



# OFFICIAL COPY

## CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

**MINUTES**  
**November 18, 2014**

### **PLACE**

Chabot-Las Positas Community College District, 7600 Dublin Blvd., Dublin, California.

### **CALL TO ORDER**

The regular meeting was called to order at 5:03 p.m. by Trustee Dr. Mitzman. Recording Secretary Beverly Bailey called the roll. Trustees Dr. Gin and Dr. Mertes were absent and excused at the time of roll.

### **PUBLIC COMMENTS**

There were no Public Comments offered at this time.

### **ADJOURN TO CLOSED SESSION**

#### Motion No. 1

Trustee Mr. Gelles made a motion, seconded by Trustee Mrs. Dvorsky, to adjourn to a Closed Session immediately, which ended at 6:25 p.m.

Motion carried unanimously, 5-0, with Trustees Gin and Mertes absent.

### **OPEN SESSION**

The Board readjourned in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. Trustees Dr. Gin and Dr. Mertes were absent and excused at the time of roll.

### **ATTENDANCE**

Members Present:

- Trustee Dr. Arnulfo Cedillo (left at 6:45 p.m.)
- Trustee Mrs. Isobel F. Dvorsky
- Trustee Mr. Donald L. "Dobie" Gelles
- Trustee Dr. Marshall Mitzman
- Trustee Mr. Carlo Vecchiarelli

Student Trustee Ms. Kate Dolorito  
Student Trustee Mr. Eric Bolin

Members Absent: Trustee Dr. Hal G. Gin (Excused)  
Trustee Dr. Barbara F. Mertes (Excused)

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor  
Dr. Susan Sperling, President, Chabot College  
Dr. Barry Russell, President, Las Positas College  
Mr. Ken Agustin  
Ms. Lori Benetti  
Mr. David Betts  
Dr. Marcia Corcoran  
Mr. Tim Dave  
Ms. Julia Dozier  
Dr. Renee Kilmer  
Mr. Wyman Fong  
Mr. Doug Horner  
Mr. Jeffrey Kingston  
Dr. Matthew Kritscher  
Ms. Victoria Lamica  
Ms. Jeannine Methe  
Mr. Lorenzo Legaspi  
Ms. Diana Rodriguez  
Mr. Rajinder Samra  
Dr. Stacy Thompson  
Ms. Barbara Yesnosky

Others Present: Mr. Noell Adams, Chabot College  
Mr. Rafi Ansari, President, Associated Students, Las Positas  
College  
Mr. Rodolfo Apostol, Las Positas College  
Dr. Carolyn Arnold, Chabot College  
Ms. Rozen Bondoc, Chabot College  
Mr. John Burdette, Southland Industries  
Ms. Laura Cameron, Las Positas College  
Mr. Gregory Correa, District Services  
Ms. Laureen Dutra, Chabot College  
Mr. Jesse Esquire III, President, Chabot College Student  
Senate

Ms. Philomena Franco, Chabot College  
Ms. Catherine Gentiluomo, Chabot College  
Ms. Cathy Gould, District Services  
Dr. Daniel Iacofano, MIG  
Ms. Kathy Kelley, President, Chabot College Faculty Senate  
Mr. Kaden Kratzer, S.E.I.U., Local 1021  
Mr. Larry Leach, Chabot College  
Dr. Charlotte Lofft, Chabot-Las Positas Faculty Association  
Ms. Janet Malski, District Services  
Ms. Uma Nadkarni, District Services  
Mr. Jeffrey Nelson, Las Positas College  
Ms. Jill Oliveira, Las Positas College  
Dr. Tom Orf, President, Las Positas College Faculty Senate  
Mr. Sean Praether, Las Positas College  
Ms. Kirti Reddy, Chabot College  
Ms. Ginger Ripplinger, Chabot College  
Ms. Theresa Rowland  
Mr. Pedro Ruiz DeCastilla, District Services  
Ms. Cheryl Sannebeck, Chabot College  
Mr. Mark Smythe, District Services  
Mr. Todd Steffan, Co-President, Las Positas College  
Classified Senate  
Ms. Rachel Ugale, District Services  
Mr. Gordon Watt, President, Chabot College Classified Senate  
Ms. Chasity Whiteside, Chabot College  
Ms. Joanne Bishop-Wilbur, District Services

### **PLEDGE TO FLAG**

Trustee Mrs. Dvorsky led the pledge to the flag.

### **APPOINTMENT OF OFFICERS**

In the absence of Board President Dr. Hal Gin, Trustee Dr. Mitzman was appointed as Board President and Trustee Mr. Vecchiarelli was appointed as Board Secretary for this evening.

### **PUBLIC COMMENTS**

Ms. Rozen Bondoc, Chabot College and Mr. Todd Steffan, Las Positas College, highlighted a Toys for Tots event to be held at Chabot College on December 2 from 10-2 p.m. It was reported that the event is a joint venture by the Chabot Veterans Services Office and the Las

Positas Veterans First Program. Mr. Steffan expressed that this is the start of many great joint ventures.

Ms. Rachel Ugale, Mr. Gregory Correa, Mr. Mark Smythe, Ms. Ginger Ripplinger, Ms. Cathy Gould (reading a statement by Ms. Catherine Powell), and Mr. Kaden Kratzer (SEIU, Local 1021), spoke to the Board regarding their dissatisfaction with the status of contract negotiations and the District’s proposal of a 1% across the board salary increase. In addition, dissatisfaction with the working conditions, increased workload due to staffing layoffs, and low morale was voiced.

Trustee Dr. Mitzman expressed appreciation to those that spoke this evening.

**CONSENT CALENDAR**

Trustee Mr. Vecchiarelli pulled agenda item 2.1.III (Classified Personnel: Adding Human Resources Analyst to District Classification Plan) from the consent calendar. Note that there was considerable confusion with which agenda item Trustee Vecchiarelli pulled. Originally, agenda item 2.3 was pulled; and realizing the mistake, clarification was made.

Motion No. 2

Trustee Mr. Gelles made a motion, seconded by Trustee Mrs. Dvorsky, to approve the Consent Calendar with the exception of agenda item 2.1.III.

Motion carried unanimously, 4-0, with Trustees Cedillo, Gin and Mertes absent.

The following items were approved on the consent calendar:

General Functions

- 1.8 Approval of Minutes of October 21, 2014 Meeting

Personnel

- 2.1 Classified Personnel (I. and II.)
- 2.2 Faculty Personnel
- 2.3 Management Personnel

Educational Services

- 3.1 Acceptance of Gifts, Las Positas College
- 3.2 Acceptance of a Grant Award from the California Education Policy Fund for the California Acceleration Project, Chabot-Las Positas Community College District, Chabot College

- 3.3 Approval of Modification to the Memorandum of Understanding (MOU) and Acceptance of Grant Award – U.S. Department of Labor Trade Adjustment Assistance Community College and Career Training (TAACCT) Between the Contra Costa Community College District and Chabot-Las Positas Community College District

#### Business Services

- 4.1 Approval of Commercial Warrant Registers
- 4.2 Approval of Payroll Warrant Registers
- 4.3 Approval of Declaration of Surplus Property to be Sold at Private Sale and Donation or Disposal of Any Items Not Sold
- 4.4 Approval of Award of a Piggyback Contract for Furniture and Equipment for Chabot College, Building 100 Using the CollegeBuys Purchasing Program (Measure B Bond Funds)
- 4.5 Approval of Memorandum of Understanding – First 5 Alameda County, R&R Agency, Las Positas College

#### Facilities Planning and Development

- 5.1 Approval of Award of Re-Bid No. 14-02, Hesperian Landscaping Project, Chabot College (Measure B Bond Funds)
- 5.2 Approval of Contract Modification to the Existing Design/Build Services Agreement with Lionakis for New Academic Classroom Building 100, Las Positas College (Measure B Bond Funds)
- 5.3 Approval of Contract Modification to the Existing Design Contract with Steinberg Architects for Design Services for the Math and Science Modernization Project at Chabot College (Measure B Bond Funds)

### **PRESENTATION: UPDATE - COLLEGES' EDUCATIONAL MASTER PLANS AND DISTRICT-WIDE STRATEGIC PLAN**

Dr. Daniel Iacofano, Founding Principal of MIG, presented a PowerPoint Presentation, an update of the Colleges' Educational Master Plans and the District-wide Strategic Plan. The presentation overview included:

- I. The Colleges' Educational Master Plans and District-Wide Strategic Plan;
- II. Planning Process Update and Timeline;
- III. Campus-Community Outreach Process: Major Themes;
- IV. Preliminary Environmental Scan;

Dr. Iacofano reported that the Planning Process Guidance Committee (PPGC) was formed to provide guidance on the planning process to ensure active engagement of all College Constituencies. Committee Members include: Chancellor Jannett Jackson; Presidents

Susan Sperling and Barry Russell; Academic Senate Presidents Kathy Kelley and Tom Orf; and Institutional Researchers Carolyn Arnold and Rajinder Samra.

Dr. Iacofano reported the rationale for planning includes responding to the dynamic and ever-changing educational marketplace and update the current plans; increase campus and community engagement and ownership of the plans; and prepare for ACCJC/WASC Accreditation. He reported that the Educational Master Plan identifies educational needs of the communities served; articulates an overall vision for advancing student achievement; and defines overarching goals and strategies for guiding development of college programs. He reported that the Strategic Plan defines the District's vision and mission; develops an organizational strategy to support the individual Colleges' Educational Master Plans; and tracks the agreed upon measurable outcomes to monitor and report on student achievement.

Dr. Iacofano reported that the Planning Process Phases are as follows:

Phase I: Understanding the Context;  
Phase II: Shaping the Vision for the Future;  
Phase III: Building Support for Plan Implementation.

Dr. Iacofano shared the major themes – strengths, challenges and opportunities - identified in the Campus-Community Outreach. He reported that the Planning Process Desired Outcomes include:

1. Maintain a strong focus on student success;
2. Continue to improve our teaching and learning processes;
3. Focus on implementation – let's get things done;
4. Find ways to diversify revenue-generating opportunities;
5. Ensure that all decision-making processes are open, transparent and inclusive;
6. Provide a roadmap to where we're going and how we're going to get there.

Dr. Iacofano reported on the Regional Demographics characteristics and key trends (race and ethnicity, employment, income, educational attainment), as well as population growth projections by service area cities, estimating a 31% growth total between 2010 and 2040. Dr. Iacofano also reported on Student Demographics characteristics and key trends, including preparedness. Dr. Iacofano reported that preparedness is a primary, systemic problem facing the District; the District is serving as an extension of high school for many students; many students face a lifetime of personal and educational difficulty; students want to create positive momentum for themselves; and this is a major opportunity for them and the region, and many students need significant support to accomplish their educational goals.

Dr. Iacofano also reviewed transfer rates and findings:

- Unprepared students are significantly less likely to graduate within six years than students who are prepared;
- At Las Positas and Chabot, Latino students are relatively underprepared (80% and 82% respectively);
- At Las Positas and Chabot, African American students are also less prepared (80% and 91% respectively) than their counter-parts;
- Colleges will need to prepare to meet the needs of future cohorts that may be even more underprepared due to demographic shifts.

In Summary, who completes?

- Completion rates are much lower for students unprepared for college (Basic Skills students);
- Most Chabot and LPC students start in Basic Skills;
- Basic Skills and completion rates vary by race-ethnicity;
- Most Chabot students, and many LPC students, are also economically disadvantaged and first generation college students;
- Unprepared, economically disadvantaged, and first generation students need more support to be successful in college;

Dr. Iacofano's presentation also reviewed student support programs at the colleges and their significant impact on student success in the first year. Key factors include: participation in orientation seminars; knowledge of student and academic services; caring relationship with faculty, counselors or staff; and good peer support.

In closing, Dr. Iacofano outlined the next steps:

1. Complete Phase One outreach activities;
2. Complete environmental scan document;
3. Continue program and facility assessments;
4. Prepare for District-Wide Planning Charrette on February 20, 2015.

Dr. Iacofano highlighted the open ended on-line survey, which is now available for comment. He reported that the next draft plan will be completed by April or May 2015.

Trustee Mr. Gelles expressed appreciation for the presentation, noting its comprehensiveness. He questioned the reason for the projections to year 2040. In response, Dr. Iacofano reported that the data projection service utilized used that specific year.

Student Trustee Dolorito questioned the comment card that was provided at the presentation at Chabot College. In response, Dr. Iacofano reported that all students are invited to complete a comment card and return them to the College Presidents' Office or email them to him or Joan Chaplick at MIG.

**PRESENTATION: STUDENT EQUITY PLANS, CHABOT COLLEGE AND LAS POSITAS COLLEGE**

Ms. Diana Rodriguez and Dr. Matt Kritscher provided a presentation of the Colleges' Student Equity Plans. It was explained that the Equity Plans will be submitted at the December 9 Board Meeting for approval; and are due to the State Chancellor's Office January 1, 2015.

Ms. Rodriguez provided a background to the requirement of a Student Equity Plan; noting that in June 2014 the Governor and Legislature appropriated \$70 million of Student Equity funding under the Student Success and Support Program (SSSP) umbrella to the community colleges with specific conditions and requirements. It requires the Districts to maintain a Student Equity Plan as condition for receiving all Student Success and Support Program funding.

Ms. Rodriguez reported that the Student Equity Plans are to include an analysis of disproportionate impact based on eight success indicators. The state has defined the following as student "success indicators": Access; Course Completion; ESL and Basic Skills Completion; Transfer; Foster Youth; Veterans; and Low Income. She noted that the State is allowing Districts time to gather the data on areas which were requested recently, Foster Youth, Veterans and Low Income.

Ms. Rodriguez reported that the Student Equity Plan and SSSP Plan are related. She reported that the Student Equity is broader; and the SSSP supports Equity. She reported that the Student Equity identifies groups needing additional help. She reported that Student Equity Funds can be spent on SSSP, other services, and curricular redesign if justified by the disproportionate impact study.

Ms. Rodriguez presented the Las Positas College Based Data for the eight success indicators, and presented recommended activities. She noted that the Plan has been completely well vetted throughout the campus, and expressed appreciation to faculty and staff for their input and support.

Dr. Matt Kritscher reported that a Student Equity Coordinating Council was formed in May. Their approach was to build on their strengths and build on what had been working at the College, and then identify gaps. He reported that requests for proposals were distributed college-wide; and 14 proposals were received. Those proposals were vetted



through the Student Equity Coordinating Council and shared with the Administrative Staff and Constituent Groups.

Dr. Kritscher reported that the plan was coordinated with Las Positas College Student Services and shared with the Educational Support Services (ESS) district-wide committee as part of the development and review process. The SSSP Plan has also been coordinated with the College's Student Equity Plan, to maximize efficiencies and to leverage the funding to best meet the needs of the College's most underserved student population groups. The groups that show the most need of SSSP and Student Equity support include: African American students; Foster Youth students; Students with Disabilities; Chicano/Latino students; and Pacific Islander students.

Dr. Kritscher presented the Chabot College Equity Plan Analysis based on the eight success indicators, and presented recommended findings. Dr. Kritscher noted that Chabot College and Las Positas College continue to work together on the Student Success Support Program (SSSP) as well as the Student Equity Plans.

Trustee Mr. Gelles complemented Ms. Rodriguez and Dr. Kritscher for their presentations, thoroughly enjoying the conversational dialogue. He questioned the rationale of foster youth being included in the target populations? Ms. Rodriguez reported that there are more and more foster youth on campus; and it has been found that they have very low graduation/success rates. In addition, she reported that many age out of the system and have nowhere to go; and many times they do not have the social and cultural capital to go to a four-year institution.

Trustee Mrs. Dvorsky expressed that she is pleased to hear that the Colleges are working closely together, noting that it has not always been the case.

Trustee Mr. Vecchiarelli questioned the likelihood that this program will continue to be funded. In response, Dr. Kritscher reported that it is becoming a part of the Community College Funding Model. He reported that not only has this categorical funding been introduced as on-going categorized general fund, the State is now looking at the growth apportionment funding being 80% equity factor weighted; changing the landscape completely.

Chancellor Jackson reported that it is going to impact how we are funded at the State level in the future. She reported that 80% of funding will be based on factors identified in student success; and 20% on FTE. She reported that Mr. Legaspi attended a workshop, noting that the system is looking at this change effective in 2015-16.

**CLASSIFIED PERSONNEL (Agenda Item 2.1)**

Trustee Mr. Vecchiarelli requested that this agenda item be pulled from the consent calendar and recommended that it be tabled. He expressed concern regarding hiring at the District Office until the shortage of staff in Maintenance and Operations is addressed. He noted that Maintenance and Operations is down nine employees and the square footage that needs to be maintained has increased. He also expressed concern regarding the long term effect of not enough support staff and not replacing the positions that were lost due to layoffs.

Motion No. 3

Trustee Mr. Vecchiarelli made a motion, seconded by Trustee Mr. Gelles, to table agenda item 2.1; and requested a roll call vote. (No vote was taken.)

Motion No. 4

Trustee Mr. Vecchiarelli made a motion, seconded by Trustee Mr. Gelles, to table agenda item 2.1.III; and requested a roll call vote.

Motion carried 3-1, with Trustee Mrs. Dvorsky voting no. Trustees Cedillo, Gin and Mertes were absent.

Trustee Dvorsky requested additional background, including the pros and cons, of this position.

Trustee Mr. Vecchiarelli requested a list of all departments' staffing needs.

Chancellor Jackson reported the District is in the process of planning; and there is a recommendation from an external body that the District is understaffed in all areas. The plan will address the study's findings. She reported that with the upcoming retirement of Mr. Tim Nelson in Maintenance and Operations, Vice Chancellor Legaspi has been working with Mr. Doug Horner on an organizational plan for Maintenance and Operations; and this will be provided to the Board.

**ADOPTION OF RESOLUTION NO. 07-1415 – AUTHORIZATION TO CONTINUE UTILIZATION OF THE STATE OF CALIFORNIA CAL-CARD PURCHASING PROGRAM (Agenda Item 4.6)**

Motion No. 5

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Mr. Vecchiarelli, to table this agenda item.

Motion carried unanimously, 4-0, with Trustees Cedillo, Gin and Mertes absent.

**INFORMATIONAL PERSONNEL REPORT (Agenda Item 7.1)**

The Board accepted the Informational Personnel Report without discussion.

**ACCEPTANCE OF QUARTERLY FINANCIAL STATEMENT (311Q) FOR THE PERIOD ENDING SEPTEMBER 30, 2014 (Agenda Item 7.2)**

The Board accepted the Quarterly Financial Statement (311Q) for the Period Ending September 30, 2014 without discussion.

**STUDENT SUCCESS SUPPORT PROGRAM (SSSP) UPDATE, CHABOT COLLEGE AND LAS POSITAS COLLEGE (Agenda Item 7.3)**

Chabot College:

Dr. Susan Sperling presented a quarterly update on the progress of the Chabot College Student Success and Support Initiative, and provided a written report. She reported that the SSSP Plan was developed through a profoundly Shared Governance Process. She highlighted the Chabot College First Year Experience/Pathways Program. She reported that Chabot's Pathways and First Year Experience Program incorporates a number of high-impact education practices, identified by the American Association of College and Universities and other research organizations as increasing deep learning, success, and persistence. She reported that "high-impact practices include first-year seminars and experience, learning communities, writing intensive courses, collaborative assignments, service learning, etc."

Dr. Sperling reported that features of integrated student support for first year experience/pathways includes: in-person orientation; educational planning; embedded math support; peer mentoring; basic skills course completion by the end of the first year; and contextualized English. She noted that FYE's focus is on completion of Basic Skills. Data confirms that students who do not complete basic skills in their first year do not

persist or succeed at the rates of those who either test into college level course and/or complete basic skills courses within their first year.

Dr. Sperling reported that the first cohorts of First Year Experience/Pathways have not yet complete one semester. She reported that the Office of Institutional Research will be studying the outcomes for student success in persistence and completion of First Year Experience students as compared to non-First Year Experience groups. Data will be shared on a quarterly basis.

Las Positas College:

Dr. Barry Russell presented a quarterly update on the progress of the Las Positas College Student Success and Support Initiative. He reported that the College has developed a strong plan to focus attention on Student Success and Support. He reported that the College strategy for implementing the Student Success Act (SB 1456), was to target Spring 2014 continuing students who had not completed the mandated three core services (orientation, assessment, and educational planning) for enrollment priority. In addition, all new and returning students who had applied for Summer and Fall 2014 were informed of the new requirements. He reported that flyers (in print, online and social media format) were developed to help students better understand their responsibilities. He reported that the funds that are coming from the State through SSSP and Equity Plans, could not come at a better time for the College to start some of the new programs.

Dr. Russell reported that Las Positas College is beginning a new program to encourage better placement and better success into the math sequence – “Math Jam.” The program will allow students to enroll in a one-week course before the semester begins in January 2015. These students will be tracked throughout their LPC career so that it can be determined what effect Math Jam had on their success.

**APPROVAL OF REPLACEMENT APPOINTMENT TO LIVERMORE SUCCESSOR AGENCY OVERSIGHT BOARD – JEFFREY KINGSTON (Agenda Item 8.1)**

Motion No. 6

Trustee Mr. Gelles made a motion, seconded by Trustee Mrs. Dvorsky, to approve the proposed replacement appointment of Jeffrey Kingston to the Livermore Successor Agency Oversight Board; and further authorize the Chancellor or designee to submit the nomination to the California Community Colleges Chancellor’s Office for appointment.

Motion carried unanimously, 4-0, with Trustees Cedillo, Gin and Mertes absent.

**APPROVAL OF REPLACEMENT APPOINTMENT TO HAYWARD SUCCESSOR AGENCY OVERSIGHT BOARD – CONNIE WILLIS (Agenda Item 8.2)**Motion No. 7

Trustee Mr. Gelles made a motion, seconded by Trustee Mrs. Dvorsky, to approve the proposed replacement appointment of Connie Willis to the Hayward Successor Agency Oversight Board; and further, authorize the Chancellor or designee to submit the nomination to the California Community Colleges Chancellor's Office for appointment.

Motion carried unanimously, 4-0, with Trustees Cedillo, Gin and Mertes absent.

**PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES**

Dr. Tom Orf, President, Las Positas College Faculty Senate, reported that the Faculty Senate will soon present a functioning Equivalency document.

Ms. Kathy Kelley, President, Chabot College Faculty Senate, submitted a written report to the Board. She reported that she will attend one more Board Meeting before her retirement at the end of the calendar year. She reported that there is cooperation of the two campus Senates on the Faculty Prioritization. In addition, the Senate is working hard on revising the Shared Governance structures. She also expressed that everyone feels overtasked, overstressed, and underappreciated.

**PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES**

Mr. Gordon Watt, President, Chabot College Classified Senate, reported that the Senate is updating its Classified Prioritization Process. He also reported that the Senate is sponsoring a community outreach campaign collecting children's books for donation; and will soon begin collecting warm coats.

Mr. Todd Steffan, Co-President, Las Positas College Classified Senate, presented a written report to the Board. He reported that the Senate has begun tentative planning for their Spring 2015 Flex Day. In addition, a subcommittee has been reviewing the Classified Hiring Process.

Ms. Joanne Wilbur-Bishop, District Classified Senate, reported that the Classified Professionals are suffering from lack of staffing. She noted that this lack of staffing has impacted our students. As an example, she reported that a friend attending a Las Positas

College Horticulture class was asked to perform campus maintenance work the first three sessions. She expressed the concern for the students' safety.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES ASSOCIATED STUDENTS**

Mr. Jesse Esquire, President, Student Senate of Chabot College, reported that the Senate is planning activities for De-Stress Week. He reported that the recent Town Hall Meeting was successful. He reported that the Student Senate is working with Ms. Joan Chaplick on the Educational Master Plan; on Accreditation; and with the Shared Governance Committees. He also reported that the Senate is working on expanding the Book Loaner Program, with a goal of helping 100 students per semester; and working with AC Transit on a Transportation Initiative for discounted bus passes. He reported that he and other Senate Representatives attended the recent Student Senate for California Community Colleges (SSCCC) Conference in Los Angeles.

Mr. Rafi Ansari, President, Associated Students of Las Positas College (ASLPC), reported that ASLPC will host an upcoming Club Day. He reported that student representatives will visit Amador Valley High School and Foothill High School encouraging Juniors and Seniors to attend Las Positas College. He also reported that in addition to the Textbook Loaner Program sponsored by the Foundation, the Foundation offers a Textbook Assistance Program. Each year, the Senate selects ten students to receive scholarships of \$500 each. He noted that the scholarships assist many International Students. In addition, he reported Prep to Pass activities will be offered.

### **PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES**

Dr. Susan Sperling, President of Chabot College, submitted a written report to the Board. She recognized the Chancellor for the encouragement of collaboration, which the Colleges have embraced, including with the Student Success and Study Equity Plans. She recognized the Student Senate for working on an AC Transit bus pass program for students at a reduced cost. She also reported that the Nursing Program had a 100% pass rate on the State licensing examination this year. She recognized Coach Dan Calcagno and the Chabot College Football Team for winning its fourth consecutive league title, and will play for the state title. Further, she reported that the Friends of the Chabot College Foundation held its first Gala on November 6, noting that the event was sold out.

Dr. Barry Russell, President of Las Positas College, provided a written report "Las Positas Connection." He also reported that the Men's Soccer Team won the Northern Division Conference, and is now in the playoffs.

**CHANCELLOR REPORT**

Dr. Jannett Jackson, Chancellor, reported that she recently attended a yearly meeting which is held with our ten sister-colleges (Contra Costa, Peralta, and Ohlone), and California State University, East Bay. She reported that it was agreed to work on book costs, noting that seven of the ten colleges use Follett. She reported that they will work with Follett to support providing concessions. She also reported that she met with Faculty Leaders and Accreditation Liaison Officers (ALO's), and Vice Chancellors on Accreditation. She reported that in response to a question raised by Mr. Jim Matthews regarding the Functional Map, it will be reviewed, including its processes. She also reported that she is working with Ms. Mary Lauffer on developing an Annual Report and will include projects at the Colleges as well as with OSHA, Workforce Development, and Measure B. She reported that this report will be delivered at the December Board Meeting.

**TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS**

Student Trustee Dolorito reported that many classes in the class schedule list "staff" as instructor, and noted that registration starts next week. She expressed that the College needs more faculty, and stressed the need for "teachers who can really teach."

Student Trustee Bolin reported that ASLPC awarded funds to several programs, including \$5,000 to the Tutorials Center. He reported that a "Neon Dance Night" is scheduled for December 4. He also highlighted the Math Jam, to which ASLPC will try to contribute \$2,000.

Trustee Mr. Gelles expressed apologies to Dr. Ochoa for not attending the recent Foundation Gala. He recognized Dr. Russell for the press coverage of Las Positas College; and would like to see more in the press on Chabot College. He again expressed appreciation to Ms. Rodriguez and Dr. Kritscher for their presentation this evening. He recognized the contributions of Vice Chancellors Legaspi and Fong, and Chancellor Jackson. Further, he recognized Dr. Charlotte Lofft.

Trustee Mr. Vecchiarelli recognized Mr. Todd Steffan on a successful Veterans' Day Recognition. He also expressed that he likes the Math Jam idea.

Trustee Mrs. Dvorsky recognized Dr. Ochoa for the successful Foundation Gala; and recognized Dr. Hal Gin on a great job as emcee. She also recognized Mr. Steffan on the Veterans' Day event, noting that she thoroughly enjoyed the speeches and helicopter landing.

Trustee Dr. Mitzman also recognized Mr. Steffan and the Veterans' event. He expressed regret that he could not attend the Foundation Gala due to a conflict. He recognized Ms.

Julia Dozer on the Apprenticeship Program. He expressed appreciation to Dr. Russell for providing the student feedback on the recent International Travel Program.

**GOOD OF THE ORDER**

In response to Trustee Gelles' comment regarding press coverage of Chabot College, Dr. Sperling reported that this will be the Foundation Development Director's charge, noting that it is a new position. She reported that the Board will see more of that in the near future.

**ADJOURNMENT**

Motion No. 8

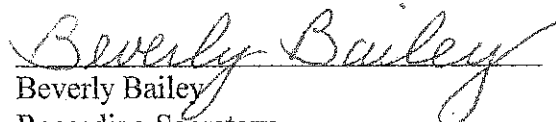
Trustee Mr. Gelles made a motion, seconded by Trustee Mrs. Dvorsky, to adjourn the meeting at 8:58 p.m

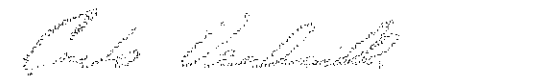
Motion carried 4-0, with Trustees Cedillo, Gin and Mertes absent.

**NEXT MEETING**

The next Meeting of the Board is scheduled for December 9, 2014 at the District Office.

Minutes prepared by:

  
Beverly Bailey  
Recording Secretary

  
Secretary, Board of Trustees  
Chabot-Las Positas Community College District