

**CHABOT-LAS POSITAS  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
ORGANIZATIONAL MEETING**

**MINUTES  
December 8, 2009**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

**CALL TO ORDER**

The Organizational Meeting was called to order at 5:35 p.m. by Dr. Gin. Recording Secretary Mary Hargiss called the roll. All Board Members were present at the time of roll.

**CLOSED SESSION**

The Board adjourned to Closed Session at 5:37 p.m., which ended at 6:35 p.m.

**OPEN SESSION**

The Board readjoined to Open Session at 6:40 p.m. Mr. Gil was absent at the time of roll.

**ATTENDANCE**

Members Present:           Dr. Arnulfo Cedillo  
                                  Mrs. Isobel F. Dvorsky  
                                  Mr. Donald L. "Dobie" Gelles  
                                  Dr. Hal G. Gin  
                                  Dr. Barbara F. Mertes  
                                  Dr. Marshall Mitzman  
                                  Mr. Carlo Vecchiarelli  
                                  Mr. Anthony Leanos

Members Absent:           Mr. Evani Gil

Managers Present:         Dr. Joel L. Kinnamon, Chancellor  
                                  Dr. Celia Barberena, President, Chabot College  
                                  Dr. DeRionne Pollard, President, Las Positas College  
                                  Mr. Ken Agustin  
                                  Mr. Jeffrey Baker  
                                  Ms. Rita Brown  
                                  Ms. Julia Dozier

Mr. Wyman Fong  
Dr. MaryAnne Gularte  
Dr. Laurel Jones  
Dr. Ted Kaye  
Mr. Jeffrey Kingston  
Mr. Lorenzo Legaspi  
Mr. Yulian Ligioso  
Ms. Pamela Luster  
Ms. Melinda Matsuda  
Ms. Jeannine Methe  
Mr. Tim Nelson  
Ms. Nancy Soto  
Ms. Laura Weaver  
Ms. Barbara Yesnosky  
Ms. Judy Young

Recording Secretary: Ms. Mary Hargiss

Others Present: Mr. Michael Absher, President, Chabot College Faculty Senate  
Ms. Jennifer Adams, Las Positas College  
Ms. Sarah Black, Chabot College  
Ms. Helen Bridge, Faculty Emerita, CARE  
Ms. Audrey Ching, District Services  
Mr. Gregory Correa, District Services  
Ms. Theresa Costa, Las Positas College  
Ms. Cynthia Flores, President, Associated Students of Chabot College  
Ms. Cathy Gould, President, District Classified Senate  
Mr. Takeo Hiraki, Associated Students of Las Positas College  
Ms. Adrienne Hodsdon, Chabot College  
Ms. Alice Hsu, Chabot College  
Ms. Sharon Keick, District Services  
Ms. Natasha Lang, President, Las Positas College Classified Senate  
Mr. Zack Papachristos, Chabot College  
Mrs. Cindy Silva, District Services  
Ms. Sarah Thompson, President, Las Positas College Faculty Senate  
Ms. GeorgeAnna Tow, Faculty Emerita, CARE  
Ms. Rachel Ugale, President, Chabot College Classified Senate  
Ms. Lin Zuidema, Chabot College

## **PLEDGE TO THE FLAG**

Dr. Gin led the pledge to the flag.

## **PUBLIC COMMENTS**

Mr. Zack Papachristos addressed the Board, expressing his thoughts of his 40+ years of service as a faculty member at Chabot College. The first fourteen years of his tenure were rewarding and during that time, the College's reputation was that of the "Number One" community college in the country. He was saddened by the turn of events beginning in 1998 with the Reorganization in Administration approved by the Board of Trustees. It is his belief that this reorganization created a revolving door atmosphere in the Administration, at the expense of the students. Further, Mr. Papachristos expressed that prior to his retirement it is his goal to complete the "Naming of the Buildings Project" at Chabot College as approved by the Board of Trustees.

## **ELECTION OF PRESIDENT OF BOARD OF TRUSTEES**

### Motion No. 1

Mrs. Dvorsky made a motion, seconded by Dr. Mitzman, nominating Mr. Gelles to the position of President of the Board of Trustees for 2009-2010.

Motion carried unanimously, 7-0.

## **ELECTION OF SECRETARY OF BOARD OF TRUSTEES**

### Motion No. 2

Mrs. Dvorsky made a motion, seconded by Mr. Vecchiarelli, nominating Dr. Mertes to the position of Secretary of the Board of Trustees for 2009-2010.

Motion carried unanimously, 7-0.

## **RECOGNITION OF 2008-2009 BOARD PRESIDENT**

Mr. Gelles recognized Dr. Gin for his term as President in 2008-2009 and presented him with a plaque of appreciation. Dr. Gin expressed that he enjoyed working with his colleagues this past year and thanked everyone for their support.

Dr. Gin turned the meeting over to Mr. Gelles, Board President.

### COMMITTEE APPOINTMENTS

1. Chabot-Las Positas Foundation

Mrs. Dvorsky agreed to serve as the Chabot-Las Positas Foundation representative. Dr. Mitzman agreed to serve as an alternate.

2. Audit Subcommittee

Dr. Mertes, Mr. Gelles and Mr. Vecchiarelli agreed to serve on the Audit Subcommittee. Dr. Gin agreed to serve as an alternate.

3. Alameda County School Boards Association

Dr. Mitzman agreed to serve as representative to the Alameda County School Boards Association. Mrs. Dvorsky agreed to serve as an alternate.

### APPROVAL OF 2010 SCHEDULE OF BOARD OF TRUSTEES MEETINGS

Motion No. 3

Dr. Cedillo made a motion, seconded by Dr. Gin, to approve the 2010 Schedule of Board of Trustees Meetings.

Motion carried unanimously, 7-0.

The Board approved the 2010 Schedule of Board of Trustees Meetings as follows:

DATE	TIME *	TOPIC	LOCATION
January 19	6:30 pm	Regular Meeting	District
February 2	6:30 pm	Workshop - EOPS	Chabot
February 16	6:30 pm	Regular Meeting	District
March 2	6:30 pm	Workshop	District
March 16	6:30 pm	Regular Meeting	District
April 6	6:30 pm	Workshop	District
April 20	6:30 pm	Regular Meeting	LPC
May 4	6:30 pm	Workshop - Student & Staff Recognitions	District
May 18	6:30 pm	Regular Meeting	District
June 1	6:30 pm	Workshop	District

June 15	6:30 pm	Regular Meeting - Approval of Tentative Budget	District
July 20	6:30 pm	Regular Meeting	District
August 17	6:30 pm	Regular Meeting - Publication of Budget	District
September 7	6:30 pm	Workshop – Public Hearing and Adoption of Budget	District
September 21	6:30 pm	Regular Meeting	District
October 5	6:30 pm	Workshop	Chabot
October 19	6:30 pm	Regular Meeting	District
November 16	6:30 pm	Regular Meeting	LPC
December 7	6:30 pm	Regular/Organizational Meeting & Financing Corp. Organizational Mtg.	District

**ADJOURNMENT**

On motion made and seconded, the Organizational Meeting was adjourned at 7:00 p.m. to the Regular Meeting. A 15 minute recess was called to enjoy refreshments in celebration.

Minutes prepared by:

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Beverly Bailey

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District

**CHABOT-LAS POSITAS  
COMMUNITY COLLEGE DISTRICT  
BOARD OF TRUSTEES  
REGULAR MEETING**

**MINUTES  
December 8, 2009**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

**CALL TO ORDER**

The regular meeting was called to order at 7:13 p.m. Recording Secretary Mary Hargiss called the roll. Mr. Gil was absent at the time of roll.

**ATTENDANCE**

Members Present:           Dr. Arnulfo Cedillo  
                                  Mrs. Isobel F. Dvorsky  
                                  Mr. Donald L. "Dobie" Gelles  
                                  Dr. Hal G. Gin  
                                  Dr. Barbara F. Mertes  
                                  Dr. Marshall Mitzman  
                                  Mr. Carlo Vecchiarelli  
                                  Mr. Anthony Leanos

Members Absent:           Mr. Evani Gil

Managers Present:         Dr. Joel L. Kinnamon, Chancellor  
                                  Dr. Celia Barberena, President, Chabot College  
                                  Dr. DeRionne Pollard, President, Las Positas College  
                                  Mr. Ken Agustin  
                                  Mr. Jeffrey Baker  
                                  Ms. Rita Brown  
                                  Ms. Julia Dozier  
                                  Mr. Wyman Fong  
                                  Dr. MaryAnne Gularte  
                                  Dr. Laurel Jones  
                                  Dr. Ted Kaye  
                                  Mr. Jeffrey Kingston  
                                  Mr. Lorenzo Legaspi  
                                  Mr. Yulian Ligioso

Ms. Pamela Luster  
Ms. Melinda Matsuda  
Ms. Jeannine Methe  
Mr. Tim Nelson  
Ms. Nancy Soto  
Ms. Laura Weaver  
Ms. Barbara Yesnosky  
Ms. Judy Young

Recording Secretary: Ms. Mary Hargiss

Others Present: Mr. Michael Absher, President, Chabot College Faculty Senate  
Ms. Jennifer Adams, Las Positas College  
Ms. Sarah Black, Chabot College  
Ms. Helen Bridge, Faculty Emerita, CARE  
Ms. Audrey Ching, District Services  
Mr. Gregory Correa, District Services  
Ms. Theresa Costa, Las Positas College  
Ms. Cynthia Flores, President, Associated Students of Chabot College  
Ms. Cathy Gould, President, District Classified Senate  
Mr. Takeo Hiraki, Associated Students of Las Positas College  
Ms. Adrienne Hodsdon, Chabot College  
Ms. Alice Hsu, Chabot College  
Ms. Sharon Keick, District Services  
Ms. Natasha Lang, President, Las Positas College Classified Senate  
Mr. Zack Papachristos, Chabot College  
Mrs. Cindy Silva, District Services  
Ms. Sarah Thompson, President, Las Positas College Faculty Senate  
Ms. GeorgeAnna Tow, Faculty Emerita, CARE  
Ms. Rachel Ugale, President, Chabot College Classified Senate  
Ms. Lin Zuidema, Chabot College

**PUBLIC COMMENTS**

There were no Public Comments offered at this meeting.

**CONSENT CALENDAR**

Motion No. 1

Dr. Gin made a motion, seconded by Dr. Cedillo, to approve the consent calendar.

Motion carried unanimously, 7-0.

The following items were approved on the consent calendar:

Personnel

- 3.2 Classified Personnel
- 3.4 Management Personnel

Educational Services

- 4.1 Approval of Curriculum Changes, Las Positas College
- 4.2 Approval of 2010-2011 Curriculum Changes, Chabot College
- 4.3 Acceptance of State of California Grant Award - American Recovery and Reinvestment Act (ARRA) Phase II Funds for Allied Health Programs

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers
- 5.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 5.4 Approval of Agreement with Stanford Hospital and Clinics, Las Positas College
- 5.5 Approval of Grant Renewal from California Department of Education, Child and Adult Care Food Program (CACFP), Chabot College
- 5.6 Approval of Memorandum of Understanding – California State University, East Bay for the Bachelor’s Plus Early Pathways Affiliate Program, Chabot College
- 5.7 Approval of Award of a Piggyback Contract for Furniture and Equipment Using the CollegeBuys Purchasing Program for the New Community and Student Services Center Building, Chabot College (Measure B Bond Funds)

Facilities Planning and Development

- 6.1 Authorization to File Notice of Completion with the Alameda County Clerk Recorder’s Office for the M&O Facility Site Work and Shop Buildings Installation at Las Positas College (Measure B Bond Funds)

**PRESENTATION: EMERITUS RETIREMENT RECOGNITIONS**

Mr. Gelles expressed to the retirees that there is nothing the Board, Administration or your co-workers can give you - no plaques, no accolades - that can adequately say thank you for your years of service. What we can do is to continue to work on behalf of students, on behalf of staff, and on behalf of our retirees. "Remember that this group of people that abide by the rules and set rules will always remember your contributions." All his life he was an educator as well as many of the other Board Members. He noted that this year you should get to know your Board Members and know their dedication. As Board President, he will make it a point to do something to that end with the Chancellor this year. Mr. Gelles expressed that the Board respects, admires and thanks you for everything you have done and will work on your behalf as retirees.

Dr. Pollard individually recognized Las Positas College retirees in attendance:

Theresa Costa, Classified, Counseling (1990)  
Kenneth Ross, Faculty, Theater Arts (1975)

Dr. Barberena reported that the College recognized their 30 retirees at a reception on campus on December 7. Dr. Barberena individually recognized the following Chabot College retirees in attendance:

Linda Barde, Faculty, Social Science (1975)  
Sarah Black, Classified, Safety and Security (1986)  
Adrienne Hodsdon, Classified, Children's Center (1996)  
Alice Hsu, Classified, Business Services (1984)  
Rachel Maldonado-Aziminia, Faculty, Student Services - EOPS (1980)  
Melinda Matsuda, Administrator, Student Services (1971)  
Christine McDaniel, Faculty, Social Science (1985)  
Zack Papachristos, Faculty, Physical Education and Athletics (1969)  
Svetlana Sultan, Classified, Science/Mathematics (1993)  
Judy Young, Administrator, Admissions and Records (1969)  
Lin Zuidema, Classified, Safety and Security (1994)

Dr. Kinnamon individually recognized District Services retirees in attendance:

Sharon Keick, Classified, Maintenance and Operations (1992)  
Mary Khlut-George, Classified, Business Services (1989)  
Cindy Silva, Classified, Maintenance and Operations (1975)

Dr. Kinnamon thanked all the retirees for their service and their legacy that will be carried forward. He also recognized a lot of great history in an institution that many others hope to be able to serve as long as these retirees have been able to serve and to make as much of a difference as they have made.

## **RECESS**

At this time, the Board called for a five-minute recess.

## **PRESENTATION: 2008-09 AUDIT REPORTS**

Mr. Legaspi reported that Mr. Steve Pitman, Nystrom and Company LLP, will give a brief presentation on the 2008-09 Audit Report. After the presentation, the Board will be asked to accept the Audit Report. Mr. Legaspi reported that prior to tonight's Board Meeting, the Board Audit Subcommittee reviewed in detail the Audit Report.

Mr. Steve Pitman reported that Nystrom and Company LLP has been auditing California Community Colleges dating back to the formation of Shasta College and are now the auditors of record for eight community college districts.

Mr. Pitman reported that their responsibility is to express opinions on the financial statements of the District. In their opinion, the financial statements of the District present fairly, in all material respects, the financial position of the business-type activities of the District, as of June 30, 2009, and the changes in financial position and cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America. This is an unqualified opinion, which is the highest level of attestation that can be provided on the financial statements. In addition to their report of the District's Financial Statements, they have issued an audit report on the General Obligation Bond Funds. They have issued an unqualified opinion on the General Obligation Bond Funds as well. In addition, Proposition 39 requires a performance audit be performed on the use of the Proposition 39 Bond Funds. The District has chosen to address the performance requirements through what is referred to as an agreed upon procedure engagement where Management provides a procedure that they want applied to the expenditure of those funds. Mr. Pitman reported that they have provided their findings related to those funds with one finding related to salary expense allocation. He commented that as part of the agreed upon procedures, Management requested that the auditors look at 100% of the salary charges that were allocated to Proposition 39 funds. The difference that they located was a combination between salary and employee benefits of less than \$9,000. The District took action to correct this and make the necessary adjustments.

Mr. Pitman reported that in addition to their opinions on the District Financial Statements, they performed a Single Audit which is an audit of the federal funds received by the District. They issued an unqualified opinion on the Single Audit.

Finally, Mr. Pitman reported that government auditing standards requires the review of the internal controls of the District. In that review, they also follow up on prior year findings. In the prior year there were four findings related to the financial statements. During this year, they determined that two of those had been implemented or cleared. Two others were carried forward to this year. Management provided their response to the continuance of those two findings and it is anticipated that next year those two remaining items will be cleared or implemented. Additionally, in the prior year there were three state compliance findings identified by the previous auditors, two of which were implemented this year and one item was carried over. He reported two additional new state compliance findings which deal more with FTE and concurrent enrollment issues were identified. Management provided responses to the two findings this year and it is anticipated that next year those items will also be cleared.

Dr. Gin reported that the Audit Subcommittee was very satisfied with the report.

In response to an inquiry from Mr. Gelles on the items not addressed from the last audit report, Mr. Pitman reported that one of the items dealt with inter-fund transactions and the manner in which they are cleared out between the funds. Management was already working on addressing those issues and he believes it has been completed subsequent to the June 30, 2009 School Year. The other issue dealt with a material audit adjustment that they had to post. Whenever there is an audit adjustment, they must identify it as a finding. The adjustment was posted to the financial statements.

Mr. Legaspi thanked staff for their hard work on the audit, especially recognizing the work of Ms. Rita Brown and Ms. Barbara Yesnosky.

## **TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Mr. Leanos reported on a successful Veterans Day Celebration. He reported that there have been many activities on campus recently. He reported on Diversity Week where students celebrated diversity throughout the week including a Thanksgiving Dinner which was well received. He also reported that currently the ASLPC is working with the Distance Education and Technology Committee on issues with the free Wi-Fi on campus; students cannot access schedules or register for classes. He also reported that the State Senate of California Community Colleges recently decided on two very important dates for the legislative agenda. A local day of action is scheduled for March 4, to which he invited all to attend. The Student Senate is working on organizing events and letter campaigns, and possibly writing workshops

and poetry slams. He further reported that on March 22 ASLPC will march in Sacramento along with other colleges in the State.

Mr. Vecchiarelli clarified a comment made tonight by Mr. Papachristos in that Chabot College was in the top ten and not number one. Mr. Vecchiarelli noted that this was when colleges were rated. If he were to rate districts in the State and Nation now, this District is by far one of the finest districts he knows of and it is because of the people leading it - our Chancellor, Vice Chancellors, Presidents, Deans, etc. He is proud of the District and proud to be on the Board.

Dr. Mertes echoed Mr. Vecchiarelli's comments. She wished everyone a happy holiday season, get rested and be ready for Spring Semester.

Dr. Mitzman reported that he attended the Chabot College Retirement Celebration and enjoyed hearing the wonderful comments about the retirees again tonight. One year ago tonight he was sworn in as the newest Trustee and it has been a marvelous year. He thanked fellow Trustees, the Chancellor and wonderful faculty and staff who have welcomed him and his family. He has enjoyed working with everyone. He hopes he can put in as much dedication as these retirees. He raised his cup to say "God Speed" to the retirees.

Mrs. Dvorsky reported that she also attended the Chabot College Retirement Celebration and it is with sadness that she sees everyone leave, noting that we are losing some wonderful and talented people and a lot of history is "going out the door." She hopes we can keep track of some of that history so that we know where we have been and where we are going and who got us there. They will be missed.

Mrs. Dvorsky reported that higher education is beginning to get a look both in Sacramento and nationally. She reported that today, the San Francisco Chronicle featured an article about community colleges, CSU and UC reviewing the master plan for higher education that at one time was the model for the country. The article indicated that the state is not investing in education and how important it is. She expressed that we train the workforce, particularly community colleges. If we are not funded, we cannot hire the faculty. We are doing wonders but we could do more if we could hire more. She also reported that on the national front, there is talk about funding community colleges in a special bill. We are being asked to contact our congressmen, which we will do. She noted that at least we are getting some recognition on the work we do.

Dr. Gin reported that tonight was a special occasion, seeing all the retirees parade through. He expressed that it is a moment of sadness but also a moment of celebration. We celebrate their contributions of many years of service. Remember their legacies, many of them have been our mentors and we can follow their examples as we step forward to replace their absence.

Dr. Cedillo commented that he envies those people who are retiring. The work they have done is so much appreciated. In reality, it is opportunities opening up. When you look at the

big picture, we are quite blessed. We need to continue to recognize the contributions that all the folks have made toward this District to be what it is. “We are the best.”

Mr. Gelles reported that his style is informal. He expressed that he loves change. He loves the young and invites their new ideas. He believes we will be fine.

### **CHABOT-LAS POSITAS COLLEGES FOUNDATIONS**

**Las Positas College:** Dr. Kaye presented a written report to the Board. He reported that Dr. David Mertes and the Pedrozzi Foundation have issued a challenge grant of \$20,000 - \$10,000 to be matched with investments from the Las Positas College Foundation. He also reported a commitment of \$5,000 from Kaiser Permanente, some of which will go to Best of the Best. He also reported that due to a major event conflict, the Best of the Best has been rescheduled to April 24. He also reported that the Grants Review Committee met and has granted almost \$15,000 for programs on campus. Finally, he reported that these trying times is “no time for timidity.” The Foundation is looking at trying to expand fundraising efforts. They are looking at moving the part-time Grant Writer to a full-time position as well as looking at new ways to develop new sources of major donors.

**Chabot College:** Ms. Finberg presented a written report to the Board but was unable to attend tonight’s meeting.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Ms. Sarah Thompson, President, Las Positas College Academic Senate, presented a written report to the Board. She reported that at its next meeting on December 9, the Senate will address The Banner Waitlist Upgrade, The College Mutual Agree Forms, the College Hiring Prioritization Process, and the Free Speech Resolution which was crafted by an ad hoc committee led by Melissa Korber. She also reported that the Senate is currently engaged in: 1) organizing a “Planning and Research” training for Senators and interested community members; 2) orchestrating a retreat for the Common Ground Steering Committee which is charged with making links between the different planning processes in conjunction with Vice President Pam Luster, Natasha Lang and a Student Senate representative; 3) participating in the creation of a panel for LPC Governance Training on March 3, organized by Staff Development; and 4) evaluating the Program Review and SLO components of CurricuNET.

Mr. Michael Absher, President, Chabot College Academic Senate, reported that the members of the Executive Board have been meeting with College Administration and chairs of Basic Skills Committee, Flex Day Committee, Program Review Committee, and SLO Committee, collectively preparing for the efforts to be put forth in the Spring to comply with problems facing them on these issues. He also reported that a few Flex Days have been added for the Spring.

### **PRESIDENTS OF CHABOT, LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Ms. Natasha Lang, President, Las Positas College Classified Senate, submitted a written report to the Board. She reported the Senate held an end of semester potluck today. She reported that the Classified Flex Day and the Common Ground Subcommittee are currently the main activities for the Senate. She also reported that the Senate is working with the Union regarding the replacement process for the positions that will become vacant as a result of the SERP.

Ms. Rachel Ugale, President, Chabot College Classified Senate, thanked Dr. Gin for his dedication to the District and congratulated Mr. Gelles on his new role as President. She thanked Mr. Ligioso for attending their recent Senate Meeting to discuss the possible privatization of the Chabot College Bookstore. The Classified Prioritization Process was put to the test at a recent special meeting of the Institutional Planning and Budget Council (IPBC). Senator Yvonne Wu-Craig drove this initiative and is mainly the reason as well as President Barberena for quickly beginning the process of filling positions left vacant by the SERP. A final Classified Prioritization list will be presented at the next College Council Meeting. Lastly, she acknowledged the retirees, especially crediting her success to her mentors Melinda Matsuda and Judy Young.

Ms. Cathy Gould, President, District Classified Senate, acknowledged the retirees, many of whom she has worked with for years. She invited all to attend the ITS Holiday Party on December 10.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. Takeo Hiraki, Associated Students of Las Positas College, submitted a written report to the Board prepared by President Quorayshi. He reported that several Student Senators attended the recent American Student Government Association Conference in Los Angeles. He reported that the Student Senate has been preparing for their Prep 2 Pass tutoring event which will extend the tutorial center hours to enable students to prepare for finals. The Senate has also been planning events for Welcome Week. In addition, the Senate is reviewing their Constitution and By-laws. He further reported that the Las Positas College

Textbook Loaner Program has been launched and they are in the process of spreading the word.

Ms. Cynthia Flores, President, Associated Students of Chabot College, reported that she will be replacing Ms. Jessica Gutierrez who has resigned. She reported that the Senate has been working with a non-profit organization and trying to bring them to the campus as a resource for the student body on how to more efficiently and effectively reach students, as well as campaign planning, meeting structure and briefings. The Senate is focusing on De-stress Week, as well as planning for March in March, and working on future events for next semester including a Winter Retreat. She also reported that they are trying to reach evening students who have been neglected in the past. The Senate will be discussing bringing back College Hour and reviewing their Constitution and By-laws.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

Dr. Barberena submitted a written report to the Board. Dr. Barberena congratulated Mr. Gelles on his appointment as President of the Board and expressed gratitude to Dr. Gin for his steady leadership this past year. She noted that it was a difficult year, working on the Self Study in the Spring, navigating through difficult times with the budget during the Summer, making adjustments and work flow productions, and completing the Accreditation Visit. She expressed her gratitude to the Board for their strong leadership and steady hand in these difficult times. She also thanked Chancellor Kinnamon for his quiet resolve in maintaining an “even keel” in this District. She is particularly heartened that the Board and Administration puts people first. She also expressed her gratitude to the retirees, noting that the College is getting ready to bring in strong skilled people for the years to come. To that end, the College Leadership has bonded together and identified and prioritized Classified positions that can be filled. This prioritized list will be presented to IBPC and College Council this week. The Faculty Prioritization has been completed and will be voted on today and tomorrow and will also be reviewed by IBPC and presented to Council Council. She also reported that the College is preparing for changes to Program Review. A committee of Faculty Senate representatives and chairs of the Program Review Committee will be holding a conference call this week with a facilitator and will meet on December 15. When the committee submits their report in January, the College will have already taken several steps to assert their accreditation in the coming years.

Dr. Pollard submitted a written report to the Board. Dr. Pollard thanked Dr. Gin for his leadership this past year and the opportunity to learn from him. She looks forward to learning from Trustees Gelles and Mertes this next year with their steady leadership to the Board. She thanked Ms. Jennifer Adams for her work, and especially recognized her for her efforts with the President’s Monthly Report and always making her look good. She commented that in addition to all the “first-ers” this past year, the College had a complete change in the leadership of the governance team--Academic Senate, Classified

Senate and Student Senate. She has felt more grounded in the fact that this team has come together to figure out how to address issues and move forward, noting the work with the Institutional Effectiveness Committee speaks to that.

### **CHANCELLOR'S REPORT**

Dr. Kinnamon reported that the history of the retirees is of great value and should be held in high regard. He thanked Dr. Gin for his support this past year as Board President. There have been many challenges this past year in the State of California, nationally and across the world. The District has been able to move forward and with the leadership of Trustee Gelles, we will continue to move forward. He is comforted in knowing that the Board is positive and focused on doing the best thing for the students and making sure the Administration is truly fulfilling its mission. As we move forward, we will continue to have "bumps" in the road, but hopefully the good things will outweigh the "bumps." He wished everyone happiness and some very good New Year's resolutions, both personally and to help guide the District in the future.

### **ADOPTION OF RESOLUTION NO. 04-0910 - RESOLUTION TO DELEGATE PERSONNEL ACTIONS TO DESIGNEE**

#### Motion No. 2

Dr. Cedillo made a motion, seconded by Dr. Gin, to adopt Resolution No. 04-0910 Delegating Personnel Actions to Designee. It is further recommended that this resolution become effective upon adoption.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Mertes, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

Dr. Kinnamon reported that several months ago the Board adopted this resolution on a trial basis to expedite some of the personnel actions but not to change in any way what is required for processing employment or making Human Resource decisions. At subsequent meetings the Board was provided with reports that have the same information and data that typically would have been provided in recommendations. The Board will continue to receive these monthly reports. He also reported that over time the District will be doing some studies to look at what types of things we are seeing frequently and to identify any anomalies so that the Board is more informed of the information.

Mr. Gelles reported that the Board is supporting this because they are extremely happy with Human Resource processes and the reports they have been getting. He expressed that the Board does not want those to stop so that the Board is dealing with the best interest of the employees.

**APPROVAL OF AWARD OF BID NO. 10-06, IBM ENTERPRISE SERVER UPGRADE FOR THE SUNGARD-HE BANNER SYSTEMS**

Motion No. 3

Dr. Mitzman made a motion, seconded by Dr. Cedillo, to award Bid No. 10-06, for IBM Enterprise Server to Chouinard and Myhre, Inc. of Walnut Creek, California, in the amount not to exceed \$434,918 including tax. Funding Source: Measure B Bond Program

Motion carried unanimously, 7-0.

**ADOPTION OF RESOLUTION NO. 05-0910 - 2009-2012 FACILITIES RENOVATION AND REPAIR (FRR) CONTRACT NO. CRPM-9000, PROJECT NO. 01-6131-01, CHABOT COLLEGE**

Motion No. 4

Dr. Mertes made a motion, seconded by Mrs. Dvorsky, to adopt Resolution No. 05-0910 - 2009-2012 Facilities Renovation and Repair Contract No. CRPM-9000, Project No. 01-6131-00-9 for the period of July 1, 2009 through June 30, 2012 in the amount of \$18,016. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the contract and any future augmentations or amendments to the contract on behalf of the District.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Mertes, Mitzman, Vecchiarelli
NOES:	None
ABSENT:	None
ABSTENTIONS:	None

**INFORMATIONAL PERSONNEL REPORTS**

The Board accepted the Informational Personnel Reports without further discussion.

**ACCEPTANCE OF 2008-09 FINANCIAL AUDIT REPORT**

Motion No. 5

Dr. Gin made a motion, seconded by Mrs. Dvorsky, to accept the 2008-09 Financial Audit Report.

Motion carried unanimously, 7-0.

**ACCEPTANCE OF MEASURE B FINANCIAL AND PERFORMANCE AUDIT REPORT**

Motion No. 6

Mr. Vecchiarelli made a motion, seconded by Mrs. Dvorsky, to accept the Measure B Financial and Performance Audit Report.

Motion carried unanimously, 7-0.

**ACCEPTANCE OF QUARTERLY FINANCIAL REPORT FOR THE PERIOD ENDING SEPTEMBER 30, 2009**

Motion No. 7

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to accept the Quarterly Financial Report for the Period Ending September 30, 2009.

Motion carried unanimously, 7-0.

**GOOD OF THE ORDER**

Mr. Gelles voiced that the Senate representatives do a great job and the Board appreciates their hard work.

Mrs. Dvorsky recognized the hard work of the Colleges in securing both the Agreement with Stanford Hospital and Clinics, Las Positas College and the Memorandum of Understanding with California State University, East Bay for the Bachelor's Plus Early Pathways Affiliate Program, Chabot College.

**NEXT MEETING**

The next Meeting of the Board of Trustees is scheduled for January 19, 2010.

**ADJOURNMENT**

There being no further business, on motion made and seconded, the Regular Meeting was adjourned at 9:00 p.m. to the Financing Corporation Organizational Meeting.

Minutes prepared by:

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Beverly Bailey

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Secretary, Board of Trustees  
Chabot-Las Positas Community College District

**CHABOT-LAS POSITAS  
COMMUNITY COLLEGE DISTRICT  
FINANCING CORPORATION  
ORGANIZATIONAL MEETING**

**MINUTES  
December 8, 2009**

**PLACE**

Chabot-Las Positas Community College District, 5020 Franklin Drive, Pleasanton, California 94588.

**CALL TO ORDER**

The meeting was called to order at 9:05 p.m. and adjourned at 9:09 p.m. Recording Secretary Mary Hargiss called the roll.

**ATTENDANCE**

Members Present:           Dr. Arnulfo Cedillo  
                                  Mrs. Isobel F. Dvorsky  
                                  Mr. Donald L. "Dobie" Gelles  
                                  Dr. Hal G. Gin  
                                  Dr. Barbara F. Mertes  
                                  Dr. Marshall Mitzman  
                                  Mr. Carlo Vecchiarelli  
                                  Mr. Anthony Leanos

Members Absent:           Mr. Evani Gil

Managers Present:         Dr. Joel L. Kinnamon, Chancellor  
                                  Dr. Celia Barberena, President, Chabot College  
                                  Dr. DeRionne Pollard, President, Las Positas College  
                                  Dr. MaryAnne Gularte  
                                  Mr. Jeffrey Kingston  
                                  Mr. Lorenzo Legaspi

Recording Secretary:      Ms. Mary Hargiss

**PUBLIC COMMENTS**

There were no Public Comments offered at this meeting.

## **APPROVAL OF MINUTES OF DECEMBER 9, 2008**

### Motion No. 1

Mrs. Dvorsky made a motion, seconded by Dr. Gin, to approve the minutes of the meeting of December 9, 2008 as submitted.

Motion carried unanimously, 7-0.

## **ELECTION OF PRESIDENT OF FINANCING CORPORATION FOR 2009-2010**

### Motion No. 2

Mrs. Dvorsky made a motion, seconded by Dr. Gin, nominating Mr. Gelles as President of the Financing Corporation for 2009-2010.

Motion carried unanimously, 7-0.

## **ELECTION OF SECRETARY/TREASURER OF FINANCING CORPORATION FOR 2009-2010**

### Motion No. 3

Mrs. Dvorsky made a motion, seconded by Dr. Gin, nominating Dr. Mertes as Secretary/Treasurer of the Financing Corporation for 2009-2010.

Motion carried unanimously, 7-0.

## **REPORT OF STATUS OF PROJECTS**

Mr. Legaspi reported that the Certificates of Participation (COPs) issued in 1995 completed three projects: District Energy Retrofitting, LPC Modular Classroom Buildings, and the Chabot College Bookstore. He reported that money has been set aside out of Measure B Funds to pay off the COPs. The \$3.6 million is sitting in escrow and will pay off the loan in the next couple years. He anticipates that by December 2010 we should be able to close out the Financing Corporation.

Mr. Vecchiarelli questioned if there were any pre-payment penalties for paying the COPs off early. Mr. Legaspi reported that he did not believe so but will look into this. He indicated that typically with COPs, you can pre-pay without a penalty.

In response to a question raised by Mr. Gelles, Mr. Legaspi confirmed that the District is making money on the escrow.

Mr. Vecchiarelli questioned if the District is making more than the notes on the bonds, to which Mr. Legaspi indicated he would find out and report back to the Board.

### **OTHER BUSINESS**

There was no other business conducted.

### **ADJOURNMENT**

There being no further business, on motion made by Mrs. Dvorsky and seconded by Dr. Mitzman, the Organizational Meeting of the Financing Corporation was adjourned at 9:09 p.m.

Minutes prepared by:

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Beverly Bailey

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Secretary, Financing Corporation  
Chabot-Las Positas Community College District