

**CHABOT-LAS POSITAS  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**MINUTES  
FEBRUARY 17, 2009**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

**CALL TO ORDER**

The regular meeting was called to order at 5:30 p.m. Recording Secretary Mary Hargiss called the roll. The Board immediately adjourned to a Closed Session, which ended at 6:30 p.m. The Board readjoined in Open Session at 6:32 p.m. Recording Secretary Mary Hargiss called roll.

**ATTENDANCE**

Members Present:           Dr. Arnulfo Cedillo  
                                  Trustee Isobel F. Dvorsky  
                                  Trustee Donald L. "Dobie" Gelles  
                                  Dr. Hal G. Gin  
                                  Dr. Barbara F. Mertes  
                                  Dr. Marshall Mitzman  
                                  Trustee Carlo Vecchiarelli  
                                  Trustee Erica Morrissey  
                                  Trustee Dayne Nicholls

Members Absent:           None

Managers Present:         Dr. Joel L. Kinnamon, Chancellor  
                                  Dr. DeRionne Pollard, President, Las Positas College  
                                  Dr. Gene Groppetti, Interim VP Academic Services, Chabot  
  College (for Dr. Barberena)  
                                  Mr. Kennedy Agustin  
                                  Ms. Rita Brown  
                                  Ms. Julia Dozier  
                                  Ms. Heidi Finberg  
                                  Mr. Wyman Fong  
                                  Dr. MaryAnne Gularte  
                                  Dr. Laurel Jones  
                                  Dr. Ted Kaye

Mr. Jeffrey Kingston  
Mr. Robert Kratochvil  
Mr. Lorenzo Legaspi  
Ms. Pam Luster  
Ms. Melinda Matsuda  
Ms. Jeannine Methe

Recording Secretary: Ms. Mary Hargiss

Others Present: Mr. Greg Daubenmire, President, Las Positas College Faculty Senate  
Ms. Cathy Gould, President, District Classified Senate  
Mr. Ming Ho, President, Faculty Senate, Chabot College  
Mrs. Charlotte Lofft, President, Chabot-Las Positas Faculty Association  
Mr. Justin Reyes, President, Associated Students of Chabot College  
Ms. Rachel Ugale, President, Chabot College Classified Senate  
Ms. Bethany Wallace, Las Positas College Associated Students

### **PLEDGE TO FLAG**

President Gin opened the meeting by asking Trustee Gelles to lead the pledge to the flag.

### **REPORT OF ACTION TAKEN IN CLOSED SESSION**

President Gin reported the following action taken in Closed Session:

The Board authorized Administration to negotiate and enter into a lease agreement for training spaces consisting of approximately 5,132 square feet located in the City of Dublin, California.

### **PUBLIC HEARING ON DISTRICT RESPONSE TO THE FACULTY ASSOCIATION PROPOSAL FOR THE AGREEMENT BETWEEN THE DISTRICT AND THE FACULTY ASSOCIATION (Pursuant to Article 3A of the Faculty Association Agreement)**

Dr. Gin opened the Public Hearing on the District Response to the Faculty Association Proposal for the Agreement Between the District and the Faculty Association (Pursuant to Article 3A of the Faculty Association Agreement) at 7:05 p.m. and hearing no comments, immediately closed the Public Hearing.

## **PUBLIC COMMENTS**

There were no Public Comments offered at this meeting.

## **CONSENT CALENDAR**

Trustee Vecchiarelli requested that item 3.6 (Volunteer Aide Personnel) be removed from the Consent Calendar. Trustee Gelles requested that item 3.4 (Management Personnel) be removed from the Consent Calendar.

### Motion No. 1

Trustee Gelles made a motion, seconded by Trustee Dvorsky, to approve the consent calendar with the exception of agenda items 3.4 and 3.6.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

#### General Functions

- 1.9 Approval of Minutes of January 20, 2009 Meeting

#### Personnel

- 3.1 Student Assistant Personnel
- 3.2 Classified Personnel
- 3.3 Faculty Personnel
- 3.5 Professional Specialist and Program Leader Personnel

#### Educational Services

- 4.1 Approval of 2009-2010 curriculum Changes, Chabot College

#### Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Request for Funding from the City of Dublin

**TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Trustee Vecchiarelli reported that he had been on both college campuses in the last month and saw the construction of the solar energy panels. Trustee Vecchiarelli commented that it really impressed him and reminded him that about 35-40 years ago, this District was rated one of the top 10 in the nation. Trustee Vecchiarelli expressed that he felt that this showed leadership; that we are doing something that most other colleges aren't doing. He pointed out that this should be "showcased" and possibly used in magazines to focus on the quality of what is happening in our District. Trustee Vecchiarelli congratulated everyone who was involved in that project and stated that it showed him this was wonderful foresight and great thinking.

Dr. Mertes commended Tiffany Breger of Las Positas College for being recognized as Student of the Year by the Livermore Chamber of Commerce at their annual dinner and award night.

Dr. Mitzman reported that it was a pleasure being at Chabot College for the Staff Appreciation Luncheon. He was impressed that some staff had up to 35 years of service and congratulated them for that accomplishment. Dr. Mitzman also reported that he just returned from Washington, DC for the National Legislative Conference. Dr. Mitzman thanked Chancellor Kinnamon and Board President Gin for their guidance throughout the conference and gave a special recognition to Trustee Dvorsky stating that "everybody knows her nation-wide." Dr. Mitzman expressed that he learned a lot on that trip and was happy that he was in such good company.

Trustee Dvorsky reported that she was also present at the Staff Appreciation Luncheon at Chabot College. She stated that she was very impressed to see how many of our employees, friends, and family had given so much time and energy to the college. Trustee Dvorsky then reported that she attended the reception at Las Positas College for the State Chancellor, Jack Scott, indicating that he has "really hit the floor running." Trustee Dvorsky then reported that she attended the Bay 10 dinner at Diablo Valley College, where Jack Scott was also the honoree. She reported that there are two meetings per year at the colleges that are in the Bay 10, and that this District will be hosting the one in Spring 2009 at Chabot College. Trustee Dvorsky reported that she was also in Washington, DC for the National Legislative Conference and was very impressed by it all. She reported that State Chancellor Jack Scott was also in Washington and presided over a California Luncheon before they went to Capital Hill. Trustee Dvorsky stated that she took notes during the Conference and that if anyone was interested, she would make them available for reading. She reported that during the Conference, they learned from the State Chancellor that the Stimulus Package had been passed, with the bulk of the educational money being taken out of the Package. She stressed that we are facing a real challenge in terms of serving the students, but feels confident that with the leadership we have, we can do it. Trustee Dvorsky then reported that the District will be helping to host the ACCT Annual Leadership Conference being held in San Francisco in October 2009 and is looking forward to the tours that will be coming to visit our colleges during that time.

Trustee Gelles thanked Ms. Heidi Finberg and the Foundation for the pleasurable time he had at the recognition night for the members of the Chabot College Foundation. Trustee Gelles then commended the Wa Sung Community Service Club for their work and for how long they have been active in community work. Trustee Gelles then stated that he was sorry that he missed Dr. Arnold and Machamer's presentation last month because of his health. He always enjoyed their presentations and learned a lot from them.

Dr. Cedillo reported that he was privileged in attending the reception at Las Positas College for State Chancellor, Jack Scott, and then following up with seeing him again at the National Legislative Conference in Washington, DC. Dr. Cedillo expressed his excitement that Chancellor Scott made the comment to him that "you folks have it together." Dr. Cedillo was impressed that the Chancellor remembered this District and that the District had made such an impression on him. Dr. Cedillo then thanked Ms. Laura Weaver in her diligence in making sure that everything went well while they were in Washington, DC. He commended her for doing such a wonderful job. Dr. Cedillo then reported that he volunteered the District in assisting the National Latino Trustee Association during the ACCT Annual Leadership Conference being held in San Francisco in October 2009, as they will be hosting a reception for that event.

Student Trustee Morrissey reported that the results from the student survey taken during the Fall Expo 2008 were in. The survey showed that the favorite of the students was the workshop that the Associated Students held. They plan on doing it again next year.

Student Trustee Nicholls thanked Ms. Laura Weaver for her involvement in the International Students' Chinese New Year celebration at Chabot College.

## **CHABOT-LAS POSITAS COLLEGES FOUNDATIONS**

**Las Positas College:** Dr. Kaye submitted a written report to the Board. He reported that even though we are in a rough economy, the Foundation has over \$200,000 for the fiscal year. Dr. Kaye then reported that they have a new scholarship package being sponsored by the Local American Council of Engineering Companies (ACEC) in the amount of \$2,500. Dr. Kaye then corrected his announcement of last month, stating that the "Best of the Best" event was scheduled for April 25, 2009 not May 25, 2009. Dr. Kaye also reported that the Foundation will be honoring three Tri-Valley "Best of the Best" citizens: Joe Callahan of Pleasanton, Jim Concannon of Livermore, and Janet Lockhart of Dublin.

**Chabot College:** Ms. Finberg submitted a written report to the Board. Ms. Finberg opened by thanking everyone who attended the "Winter Gathering." Ms. Finberg stated it was a wonderful opportunity to celebrate the successes of 2008. She said that even with the economy as slow as it is, all of their volunteers are very excited about the possibilities

of finding money and helping any way they can. Ms. Finberg reported that the Chabot Foundation will be providing the drinks for the March fundraiser. Ms. Finberg then reported that the Foundation will be hosting "Leadership San Leandro" at Chabot. She indicated that there will be several speakers as well as a tour of the athletic facilities. Ms. Finberg reported that the Foundation will be hosting a booth at the Castro Valley Chamber Expo hoping to get outreach into the business community. Ms. Finberg then reported that their main focus right now is "Grants" - researching grants, finding grants and looking for foundations that have money. Ms. Finberg reminded everyone about "Blooming Affaire" taking place on June 5 and 6, 2009.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Mr. Greg Daubenmire, President, Las Positas College Faculty Senate, reported that accreditation is going forward beautifully. He thanked everyone that is involved in that process. Mr. Daubenmire indicated that they are working on putting together three committees; one on basic skills, one on program review and the last being faculty hiring prioritization.

Mr. Ming Ho, President, Chabot College Faculty Senate, reported that they are working with Las Positas College on clearing up some faculty hiring policies and are also on track with accreditation. They have created an Academic Policy Council to look at a variety of academic and policy issues. Mr. Ho reported that one of the first things the Council will be reviewing is the preparation of the Degree change requirements and making sure that runs smoothly and gets implemented in the Fall.

### **PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Ms. Karen Ziegler, Las Positas College Classified Senate, reported that she has not received any feedback on the accreditation process at this time.

Ms. Rachel Ugale, President, Chabot College Classified Senate, reported that Spring Flex day was very successful and productive for everyone. Ms. Ugale also reported that the Classified Senate's February meeting is coming up and is very much looking forward to having Trustee Dvorsky be there.

Ms. Cathy Gould, President, District Classified Senate, indicated that she does not have a report for this meeting, but there is an upcoming Senate meeting and she will report on that.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. Justin Reyes, President, Associated Students of Chabot College, reported that ASCC's campaign for college affordability has set up scholarship workshops twice a month to help students become more aware of how to apply for and get scholarships. Mr. Reyes reported that the ASCC is working with Ameriprise Financial to get a workshop started on financial planning and smart ways to manage your taxes. He reported that the ASCC is also working on the "March in March" campaign setting up a joint committee with Ohlone College. Together they have arranged for buses to drive students to Sacramento for the march. Mr. Reyes also reported that he will be traveling to research universities as part of a summer internship program where students will be able to do research with faculty members.

Ms. Bethany Wallace, Associated Students of Las Positas College, reported the ASLPC has been very busy working with the Inner Club Council (ICC) to revise the constitution and by-laws. Ms. Wallace reported that they have just finished a week of intensive senator recruitment, visiting about 50 classrooms on campus and giving speeches about student government, and how to get involved. She reported that they have formed four main committees for projects throughout the semester. A Legislative Committee which will work on legislative issue-awareness events, a Major Projects Committee which will work on planning a speed tutoring event and a talent show, a Textbook Committee which will be working with the Foundation and the school to develop a textbook loaner program, and a Regular ASLPC Projects and Events Committee working on Club Days, Movie Screenings and ASLPC Days. Ms. Wallace also reported that many of the ASLPC members will be attending the "March in March" rally in Sacramento to express support for California Community Colleges. Ms. Wallace reported that the ICC is continuing to work on planning a dance/concert and the ASLPC is continuing to work with the math, science, engineering and public safety departments to spread out midterms to increase student success.

### **GOOD OF THE ORDER**

On behalf of the Faculty Association, Mrs. Charlotte Lofft invited the Board of Trustees to read the January 2009 issue of "Faculty Focus."

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

Dr. Gene Groppetti reported for Dr. Barberena that Chabot College is working on their Title III Grant. Dr. Groppetti indicated that all key personnel are in place and that they have gotten a very good review from the consultant for the College. He then reported that Patricia Shannon, Activities Director and full-time faculty member in Humanities, is doing

an excellent job in helping faculty identify how the grant can help them in their goals of retaining students. Dr. Groppetti commended Ms. Shannon for her expertise in helping them define their project in terms that the Grant will accept. Dr. Groppetti feels that the College is off to a good start.

President Pollard submitted a written report to the Board. Dr. Pollard touched on the theme of “opening the college to the community.” She pointed out that the Forensics Team played host to its first tournament, the “Talk Hawk Invitational.” She commended the Team for selecting not to participate in the tournament so they could assist their instructors and help ensure the success of the event. Dr. Pollard then reported that LPC in conjunction with Sandia National Laboratories hosted the Regional High School Science Bowl, with 25 teams participating. Dr. Pollard was pleased to announce that the CCN Speaker Series will be featuring Ishmael Reed, a longtime Oakland native and novelist known nation-wide. She indicated that they are very excited about this event. Dr. Pollard then reported that LPC will also play host to The Bay Area Heart Gallery exhibit, indicating that this display features photographs of young people living in foster care, as well as adoptive families and their children. Dr. Pollard also reported that within the next month the College will be sending out their first annual community newsletter. She indicated that everyone should be getting it in their mailboxes very soon. Dr. Pollard closed by stressing that as we continue to expand to meet the needs of our community, it is important that we also continue to stretch as an organization to continue our development.

### **CHANCELLOR’S REPORT**

Dr. Kinnamon reported that he was thrilled to have hosted State Chancellor Jack Scott and commended both college presidents for providing an opportunity for him to be introduced to the college district. Dr. Kinnamon then reported that the District Curriculum Council has been looking at software called “Curricunet” to help them with curriculum development. He also reported that on behalf of the District, regarding the Russell City Energy Plant, a brief was filed with the Bay Area Air Quality Management District expressing our concerns and what the District felt would negatively impact our students at Chabot College. Dr. Kinnamon also reported on recent information that Pell Grants have been increased by \$500. He reported that due to lobbying, the Workforce Investment Board can now contract directly with community colleges. Dr. Kinnamon then reported that there is approximately \$200,000,000 in grants available for community colleges, and he is anxious to see how we can benefit from this opportunity. Dr. Kinnamon reported that the District submitted two appropriation requests to our elected officials, one being a Clean Technology Training Proposal. If approved, this Proposal would bring about \$300,000 for us to work with, identifying new jobs, emerging technologies, and how we might be able to meet those emerging jobs with curriculum programs. The second request for \$500,000 is for funding to determine the feasibility of developing transit oriented campuses.

### **RECOGNITIONS**



Dr. Kinnamon recognized Dr. Pollard for being selected as one of San Francisco Business Times' 2009 East Bay Women of Distinction. Dr. Kinnamon also recognized and commended Mr. Tim Dave, Physics and Astronomy, Chabot College, for being selected for the Full-Time Faculty Member of the Year Award.

### **MANAGEMENT PERSONNEL**

Trustee Gelles reported that he pulled this agenda item from the consent calendar in order to make a correction.

#### Motion No. 2

Trustee Gelles made a motion, seconded by Dr. Cedillo, to approve the Management Personnel:

Motion carried unanimously, 7-0.

### **VOLUNTEER AIDE PERSONNEL**

Trustee Vecchiarelli reported that he pulled this agenda item from the consent calendar in order to ask how we screen an individual when they volunteer to be an aide. How are we sure they are qualified and are not going to present a problem down the road?

Dr. Gularte responded by stating that there is a process by which the person who the volunteer would be working with interviews them, assesses their skills and competency and then determines if that volunteer would be a good fit. Dr. Gularte reported that the volunteer would also be finger-printed and screened by the Department of Justice and the F.B.I. for any violations or issues. Once the reports are screened by Human Resource Services, the names of the volunteers would be brought before the Board for their review and consideration.

Trustee Vecchiarelli then questioned the possibility of getting students to enroll in work study and get credit for work experience, helping to generate funds for the college at the same time the student is getting work experience.

Dr. Gropetti responded by reporting that there is a General Studies Course at Chabot College where a student can enroll to be an assistant in the classroom, getting experience and earning units as well. He reported that this is another avenue in addition to work study.

#### Motion No. 3

Trustee Vecchiarelli made a motion, seconded by Trustee Dvorsky to approve the Volunteer Aide Personnel.

Motion carried unanimously, 7-0.

**ADOPTION OF RESOLUTION NO. 08-0809-AUTHORIZATION FOR PURCHASE OF GOVERNMENTAL 457(B) DEFERRED COMPENSATION PLAN AND 403 (B) TAX SHELTERED ANNUITY PLAN FROM BENEFIT TRUST COMPANY**

Dr. Cedillo made a motion, seconded by Student Trustee Morrissey to adopt Resolution No. 08-0809-Authorization for Purchase of Governmental 457(b) Deferred Compensation Plan and 403 (b) Tax Sheltered Annuity Plan from Benefit Trust Company.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Mertes, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**APPROVAL OF CONTRACT MODIFICATION TO THE EXISTING ON-CALL PROFESSIONAL SERVICES AGREEMENT WITH PB AMERICAS, INC., FOR MEASURE B PROGRAM MANAGEMENT SUPPORT SERVICES (MEASURE B BOND FUNDS)**

Motion No. 6

Dr. Cedillo made a motion, seconded by Trustee Dvorsky, that the Board of Trustees approve the Contract Modification to the Existing On-Call Professional Services Agreement with PB Americas, Inc., for Measure B Program Management Support Services. It is also recommended that the Board authorize the Vice Chancellor, Business Services to execute the modification on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 7-0.

**APPROVAL OF CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2 FOR DIVISION OF STATE ARCHITECT (DSA) INSPECTOR OF RECORD (IOR) WITH CONSTRUCTION INSPECTION SPECIALTIES, INC. FOR THE MAINTENANCE AND OPERATIONS FACILITY (M&O) AT LAS POSITAS COLLEGE (MEASURE B BOND FUNDS)**

Motion No. 7

Trustee Dvorsky made a motion, seconded by Student Trustee Morrissey that the Board of Trustees approve Change Order No. 1 and Change Order No. 2 for Division of State Architect (DSA) Inspector of Record (IOR) with Construction Inspection Specialties, Inc. for the Maintenance and Operations Facility (M&O) at Las Positas College. It is also recommended that the Board authorize the Vice Chancellor, Business Services to execute the change orders on behalf of the District. Funding Source: Measure B Bond Funds.

Motion carried unanimously, 7-0.

**APPROVAL OF CHANGE ORDER NO. 1 AND CHANGE ORDER NO. 2 FOR DIVISION OF STATE ARCHITECT (DSA) INSPECTOR OF RECORD (IOR) WITH CONSTRUCTION INSPECTION SPECIALTIES, INC., FOR THE AQUATICS AND SOCCER FIELDS PROJECT AT LAS POSITAS COLLEGE (MEASURE B BOND FUNDS)**

Motion No. 8

Trustee Dvorsky made a motion, seconded by Student Trustee Morrissey that the Board of Trustees approve Change Order No. 1 and Change Order No. 2 for Division of State Architect (DSA) Inspector of Record (IOR) with Construction Inspection Specialties, Inc., for the Aquatics and Soccer Fields Project at Las Positas College. It is further recommended that the Board of Trustees authorize the Vice Chancellor, Business Services to execute the change orders on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 7-0.

**APPROVAL OF AWARD OF CONTRACT WITH KWAN HENMI ARCHITECTURE/PLANNING, INC., FOR DESIGN SERVICES FOR THE SCIENCE & TECHNOLOGY UPGRADE AND EXPANSION PROJECT AT LAS POSITAS COLLEGE (MEASURE B BOND FUNDS)**

Motion No. 9

Trustee Dvorsky made a motion, seconded by Trustee Morrissey that the Board of Trustees approve the Award of Contract with Kwan Henmi Architecture/Planning, Inc., for Design Services for the Science & Technology Upgrade and Expansion Project at Las Positas College. It is further recommended that the Board of Trustees authorize the Vice Chancellor, Business Services to execute the agreement and any future augmentations or amendments to the agreement on behalf of the District. Funding Source: Measure B Bond Funds

Motion carried unanimously, 7-0

### **BUDGET UPDATE FOR FY 2009-2010**

Mr. Legaspi indicated that the state budget has yet to be passed. Mr. Legaspi reported that for the community college system, the budget proposal would be zero COLA. It is also proposed that we receive a 3% growth in enrollment. He indicated that in the meantime, we will continue to develop our budget and will continue to provide the Board and the public with budget workshops so that everyone knows how we are dealing with the state budget. Mr. Legaspi stated that he felt we were in a good financial position to absorb any mid-year cuts as well as not receiving a COLA for next year.

Chancellor Kinnamon then added that he wanted to publicly state that our District will not be impacted and required to make furloughs made by other state agencies. He was hopeful that the state budget will get passed soon.

### **ADJOURNMENT**

There being no further business, on motion made and seconded, the Regular Meeting was adjourned at 7:51 p.m.

Minutes completed by:

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Mary Hargiss

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District