



**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
ORGANIZATIONAL MEETING**

**MINUTES
December 9, 2008**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

CALL TO ORDER

The Organizational Meeting was called to order at 5:00 p.m. in Open Session. Recording Secretary Beverly Bailey called the roll. Dr. Gin was absent at the time of roll.

ADMINISTRATION OF OATH OF OFFICE

President Vecchiarelli administered the Oath of Office to Dr. Marshall Mitzman.

CLOSED SESSION

The Board adjourned to Closed Session at 5:05 p.m. which adjourned at 6:20 p.m. The Board readjusted to Open Session at 6:30 p.m. Dr. Gin and Mr. Nicholls were absent at the time of roll.

ATTENDANCE

Members Present:

Dr. Arnulfo Cedillo
Mrs. Isobel F. Dvorsky
Mr. Donald L. "Dobie" Gelles
Dr. Barbara F. Mertes
Dr. Marshall Mitzman
Mr. Carlo Vecchiarelli
Ms. Erica Morrissey

Members Absent:

Dr. Hal G. Gin
Mr. Dayne Nicholls

Managers Present:

Dr. Joel L. Kinnamon, Chancellor
Dr. DeRionne Pollard, President, Las Positas College
Mr. Jeffrey Baker
Ms. Julia Dozier
Ms. Heidi Finberg

Dr. MaryAnne Gularte
Dr. Laurel Jones
Mr. Jeffrey Kingston
Ms. Jeannine Methe
Ms. Alice Noriega
Mrs. Lydia Penaflor
Ms. Laura Weaver

Recording Secretary: Mrs. Beverly Bailey

Others Present: Ms. Tiffany Breger, President, Associated Students of Las
Positas College
Mrs. Linda Carlson
Dr. Robert Carlson
Honorable Leo Dorado, Alameda County Superior Court
Judge
Mr. Greg Daubenmire, President, Las Positas College Faculty
Senate
Ms. Sharon Gach, Las Positas College Classified Senate
Ms. Cathy Gould, President, District Classified Senate
Mr. Ming Ho, President, Chabot College Faculty Senate
Judge Elect Dennis Hayashi, Alameda County Superior Court
Dr. Alison Lewis, Trustee Emerita
Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Mrs. Felie Mitzman
Ms. Teri Montgomery of Vavrinek, Trine, Day & Co., LLP.
Mr. Justin Reyes, President, Associated Students of Chabot
College
Ms. Rachel Ugale, President, Chabot College Classified
Senate

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

REPORT OF ACTIONS TAKEN IN CLOSED SESSION

Mr. Vecchiarelli reported the following actions taken in Closed Session.

1. The Board unanimously approved January 2, 2009 as a Special Holiday. The motion was made by Mrs. Dvorsky and seconded by Dr. Cedillo.

2. The Board unanimously approved to renew the contract for the Vice Chancellor, Facilities/Executive Director, Measure B Bond Program for the period beginning December 10, 2008 and terminating on June 30, 2011. The motion was made by Dr. Mertes and seconded by Mrs. Dvorsky.
3. The Board unanimously approved an exemplary evaluation of the Chancellor and established Goals and Objectives for 2008-09. The motion was made by Dr. Cedillo and seconded by Mrs. Dvorsky.

ADMINISTRATION OF OATH OF OFFICE

Judge Elect Dennis Hayashi administered the Oath of Office to Dr. Marshall Mitzman. On behalf of Assemblymember Mary Hayashi and the State Assembly, he presented Dr. Mitzman with a token of appreciation.

APPOINTMENT OF BOARD MEMBERS AND ADMINISTRATION OF OATH OF OFFICE

The Honorable Leo Dorado, Alameda County Superior Court Judge, administered the Oath of Office to Dr. Arnulfo Cedillo, Dr. Barbara Mertes, and Mr. Carlo Vecchiarelli.

Motion No. 1

Mrs. Dvorsky made a motion, seconded by Dr. Mitzman, in accordance with the provisions of Education Code Section 5328, that Arnulfo Cedillo, Barbara Mertes and Carlo Vecchiarelli, who filed for election to the positions of trustees of the Chabot-Las Positas Community College District, but were unopposed, be appointed as members of the Board of Trustees of this District, Areas 3, 7 and 5 respectively, for a term of four years commencing December 9, 2008.

Motion carried unanimously, 6-0.

PRESENTATION

Mr. Jason Oberman, on behalf of Senator Ellen Corbett, congratulated and presented Certificates of Appreciation to new Trustee Marshall Mitzman and reappointed Trustees Arnulfo Cedillo, Barbara Mertes and Carlo Vecchiarelli.

ELECTION OF PRESIDENT OF BOARD OF TRUSTEES

Motion No. 2

Mrs. Dvorsky made a motion, seconded by Mr. Gelles, nominating Dr. Gin as President of the Board of Trustees for 2008-2009.

Motion carried unanimously, 6-0.

ELECTION OF SECRETARY OF BOARD OF TRUSTEES

Motion No. 3

Dr. Mertes made a motion, seconded by Mrs. Dvorsky, nominating Mr. Gelles to the position of Secretary of the Board of Trustees for 2008-2009.

Motion carried unanimously, 6-0.

Mr. Vecchiarelli turned the meeting over to Mr. Gelles, Acting Board President in Dr. Gin's absence. Mr. Gelles reported that Dr. Gin apologizes for not being in attendance tonight but he is in China for a dedication of a library to his family name.

RECOGNITION OF 2007-2008 BOARD PRESIDENT

Mr. Gelles recognized Mr. Vecchiarelli for his term as President in 2007-2008 and presented him with a plaque of appreciation.

COMMITTEE APPOINTMENTS

1. Chabot-Las Positas Foundation

Mrs. Dvorsky agreed to serve as the Chabot-Las Positas Foundation representative.

2. Audit Subcommittee

Dr. Gin, Dr. Mertes and Mr. Vecchiarelli will serve on the Audit Subcommittee.

3. Alameda County School Boards Association

Dr. Mitzman will serve as representative to the Alameda County School Boards Association.

APPROVAL OF 2008 SCHEDULE OF BOARD OF TRUSTEES MEETINGS

Mr. Gelles requested that the June 16 Board Meeting be changed to June 23 as he will be traveling. The Board concurred with this change.

Dr. Mertes asked that the Board reconsider the schedule to have the majority of Board Meetings at the District Office with selected meetings at the Colleges. She noted that it is difficult for staff to transport all the necessary materials for the meetings and also noted that 99% of California Community Colleges have a District Office Board Room.

Dr. Cedillo recommended that the Board approve the schedule of Board Meetings with the understanding that the Chancellor will take these comments under advisement and bring a revised schedule back with a recommendation to the Board.

Mr. Gelles noted that he concurs with Dr. Mertes and expressed that he hasn't seen a vast difference in attendance when meetings are held at the Colleges. He also recommended that staff have input to this discussion.

Motion No. 4

Dr. Cedillo made a motion, seconded by Ms. Morrissey, to approve the 2009 Schedule of Board of Trustees Meetings with the proposed change and with the understanding that the Chancellor will bring a revised schedule back with a recommendation to the Board on the locations.

Motion carried unanimously, 6-0.

The Board approved the 2009 Schedule of Board of Trustees Meetings as follows:

DATE	TIME *	TOPIC	LOCATION
January 20	6:30 pm	Regular Meeting	District
February 3	6:30 pm	Workshop	Chabot
February 17	6:30 pm	Regular Meeting	District
March 3	6:30 pm	Workshop	Chabot
March 17	6:30 pm	Regular Meeting	District
April 7	6:30 pm	Workshop	LPC
April 21	6:30 pm	Regular Meeting	Chabot
May 5	6:30 pm	Workshop - Student & Staff Recognitions	District
May 19	6:30 pm	Regular Meeting	District
June 2	6:30 pm	Workshop	Chabot

June 23	6:30 pm	Regular Meeting - Approval of Tentative Budget	District
July 21	6:30 pm	Regular Meeting	LPC
August 18	6:30 pm	Regular Meeting - Publication of Budget	District
September 1	6:30 pm	Workshop – Public Hearing and Adoption of Budget	Chabot
September 15	6:30 pm	Regular Meeting	District
October 6	6:30 pm	Workshop	Chabot
October 20	6:30 pm	Regular Meeting	District
November 17	6:30 pm	Regular Meeting	Chabot
December 8	6:30 pm	Regular/Organizational Meeting & Financing Corp Organizational Mtg.	District

ADJOURNMENT

On motion made and seconded, the Organizational Meeting was adjourned at 6:50 p.m. to the Regular Meeting.

Minutes completed by:

Mary Hargiss

Secretary, Board of Trustees
Chabot-Las Positas Community College District



**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
REGULAR MEETING**

**MINUTES
December 9, 2008**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

CALL TO ORDER

The regular meeting was called to order at 7:00 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Cedillo, Dr. Gin and Mr. Nicholls were absent at the time of roll. Mr. Gelles reported that Dr. Cedillo was excused to attend the Union City Council Meeting with Dr. Barberena and Mr. Legaspi.

ATTENDANCE

Members Present:	Mrs. Isobel F. Dvorsky Mr. Donald L. "Dobie" Gelles Dr. Barbara F. Mertes Dr. Marshall Mitzman Mr. Carlo Vecchiarelli Ms. Erica Morrissey
Members Absent:	Dr. Arnulfo Cedillo (excused) Dr. Hal G. Gin Mr. Dayne Nicholls
Managers Present:	Dr. Joel L. Kinnamon, Chancellor Dr. DeRionne Pollard, President, Las Positas College Mr. Jeffrey Baker Ms. Julia Dozier Ms. Heidi Finberg Dr. MaryAnne Gularte Dr. Laurel Jones Mr. Jeffrey Kingston Ms. Jeannine Methe Ms. Alice Noriega Mrs. Lydia Penaflor Ms. Laura Weaver

Recording Secretary: Mrs. Beverly Bailey

Others Present: Ms. Tiffany Breger, President, Associated Students of Las Positas College
Mrs. Linda Carlson
Dr. Robert Carlson
Honorable Leo Dorado, Alameda County Superior Court Judge
Mr. Greg Daubenmire, President, Las Positas College Faculty Senate
Ms. Sharon Gach, Las Positas College Classified Senate
Ms. Cathy Gould, President, District Classified Senate
Mr. Ming Ho, President, Chabot College Faculty Senate
Judge Elect Dennis Hayashi, Alameda County Superior Court
Dr. Alison Lewis, Trustee Emerita
Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty Association
Mrs. Felie Mitzman
Ms. Teri Montgomery of Vavrinek, Trine, Day & Co., LLP
Mr. Justin Reyes, President, Associated Students of Chabot College
Ms. Rachel Ugale, President, Chabot College Classified Senate

PUBLIC HEARING – FACULTY ASSOCIATION CONTRACT PROPOSAL

Mr. Gelles opened the Public Hearing on the Faculty Association Contract Proposal at 7:01 p.m. and hearing no comments, immediately closed the Public Hearing.

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

CONSENT CALENDAR

Motion No. 1

Dr. Mertes made a motion, seconded by Ms. Morrissey, to approve the consent calendar.

Motion carried unanimously, 5-0.

The following items were approved on the consent calendar:

General Functions

- 1.4 Approval of Minutes of November 18, 2008 Meeting

Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.4 Management Personnel
- 3.5 Professional Specialist and Program Leader Personnel
- 3.6 Volunteer Aide Personnel

Educational Services

- 4.1 Acceptance of Gift, Chabot College
- 4.2 Approval of 2008-09 Curriculum Changes, Las Positas College
- 4.3 Approval of 2009-2010 Academic Calendar
- 4.4 Renewal of Memorandum of Understanding—Alameda County Office of Education for the Alameda County Transition to Teaching for Paraeducators Program, Chabot College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers

GOOD OF THE ORDER

Mr. Gelles thanked Judge Leo Dorado and Judge Elect Dennis Hayashi for coming tonight and administering the Oaths of Office.

Dr. Mitzman introduced his wife, Felie.

PRESENTATION: 2007-08 AUDIT REPORTS

Measure B Financial and Performance Audit

Ms. Teri Montgomery, Vavrinek, Trine, Day & Co., LLP, reported that the Bond Audit is two reports – 1) Financial Audit and 2) Performance Audit. She reported that the auditors met with Management and the Citizens Oversight Committee. She reported that the audit is as of June, 2008 and there are no issues with the financial report.

She reported that in the Bond Performance Audit the auditors select expenditures and verify that they were voter approved projects. She reported that the results of the Performance Audit is that they did not find any exceptions.

Mr. Gelles questioned how the District is doing in relation to last year's auditor recommendations. Ms. Montgomery reported that last year the recommendation was made to improve the tracking of salaries and benefits of facilities staff and that was completed. She also reported that when this year's draft audit was prepared, the auditors still had a comment about improved tracking of overtime, which has since been provided and cleared.

2007-08 Audit Report

Ms. Teri Montgomery, Vavrinek, Trine, Day & Co., LLP, reported that the Annual Financial Report is as of June 30, 2007. She explained that the purpose of the Audit is to give a second look or independent verification of the numbers already presented by Management. An Audit Report is a blending of all funds together—general fund, general restricted fund, bond funds, bookstore funds, etc.

She reported that in their opinion, the basic financial statements present fairly, in all material respects, the financial position of the Chabot-Las Positas Community College District as of June 30, 2007. "This is a clean or unqualified opinion."

She briefly reviewed the Audit Report, pointing out various sections to note. She reported that changes that needed to occur to the District records after the year end form was submitted to the state in October, are reflected on page 48. In some cases, the District knew about these changes after the filing date; and in some cases, they were changes proposed by the auditors. The changes totaled approximately \$700,000; of which \$33,723 was in the General Restricted Fund.

Other items to note are the Auditors Comments and Observations on page 60 to 65, the first four of which center on the theme of timing. She commended the District for a definite improvement in the timing of the audit completion. She reported that the next step is to make sure things are occurring in a more logical order in that the reconciliations are done first. Three comments center on compliance issues. She also drew the Board's attention to last year's findings which have been cleared on pages 66-73.

Mr. Vecchiarelli reported that the bond money is in very secure certificates of deposits and high grade instruments. He highlighted another District that invested in Lehman Brothers and is missing about \$25 million. He thanked and recognized Mr. Legaspi for the wonderful job ensuring our funds are adequately secured.

Mr. Gelles echoed Mr. Vecchiarelli's comments noting that it is important that the public know the Board is attentive to the staff's and public's needs regarding spending money. "They want to know where every penny is spent."

The Board thanked Ms. Montgomery for her report, commenting that it was well done and "user friendly."

Ms. Montgomery thanked the Business Services staff for their willingness to work with the auditors.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Dr. Mertes wished everyone a wonderful and Happy Holiday.

Dr. Mitzman thanked everyone for the warm hospitality extended to his wife. He reported that he is honored to be of service as a Trustee. He reported that in a recent student interview the question was asked "what does Chabot College mean to him?" to which he answered "family." He reported that this is a "great family and a great team" - from students, faculty and staff. He reported that he expressed to the student "that you won't recognize and believe what you have until you leave." He wished everyone a Merry Christmas.

Mrs. Dvorsky reported that she recently attended the Hayward Education Foundation Luncheon which was very well done. She also attended the Chancellor's Awards Luncheon on Friday, December 5, noting that it is great to see faculty and staff being recognized by the Chancellor for the wonderful work they are doing. She expressed that not only are we a family and a team, but we have terrific people who work with the District; and as one Trustee, she is very proud of this team. She wished everyone a Happy Holiday and hopes that 2009 ends better than 2008 as far as the budget is concerned.

Mr. Vecchiarelli wished everyone a very Happy Holiday Season. He also expressed his hope that 2009 is a very productive year. He reported that he also attended the Hayward Education Foundation Luncheon, noting that this luncheon was started many years ago (approximately 30 years) by the Admissions and Records Staff of Chabot College and the local high schools. He further reported that every year the Mt. Eden Choir performs at this event and this year, Ochoa Middle School joined them. He expressed that he would like to see the Chabot College Choir join this group and perform in concert at the College.

Ms. Morrissey reported that the Las Positas College All Academic Team nominees are Erik Biczcow and Tiffany Breger. In addition, she reported that Ms. Breger also received the Livermore Chamber Sandia Student of the Year Award. She also reported on Upcoming events: Vocal Jazz Concert, December 12; Instrumental Jazz Concert, December 13;

Women's Basketball, December 19; and Men's Basketball, December 31. She reported on the successful second Annual La Semana Cubana, a celebration of Cuban Culture Week.

CHABOT-LAS POSITAS COLLEGES FOUNDATIONS

Las Positas College: Dr. Kaye was unable to attend tonight's meeting.

Chabot College: Ms. Finberg presented a written report to the Board. She reported that this has been a tough year but the Foundation is still seeing donations. She highlighted that last week the Foundation received a check in the amount of \$15,000 from the UPS Foundation for the Puente Mentoring Program. She reported that this money will be "continuing money." Ms. Finberg congratulated Dr. Mitzman on his election to the Board, expressing that he will be missed on the Chabot College Foundation Board. Ms. Finberg introduced the newest member of the Chabot College Foundation, Ms. Phyllis Moroney of Eden Medical Center. Ms. Finberg reported that with the recent passing of Connie Silva (part-time Quest instructor and Karen Silva's mother), a scholarship has been set up in her name. She reported that she will be working on grants the remainder of the year.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Mr. Greg Daubenmire, President, Las Positas College Academic Senate, congratulated Dr. Mitzman on behalf of the Academic Senate. He wished the Board Happy Holidays. He looks forward to a productive Spring Semester.

Mr. Ming Ho, President, Chabot College Academic Senate, congratulated Dr. Mitzman on behalf of the Academic Senate. He reported that it was an honor to have him attend a recent Senate Meeting. He also reported that the Academic Senate is creating an Academic Policy Council that focuses on academic policy issues and shared governance issues.

PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Ms. Sharon Gach, Las Positas College Classified Senate, congratulated Dr. Mitzman on his election. She reported that the Senate held a book collection fundraiser which raised \$135. Books that were unable to be sold to the bookseller will be donated to third world countries. In addition, she reported that they have two scholarships of \$250 each to be presented in the Spring Semester. Further, they are planning a soup day on January 7, proceeds to go to "Super Bowl of Caring."

Ms. Rachel Ugale, President, Chabot College Classified Senate, welcomed Dr. Mitzman. She reported on the WebPortal preview and requested staff and students log into the Zone and give feedback before going live next month. She reported that at the last Senate Meeting they were honored by the attendance of Trustee Mitzman, Heidi Finberg, and the Dean of the School of the Arts Gary Carter where they discussed hiring procedures, the Carlson Classified Award, and planning their annual cookies and cider event on December 17.

Ms. Cathy Gould, President, District Classified Senate, welcomed Dr. Mitzman. The District Senate is discussing hiring procedures and a joint Flex Day. In addition, the Senate is reviewing their By-Laws.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS

Ms. Tiffany Breger, President, Associated Students of Las Positas College, submitted a written report to the Board. She congratulated Dr. Mitzman and the other Board Members sworn in tonight. She reported that the last Associated Students meeting of the semester is scheduled for December 12. She reported that they are trying to expand the Student Discount Program and have ideas to make this a success. Thank you letters to current participating businesses will be sent during the Winter Break. She also reported that the Speed Tutoring/Studying event will take place December 15 with 15 confirmed tutors. In addition, at their last meeting the Inter Club Council (ICC) approved money for new donation collection barrels. The ICC is also planning a concert and dance for the next semester.

Mr. Justin Reyes, President, Associated Students of Chabot College, welcomed Dr. Mitzman. He reported that ASCC is selling holiday candygrams and working with the American Red Cross on a blood drive. He reported that the recent food drive was successful and thanked faculty and staff for donations. In addition, ASCC is hosting "bring the kids to movie night" featuring the movies "Enchanted" and "Elf." They are writing letters to the Governor and collecting signatures on a petition on the budget crisis. He reported that the calendar of distinguished and accomplished students will be available soon. He further reported ASCC is working with the Flea Market to raffle off laptops and other electronics donated by E-Waste.

GOOD OF THE ORDER

On behalf of S.E.I.U., Local 1021, Mr. Mark Smythe congratulated Dr. Mitzman.

On behalf of the Faculty Association, Mrs. Charlotte Lofft congratulated Dr. Mitzman.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Barberena was unable to attend tonight's meeting but submitted a written report. Mr. Gelles reported that Dr. Barberena is attending a Union City Council Meeting with Mr. Legaspi and Dr. Cedillo.

President Pollard submitted a written report to the Board. She highlighted that this time last year she was appointed to her position as President of Las Positas College; and in that light she spoke about gratitude. In her letter to the college community she expressed gratitude for their exceptional faculty, outstanding students and dedicated and superior staff. She reported on a successful high school seniors/parent night and was pleased with the attendance (approximately 500) and faculty and staff participation. She reported that she and Dr. Jones discuss enrollment status each morning and reported that they are 70% full as of this week with over a month to go. She reported that her President's Advisory Council is discussing ways to serve students with the change in the economic climate and identifying resources i.e. employment, housing, food. She encouraged all to "give." She reported that they have launched an employee giving campaign for the Foundation. She also reported that she is so pleased with the support of the community and hopes to do more community work. She reported that she has hired a professional specialist, Ms. Kirti Reddy, whom she introduced, using "one-time money" and drew the Board's attention to a Community Development Liaison Work Plan Draft developed by Ms. Reddy.

CHANCELLOR'S REPORT

Dr. Kinnamon reported that the Chancellor's Award Luncheon was held on December 5, an opportunity to celebrate one another, noting it is amazing what people are doing. Also, he reported that Dr. Cota was recently in a car accident but she is doing well and back to work. He expressed gratitude to Trustee Carlo Vecchiarelli for his leadership as Board President this past year and congratulated and welcomed Dr. Mitzman to the Board. He invited Dr. Gularte to introduce two new administrators.

Dr. Gularte introduced Mr. Rufino Frank Ramos, Manager Emergency Preparedness and Workplace Safety and Ms. Jeanne McCarrick Bargmann, Manager Employment Diversity and Employee Relations. Both Mr. Ramos and Ms. Bargmann expressed appreciation and excitement for the opportunity.

APPROVAL OF AWARD OF BID NO. 09-04, HAZMAT REMEDIATION FOR BUILDING 500, CHABOT COLLEGEMotion No. 2

Mrs. Dvorsky made a motion, seconded by Mr. Vecchiarelli, to approve the award of Bid No. 09-04, Hazmat Remediation for Building 500, Chabot College to TradeStaff Contracting Services of La Honda, CA, in an amount not to exceed \$ 153,500. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 5-0.

APPROVAL OF AWARD OF BID NO. 09-10, BUILDING 2500 BLEACHER REPLACEMENT, CHABOT COLLEGEMotion No. 3

Mrs. Dvorsky made a motion, seconded by Ms. Morrissey, to approve the award of Bid No. 09-10, Building 2500 Bleacher Replacement, Chabot College to Southwest Interiors Inc. of Auburn, CA, in an amount not to exceed \$ 296,500. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Mr. Vecchiarelli questioned the materials to be used for the gymnasium bleachers, to which Mr. Horner reported that they would be made of molded plastic and that when retracted, the College name would be visible. Mr. Horner also reported that when the old wood bleachers are removed, the floor will be refinished.

Motion carried unanimously, 5-0.

APPROVAL TO ADD PROJECT TO THE PRIOR AUTHORIZATION FOR TESTING AND INSPECTION SERVICES TO CONSOLIDATED ENGINEERING LABS ON-CALL CONSULTING SERVICES AGREEMENT, CHABOT COLLEGEMotion No. 4

Dr. Mertes made a motion, seconded by Mr. Vecchiarelli, to approve to Add the Project to the Prior Authorization for Testing and Inspection Services to Consolidated Engineering Labs On-Call Consulting Services Agreement, Chabot College by increasing the contract

from \$880,000 to \$896,000. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the modified agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 5-0.

APPROVAL OF AWARD OF CONTRACT WITH VERDE DESIGN FOR RESTORATION DESIGN SERVICES FOR THE SOCCER FIELD AT CHABOT COLLEGE

Motion No. 5

Mrs. Dvorsky made a motion, seconded by Dr. Mertes, to approve the Award with Verde Design for Restoration Design Services for the Soccer Field at Chabot College in an amount not to exceed \$120,300. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

At the request of Mr. Gelles for additional information, Mr. Kingston reported that in February 2008 the College placed aggregate base rock over the existing soccer facility west of parking lot J to provide temporary parking while the parking lots A/B and G/H were under construction ("swing space"). At this time, we need to restore the soccer field.

Motion carried unanimously, 5-0.

FACILITIES PLANNING AND MANAGEMENT REPORT

Mr. Kingston reported that the Citizens Oversight Committee Meeting Agenda for January 6, 2009 will be mailed before the Holiday Break. He reported that the District continues to be poised to take advantage of the bid climate with 30-40 bidders and where top contractors in the Bay Area are the low bidders. He reported that the District has twelve projects ready to bid. He reported that if there is a state or federal economic stimulus package they will be looking for projects that can be brought to construction in the next three to four months and we are ready. This would then allow the District to use local funding for other purposes or to augment other projects.

Mr. Vecchiarelli requested clarification, to which Mr. Kingston reported that the projects would need to be in the Measure B resolution language. Mr. Vecchiarelli questioned who we would apply to, to which Mr. Kingston reported that this is through the State System Office.

Dr. Kinnamon reported that he, Mr. Kingston and Ms. Weaver sat down a couple of weeks ago regarding a request from the Obama Administration for an infrastructure package, capital projects or any type of green technology projects that could be submitted for consideration. Mr. Kingston reviewed our Measure B Projects and also provided all the information on our transit center hubs that we have been working on in Union City and Dublin and the proposal for placing turbines at Las Positas College for wind generation. This package was submitted to our State Senators for consideration for any type of plan the new administration would roll out.

Mrs. Dvorsky reported that the new administration has been talking about work projects – building schools and bridges as was done under the administration of Franklin D. Roosevelt and WPA and questioned if this is similar money. Mr. Kingston reported that educational projects have been identified in both the federal and state concepts. Because we have the designs complete and we could bid within their short period to get the money into the market, he believes our projects are highly qualified. Mrs. Dvorsky questioned the timeline, to which Mr. Kingston reported that it calls for projects that could bid within the next three months.

ACCEPTANCE OF 2007-08 AUDIT REPORT

The Board accepted the 2007-08 Audit Report.

Dr. Mertes noted that the Audit Reports were the best she has seen and commended those that put it together.

In response to a question raised, Dr. Kinnamon reported that next year the District will bid for audit services, as this is the third year with Vavrinek, Trine, Day & Co., LLP

ACCEPTANCE OF MEASURE B FINANCIAL AND PERFORMANCE AUDIT

The Board accepted the Measure B Financial and Performance Audit Report.

ACCEPTANCE OF QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2008

The Board accepted the Quarterly Financial Report for the Period Ending September 30, 2008.

APPROVAL OF REVISED CITIZENS BOND OVERSIGHT COMMITTEE FOR MEASURE B

Motion No. 6

Mrs. Dvorsky made a motion, seconded by Mr. Vecchiarelli, to approve the Revised Citizens Bond Oversight Committee for Measure B as follows:

New Members

Alison Lewis – Seniors

Jim Ryan - Community

Continuing Members

Byron Kamp – Community

Dale Kaye – Business Community

Patrick Lofft – Taxpayers Association

Justin Reyes – Chabot College Student

Sudharsan Dwaraknath – Las Positas College Student

Felix Galaviz – Community At Large

Richard Valle - Foundation

Motion carried unanimously, 5-0.

Mr. Gelles noted that he is pleased to see Dr. Lewis on this committee.

GOOD OF THE ORDER

Mr. Gelles noted that this is his tenth year on this Board. In his 45 years in public education, he has participated on many Boards and in this District there is an attitude of family, where people care about people, equity of salary and benefits, and always about our retirees, and that is why we have the “best of the best” working in the District.

ADJOURNMENT

There being no further business, on motion made and seconded, the Regular Meeting was adjourned at 8:01 p.m. to the Financing Corporation Organizational Meeting.

Minutes completed by:

Mary Hargiss

Secretary, Board of Trustees
Chabot-Las Positas Community College District



**CHABOT-LAS POSITAS
COMMUNITY COLLEGE DISTRICT
FINANCING CORPORATION
ORGANIZATIONAL MEETING**

**MINUTES
December 9, 2008**

PLACE

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

CALL TO ORDER

The meeting was called to order at 8:02 p.m. and adjourned at 8:08 p.m. Recording Secretary Beverly Bailey called the roll. Dr. Cedillo, Dr. Gin and Mr. Nicholls were absent at the time of roll.

ATTENDANCE

Members Present:

Mrs. Isobel F. Dvorsky
Mr. Donald L. "Dobie" Gelles
Dr. Barbara F. Mertes
Dr. Marshall Mitzman
Mr. Carlo Vecchiarelli
Ms. Erica Morrissey

Members Absent:

Dr. Cedillo (excused)
Dr. Hal G. Gin
Mr. Dayne Nicholls

Managers Present:

Dr. Joel L. Kinnamon, Chancellor
Dr. DeRionne Pollard, President, Las Positas College
Dr. MaryAnne Gularte
Mr. Jeffrey Kingston
Ms. Laura Weaver

Recording Secretary:

Mrs. Beverly Bailey

Others Present:

Mrs. Felie Mitzman

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

APPROVAL OF MINUTES

Motion No. 1

Dr. Mertes made a motion, seconded by Mr. Vecchiarelli, to approve the minutes of the meeting of December 11, 2007 as submitted.

Motion carried unanimously, 5-0.

ELECTION OF PRESIDENT OF FINANCING CORPORATION FOR 2008-2009

Motion No. 2

Mrs. Dvorsky made a motion, seconded by Dr. Mertes, nominating Dr. Hal Gin as President of the Financing Corporation for 2008-2009.

Motion carried unanimously, 5-0.

ELECTION OF SECRETARY/TREASURER OF FINANCING CORPORATION FOR 2008-2009

Motion No. 3

Mrs. Dvorsky made a motion, seconded by Ms. Morrissey, nominating Mr. Donald L. "Dobie" Gelles as Secretary/Treasurer of the Financing Corporation for 2008-2009.

Motion carried unanimously, 5-0.

FINANCIAL REPORTS AND STATUS OF PROJECTS

Dr. Kinnamon reported that a written report was prepared and distributed to the Board.

OTHER BUSINESS

There was no other business conducted.

ADJOURNMENT

There being no further business, on motion made and seconded, the Organization Meeting of the Financing Corporation was adjourned at 8:08 p.m.

Minutes completed by:

Mary Hargiss

Secretary, Financing Corporation
Chabot-Las Positas Community College District