



Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD  
Type Discussion

**\*Board meeting will immediately adjourn to a Closed Session to end at 6:30 p.m. If business is not concluded by 7:00 p.m., the Board will reconvene to the Regular Meeting and recess the Closed Session until the end of the meeting.**

**a) CONFERENCE WITH REAL PROPERTY NEGOTIATOR (Two Items): (Government Code Section 54956.8)**

**Subject 1.5 6:30 P.M. -- OPEN SESSION -- CALL TO ORDER AND ROLL CALL**

Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD  
Type Procedural

**Subject 1.6 PLEDGE TO FLAG**

Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD  
Type Procedural

**Subject 1.7 PUBLIC COMMENTS**

Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD  
Type

The Board requests that the public speak at this time. Any person wishing to address the Board on any matter of concern is requested to complete a "Request to Address the Board of Trustees" card and file it with the Recording Secretary of the Board prior to the start of the meeting. Individuals will be called upon to speak by the presiding officer. The Board cannot act on or discuss items not listed on the agenda

**Subject 1.8 APPROVE CONSENT ITEM (cc)**

Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD  
Type Action (Consent)

Consent Calendar items are designated by "cc" and are expected to be routine and noncontroversial. They will be acted upon by the Board of Trustees on a single motion without discussion. Any member of the Board or Public may request that an item be removed from this section for later discussion.

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**Subject** **1.9 (cc) APPROVAL OF THE MINUTES OF THE FEBRUARY 20, 2024 REGULAR BOARD MEETING**

Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Action (Consent)

Preferred Date Mar 19, 2024

Absolute Date Mar 19, 2024

Fiscal Impact No

File Attachments  
[02202024 REGULAR Board Meeting Minutes - Final.pdf \(491 KB\)](#)

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**Subject** **1.10 PRESENTATION: 19th Annual Citizens' Oversight Committee Report to the Community - Measure A Report**

Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category 1. GENERAL FUNCTIONS—PRESIDENT OF THE BOARD

Type Presentation

Goals [BOARD PRIORITY #5: Support strategies to attract and retain students.](#)  
[BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.](#)  
[BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.](#)

## **BACKGROUND INFORMATION -**

The Facilities Planning and Development Department presents the 19th Annual Report for Measure A.

File Attachments  
[CLPCCD MeasureA 2023 FINAL.pdf \(14,855 KB\)](#)

## **2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES**

**Subject** **2.1 Presidents of Faculty Senates-Chabot College and Las Positas College**  
Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES  
Type Reports

**Subject** **2.2 Presidents of Classified Senates-Chabot College, Las Positas College and District**  
Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES  
Type Reports

**Subject** **2.3 Presidents of Student Senate of Chabot College and Las Positas College Student Government**  
Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES  
Type Reports

**Subject** **2.4 Constituency Reports: SEIU, Faculty Association**  
Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 2. REPORTS-FACULTY, CLASSIFIED AND STUDENT SENATES  
Type Reports

### **3. PERSONNEL**

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**Subject** **3.1 (cc) Classified Personnel**  
Meeting Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING  
Category 3. PERSONNEL  
Type Action (Consent)  
Preferred Date Mar 19, 2024  
Absolute Date Mar 19, 2024  
Fiscal Impact Yes  
Budgeted Yes  
Budget Source Various - Existing Funds

### **BACKGROUND INFORMATION -**

The Board of Trustees will consider approval of all Classified Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Employment

Abillano, Nikie S., Counselor Assistant I (2CSP22), 100%, 12 months/year, Range 26/1, \$51,094.00/annual effective 3/20/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

B. Promotion (Open Competitive Process)

Dominguez, Brenda J., Senior Administrative Assistant, Counseling (2CCG10), 100%, 12 months/year, Range 39/1, \$70,393.00/annual effective 3/20/2024.

II. ASSIGNED TO LAS POSITAS COLLEGE

A. Employment

Franks, Samuel C., Computer/Network Support Specialist I (3CLR32), 100%, 12 months/year, Range/Step 46/1, \$83,806.00/annual, effective 3/25/2024.

Richardson, Savannah R., Program Coordinator - Black Cultural Resource Center (3CDS13), 100%, 12 months/year, Range 40/1, \$72,228.00/annual, effective 3/20/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

B. Promotion (Open Competitive Process)

Rocha, Lisette J., Program Coordinator - Mathematics Engineering Science Achievement (3CIN30), 100%, 12 months/year, Range 40/2, \$75,917.00/annual 3/20/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

III. ASSIGNED TO DISTRICT OFFICE

A. Employment

denBroeder, Taylor E., Grant Project Coordinator: Statewide Transfer Counselor Website (1CDA21), 100%, 12 months/year, Range 45/1, \$81,699.00/annual, effective 3/20/2024. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

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<b>Subject</b>	<b>3.2 (cc) Faculty Personnel</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL

Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

**BACKGROUND INFORMATION -**

The Board of Trustees will consider approval of all Faculty Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

I. ASSIGNED TO CHABOT COLLEGE

A. Faculty Contract

Contract of Employment – First Year, August 15, 2024 – June 30, 2025

Cheshire, Gary M.L., Instructor, Nursing (Medical Surgical) (2FHS10), Column/Step III/13, \$121,788.00/annual.

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<b>Subject</b>	<b>3.3 (cc) Management Personnel</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	3. PERSONNEL
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Budgeted	Yes
Budget Source	Various - Existing Funds

**BACKGROUND INFORMATION -**

The Board of Trustees will consider approval of all Management Personnel matters, including new hires, changes in status, transfers, and requests for leaves.

**I. ASSIGNED TO DISTRICT OFFICE**

**A. Contract of Employment – April 1, 2024 – June 30, 2025**

Alaon, Donna (nmi), Operations Manager, Economic Development and Contract Education (1ADE16), Range/Step 14/6, \$130,872.00/annual. This is a grant/categorically funded position. Continuation of this position is contingent upon available funding on a year to year basis.

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**4. EDUCATIONAL SERVICES**

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<b>Subject</b>	<b>4.1 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community College District, Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	n/a
Goals	<p><a href="#">BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</a></p> <p><a href="#">BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</a></p>

**BACKGROUND INFORMATION -**

The following recommended curriculum changes were acted on in the Chabot College Curriculum Committee during the Fall 2023 semester.

Courses with Work Experience	18
Reactivated Courses (Error)	7
Total	25

The Chabot Curriculum Committee has approved course and program edits as part of a continued effort to clean-up and update Chabot's curriculum to meet the needs of students and the demands of constantly changing industries. Additionally, the Committee approved edits and new curriculum to better suit the academic, personal, and professional goals of students.

File Attachments

[Curriculum Changes List Chabot 03192024 -v2.pdf \(10 KB\)](#)

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<b>Subject</b>	<b>4.2 (cc) Approval of Curriculum Changes, Chabot-Las Positas Community College District, Las Positas College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Goals	<a href="#">BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</a> <a href="#">BOARD PRIORITY #2: Expand opportunities that support workforce development.</a>

**BACKGROUND INFORMATION -**

The following recommended curriculum changes were approved by Las Positas College Curriculum Committee in Spring 2024.

Curriculum changes follow:

- Modified Credit Courses 2
- Modified Credit Programs 1
- GE/Transfer Requests 13
- Corrections 2



File Attachments

[LPC Curriculum Changes for March '24 Board.pdf \(143 KB\)](#)

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<b>Subject</b>	<b>4.3 (cc) Acceptance of California Community Colleges Chancellor's Office (CCCCO) English Language Learner Healthcare Pathways (ELLHP) Grant Award to Chabot-Las Positas Community College District, Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$190,101.00
Budgeted	No
Budget Source	California Community Colleges Chancellor's Office
Goals	<a href="#">BOARD PRIORITY #2: Expand opportunities that support workforce development.</a> <a href="#">BOARD PRIORITY #5: Support strategies to attract and retain students.</a>

**BACKGROUND INFORMATION -**

Chabot College is part of the Chabot-Las Positas/Mid-Alameda County Consortium, a California Adult Education Program. On behalf of consortium members, the Chabot-Las Positas/Mid-Alameda County Consortium applied for and was awarded the California Community Colleges Chancellor's Office English Language Learner Healthcare Pathways (ELLHP) Grant.

Funding supports healthcare-focused vocational pathways for English language learners across all levels of English proficiency as part of the Adult Education Program while addressing regional economic healthcare needs. The Mid-Alameda County Consortium (MACC) will implement or expand healthcare offerings at two MACC adult schools, including Castro Valley Adult and Career Education (CVACE) and Hayward Adult School (HAS). Chabot College will contribute to the Plan Pathway with post-secondary options in healthcare, including Medical Assisting, Emergency Medical Technician, and Social and Behavioral Human Services Assistant areas.

Funding for the project is in the amount of \$190,101 for the period of July 1, 2023, through June 30, 2025.

File Attachments

[ELLHP Notice of Intent to Award Chabot 031924.pdf \(562 KB\)](#)  
[ELLHealthcareMemo.pdf \(151 KB\)](#)

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<b>Subject</b>	<b>4.4 (cc) Approval of Memorandum of Understanding (MOU) between Umoja Community Education Foundation and Chabot-Las Positas Community College District, Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Goals	<a href="#">BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.</a>

### **BACKGROUND INFORMATION -**

This memorandum outlines the minimum core requirements (coordination, counseling, programs, services, and design) to be part of the Umoja Community Education Foundation (UCEF), which includes participating in the following professional development opportunities.

- Summer Learning Institute
- Participation in Umoja Conference
- Umoja Coordinators' Winter Retreat
- Umoja Regional Symposium

The original MOU was previously approved November 15, 2016, as agenda item 4.8.

The memorandum is for the period July 1, 2023 through June 30, 2025 and will automatically renew for subsequent one-year terms for no more than five years unless terminated at an earlier date by either party with thirty (30) days' notice to the other party. Funding in support of this program is allocated to Umoja affiliated programs based on a funding formula developed by the CCCC in collaboration with UCEF.

File Attachments

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<b>Subject</b>	<b>4.5 (cc) Approval of the Practicum Agreement between San Jose State University and Chabot-Las Positas Community College District, Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Budgeted	No
Budget Source	n/a
Goals	<a href="#">BOARD PRIORITY #2: Expand opportunities that support workforce development.</a>

### **BACKGROUND INFORMATION -**

Chabot College's General Counseling Internship serves as a field placement site for San Jose State University graduate students in Masters of Counseling or related programs. The internship is designed to support the development of professional skills in counseling and provide a preparatory foundation to work with a diverse range students in a California community college.

This agreement is effective as of the date of the last executed signature, and shall remain in effect for a term of five (5) years, unless terminated sooner.

#### File Attachments

[SJSU Practicum Agreement Chabot 03192024.pdf \(3,555 KB\)](#)

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**Subject** **4.6 (cc) Approval of Agreement between Tiburcio Vasquez Health Center, Inc. and Chabot-Las Positas Community College District, Chabot College**



Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Budgeted	No

**BACKGROUND INFORMATION -**

The Chabot-Las Positas Community College District, in partnership with the Alameda County Sheriff’s Office, has offered a Sheriff’s Academy with accredited courses in basic law enforcement and specialty law enforcement courses since 1999. The program is a vital educational experience for law enforcement professionals in Alameda County and continues as one of the many workforce programs for the District. The District and the Alameda County Sheriff’s Office have an existing agreement through fiscal year 2023-24, which was Board approved on June 20, 2023 under Agenda Item 4.7 for the 2023-2024 Academic Year. The District and the Alameda Sheriff’s Office have agreed to extend the Sheriff’s Academy agreement from fiscal year 2024-25 through FY 2026-27 with an opportunity for up to three one-year extensions through June 2030.

File Attachments  
[Chabot-Las Positas Community College District Procurement Contract 26539.pdf \(1,372 KB\)](#)  
[290131 MO Chabot-LasPositas ISA FY2025-2027.pdf \(96 KB\)](#)

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**Subject**                                **4.8 (cc) Approval to Travel Abroad – Chabot-Las Positas Community College District, Las Positas College Faculty Catherine M. Eagan to Diversity Abroad Global Inclusion Regional Summit in London, England, March 13-15, 2024.**

Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	4. EDUCATIONAL SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Budget Source	All costs (registration, travel, lodging, food) will be borne by the faculty member. There will be no cost to the district. Faculty member is using a mix of conference and personal days to attend.
Goals	<a href="#">BOARD PRIORITY #6: Maintain a focus on student academic vision for success and excellence.</a> <a href="#">BOARD PRIORITY #5: Support strategies to attract and retain students.</a>

BOARD PRIORITY #1: Continue to support a culture that fosters diversity, equity, inclusion, accessibility and belonging.

**BACKGROUND INFORMATION -**

Catherine Eagan is an English faculty member who has coordinated the Global Studies program at LPC since 2017 and co-chaired the Student Equity and Achievement (SEA) Committee since 2021. She is requesting that the Board approve her travel to the Global Inclusion Regional Summit, in London, England, hosted by Diversity Abroad. Diversity Abroad is a well-respected organization in the global engagement and study abroad space that focuses on inclusion and equity in study abroad and other types of global engagement, for example virtual exchange. Professor Eagan, who has led three non-credit bearing, private trips to Europe with LPC students and other non-LPC travelers in the past, is now engaged in the foundational work to develop a credit-bearing study abroad program at LPC.

File Attachments  
[Catherine Eagan for International Travel LPC 031924 ATTACHMENT.pdf \(17,809 KB\)](#)  
[Travel Request Forms - Eagan\\_out of country\\_conf request 2024.pdf \(80 KB\)](#)

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**5. BUSINESS SERVICES**

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<b>Subject</b>	<b>5.1 (cc) Approval of Commercial Warrant Registers</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Jun 18, 2024
Fiscal Impact	Yes
Dollar Amount	\$23,512,280.48
Budgeted	Yes
Budget Source	General
Goals	<a href="#">BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.</a>

**BACKGROUND INFORMATION -**

<u>Date</u>	<u>Warrant Numbers</u>		<u>Amount</u>
1/31/2024	10097971 - 10098124	Commercial Warrants	\$ 991,972.38
	10098125	Commercial Warrants	3,000.00
	10098126 - 10098158	Commercial Warrants	1,316,745.84

	10098159 - 10098174	Commercial Warrants	152,556.27
	10098175 - 10098202	Commercial Warrants	312,602.74
	10096763	Cancelled Warrant	(308.00)
	21580 - 21880	ACH Payments	677,880.50
2/7/2024	10098203 - 10098349	Commercial Warrants	555,207.01
	10098350 - 10098376	Commercial Warrants	571,484.54
	10098377 - 10098391	Commercial Warrants	244,623.60
	10098392 - 10098394	Commercial Warrants	27,999.19
	10098395 - 10098396	Commercial Warrants	3,146.63
	10098397	Commercial Warrants	1.44
	10094424	Cancelled Warrant	(230.00)
	21693	ACH Cancellation	(264.00)
	21881 - 21910	ACH Payments	706,038.96
2/14/2024	10098398 - 10098550	Commercial Warrants	1,508,120.43
	10098551 - 10098553	Commercial Warrants	349.00
	10098554 - 10098575	Commercial Warrants	260,698.39
	10098576 - 10098601	Commercial Warrants	142,449.24
	10098602 - 10098628	Commercial Warrants	1,594,805.20
	10098629 - 10098630	Commercial Warrants	39,630.86
	10097416, 10097699	Cancelled Warrants	(20,931.09)
	21911 - 22258	ACH Payments	591,491.44
2/21/2024	10098631 - 10098721	Commercial Warrants	7,314,617.70
	10098722 - 10098737	Commercial Warrants	233,185.92
	10098738 - 10098750	Commercial Warrants	1,108,881.62
	10098751 - 10098752	Commercial Warrants	197,137.15
	10098753	Commercial Warrants	13,042.00
	22259 - 22280	ACH Payments	186,506.57
2/23/2024	22266	Cancelled ACH	(541.08)
	22281	ACH Payments	541.08
2/28/2024	10098754 - 10098943	Commercial Warrants	590,755.10
	10098944 - 10098949	Commercial Warrants	3,119,579.98
	10098950 - 10098965	Commercial Warrants	390,100.30
	10098966 - 1008973	Commercial Warrants	97,659.58
	22282 - 22323	ACH Payments	581,743.99
		TOTAL	<u>\$ 23,512,280.48</u>

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<b>Subject</b>	<b>5.2 (cc) Approval of Payroll Warrant Registers</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	5. BUSINESS SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Jun 18, 2024
Fiscal Impact	Yes
Dollar Amount	\$6,922,961.30
Budgeted	Yes
Budget Source	General
Goals	<a href="#">BOARD PRIORITY #4: Provide effective management and equitable allocation of District fiscal resources.</a>

**BACKGROUND INFORMATION -**

Regular Monthly Payroll:

February Payroll Warrant Total = \$6,922,961.30

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<b>Subject</b>	<b>5.3 (cc) Approval of Requisition for the Community College League of California (CCLC) Company and Chabot-Las Positas Community College District, Las Positas College/Library</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING



Category	5. BUSINESS SERVICES
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$230,000.00
Budgeted	No
Budget Source	Measure A
Goals	<a href="#">BOARD PRIORITY #3: Advance and support plans that meet the basic needs of all students.</a>

**BACKGROUND INFORMATION -**

Chabot-Las Positas Community College District, Las Positas College – Library receives funds annually from the Measure A bond for library materials. The Community College League of California negotiates the best consortia pricing for library resources on behalf of California community colleges. Examples of these resources are subscription databases, online magazines and journals, newspapers, eBooks, streaming videos and music, conference proceedings, and other research content.

The Community College League of California League is a nonprofit public benefit corporation whose voluntary membership consists of the 72 local public community college districts in California. The League supports locally elected trustees and community college CEOs in serving their students and communities by advocating on their behalf at the state and federal levels, providing continued professional development, and delivering services that employ economies of scale to minimize cost. The Community College League of California has a joint project with the Chief Council of Librarians to provide a Community College Library Consortium. The Chief Council of Librarians charges an annual fee for libraries to be a part of the consortium.

The requisition is for the annual subscription to online library materials and online databases that provide access to magazines and journals, eBooks, streaming media, and other research content. This requisition is for \$230,000.

File Attachments

- [CCLC Library Invoice14139 LPC 03192024.pdf \(231 KB\).](#)
- [CCLC Library Invoice14175 LPC 03192024.pdf \(227 KB\).](#)

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**6. FACILITIES PLANNING AND DEVELOPMENT**

<b>Subject</b>	<b>6.1 Approval of Award of Bid No. B23/24-05 to Western Water Features, Inc. for the Pool Resurfacing Project at Las Positas College after finding USA Construction, LLC as a non-responsive bidder</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,923,242.00
Budgeted	Yes
Budget Source	Measure A Bond Funds & Schedule Maintenance Funds

**BACKGROUND INFORMATION -**

The District issued Bid No. B23/24-05 on January 19, 2024. The invitation to bid was in accordance with state public bidding requirements. The purpose of this request was to receive comprehensive proposals for the Pool Resurfacing Project at Las Positas College.

On Tuesday, February 6, 2024, a mandatory job walk was held and attended by seven (7) interested parties. On February 27, 2024, two (2) parties submitted bid proposals. USA Construction, LLC submitted the lowest bid, however review of their submittal the bid submittal was deemed non-responsive. Western Water Features, Inc. was selected as the lowest responsive and most qualified bidder.

<b>Bidder</b>	<b>City</b>	<b>Amount</b>
USA Construction, LLC	Cumming, GA	\$ 1,648,860.00
Western Water Features, Inc.	Eldorado Hills, CA	\$ 1,923,242.00

An evaluation of received bids resulted in Western Water Features, Inc. as the lowest responsive and most qualified bidder.

Base Bid	\$ 1,813,242.00
Owner's Non-Specified Allowance	\$ <u>110,000.00</u>
Total Bid Amount	\$ 1,923,242.00

The District is requesting that the Board of Trustees approve the proposed award of Bid No. B23/24-05 to Western Water Features, Inc.

File Attachments  
[B23-24-05 Western Water Features, Inc..pdf \(53,591 KB\)](#)

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<b>Subject</b>	<b>6.2 (cc) Award of Lease/Leaseback Contract to Flint Design Build LLC, dba FLINT, San Jose, CA, for pre-construction services for the Science, Technology, Engineering, Arts and Math (STEAM) Project at Las Positas College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$272,886.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

**BACKGROUND INFORMATION -**

At the Board meeting held October 15, 2019, the Board was presented information and details on the Lease/Leaseback project delivery method. On February 21, 2023, the Board approved the use of this contract method for the following project within the District for the Las Positas College STEAM (Science and Arts) Project.

The District issued a request for proposal RFP B23/24-02 on November 17, 2023, seeking qualified General Contractors in an open solicitation. Prequalification applications were received by the District on December 15, 2023 from four (4) qualified firms. On January 30, 2024, the District received technical proposals from four (4) of the prequalified firms. The technical proposals were scored by a committee of District and College representatives, and the two best qualified firms were recommended for interview to an expanded selection committee of nine individuals representing the District, College and Bond Program.

On February 26, 2024, two firms were interviewed, and the selection committee completed scoring of the interviews. These scores were combined with the technical scores, and the highest ranked firm is being recommended for award of the pre-construction services contract to Flint Design Build LLC, dba FLINT, of San Jose, CA as the top-rated firm for this RFP.

Pre-Construction Services Fee	\$ 272,886.00
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File Attachments  
[FLINT Proposed Fee.pdf \(284 KB\)](#)

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<b>Subject</b>	<b>6.3 (cc) Approval of Professional Service Agreement Extension with Roebbelen Management, Inc. of El Dorado Hills, CA, for Project Management/Construction Management Services for Multiple Projects at Las Positas College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$263,065.48
Budgeted	Yes
Budget Source	Measure A Bond Funds

**BACKGROUND INFORMATION -**

On February 20, 2018, the District created a pool of twenty-one (21) qualified professional organizations to provide project management, construction management and related services to support the implementation of the District's Bond programs. On May 23, 2019, the District received nine (9) responses to RFP C-18.4 requesting Project Management/Construction Management Services for Multiple Projects at Las Positas College.

On June 18, 2019, the Board of Trustees authorized staff to enter into negotiations for a Professional Service Agreement with Roebbelen Management, Inc. of El Dorado Hills, CA, for Project Management/Construction Management Services at Las Positas College. In accordance with Article IV Term of the referenced Professional Service Agreement, the District wishes to renew the term of the agreement for one (1) year for Senior Construction Management Services. Furthermore, a deduct was issued for Project Engineer Services that are no longer being utilized.

Original Contract Total	\$ 504,472.00
Modification 1	\$ 686,203.92 (Increase 136%)
Modification 2	\$ 473,230.56 (Increase 93.8%)
Modification 3	\$ 347,259.52 (Increase 69%)
Modification 4 & 5 (current)	<u>\$ 263,065.48</u> (Increase 52%)
Revised Contract Total	\$2,274,231.48

File Attachments  
[LPC CM Inez Ayerra Fee Proposal 2024.01.24.pdf \(586 KB\)](#)

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all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.

<b>Subject</b>	<b>6.4 (cc) Approval of Modification to the existing Lease/Leaseback Contract with Rudolph &amp; Sletten of San Carlos, CA, for Phase II of said contract for Guaranteed Maximum Pricing (GMP) for Increment 2: Construction of the Library &amp; Learning Connections Building Project at Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$181,492.00
Budgeted	Yes
Budget Source	Measure A Bond Funds

### **BACKGROUND INFORMATION -**

On May 19, 2020, the Board of Trustees approved the Lease/Leaseback Contract with Rudolph & Sletten for pre-construction services for the Library & Learning Connections Building Project at Chabot College. On January 18, 2022, the Board of Trustees approved the Guaranteed Maximum Pricing (GMP) for Construction Services, Site Lease and Facilities Lease for Increments #01 and #02. All prior change orders have been approved by the Board of Trustees.

Change Order #20 is being issued for design clarifications and unforeseen conditions and will reduce the Owners Contingency.

Total Approved Contract Amount	<b>\$ 71,586,037.00</b>
Prior Approved Change Orders	<u>\$ 4,820,854.00</u> (6.73%)
Prior Approved Billable	\$ 76,406,891.00
<b>Change Order #20 Design Clarification &amp; Unforeseen Conditions</b>	<b><u>\$ 181,492.00</u> (0.3%)</b>
New Contract Approved Billable	\$ 76,588,383.00
Current Guaranteed Maximum Price (GMP)	\$ 77,271,351.00

File Attachments  
[2024 0227 LLCC Change Order 20 \(Cover\).pdf \(124 KB\)](#)

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<b>Subject</b>	<b>6.5 (cc) Approval of Award of Piggyback Contract with KYA for the Replacement of the Basketball Gym Floor Project at Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$486,101.62
Budgeted	Yes
Budget Source	Measure A Bond Funds

### **BACKGROUND INFORMATION -**

On February 21, 2024, the District received a quote from KYA for the Replacement of the Basketball Gym Floor Project at Chabot College. The quote received from KYA was in the amount of \$486,101.62. This Quote is based upon Piggyback Contract #0000-3570 held by the Foundation of California Community Colleges, and the terms and conditions have been negotiated by the Foundation staff as a part of the agreement.

The District recommends awarding the contract to KYA for the Replacement of the Basketball Gym Floor Project at Chabot College.

File Attachments

[White Sheet Chabot College Gym Flooring.pdf \(681 KB\)](#)

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<b>Subject</b>	<b>6.6 (cc) Approval of Award of Contract with Hammel, Green and Abrahamson, Inc. ("HGA") for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category	6. FACILITIES PLANNING AND DEVELOPMENT
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No
Budgeted	Yes
Budget Source	Measure A Bond Funds

### **BACKGROUND INFORMATION -**

On November 17, 2020, the Board of Trustees approved to award a contract to Brick Architecture for Design and Engineering Services for the new Building 3000 Maintenance, Operations Warehouse and Garage Project at Chabot College. On October 2, 2023, the District was notified that Brick Architecture for Design and Engineering Services would merge with Hammel, Green and Abrahamson, Inc. (“HGA”) and be the authorized signatory for the project. In accordance with contract provisions, a consent of assignment and transfer of contract terms is appropriate in this instance.

File Attachments  
[Consent to Assignment - CLPCCD.pdf \(66 KB\)](#)

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### **7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION**

<b>Subject</b>	<b>7.1 (cc) Approval of Grant Agreement between the Department of Health Care Access and Information and Chabot-Las Positas Community College District - Economic Development - Health Professions Pathways Program Grant Agreement Number GA23-HPPP-0001089</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Type	Action (Consent)
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	Yes

Dollar Amount	\$499,962.50
Budgeted	No
Budget Source	General - EDCE (42)
Goals	<a href="#">BOARD PRIORITY #2: Expand opportunities that support workforce development.</a>

**BACKGROUND INFORMATION -**

Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the State of California’s Department of Health Care Access and Information (HCAI) through its Health Professional Career Opportunity Program (HPCOP) and in response to the Health Professions Pathways Program (HPPP) solicitation for proposals. CLPCCD will be the lead agency in supporting individuals who are underrepresented in the current behavioral health workforce, to gain relevant work experience in the behavioral health field and get summer course credit through Chabot College.

CLPCCD’s Economic Development and Contract Education (EDCE) department will serve as the grant manager and support students in completing for-credit summer internships through Chabot College. Participants will also receive an array of academic, life, and career support services through EDCE and Chabot College in order to break down historical barriers for the target population and set them up to continue their education and work experience in the field. EDCE will use existing and forge new relationships with behavioral health employers throughout California, and particularly in identified Health Professional Shortage Areas (as identified by federal Health Resource and Services Administration), to secure work experience for participants and train mentors at the worksites.

The amount of the grant contract is \$499,962.50, and has a term of March 1, 2024 through June 30, 2028.

File Attachments  
[HPPP 2023 GA23-HPPP-0001089 Jonah Nicholas \(2\).pdf \(838 KB\)](#)

*Our adopted rules of Parliamentary Procedure, Robert’s Rules, provide for a consent agenda listing several items for approval of the Board by a single motion. Documentation concerning these items has been provided to all board members and the public in advance to assure an extensive and thorough review. Items may be removed from the consent agenda at the request of any board member.*

<b>Subject</b>	<b>7.2 (cc) Approval of Grant Agreement between the Department of Health Care Access and Information and Chabot-Las Positas Community College District – Economic Development - Justice System-Involved Youth Program Grant Agreement Number GA23-JSIY-0001090</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	7. ECONOMIC DEVELOPMENT/CONTRACT EDUCATION
Type	Action (Consent)
Preferred Date	Mar 19, 2024



Absolute Date	Mar 19, 2024
Fiscal Impact	Yes
Dollar Amount	\$1,825,977.00
Budgeted	No
Budget Source	General - EDCE (42)
Goals	<a href="#">BOARD PRIORITY #2: Expand opportunities that support workforce development.</a>

**BACKGROUND INFORMATION -**

Chabot-Las Positas Community College District (CLPCCD) has been awarded a grant by the State of California’s Department of Health Care Access and Information (HCAI) through its Health Professional Career Opportunity Program (HPCOP) and in response to the Justice System-Involved Youth Program (JSIY) solicitation for proposals. CLPCCD will be the lead agency in supporting young adults ages 18-25, who are underrepresented in the current behavioral health workforce, to gain relevant education and work experience in the behavioral health field. Individuals with prior system (child welfare, juvenile justice, mental health, etc) involvement will be prioritized.

CLPCCD’s Economic Development and Contract Education (EDCE) department will serve as the grant manager and support students in completing three semesters of coursework at Chabot College. Participants will receive an array of academic, life, financial, and career support services through EDCE and Chabot College in order to break down historical barriers for the target population. EDCE will use relationships with behavioral health employers and Chabot College to secure work experience for participants and train mentors at the worksites.

The amount of the grant contract is \$1,825,977.00, and has a term of March 1, 2024 to June 30, 2027.

File Attachments

[JSIY-2023-Jonah-Nicholas--JSIYGrantAgreement \(1\).pdf \(466 KB\)](#)

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**8. INFORMATION AND DISCUSSION ITEMS (No Action)**

<b>Subject</b>	<b>8.1 Informational Personnel Reports</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	8. INFORMATION AND DISCUSSION ITEMS (No Action)
Type	Information/Discussion

File Attachments

[03192024 Temp On Call Board Report Report.pdf \(86 KB\)](#)

[03192024 Classified Separations.pdf \(96 KB\)](#)

[03192024 Full-Time Faculty Separations.pdf \(80 KB\)](#)

[03192024 Part-Time Faculty Report.pdf \(84 KB\)](#)

[03192024 Professional Experts Report.pdf \(85 KB\)](#)

**Subject**                                **8.2 First Reading of New, Reviewed, or Revised Administrative Procedures**

Meeting                                    Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category                                  8. INFORMATION AND DISCUSSION ITEMS (No Action)

Type                                        Information/Discussion

**BACKGROUND INFORMATION -**

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Administrative Procedures have been reviewed through this established process. Changes, if any, are identified using track changes (strike-throughs where deletions occur and underlines where additions are included). Administrative Procedures are presented to the Board once, as informational items.

- AP 3410 Nondiscrimination
- AP 4020 Program and Curriculum Development
- AP 7145 Personnel Files
- AP 7600 Security Officers

File Attachments

[AP3410 Nondiscrimination Redlined MT 11.8.pdf \(86 KB\)](#)

[AP 4020 Program and Curriculum Development.pdf \(138 KB\)](#)

[AP7145 Personnel Files Revised JD 12.5.2023.pdf \(101 KB\)](#)

[AP7600 College Police or Security - Revised JD.MT 12.5.23 UPDATED 2023 1205 KC.pdf \(263 KB\)](#)

**Subject**                                **8.3 First Reading of New, Reviewed, or Revised Board Policies**

Meeting                                    Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category                                  8. INFORMATION AND DISCUSSION ITEMS (No Action)

Type

Information/Discussion

## **BACKGROUND INFORMATION -**

Board Policy and Administrative Procedure 2410 articulates the process by which Board Policies and Administrative Procedures are created and reviewed. The Board Policy changes, if any, are identified using track changes (strikethroughs where deletions occur and underlines where additions are included). Based upon Board comment and feedback, they will be presented for a second reading at the Board's next regular meeting for approval.

- BP 2735 Board Member Travel
- BP 3410 Nondiscrimination
- BP 3710 Securing of Copyright
- BP 3715 Intellectual Property
- BP 4020 Program, Curriculum, and Course Development
- BP 7120 Recruitment and selection
- BP 7400 Travel
- BP 7600 Security Officers

### File Attachments

[BP2735 Board Member Travel 2020 0616 updated 2023 11 \(2\).pdf \(66 KB\)](#)

[BP 3410 Nondiscrimination Redlined MT 11.8.pdf \(66 KB\)](#)

[BP 3710 Securing of Copyright 2015 0915.pdf \(255 KB\)](#)

[BP 3715 Intellectual Property.pdf \(248 KB\)](#)

[BP 4020 Program, Curriculum, and Course Development 2020 0721.pdf \(87 KB\)](#)

[BP7120 Recruitment and Selection Revised JD 12.5.2023.pdf \(81 KB\)](#)

[BP7400 Travel.pdf \(62 KB\)](#)

[BP 7600 College Police or Security - Revised JD.MT 12.5.23 UPDATED 2023 1205 KC.pdf \(327 KB\)](#)

## **9. OTHER ACTION ITEMS**

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<b>Subject</b>	<b>9.1 Chabot-Las Positas Community College District Nomination for 2024 Classified Employee of the Year Award</b>
Meeting	Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING
Category	9. OTHER ACTION ITEMS
Type	Action
Preferred Date	Mar 19, 2024
Absolute Date	Mar 19, 2024
Fiscal Impact	No

## **BACKGROUND INFORMATION -**



**Subject**                    **10.4 Trustee Reports and/or Official Communications**

Meeting                    Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category                    10. REPORTS- SENIOR LEADERSHIP AND TRUSTEES

Type                         Reports

## **11. ADJOURNMENT**

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**Subject**                    **11.1 Adjourn the Meeting**

Meeting                    Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category                    11. ADJOURNMENT

Type                         Action

## **12. CLOSED SESSION- (Government Code Section 54954.5)**

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**Subject**                    **12.1 Real Property Negotiations**

Meeting                    Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category                    12. CLOSED SESSION- (Government Code Section 54954.5)

Type                         Information

## **13. NEXT MEETING OF THE BOARD OF TRUSTEES**

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**Subject**                    **13.1 April 16, 2024 - Regular Meeting, Las Positas College, Livermore, CA**

Meeting                    Mar 19, 2024 - BOARD OF TRUSTEES REGULAR MEETING

Category                    13. NEXT MEETING OF THE BOARD OF TRUSTEES

Type                         Information/Discussion

### District Mission Statement

The Chabot-Las Positas Community College District (CLPCCD) offers innovative educational opportunity and support services to prepare students to succeed in a diverse global society by challenging them to think critically, to engage socially, and to acquire workplace knowledge and educational skills.