

**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**MINUTES  
November 15, 2005**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Dr., Pleasanton, California 94588.

**CALL TO ORDER**

The regular meeting was called to order at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Cedillo and Mr. Gelles were absent at the time of roll.

President Mertes announced that there would not be a Public Hearing.

The Board adjourned to a Closed Session at 6:32 p.m., which ended at 7:30 p.m.

The Board readjoined in Open Session at 7:40 p.m. and adjourned at 9:00 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Cedillo and Mr. Gelles were absent at the time of roll.

**ATTENDANCE**

Members Present:

Mrs. Isobel F. Dvorsky  
Dr. Hal G. Gin  
Dr. Alison S. Lewis  
Dr. Barbara F. Mertes  
Mr. Carlo Vecchiarelli  
Mr. Akachukwu Ekeoma  
Ms. Brigitte Kouakou

Members Absent:

Dr. Arnulfo Cedillo  
Mr. Donald L. "Dobie" Gelles

Managers Present:

Dr. Susan A. Cota, Chancellor  
Dr. Robert Carlson, President, Chabot College  
Mrs. Karen Halliday, President, Las Positas College  
Mrs. Jennifer Aries  
Mr. Robert Curry  
Ms. Julia Dozier

Dr. Ted Kaye  
Mr. Andrew Howe  
Ms. Sally Jahnke  
Dr. Joel Kinnamon  
Mr. Robert Kratochvil  
Mr. Lorenzo Legaspi  
Ms. Pam Luster  
Ms. Melinda Matsuda  
Mrs. Jeannine Methe  
Mr. Donald Milanese  
Mr. Richard Talmo  
Dr. Ronald Taylor

Recording Secretary: Mrs. Beverly Bailey

Others Present: Ms. Janice Cantua, Vice President, Las Positas Classified Senate  
Mr. Greg Carter, S.E.I.U., Local 790  
Ms. Shari Friedel, Vice President, District Classified Senate  
Mr. Chad Mark Glen, President, Chabot College Faculty Senate  
Ms. Juli Jacobsen  
Ms. Melissa Korber, President, Las Positas College Faculty Senate  
Mr. George Padis, Director of Public Relations, Associated Students of Las Positas College  
Ms. Catherine Powell  
Mr. Mike Robinson  
Ms. Dee Sanchez  
Mr. Mark Smythe, Chapter President, S.E.I.U., Local 790  
Ms. Mynette Theard, S.E.I.U., Local 790  
Ms. Rachel Ugale, President, Chabot College Classified Senate  
Ms. Karen Silva

## **PUBLIC COMMENTS**

Classified Employees Mark Smythe, Catherine Powell, and Juli Jacobsen, as well as S.E.I.U., Local 790 Employees Mynette Theard and Greg Carter, spoke to the Board regarding the status of contract negotiations which are at impasse. They are very frustrated with the negotiation process and asked the Board to please make negotiating with the Classified Staff a priority.

Dr. Cota requested that agenda item 3.3 (Faculty Personnel) be removed from the consent calendar.

Motion No. 1

Dr. Gin made a motion, seconded by Mrs. Dvorsky, to approve the consent calendar with the exception of agenda item 3.3.

Motion carried unanimously, 5-0.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of October 18, 2005 Meeting
- 1.9 Approval of Minutes of October 25, 2005 Meeting

Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.4 Management Personnel
- 3.5 Professional Specialist and Program Leader Personnel

Educational Services

- 4.1 Approval of 2006-07 Academic Calendar
- 4.2 Acceptance of Grant Award – Bring Academics to Youth Career Project, Agreement No. 515-114 with The Community College Foundation, Chabot College
- 4.3 Acceptance of Grant Award – Bring Academics to Youth Career Project, Agreement No. 516-114 with The Community College Foundation, Las Positas College
- 4.4 Acceptance of Grant Award Renewal – Temporary Assistance for Needy Families – Child Development Careers Program Agreement No. 06-007-1 with The Foundation for California Community Colleges, Chabot College
- 4.5 Approval to Renew Agreement – California Early Childhood Mentor Program Agreement No. 93:575 with San Francisco Community College District, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Budget Transfers 04.D.1

## Business Services (continued)

- 5.4 Ratification of Purchases Completed
- 5.5 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items not Sold
- 5.6 Approval of Fee Increase for Children's Center, Chabot College
- 5.7 Approval of Agreement with Official Payments Corporation (former EPOS Corporation)

## Economic Development/Contract Education

- 7.1 Approval of Subcontractor Agreement – Corporation for Manufacturing Excellence for the Carter Industries Training Program, District-Contract Education

**PRESENTATION: ATHLETICS AND CO-CURRICULAR FUNDS**

Mr. Zack Papachristos discussed the importance of permanently filling two administrative positions in the Physical Education Division—a) Division Dean, Physical Education; and b) Dean, Athletics. He also reported that the Physical Education Division budget as well as the co-curricular funds is insufficient. He explained that Physical Education and Athletics are a great value and the highest revenue producers in the college. He explained that with 339 athletes, their budget is only \$49,000 (Operating Supplies - \$28,500; Medical Supplies - \$5,000; and Meals/Lodging - \$16,400).

**CHABOT-LAS POSITAS COLLEGES FOUNDATIONS**

**District:** No report.

**Las Positas College:** Dr. Kaye presented a written report to the Board. He reported that the Best of the Best has raised \$50,000 from sponsorships prior to selling tickets. He reported that the Foundation has written a grant for \$10,000 to Safeway Foundation and expects at least partial funding. He also reported that the Commemorative Brick Program has raised just under \$4,000 to date; and the Milanese Family Gift in Support of the Performing, Visual and Literary Arts has raised just under \$10,000 to date.

**Chabot College:** Mr. Talmo presented a written report to the Board. He reported that the Foundation Board since September has hosted Homecoming, the financial planning seminar, On Stage with the Moscow Ballet, and the San Leandro Chamber of Commerce, as well as acted as the host-campus for NCCCF (Network of California Community College Foundations). He reported that On Stage with the Moscow Ballet expects to net nearly \$30,000 after expenses. He also reported that the Foundation received a contribution from Comcast for 450 television spots.

**PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY  
SENATES**

Ms. Melissa Korber, President of the Las Positas College Academic Senate, submitted a written report to the Board. She reported that the Academic Senate Presidents at both colleges are working to clarify “the role, membership and authority” of the proposed District Curriculum Committee. Las Positas College, taking the lead on this, provided a draft proposal to the District Instructional Programs Task Force. Faculty members at both colleges are now considering the draft proposal. She also reported that the Academic Senate has reviewed and approved the District Policy on Naming of Buildings, Facilities and Memorials and is considering the Las Positas College Academic Senate Policy on Student Learning Outcomes Assessment. The Program Revitalization and Discontinuance Policy will go to the divisions for faculty approval next week.

In regards to the Strategic Cost Management and 2006-07 cuts, faculty have responded with many suggestions for cost-cutting measures. The Senate approved a resolution asking us to work within our means and recognize the opportunity for cost savings afforded by vacancies at the college rather than cutting programs and hurting students. Faculty members are brainstorming other ideas.

Ms. Korber reported that Las Positas College will nominate math faculty member Dale Boercker for the Hayward Award for Excellence in Education. She congratulated the Talk Hawks for the team’s first place finishes at both the San Joaquin Delta Tournament and the University of the Pacific Tournament. In addition, she congratulated the LPC Express and the Chabot Spectator, both of which received General Excellence at the Journalism Association of Community Colleges Conference in October along with many individual awards.

Mr. Chad Mark Glen, President of the Chabot College Academic Senate, submitted a written report to the Board. He reported that the Senate approved the Student Cheating/Academic Dishonesty Reporting and Process Policy at its recent meeting. In addition, he reported that the draft of the Chabot College Educational Master Plan for 2005-2015 was distributed to the Senate for input.

**PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT  
CLASSIFIED SENATES**

Ms. Rachel Ugale, President of Chabot College Classified Senate, reported that the Senate has completed its work on the Strategic Cost Management Process. She expressed that the Classified Staff appreciates being a part of the process. The Senate is reviewing the District Revitalization/Discontinuance Process. In addition, the Senate has approved the Web Policy and Copyright Policy.

The Senate is holding a fundraising event (silent auction) on Wednesday, November 17 and on November 18 there will be a barbecue from funds contributed by Robert Thomsen.

Ms. Janice Cantua, Vice President of Las Positas College Classified Senate, provided a written report to the Board.

Ms. Shari Friedel, Vice President of District Classified Senate, reported on a successful Halloween Potluck at the District Office. She thanked Julia Dozier for her hard work on hosting this event.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. George Padis, Director of Public Relations, Associated Students of Las Positas College (ASLPC), reported that representatives of ASLPC attended the California Community College Student Affairs Association (CCCSAA) Conference, held a Senior Parent Night and are making final preparations for the upcoming Club Day. In addition, they are reviewing their by-laws. They are planning for a Leadership Retreat in late January and plan to attend the American Student Association of Community College (ASACC) Conference in Washington, D.C.

In Mr. Dayne Nichols absence, Ms. Kouakou reported for Associated Students of Chabot College (ASCC). She reported that they are recognizing students and marketing ASCC to help serve students better. In that effort, ASCC is organizing a breakfast, lunch and dinner on different dates. ASCC is working on high school student outreach.

### **TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Ms. Kouakou, on behalf of International Club, invited the Board to International Night this Friday, November 18. The event will be dinner and performances.

Mr. Ekeoma reported on upcoming Club Day. He is working with the Black Student Union to present the African Culture.

Dr. Gin applauded Chabot College Academic Senate for preparing a Student Cheating/Academic Dishonesty Policy. He asked for a copy of the policy to share with University of California, East Bay.

Mrs. Dvorsky reported that she attended the On Stage with the Moscow Ballet. She thanked the Foundation for sponsoring the Mixer with the San Leandro Chamber of Commerce.

Dr. Lewis reported that Dr. Gin was recognized in the Fall 2005 Cal East Bay News on his appointment to our District Board. She recognized Melinda Matsuda and Vanessa Cormier for their work on the recent Hayward Volunteer Dinner. She reported that student Ygnacio Baccera and the MECHA Club were nominated for an award. She thanked Francisco Zermeno for keeping Chabot's name active in the Hayward community. She also recognized the beautiful Chabot College Art Display of non-art faculty work.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

President Halliday submitted a written report to the Board. President Halliday recognized the Forensics Team, Talk Hawks, for placing first at two tournaments this past weekend at San Joaquin Delta College and University of the Pacific, introducing those in attendance. She also recognized the 16 representatives from the LPC Express that attended the Journalism Association of Community Colleges Northern California Conference held at San Francisco State University. The staff earned a total of nine awards, including one for General Excellence. She also reported that the Soccer Coach, Sissi do Amor Lima, has been selected as an Ambassador for FIFA, the worldwide governing body for all of soccer. She has traveled to Switzerland for three days as the first of her duties for the World Cup. She further reported that faculty member Evan Barshack headed up a campuswide effort to honor Rosa Parks. Channel 30 will be doing a holiday segment on fencing and will be on campus November 21 to visit Sophie Rheinheimer's epee class.

President Carlson submitted a written report to the Board. He highlighted that the Chabot Spectator students earned 20 ranked awards for published work and five more prizes in on-the-spot deadline competition at the recent Northern California Conference of the Journalism Association of Community Colleges. The paper also picked up its fifth consecutive General Excellence Award in regional and state competition.

### **CHANCELLOR'S REPORT**

Dr. Cota reported that the Bond Oversight Committee will present their report to the community to the Board at its December 13 meeting. She reported that the change Dr. Cedillo requested on the Policy of Naming Buildings, Facilities and Memorials is going through the consultation process and she hopes to bring it to the Board at its December 13 meeting for first reading. She thanked the Strategic Cost Management Committees for their hard work. She reported that there were many good recommendations for efficiency, real savings and revenue generation. The Program Revitalization/Discontinuance Policy is going through the process and she hopes to also bring this to the December 13 Board Meeting.

**FACULTY PERSONNEL**Motion No. 2

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the Faculty Personnel as corrected, removing item II.B. on page 7 (Resignation Emeritus Retirement of Eric Golanty).

Motion carried unanimously, 5-0.

**APPROVAL OF AWARD OF BID NO. 06-06, FIRE ALARM REPLACEMENT, PHASE 2 AND PHASE 3, CHABOT COLLEGE; AND APPROVAL OF AWARD OF BID NO. 06-07, INSTALLATION OF ROLL-UP DOOR AND OVERHEAD POWER GRID IN BUILDING 1400 (MACHINE SHOP), INSTALLATION OF NEW ENTRY DOOR IN BUILDING 1000 (ART GALLERY) AND INTERIOR IMPROVEMENTS TO BUILDINGS 1200 AND 1300 (PERFORMING ARTS CENTER), CHABOT COLLEGE**

Motion No. 3

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the following in one motion:

- a. Award of Bid No. 06-06, Fire Alarm Replacement, Phase 2 and Phase 3, Chabot College to Pacific Power and Systems Inc., 6750 Goodyear Rd., Benicia, CA 94510 in the amount not to exceed \$460,864 funded by Measure B Funds.
- b. Award of Bid No. 06-07, Installation of Roll-up Door and Overhead Power Grid in Building 1400 (Machine Shop), Installation of new Entry Door in Building 1000 (Art Gallery) and Interior Improvements to Buildings 1200 and 1300 (Performing Arts Center), Chabot College to Rosa Construction, Inc., 21286 Mission Boulevard, Hayward, CA 94541, in the amount not to exceed \$505,685 funded by Measure B Funds.

Motion carried unanimously, 5-0.



**AUTHORIZATION TO FILE NOTICE OF COMPLETION WITH THE ALAMEDA COUNTY CLERK RECORDER’S OFFICE FOR THE CONSTRUCTION OF STORM DRAIN MODIFICATIONS, LAS POSITAS COLLEGE; AND AUTHORIZATION TO FILE NOTICE OF COMPLETION WITH THE ALAMEDA COUNTY CLERK RECORDER’S OFFICE FOR THE HVAC REPLACEMENT PROJECT AND THE RE-ROOF PROJECT, DISTRICT OFFICE**

Motion No. 4

Mrs. Dvorsky made a motion, seconded by Dr. Lewis, to approve the following in one motion:

- a. Filing of a Notice of Completion with the Alameda County Clerk Recorder’s Office for the Storm Drain Modifications, Las Positas College.
- b. Filing of a Notice of Completion with the Alameda County Clerk Recorder’s Office for the HVAC Replacement Project and the Re-roof Project, District Office.

Motion carried unanimously, 5-0.

**ADOPTION OF RESOLUTION NO. 12-0506 – CERTIFYING THE MITIGATED NEGATIVE DECLARATION (MND) WAS PREPARED ACCORDING TO, AND IN COMPLIANCE WITH, THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR THE CHABOT COLLEGE FACILITY MASTER PLAN**

Motion No. 5

Dr. Lewis made a motion, seconded by Mrs. Dvorsky, to adopt Resolution No. 12-0506 – Adoption of Mitigated Negative Declaration (MND) for the Chabot College Facility Master Plan.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gin, Lewis, Mertes, Vecchiarelli
NOES:	None
ABSTENTIONS:	None
ABSENT:	Cedillo, Gelles

**ADOPTION OF RESOLUTION NO. 13-0506 – CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT MAKE CERTAIN FINDINGS REGARDING THE ENVIRONMENTAL EFFECTS OF APPROVAL OF THE CHABOT COLLEGE FACILITY MASTER PLAN**

Motion No. 6

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to adopt Resolution No. 13-0506 – The Chabot-Las Positas Community College District Make Certain Findings Regarding the Environmental Effects of Approval of the Chabot College Facility Master Plan.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gin, Lewis, Mertes, Vecchiarelli  
NOES: None  
ABSTENTIONS: None  
ABSENT: Cedillo, Gelles

**ADOPTION OF RESOLUTION NO. 14-0506 – APPROVAL OF THE ADEQUACY OF THE MITIGATION NEGATIVE DECLARATION, APPROVAL OF THE CHABOT COLLEGE FACILITIES MASTER PLAN AND APPROVAL OF THE MITIGATED MONITORING PROGRAM**

Motion No. 7

Mr. Ekeoma made a motion, seconded by Ms. Kouakou, to adopt Resolution No. 14-0506- Approval of the Adequacy of the Mitigation Negative Declaration, Approval of the Chabot College Facilities Master Plan and Approval of the Mitigated Monitoring Program.

Motion carried by the following roll call vote:

AYES: Dvorsky, Gin, Lewis, Mertes, Vecchiarelli  
NOES: None  
ABSTENTIONS: None  
ABSENT: Cedillo, Gelles

**ACCEPTANCE OF FINANCIAL REPORTS**

Mr. Legaspi reviewed the Cash Flow and Financial Status Reports for the Period Ending October 31, 2005. He explained that these documents are important tools used to make financial decisions. He reviewed the breakdown of the General Reserve, noting a total reserve of \$9,096,679.

The Board accepted the Cash Flow and Financial Status Reports for the Period Ending October 31, 2005.

**ACCEPTANCE OF GENERAL OBLIGATION BONDS AUDIT REPORT, PERIOD ENDING JUNE 30, 2005**

Mr. Legaspi reported that Proposition 39 requires an Audit of the Financial Statements of the Building Fund of the Chabot-Las Positas Community District. The auditors look at both financial and performance. The auditors' findings in both areas were positive. In response to Dr. Mertes' inquiry, he noted that the auditors had minor suggestions or guidelines.

The Board accepted the General Obligation Bonds Audit Report for the Period Ending June 30, 2005.

**FACILITIES PLANNING AND MANAGEMENT REPORT**

Mr. Legaspi reported that we are busy interviewing architects as part of Phase I for each of the Facilities Plans which were recently adopted by the Board. An architect for the Las Positas College Aquatic Center has been identified and approved by the Board. A recommendation for hiring an architect(s) for the Las Positas College Child Development Center, Las Positas College Center for the Arts, Las Positas College Soccer Fields, Chabot College Athletics Facilities and Chabot College Student Access Center will be brought to the Board for approval at future meetings.

Dr. Lewis was pleased to recognize the article on the District's recycling efforts.

**CHABOT COLLEGE EDUCATIONAL MASTER PLAN DRAFT**

Dr. Carlson reported that the final document of the Educational Master Plan will be brought to the Board at its next meeting. He asked the Board to review the draft and contact his office with any issues.

Dr. Mertes commented that she is pleased with the report; noting that the research work is very well done. She thanked everyone who put this report together.

Mrs. Dvorsky reported she is fascinated with the projections for the future, including the whole structure of the smart classrooms.

Mr. Vecchiarelli questioned where the growth is coming from, noting that he doesn't see growth in housing in the Chabot service area. In response, Dr. Carlson reported that Hayward is changing from an older population to a younger one with families. All the data in the report is based on regional statistics.

**NEXT MEETING**

The next Board of Trustees Meeting is scheduled for Tuesday, December 13, 2005 at the District Office.

**ADJOURNMENT**

There being no further business the Regular Meeting was adjourned at 9:00 p.m.

Minutes completed by:

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Beverly Bailey

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District