Communications (2AHU03), Range/Step 19/6, \$187,932.00/annual.

Lee, Matthew G., Dean, Health Kinesiology and Athletics (2APE03), Range/Step 19/6, \$187,932.00/annual.

Molina, Patricia G., Dean, Special Programs and Services (2ASP08), Range/Step 19/4, \$170,448.00/annual.

Ortiz, Carmen M., Program Director, Early Childhood Development Laboratory School (2ASS07), Range/Step 13/4, \$110,436.00/annual. This position is Auxiliary Enterprise-funded and therefore subject to continued funding.

Patton, Abigail G., Dean, Academic Pathways and Student Success (2AAP01), Range/Step 19/5, \$178,980.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Pinza, Paul C., Dean, Language Arts (2ALA02), Range/Step 19/4, \$170,448.00/annual.

Saenz, Sergio A., Educational Partnerships Project Manager (2AAP03), Range/Step 14/6, \$130,872.00/annual. This position is categorically funded and therefore subject to continued funding.

Shakir-Gilmore, Saleem (nmi), Director, Student Equity and Success (2ASP13), Range/Step 15/6, \$140,736.00/annual. This position is categorically funded and therefore subject to continued funding.

Wagoner, Dale J., Vice President, Administrative Services (2APR01), Range/Step 21/6, \$217,152.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Administrative Contract Renewals

Contract of Employment – One Year, July 1, 2024 – June 30, 2025

Harrall, Kevin M., Director, Financial Aid (3AFA01), Range/Step 17/6, \$162,624.00/annual.

Taylor, Shawn D., Director, Student Equity and Success (3AES01), Range/Step 15/6, \$140,736.00/annual. This position is categorically funded and therefore subject to continued funding.

Contract of Employment – Two Years, July 1, 2024 – June 30, 2026

Crone, Christopher S., Director, Disabled Students Programs and Services (3ADS01), Range/Step 15/6, \$140,736.00/annual. This position is categorically funded and therefore subject to continued funding.

Ho, Nan (nmi), Vice President, Academic Services (3AIN05), Range/Step 21/6, \$217,152.00/annual.

Marchena Chavez, Stephany C., Program Director, Child Development Center (3AIN11), Range/Step 13/4, \$110,436.00/annual. This position is Auxiliary Enterprise-funded and therefore subject to continued funding.

Samra, Rajinder S., Director, Research, Planning and Institutional Effectiveness (3APR06), Range/Step 19/6, \$187,932.00/annual.

Wilson, Jeanne D., Vice President, Student Services (3ASP01), Range/Step 21/6, \$217,152.00/annual.

III. ASSIGNED TO DISTRICT OFFICE

A. Administrative Contract Renewals

Contract of Employment – One Year, July 1, 2024 – June 30, 2025

Elo, Adelina S., Director of Marketing and Communications (1API01), Range/Step 15/4, \$127,644.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Garr, Michael D., Project Planner/Manager, Facilities (1ADA25), Range/Step 20/6, \$202,020.00/annual. This position is partially funded by Measure A and therefore subject to continued funding.

Ozgur, Huseyin N., Director, OSHA Training Institute Education Center (1ADE15), Range/Step 17/6, \$162,624.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

Reed, David A., Director, Educational Support Systems (1ADA28), Range/Step 17/6, \$162,624.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Woerner, Charles A., Director, Marketing and Communications (1API02), Range/Step 15/6, \$140,736.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Contract of Employment – Two Years, July 1, 2024 – June 30, 2026

Abdul, Rahman (nmi), Manager, College Technology Services (2AMI01), Range/Step 18/6, \$174,828.00/annual.

Ballif, Daniela K., Director, Business Services (1ADA07), Range/Step 21/5, \$206,808.00/annual.

Dozier, Julia A., District Executive Director, Economic Development and Contract Education (1ADE06), \$256,616.00/annual.

Druley, Jennifer B., Director, Human Resources (1AHR12), Range/Step 19/5, \$178,980.00/annual.

Lindo, Alcian K., Program Manager, Tri-Valley Career Center (1ADE11), Range/Step 14/6, \$130,872.00/annual. This position is grant and/or revenue-generation requirement funded and therefore subject to continued funding.

Seybert, John D., Director, Maintenance and Operations (1AMN01), Range/Step 19/6, \$187,932.00/annual.

Valencia, Gonzalo R., Custodial Manager (1AMN06), Range/Step 14/6, \$130,872.00/annual.

Whittaker, Kristen K., Manager, Application Services (1AMI05), Range/Step 18/5, \$166,500.00/annual.

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Subject	3.3 (cc) Faculty Personnel
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

BACKGROUND INFORMATION -

The Board of Trustees will consider approval of all Faculty Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contracts

Temporary Faculty Employment Pursuant to California Education Code, Section 87470 (Categorical Program) – August 15, 2024 to May 31, 2025

Saenz, Elsa (nmi), CalWORKS Counselor/Instructor/Coordinator (2YEX01), Column/Step III/14, \$125,153.00/annual.

Contract of Employment - One Year Continued, 2024-2025 Academic Year

Durunna, Udodirim N., Instructor, Nursing (Nursing Skills Lab Coordinator) (2FHS25), Column/Step IV/13, \$126,139.00/annual.

Contract of Employment – Second Year Contract, 2024-2025 Academic Year

Ali, Wafa N., Counselor (2YCG02), Column/Step IV/7, \$105,946.00/annual.

Bercasio, Laurie V., Instructor, Dental Hygiene (2FHS01), Column/Step IV/9, \$112,677.00/annual.

Chew, Sean T., Instructor (Fire Academy), Fire Technology (2FTE18), Column/Step II/9, \$103,362.00/annual.

Dhaliwal, Jasmeet K., Instructor, Geology/Earth and Environmental Sciences (2FSM61), Column/Step V/8, \$115,062.00/annual.

Folse, Harmony M., Instructor, Biology (Emphasis in Human Physiology) (2FSM04), Column/Step IV/8, \$109,312.00/annual.

Henry, Andrew K., Instructor, English (2FLA23), Column/Step III/9, \$108,326.00/annual.

Reyes, Michelle L.D., Career Counselor/Coordinator (HSI STEM) (2YCG23), Column/Step IV/9, \$112,677.00/annual.

Sato-Kubo, Alison K., Counselor – EOPS (2YCG22), Column/Step III/7, \$101,595.00/annual.

Trout, Yasmin (nmi), Instructor, Chemistry (2FSM46), Column/Step III/7, \$101,595.00/annual.

Contract of Employment – Third-Fourth Year Contract, 2024-2026 Academic Years

Chan, Eugenia W., Librarian (2FLR05), Column/Step III/9, \$108,326.00/annual.

Enguancho, Philip-Izac E., Instructor, Communication Studies (2FLA17), Column/Step III/4, \$91,499.00/annual.

Illescas Naranjo, Ismael F., Instructor, Ethnic Studies (2FSS37), Column/Step V/5, \$104,966.00/annual.

Kiely, Catherine G., Instructor, Nursing (Medical Surgical) (2FHS18), Column/Step III/13, \$121,788.00/annual.

Kulkarni, Gargi (nmi), Instructor, Microbiology (2FSM03), Column/Step V/9, \$118,427.00/annual.

Lee, Shannon E., Instructor, Physics/Astronomy (2FSM45), Column/Step III/9, \$108,326.00/annual.

Meier, Hollie E., Instructor, Dental Hygiene (2FHS13), Column/Step IV/9, \$112,677.00/annual.

Salangsang, John O., Career Counselor/Coordinator (2YCG06), Column/Step III/9, \$108,326.00/annual.

Contract of Employment – Tenure Contract, 2024-2025 Academic Year

Jason, LaShara A., Instructor, Nursing (Medical Surgical) (2FHS23), Column/Step III/13, \$121,788.00/annual.

Lachenmeier, Erika N., Instructor, English as a Second Language (ESL) (2FLA37), Column/Step III/11, \$115,057.00/annual.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Faculty Contract

Contract of Employment – Second Year Contract, 2024-2025 Academic Year

Bhatia, Anita (nmi), Instructor, Computer Information Systems (3FBU09), Column/Step IV/9, \$112,677.00/annual.

Blatter, Daniel B., Instructor, Geology (3FSM13), Column/Step V/5, \$104,966.00/annual.

Contreras Cardenas, Angel V., Instructor, Biology (Emphasis in Human Anatomy) (3FSM37), Column/Step V/9, \$118,427.00/annual.

Eckles, Ryan R., Counselor/Instructor (3YCG01), Column/Step IV/5, \$99,215.00/annual.

Frith, Michael J., Instructor, Emergency Medical Services (3FSM32), Column/Step IV/9, \$112,677.00/annual.

Preponis, Andreas (nmi), Instructor, Music (3FHU01), Column/Step IV/9, \$112,677.00/annual.

Seaton, Jeffrey A., Instructor, Fire Service Technology/Coordinator (3FSS22), Column/Step IV/9, \$112,677.00/annual.

Contract of Employment – Third-Fourth Year Contract, 2024-2026 Academic Years

Blaisdell, Gretchen K., Instructor, Biology (Emphasis in Cell/Molecular Biology) (3FSM03), Column/Step V/9, \$118,427.00/annual.

Decker, Jennifer M., Instructor, Engineering (3FTE05), Column/Step III/9, \$108,326.00/annual.

Freelen, George T., Instructor/Coordinator, Fire Service Technology/Fire Academy (3FSS14), Column/Step III/9, \$108,326.00/annual.

Montelongo, David M., Instructor, Chemistry (3FSM25), Column/Step V/4, \$101,600.00/annual.

Nguyen, Julie (nmi), Instructor/Counselor (3YCG10), Column/Step IV/8, \$109,312.00/annual.

Siders, Jennifer L.W., Instructor, Physics/Astronomy (3FSM06), Column/Step V/9, \$118,427.00/annual.

Contract of Employment – Tenure Contract, 2024-2025 Academic Year

Castelli, Amanda L., Counselor/Instructor - Disabled Student Programs and Services (DSPS) (3YCG06), Column/Step III/9, \$108,326.00/annual.

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Subject	3.4 (cc) Authorization for Summer 2024 Work Schedule
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No

BACKGROUND INFORMATION

That the Board of Trustees authorizes the Chancellor to administer a 4/10 Work Schedule for Summer 2024.

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all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

4. EDUCATIONAL SERVICES

Subject	4.1 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budget Source	n/a
Goals	<p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p> <p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p>

BACKGROUND INFORMATION -

The following recommended curriculum changes were approved by Las Positas College Curriculum Committee in Late Fall 2023.

New Credit Courses	
New Credit Programs	
New Noncredit Courses	
New Noncredit Programs	
Modified Credit Courses	
Modified Credit Programs	
Modified Noncredit Courses	
Modified Noncredit Programs	
Credit Course Deactivations	
Credit Program Deactivations	
Noncredit Course Deactivations	
Noncredit Program Deactivations	
Distance Education (DE)	6
New Course Descriptors	
Discipline Placement	
Requisites & Recommended Course Preparation	
GE/Transfer Requests	
Credit for Prior Learning (CPL)	
Administrative Course Revisions	
Administrative Program Revisions	1
Corrections	
TOP/CIP Code Changes	
Other Items	
TOTAL	7

File Attachments

[LPC Curriculum Changes for February '24 Board.pdf \(511 KB\)](#)

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Subject	4.2 (cc) Approval of Sabbatical Leave Applications for 2024-25 Academic Year
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Sabbatical Funds

BACKGROUND INFORMATION -

The following faculty have submitted Applications for Sabbatical Leave. Each application has been reviewed, ranked, and recommended by the Sabbatical Leave Committee for leaves during the 2024-25 academic year to the extent that funds are available.

Approved with funding for 2024-25

NAME	COLLEGE DISCIPLINE	PERIOD OF LEAVE
1. Horvath, Deanna	LPC, Photography	S 2025
2. Everett, Lisa	LPC, Health	S 2025
3. Peterson, Michael	LPC, Mathematics	F 2024
4. DeWit, Tom	Chabot College, English	F 2024
5. Yungerman, Alisa	Chabot College, English	F 2024, S 2025
6. Cirera Perez, Begona	Chabot College, Health	F 2024, S 2025
7. Zapata, Michelle	LPC, Counseling	F 2024, S 2025
8. Hassan, Dov	Chabot College, Theater Arts	F 2024, S 2025
9. Vernoga, Marsha	LPC, Nutrition	F 2024, S 2025
10. Fon, Frances	Chabot College, Psychology-Counseling	F 2024, S 2025

Approved but not funded for 2024-25

11. Dry, Richard	LPC, English	F 2024, S 2025
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12. Langdon, Michael	Chabot College, English	F 2024, S 2025
13. Mercado, Juan Pablo	Chabot College, History	F 2024, S 2025
14. Barboza, Benjamin	Chabot College, Psychology-Counseling	F 2024, S 2025
15. Hanhan, Doris	Chabot College, Mathematics	F 2024
16. Fields, Debbie	LPC, Computer Information Systems	F 2024

File Attachments

[Sabbatical Leave Documents.pdf \(18,845 KB\)](#)

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Subject 4.3 (cc) Approval of Agreement between Black Rocket LLC. and Chabot-Las Positas Community College District, Las Positas College

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 4. EDUCATIONAL SERVICES

Type Action (Consent)

Preferred Date Feb 20, 2024

Absolute Date Feb 20, 2024

Fiscal Impact No

Budgeted No

Budget Source N/A

Goals [BOARD PRIORITY #2: Expand opportunities that support workforce development.](#)
[BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.](#)

BACKGROUND INFORMATION -

The purpose of the partnership between Community Education, Las Positas College, and Black Rocket is to offer STEM/STEAM courses to young people aged 6-17 in the Tri-Valley community and surrounding areas. This partnership aims to expand the youth course offerings, make STEM/STEAM learning opportunities more accessible, and to provide course options in various modalities. The attached agreement details how this operation will work.

This memorandum of agreement is binding for one year from July 1, 2023, through June 30, 2024, to include programs for Fall, Winter, and Spring semesters.

File Attachments

[BlackRocketMOA_2024.pdf \(4,859 KB\)](#)

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Subject	4.4 (cc) Approval of Agreement between the California Community College Chancellor's Office and Chabot-Las Positas Community College District, Las Positas College for the Umoja Campus Programs
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$180,388.43
Budgeted	Yes
Budget Source	The California Community College Chancellor's Office will provide the funding for this initiative.
Goals	<p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p>

BACKGROUND INFORMATION -

The Chabot-Las Positas Community College District's Las Positas College has applied to the California Community College Chancellor's Office for funding to support its Umoja student participants during the 2023-2025 academic years.

The Umoja program has been granted a total of \$180,388.43 to be awarded. The term of this grant shall be from June 1, 2023, to June 30, 2025. The Board of Trustees initially approved this grant in 2019, as item 4.8 of the June 18, 2019 meeting agenda. The most recent renewal was in 2020, under item 4.7 of the March 17, 2020 meeting agenda for \$29,084.

This funding will enable the Las Positas College Umoja program to provide assistance in purchasing supplies, augmented English and mathematics tutorial support, dedicated mental health services, targeted outreach and recruitment efforts for African-American prospective students, transfer readiness, leadership development, and other student services.

File Attachments

[G0645 Chabot-Las Positas CCD \(Las Positas\) Umoja Campus Gnt Agmt.pdf \(885 KB\)](#)

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Subject	4.5 (cc) Approval of a Memorandum of Understanding (MOU) between the City of Hayward and Chabot-Las Positas Community College District, Chabot College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	n/a
Goals	<p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p> <p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p>

BACKGROUND INFORMATION -

To provide a smooth transition into pathway programs during the 23-24 school year and serve the community's needs, Chabot College will offer noncredit Early Childhood Development (ECD) classes in the Hayward Public Library to library patrons. The non-credit courses are intended for students to gain general knowledge, learn new skills, prepare for academic success, and learn about career opportunities free of tuition cost.

File Attachments

[MOU with City of Hayward ECD Classes Pathway Chaobt 02202024.pdf \(168 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	4.6 (cc) Approval of College and Career Access Pathways Partnership (CCAP) Agreement Updated Appendix between the San Leandro Unified School District and Chabot-Las Positas Community College District, Chabot College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	n/a
Goals	<p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p> <p>BOARD PRIORITY #2: Expand opportunities that support workforce development.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p>

BACKGROUND INFORMATION -

The CLPCCD and San Leandro Unified have a CCAP Agreement that aims to offer or expand dual enrollment opportunities for high school students. This agreement aligns with AB 288 and AB 30 provisions, which seek to create seamless pathways from high school to community college for career technical education or preparation for transfer. Its goal is to improve high school graduation rates, college and career readiness, and assist underachieving students, those from groups underrepresented in postsecondary education, and those seeking advanced studies or career technical education credentials. The updated appendix to the existing CCAP agreement will expand the course offerings and the number of San Leandro Unified Schools participating in dual enrollment.

File Attachments

[CCAP Agreement Submission Chabot 02202024.pdf \(48 KB\)](#)

[CCAP San Leandro CourseList Template Chabot 02202024.pdf \(71 KB\)](#)

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Subject	4.7 (cc) Approval of the South Hayward Promise Neighborhood (SHPN) California Department of Social Services (CDSS) Grant Subaward Agreement
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between the California State University, East Bay Foundation and Chabot-Las Positas Community College District, Chabot College

Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$100,000.00
Budgeted	No
Budget Source	California Department of Social Services
Goals	BOARD PRIORITY #5: Support strategies to attract and retain students.

BACKGROUND INFORMATION -

Chabot College partnered with California State University East Bay (CSUEB) to advocate for California Department of Social Services (CDSS) funding to support South Hayward Promise Neighborhood (SHPN) efforts. Funding was awarded to CSUEB, and Chabot College applied for and has been granted a subaward (W2138-451).

Funding supports Chabot College to sustain or expand upon existing Hayward Promise Neighborhood services, particularly Bridge to College and Pipeline to College innovations at Chávez Middle and Tennyson High Schools. These efforts intentionally include piloting deeper work around understanding how programmatic levers related to orientation, onboarding, and math outcomes relate to outcomes.

Funding for this project is in the amount of \$100,000 for the period of July 1, 2023 through June 30, 2025.

File Attachments

[SHPN CDSS Grant Agreement Chabot 02202024.pdf \(2,033 KB\).](#)

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5. BUSINESS SERVICES

Subject	5.1 (cc) Approval of Commercial Warrant Registers
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES

Type	Action (Consent)
Preferred Date	Jan 16, 2024
Absolute Date	Jun 18, 2024
Fiscal Impact	Yes
Dollar Amount	\$35,779,340.59
Budgeted	Yes
Budget Source	General
Goals	BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.

BACKGROUND INFORMATION -

<u>Date</u>	<u>Warrant Numbers</u>	<u>Amount</u>
12/13/2023	10096693 - 10096912	Commercial Warrants 8,194,088.47
	10096913	Commercial Warrants 2,560.00
	10096914 - 10096916	Commercial Warrants 8,300.22
	10096917 - 10096950	Commercial Warrants 123,275.14
	10096951 - 10096985	Commercial Warrants 1,400,782.93
	10096428, 10096551	Cancelled Warrants (100,958.79)
	10096675	Cancelled Warrant (99,320.26)
	20641	Cancelled ACH (392.97)
	21035 - 21409	ACH Payments 636,911.34
12/20/2023	21410	ACH Payment 882.78
	10096986 - 10097133	Commercial Warrants 2,964,790.03
	10097134	Commercial Warrants 11,052.97
	10097135 - 10097159	Commercial Warrants 43,075.17
	10097160 - 10097168	Commercial Warrants 177,548.01
	10097169 - 10097208	Commercial Warrants 8,411,277.82
	10097209	Commercial Warrants 52,476.00
	10093312, 10096682	Cancelled Warrants (1,282.78)
	21411 - 21475	ACH Payments 785,143.86
1/3/2024	10097210 - 10097262	Commercial Warrants 183,519.87
	10097263 - 10097266	Commercial Warrants 108,513.64
	10097267 - 10097271	Commercial Warrants 43,057.84
	10096883, 10097168	Cancelled Warrants (11,281.23)
	21476 - 21488	ACH Payments 190,451.53
1/10/2024	10097272 - 10097361	Commercial Warrants 1,482,195.19
	10097362 - 10097364	Commercial Warrants 11,339.23
	10097365 - 10097383	Commercial Warrants 463,479.43
	10097384 - 10097386	Commercial Warrants 300,113.79
	10097387 - 10097411	Commercial Warrants 156,185.12

	10096207, 10096982	Cancelled Warrants	(100,120.26)
	21489 - 21521	ACH Payments	284,846.11
1/17/2024	10097412 - 10097577	Commercial Warrants	2,291,554.40
	10097578 - 10097588	Commercial Warrants	939,686.65
	10097589 - 10097596	Commercial Warrants	303,096.08
	10097597 - 10097607	Commercial Warrants	974,479.13
	10096140, 10097328	Cancelled Warrants	(2,975.68)
	21522 - 21546	ACH Payments	183,193.27
1/24/2024	10097608 - 10097916	Commercial Warrants	909,955.30
	10097917 - 10097918	Commercial Warrants	42,211.87
	10097919 - 10097956	Commercial Warrants	4,024,577.31
	10097957 - 10097958	Commercial Warrants	4,771.38
	10097959 - 10097970	Commercial Warrants	26,504.24
	21547 - 21579	ACH Payments	359,776.44
	TOTAL		<u><u>\$35,779,340.59</u></u>

File Attachments

[Feb 2024 check register.pdf \(1,114 KB\)](#)[Feb 2024 over 30,000.pdf \(151 KB\)](#)

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Subject 5.2 (cc) Approval of Payroll Warrant Registers

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date Jan 16, 2024

Absolute Date Jun 18, 2024

Fiscal Impact Yes

Dollar Amount \$13,338,473.82

Budgeted Yes

Budget Source General

Goals **BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.****BACKGROUND INFORMATION -**

Regular Monthly Payroll:

December Payroll Warrant Total = \$7,067,162.28

January Payroll Warrant Total = \$6,271,311.54

File Attachments

[Payroll Register 1-30-24 December.pdf \(56 KB\)](#)

[Payroll Register 1-30-24 January.pdf \(56 KB\)](#)

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Subject 5.3 (cc) Approval of Budget Transfers from October - December 2023

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 5. BUSINESS SERVICES

Type Action (Consent)

Preferred Date Feb 20, 2024

Absolute Date Jun 18, 2024

Fiscal Impact No

Budget Source General

Goals **BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.**

BACKGROUND INFORMATION -

Title 5 Section 58307 states that the expenditures for each major classification must not exceed the budgeted amount. This section also requires that budget revisions and budget transfers between major classifications be approved by the Board of Trustees.

File Attachments

[Budget Status Report 01-31-2024.pdf \(171 KB\)](#)

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Subject	5.4 (cc) Approval of Agreement Amendment between Chico State Enterprises and Chabot-Las Positas Community College District, Chabot College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Type	Action
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	Yes
Budget Source	External Revenue Generation through CalFresh Outreach program participation.
Goals	<p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p> <p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p>

BACKGROUND INFORMATION -

Chabot college is requesting approval for an amendment to the three-year CalFresh Outreach Contract with Chico State Enterprises for Grant Agreement No. 18-7015 (Master Agreement) with the California Department of Social Services, CalFresh Branch (CDSS). These funds are used to carry out outreach for the CalFresh Outreach Program (CFO). The only change is the reduced amount of students that we are designated to serve, without any modifications to the funds received.

This amendment is to align the scope of work with the expected program outcomes. The scope of work program deliverables are amended and are detailed in Attachment A.

The term of this subaward is for 10/1/21 - 9/30/24, and the contract is eligible for renewal at the end of the three year term.

There is no affect on the funds originally approved by the Board of Trustees.

File Attachments

[Chico State CalFresh Outreach Subaward Agreement Chabot 02202024.pdf \(89 KB\)](#)

Subject	5.5 (cc) Approval for Establishing Non-Resident (Out-of-State and International) Tuition Rates for 2024-2025
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Jun 18, 2024
Fiscal Impact	No
Budget Source	General

BACKGROUND INFORMATION -

In accordance with Education Code Section 76140, the Board of Trustees must set the non-resident tuition rate for the succeeding fiscal year. In establishing this amount, the District may select from one of the following eight options:

1. District average cost (\$459)
2. District average cost with 10% or more non-credit FTES (N/A)
3. Statewide average cost (\$406)
4. Highest statewide average cost (\$414)
5. Contiguous District (\$406-\$459)
6. Between statewide average expense of education and District expense of education (\$414-\$421)
7. Comparable states (average \$432)
8. Graduate, moderate, and predictable fee increases (District discretion; new option)

The District served 376 full-time equivalent non-resident students in 2022-23 and 300 in 2021-22. The non-resident tuition rate of \$358 per semester unit was charged for the 2023-24 academic year along with a \$2 capital outlay fee for a total rate of \$360 per semester unit. With the addition of option 8 this year, the District recommends holding the rate of \$358 per semester unit and the \$2 capital outlay fee steady for FY 2024-25. After the formula produced a 23.4% year-over-year increase for FY 2023-24, District staff believe it is prudent and in the interest of students to utilize the new option 8 to help counteract the forced large increases that have recently occurred.

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6. FACILITIES PLANNING AND DEVELOPMENT

Subject	6.1 (cc) Approval of Award of a Piggyback Contract for Personal Computer Equipment for the new Library Academic Building 600 at Chabot College using the State of California WSCA-NASPO VP PC Cooperative Purchasing Program
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Mar 19, 2024

Fiscal Impact	Yes
Dollar Amount	\$366,204.64
Budgeted	Yes
Budget Source	Measure A
Goals	<p>STRATEGIC DIRECTION #4: Institutional Effectiveness</p> <p>STRATEGIC DIRECTION #3: Sustained Prioritized Resources</p> <p>STRATEGIC DIRECTION #1: Educational Excellence</p> <p>BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</p> <p>BOARD PRIORITY #5: Support strategies to attract and retain students.</p> <p>BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</p> <p>BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</p>

BACKGROUND INFORMATION -

The District is preparing for the purchase, delivery and installation of personal computer equipment for the new library academic building 600 at Chabot College at a cost of \$366,204.64. These computers will be new installs for library labs and staff when bringing the building online in fall of 2024. To make the purchase of the required personal computer equipment, the piggyback contracting method has been selected. Public Contract Code Section 20652 authorizes the use of this method when it is in the best interest of the District.

The Western States Contracting Alliance (WSCA) has formed a cooperative purchasing organization; the National Association of State Procurement Officials (NASPO) to manage a cooperative purchasing program approved by the California's State Chief Procurement Official, and makes contracts available to authorized governmental entities such as public schools and institutions of higher education. The WSCA-NASPO contract planned for this use is the computer contract (7-15-70-34-001) with Hewlett Packard Company. This piggyback-able contract utilizes a previously conducted bidding process and contract award to WSCA members.

File Attachments

[HP, Inc quote 3302437 \(\\$366,204.64\).pdf \(345 KB\)](#)

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Subject	6.2 (cc) Approval of Measure A Bond Program: Bond List Revision Measure A #16 –Substantive Changes
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)

Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

As part of the accountability measures for the Measure A Bond Program, the management team for the programs has put into place a formal process for managing, tracking and presenting to the Board of Trustees all revisions to the Measure A individual project names, scopes and budgets. This process adheres to the accountability standards outlined by Proposition 39 and provides transparency in the evolution of the project list.

Additional criteria were added to the bond list revision process at the September 18, 2018, Board of Trustees meeting. These criteria identified an added layer of information and flagging to a bond list revision for those projects with substantive changes (a change to a single project in excess of \$5 million dollars, the cancellation of a project from the bond list, or the creation of a new project). In order to provide clarity for the Board of Trustees, the management team will identify bond list revisions containing "substantive changes" or "non-substantive changes in the agenda text.

Measure A Bond List revision #16 contains substantive changes based on the criteria set forth above. The Bond List Revision is proposing the following changes:

This revision creates one new project at Las Positas College and one new Districtwide Project:

- Establish project 563831 – Classroom/Lab AV & IT Equipment in the amount of \$8,000,000 at LPC from existing allocated funds.
- Establish project 561043 – Small Projects & Equipment in the amount of \$100,000 at the District from existing allocated funds.

Other changes to budgets are to address budget savings and projected budget shortfalls of non-substantive level on smaller projects across the program.

Measure A

Chabot College –

No Changes made at this time

Las Positas College –

- 563830 – Classroom/Lab Equipment & Library Materials: Transfer funds to 563831 – Classroom/Lab AV & IT Equipment in the amount of \$8,000,000.
- 563831 – Classroom/Lab AV & IT Equipment: Transfer in funds from 563830 Classroom/Lab Equipment & Library Materials in the amount of \$8,000,000.
- 563900 – Campus Security: Transfer funds to 563905 – Campus Security – Security Management System in the amount of \$86,071
- 563905 – Campus Security – Security Management System: Transfer in funds from 563900 – Campus Security in the amount of \$86,071.

District & Districtwide –

561043 – Small Projects & Equipment: Transfer in funds from 561099 - District Contingency in the amount of \$100,000

561099 – District Contingency: Transfer funds to 561043 – Small Projects & Equipment in the amount of \$100,000

Please refer to the attached Bond List Revision Measure A #16 for details on each project included in the Bond Project List. These Bond List Revisions have been reviewed by the Chabot College President and Las Positas College President and approved by the Vice Chancellor of Facilities/Bond Programs and Operations.

File Attachments

[CLPCCD Bond Project List #16 240220.pdf \(84 KB\)](#)

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Subject	6.3 (cc) Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Campus Infrastructure Electrical Distribution Project at Chabot College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

The Campus Infrastructure Electrical Distribution Project at Chabot College has been completed by Nema Construction of Albany, CA. For the project to be officially closed, a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

File Attachments

[Notice of Completion-NEMA \(CC Campus Infrastructure\).pdf \(273 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject

6.4 (cc) Approval of Award of Contract with Group 4 Architecture, Research + Planning for Design and Engineering Services for the Chabot College Building 100 New Library and Learning Connection (RFP H-19)

Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$10,238.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

On March 19, 2019, the Board of Trustees approved the contract with Group 4 Architecture, Research and Planning for Design and Engineering Services for the Building 100 New Library and Learning Connection Building at Chabot College. Modifications 1-4 were previously approved using District Allowance funds.

Modification 5 is being issued due to changes in the AV package. Additionally, the AV contractor has been replaced.

Original Base Fee	\$ 7,246,880
Reimbursable	\$ 200,000
Original District Allowance	\$ 303,120
MOD 1-4 from DA to BF	\$ 293,580
MOD 5 from DA to BF	\$ 9,540
MOD 5 additional funds to BF	\$ 698
Not to Exceed Amount	\$ 7,750,698

File Attachments

[2024 01-19 L21 Michael Garr - AV Changes.pdf \(316 KB\)](#)

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Subject **6.5 (cc) Approval of Modification to the Contract with Cupples/Keller Designs formerly doing business as Keller Mitchell & Co. for Landscape Architectural Services for the B100 Removal and Renovation Project at Las Positas College**

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$9,400.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

On May 16, 2022, the District approved a contract with Cupples/Keller Designs formerly doing business as Keller Mitchell & Co. for Landscape Architectural Services for the B100 Removal and Renovation Project at Las Positas College. Modification 1 was approved on September 13, 2022, and added cost to include an additional site area of 7,700 square feet. Modification 2 was issued for the inclusion and preparation of SWPPP and electrical drawings. Modification 3 was added for additional site visits and multiple ASI's requiring updated drawings. Modification 4 is being added to cover additional site visits above and beyond the planned visits and extension of the Contract Administration period beyond what was initially scheduled.

Original Contract Amount (CA)	\$ 72,050.00
Modification 1 to CA	\$ 1,450.00 (increase 2%)
Modification 2 to CA	\$ 27,415.00 (increase 38%)
Modification 3 to CA	\$ 18,980.00 (Increase 26%)
Modification 4 to CA (current)	<u>\$ 9,400.00 (Increase 13%)</u>
Revised Contract Total	\$ 129,295.00

File Attachments

[Las Positas Renovation Project AS04.pdf \(154 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.6 (cc) Approval of Modification to the Existing Design and Engineering Services Contract with tBP/Architecture, Inc. Agricultural Sciences: Viticulture Facility at Las Positas College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)

Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$40,681.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

On September 17, 2019, the Board of Trustees approved the contract with tBP/Architecture, Inc. for Design and Engineering Services for Agricultural Sciences: Viticulture Facility at Las Positas College. Modifications 1 and 2 were previously approved using District Allowance funds.

Modification 3 is being added to cover owner requested changes, and unforeseen conditions.

Original Contract Amount	\$633,597.80
Original Owners Allowance	\$ 73,108.50
MOD 1-2 from OA to CA	\$ 52,916.00
MOD 3 from OA to CA	\$ 20,192.50
MOD 3 additional funds to CA	\$ 20,488.50 (2.9%)
Revised Owners Allowance	\$ 0.00
Revised Contract Amount	\$727,194.80

File Attachments

[ASR-06 \(Owner Requested Color Changes\) FINAL.pdf \(3,930 KB\).](#)
[ASR-07 \(RFI 94 Shop Welded Rebar\) FINAL.pdf \(2,061 KB\).](#)
[ASR-08 \(CCD 012 Mud Slab\) FINAL.pdf \(1,369 KB\).](#)
[ASR-11 \(Added Washer and Dryer\) FINAL.pdf \(2,623 KB\).](#)
[ASR-12 \(Contractor Error Related Design Services\) FINAL.pdf \(1,968 KB\).](#)
[ASR-13 \(Additional Crush Pad Enclosure\) FINAL.pdf \(1,092 KB\).](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.7 (cc) Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Powered Fiber Repair Work at Las Positas College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024

Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

The Powered Fiber Repair Work Project at Las Positas College has been completed by Cal Coast Telecom of San Jose, CA. For the project to be officially closed, a Notice of Completion needs to be filed with the Alameda County Clerk Recorder's Office in accordance with Section 3258 of the California Civil Code, as required by Section 3093 of the California Civil Code.

File Attachments

[LPCPowerFiberRepair - NOC.pdf \(399 KB\)](#)

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Subject	6.8 (cc) Approval of Professional Services Agreement Extension with Vanir Construction Management, Inc. for Measure A Facilities Management Team Office Support Services at Chabot College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$253,440.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Measure A Bond program.

On April 17, 2018, the Board of Trustees approved the issuance of a five (5) year Professional Services Agreement with Vanir Construction Management, Inc. for Measure A Facilities Management Team Office Support Services at Chabot College. In accordance with Article IV Term of the referenced Professional Services agreement, the District wishes to renew the term of the agreement for one (1) year in the amount of \$253,440.00.

Original Contract Amount	\$1,049,062.00
MOD 1 – Contract Extension	\$ 245,760.00 (23% Increase)
MOD 2 – Contract Extension (current)	\$ 253,440.00 (24% Increase)
Revised Contract Total	\$1,548,262.00

File Attachments

[2024 Vanir Proposal for Amber Aguilar.pdf \(330 KB\)](#)

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Subject	6.9 (cc) Approval of Award of Bid No. B23/24-06 to Beals Martin and Associates, Inc. for the Erosion Control Project at Las Positas College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$476,137.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

The District issued Bid No. B23/24-06 on December 15, 2023. The invitation to bid was in accordance with state public bidding requirements. The purpose of this request was to receive comprehensive proposals for the Erosion Control Project at Las Positas College.

On Tuesday, January 9, 2024, a mandatory job walk was held and attended by twenty (20) interested parties. On January 30, 2024, nine (9) parties submitted bid proposals. GradeTech Inc. submitted the lowest bid, however review of their submittal was deemed non-responsive. Documents are attached for the determination of the non-responsive bid based upon required documents to be submitted with the bid and reference checks performed. Beals Martin and Associates, Inc. was selected as the lowest responsive and most qualified company.

Bidder	City	Amount
GradeTech, Inc.	Livermore	\$298,867.25 Non-Responsive

Beals Martin	Redwood City	\$448,137.00
J&M, Inc	Livermore	\$510,000.00
Brannon Corp	Morgan Hill	\$579,300.00
Galeb Paving, Inc.	Saratoga	\$723,400.00
Frontline General Engineering, Inc.	San Lorenzo	\$758,029.00
Pacific Underground Construction, Inc.	San Jose	\$849,000.00
B and D Excavation and Construction	Santa Rosa	\$858,000.00
S&H Construction, Inc.	Fremont	\$868,600.00

An evaluation of received bids resulted in Beals Martin and Associates, Inc. as the lowest responsive and most qualified company.

Base Bid	\$ 368,137.00
Owner's Non-Specified Allowance	\$ 80,000.00
Add/Alt 01	<u>\$ 28,000.00</u>
Total Bid Amount	\$ 476,137.00

The District is requesting that the Board of Trustees approve the proposed award of Bid No. B23/24-06 to Beals Martin and Associates, Inc.

File Attachments

[B23.24.06 Beals Martin.pdf \(43,317 KB\)](#)
[20240131 - Proposal Review of Lowest Bidder.pdf \(670 KB\)](#)
[Grade Tech, Inc. Notice.pdf \(195 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

Subject	6.10 (cc) Approval of Professional Service Agreement with Swinerton Management & Consulting for Project Management/Construction Management Services - Science, Technology, Engineering, Arts and Math (STEAM) Project and Other Projects as Assigned at Las Positas College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$2,434,260.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

On March 15, 2022, the District created a pool of six (6) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs.

The District is requesting that the Board of Trustees authorize staff to enter into negotiations for a Professional Service Agreement with Swinerton Management & Consulting of San Francisco, CA, for a five (5) year Agreement for Project Management/Construction Management Services for the Science, Technology, Engineering, Arts and Math (STEAM) Project and other projects as assigned at Las Positas College an amount not to exceed \$2,434,260.00.

File Attachments

[240130 LPC STEAM Saavedra Rate Sheet.pdf \(454 KB\)](#)

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Subject	6.11 (cc) Approval of Modification to the existing Lease/Leaseback Contract with Rudolph & Sletten of San Carlos, CA, for Phase II of said contract for Guaranteed Maximum Pricing (GMP) for Increment 2: Construction of the Library & Learning Connections Building Project at Chabot College
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$139,882.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

BACKGROUND INFORMATION -

On May 19, 2020, the Board of Trustees approved the Lease/Leaseback Contract with Rudolph & Sletten for pre-construction services for the Library & Learning Connections Building Project at Chabot College. On January 18, 2022 the Board of Trustees approved the Guaranteed Maximum Pricing (GMP) for Construction Services, Site Lease and Facilities Lease for Increments #01 and #02. Prior change orders have been approved by the Board of Trustees.

Change Order #19 is being issued for design clarifications and unforeseen conditions and will reduce the Owners Contingency.

Total Approved Contract Amount	\$ 71,586,037.00
Prior Approved Change Orders	<u>\$ 4,680,972.00</u> (6.54%)
Prior Approved Billable	\$ 76,267,009.00
Change Order #19 Design Clarification & Unforeseen Conditions	<u>\$ 139,882.00 (0.2%)</u>
New Contract Approved Billable	\$ 76,406,891.00
Current Guaranteed Maximum Price (GMP)	\$ 77,271,351.00

File Attachments

[2024 0130 LLCC Change Order 19 \(Cover\).pdf \(121 KB\)](#)

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Subject	6.12 (cc) Approval of Appointment to Citizens' Bond Oversight Committee for Measure A
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	No

BACKGROUND INFORMATION -

The Board of Trustees of the Chabot-Las Positas Community College District adopted at its meeting on October 18, 2016, Resolution No. 04-1617 approving amended and restated Bylaws for the Citizens' Bond Oversight Committee for Measure B and Measure A.

The action established one Committee for both Measure A and Measure B. Section 15278 of the Education Code of the State of California provides that the Governing Board of a community college district shall establish and appoint members to an independent citizens' bond oversight committee.

Staff are requesting the renewal of appointment of two members, and the appointment of two new members to the Citizens' Bond Oversight Committee for two-year terms.

Renewal of Members

Ms. Margret Smith-McCollum – Community At Large	Renewed until Fall 2025
Ms. Jo A. S. Loss, Taxpayers' Association	Renewed until Fall 2025
Mr. Matthew Gruber, Community At Large	Appointed until Spring 2026
Ms. Jazel Algazzali, Student Representative	Appointed until Spring 2026

Continuing Members

Will Macedo – Retiree (Renewed until Spring 2025)
 Jacques Gautreaux – Business Organization (Renewed until Spring 2025)
 Lynn Seppala – College Foundation (Renewed until Spring 2025)

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7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

Subject	7.1 (cc) Approval of Grant Agreement between Prologis Logistics Services Inc. and Chabot-Las Positas Community College District, Economic Development - Tri-Valley Career Center
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Type	Action (Consent)
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	Yes
Dollar Amount	\$166,000.00
Budgeted	No
Budget Source	General - EDCE (42)
Goals	BOARD PRIORITY #2: Expand opportunities that support workforce development.

BACKGROUND INFORMATION -

Tri-Valley Career Center (TVCC) was awarded a grant by Prologis Logistics Services Inc., to offer transportation, distribution and logistics (TDL)-focused career and employment services to Bay Area residents. The services will be available to any Bay Area resident 18 or older who is interested in a career in the TDL industry. TVCC will be hosting free job trainings, and providing workshops and additional career services to participants who enroll in the TDL training program.

The Grant Agreement is in the amount of \$166,000, and for the term of January 1, 2024-December 31, 2024.

File Attachments

[Prologis-TVCC Grant Agreement - FY24.pdf \(399 KB\)](#)

Our adopted rules of Parliamentary Procedure, Robert's Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

8. INFORMATION AND DISCUSSION ITEMS (No Action)

Subject	8.1 Informational Personnel Reports
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Type	Information/Discussion

File Attachments

[02202024 Temp On Call Board Report Report.pdf \(92 KB\)](#)

[02202024 Classified Separations.pdf \(102 KB\)](#)

[02202024 Full-Time Faculty Separations.pdf \(77 KB\)](#)

[02202024 Part-Time Faculty Report.pdf \(86 KB\)](#)

[02202024 Professional Experts Report.pdf \(113 KB\)](#)

[02202024 Admin Separations.pdf \(97 KB\)](#)

9. OTHER ACTION ITEMS

Subject	9.1 Second Reading of New, Reviewed, or Revised Board Policies
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Type	Action
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Budgeted	No

BACKGROUND INFORMATION -

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policies presented have been reviewed through this established process. Changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). This is the second reading of these Board Policies.

- BP 3900 Speech, Time, Place and Manner
- BP 3950 Flag Raising

File Attachments

[BP3900 Speech Time Place and Manner 2016 08.pdf \(81 KB\)](#)

[BP3950 Flag Raising 2015 0915.pdf \(89 KB\)](#)

Subject	9.2 Adoption of Resolution No. 09-2324 – Formally Declaring February 2024 as Black History Month
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Type	Action
Preferred Date	Feb 20, 2024
Absolute Date	Feb 20, 2024
Fiscal Impact	No
Goals	BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.

File Attachments

[Res. No. 09-2324 - Recognizing February as Black History Month -2.2024.pdf \(130 KB\)](#)

10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Subject	10.1 President of Chabot College and Las Positas College
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Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

Subject 10.2 Chancellor

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

Subject 10.3 Recognitions

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

Subject 10.4 Trustee Reports and/or Official Communications

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type Reports

11. ADJOURNMENT

Subject 11.1 Adjourn the Meeting

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 11. ADJOURNMENT

Type Action

12. CLOSED SESSION- (Government Code Section 54954.5)

Subject 12.1 Public Employee Appointments, Evaluations and Discipline/Dismissal/Release

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. CLOSED SESSION- (Government Code Section 54954.5)

Type Information

Subject 12.2 PUBLIC EMPLOYEE: Chancellor (Government Code Section 54957)

Meeting Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 12. CLOSED SESSION- (Government Code Section 54954.5)

Type Information

Subject	12.3 Real Property Negotiations
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	12. CLOSED SESSION- (Government Code Section 54954.5)
Type	Information

13. NEXT MEETING OF THE BOARD OF TRUSTEES

Subject	13.1 March 9, 2024 - Board Retreat, San Leandro Senior Community Center AND March 19, 2024 - Regular Meeting, District Office
Meeting	Feb 20, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	13. NEXT MEETING OF THE BOARD OF TRUSTEES
Type	Information/Discussion

District Mission Statement

The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.