



**OFFICIAL COPY**  
**CHABOT-LAS POSITAS**  
**COMMUNITY COLLEGE DISTRICT**  
**BOARD OF TRUSTEES**  
**STUDY MEETING**

**MINUTES**  
**March 1, 2016**

**PLACE**

Chabot-Las Positas Community College District, 7600 Dublin Boulevard, 3<sup>rd</sup> Floor, Dublin, California.

**CALL TO ORDER**

The Study Meeting was called to order at 5:02 p.m. by Board President Vecchiarelli. Recording Secretary Beverly Bailey called the roll. Trustee Mr. Macedo was absent at the time of roll.

**PUBLIC COMMENTS**

There were no Public Comments offered at this time.

**ADJOURN TO CLOSED SESSION**

The Board adjourned to a Closed Session at 5:04 p.m., which ended at 6:25 p.m.

**OPEN SESSION**

The Board readjourned in Open Session at 6:30 p.m. Recording Secretary Beverly Bailey called the roll. Student Trustees Kang and Taylor were absent at the time of roll.

**ATTENDANCE**

Members Present:

- Trustee Dr. Arnulfo Cedillo
- Trustee Mrs. Isobel F. Dvorsky
- Trustee Mr. Donald L. "Dobie" Gelles
- Trustee Dr. Hal G. Gin
- Trustee Mr. William L. "Will" Macedo
- Trustee Dr. Marshall Mitzman
- Trustee Mr. Carlo Vecchiarelli

Members Absent: Student Trustee Ms. Nancy Kang  
Student Trustee Ms. Quincy Taylor

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor  
Dr. Susan Sperling, President, Chabot College  
Dr. Barry Russell, President, Las Positas College  
Mr. Ken Agustin  
Mr. Walter Blevins  
Mr. Wyman Fong  
Mr. Doug Horner  
Dr. Matt Kritscher  
Mr. Lorenzo Legaspi  
Ms. Jeannine Methe  
Ms. Guisselle Nunez  
Mr. Rajinder Samra  
Dr. Carla Walter  
Ms. Barbara Yesnosky

Others Present: Mr. Mike Ansell, Las Positas College  
Dr. Carolyn Arnold, Chabot College  
Mr. Barry Barnes, TBWB Strategies  
Mr. John Fairbank, Fairbank, Maslin, Maullin, Metz &  
Associates – FM3  
Mr. Scott Miner, Las Positas College  
Ms. Zahra Noorivaziri, District Services  
Mr. Sean Prather, Las Positas College  
Mr. Mark Stephens, Chabot College  
Ms. Rachel Ugale, District Services

### **PLEDGE TO FLAG**

Ms. Melissa Korber led the pledge to the flag.

### **PUBLIC COMMENTS**

Mr. Mike Ansell, Chair, Las Positas College Facilities and Sustainability Committee, spoke to the Board in support of the proposed resolution for a bond measure on the June 7, 2016 Election ballot. He reported on the need for facilities at Las Positas College. He urged the Board's support for the bond and to adopt the resolution on tonight's agenda.

Mr. Mark Stephens, Chair, Chabot College Facilities and Sustainability Committee, spoke to the Board in support of the proposed resolution for a bond measure on the June 7, 2016 Election ballot. He reported on the need for programs and facilities at Chabot College. He urged the Board's support for the bond and to adopt the resolution on tonight's agenda.

### **PRESENTATION: BOND MEASURE SURVEY RESULTS**

Chancellor Jackson provided an introduction and background regarding the Bond Measure Survey Results. She reported that in December 2015, the Board authorized a feasibility study to assess the support for a General Obligation (GO) Bond Measure for either the June or November 2016 elections. She reported that there is support from the District-wide Facilities (IPBM) Committee and the Faculty Association. She reported that the Measure B Oversight Committee has been apprised of the feasibility study.

Chancellor Jackson provided background on why a feasibility study. She reported that there is a lack of available resources to complete the 2012 Facilities Master Plan that was approved by the Board in 2012. She reported that Measure B passed in 2004 for \$498 million funded approximately half of the 2005 Facilities Master Plan, leaving unfinished projects such as renovating critical building needs at our Colleges (example: Chabot College has not yet received seismic strengthening and retrofit of all structures).

Chancellor Jackson reported that in January, 2016 a feasibility study began with a poll taken of voters in our District. The results showed that 75% of June 2016 voters indicate they would vote "yes" for a bond measure of \$950 million.

Chancellor Jackson introduced Mr. John Fairbanks and Mr. Barry Barnes to provide an overview of the polling results. She reported that both Mr. Fairbanks and Mr. Barnes are local and have extensive experience with community college districts, and come highly recommended by our community college colleagues.

Mr. Barry Barnes is a Partner with TBW&B Public Finance Strategies, LLC and the District's managing consultant.

Mr. John Fairbanks is a Partner with Fairbank, Maslin, Maullin, Metz & Associates (FM3), local with offices in Oakland, and were the pollsters for the District's 2004 Bond Measure.

Mr. Barnes and Mr. Fairbanks provided a PowerPoint Presentation highlighting the key findings of the survey conducted for support for a District Bond Measure.

### Survey Methodology

- 411 Telephone interviews with voters likely to cast ballots in June 2016 in the District;
- 800 Telephone interviews with voters likely to cast ballots in November 2016 in the District;
- Telephone interviews conducted January 25-February 2, 2016;
- Interviews in English and Spanish and on landlines and cell phones;
- Margin of sampling error of +/- 3.5% at the 95% confidence level;

### Key Findings

- Voters are optimistic about the direction of their County and City;
- The District benefits from widespread awareness and favorability;
  - 58% of voters identify Chabot College as their local community college;
  - 29% of voters identify Las Positas College as their local community college;
  - 57% of voters have an overall positive impression of Chabot College;
  - 48% of voters have an overall positive impression of Las Positas College;
  - 57% of voters have an overall positive impression of the District;
- Nearly six in ten voters think the District is in need of additional funding (58%);
  - Voters see a higher need for the individual colleges;
- The proposed bond measure is very well received;
  - 75% of June 2016 voters say they would vote “yes”;
  - 78% of November 2016 voters say they would vote “yes”;
  - Lower bond amounts receive weaker support;
- Pro and con arguments have little effect on support for the measure;
  - Pro arguments are individually perceived as more convincing;
  - Arguments related to affordability, veterans, and safety stand out to voters.

Mr. Lorenzo Legaspi provided a background on the financial considerations of the proposed Bond and an overview of Proposition 39 as follows:

### Proposition 39 Requirements

- Threshold is 55% of voters;
- Must describe projects;
- Establish performance audits and financial accountability;
- Establish Citizens’ Oversight Committee;
- Submit tax rate statement (cannot exceed \$25 per \$100,000 of assessed valuation of a property);
- Median taxable home value: \$376,000 assessed house less than \$100 a year (\$92.12 per year average);

- Projected issuance of \$200 million every three years (2017, 2020, 2023, 2026) and final issuance of \$150 million in 2029; (based on assessed valuation growth of approximately 4% per year);

Mr. Legaspi also noted the following:

- Recommendation for June vs. November;
- November increases probability of getting lost in general election mailings, less attention on our measure;
- Campaign costs less – June approximately \$200,000; November approximately \$300,000 to \$400,000;

Mr. Doug Horner provided an explanation of the project cost details and how we build a \$950 million bond. He provided and reviewed a draft allocation plan. He reported that the District 2012 Facilities Master Plan had a total cost of \$598 million for new buildings, renovated buildings and site work, demolition, utilities, infrastructure and swing space, 4% escalation for three years 2012-2015, including athletic projects, new fields, bleachers and structures. He reported that the difference between \$598 million and \$950 million is that the District must account for the total program costs and further escalation to complete the Facilities Master Plan. He reported that the total estimated timeline for construction is 15 years. He reported that Measure B funded half the estimated cost of the previous Facilities Master Plan.

In closing, Chancellor Jackson reported that staff is recommending the Board's approval of the resolution calling for the election in June 2016 for a \$950 million bond measure.

#### Board Comments and Questions

Trustee Mr. Macedo questioned if some residents are exempt from the tax, to which Mr. Legaspi reported that this is a General Obligation Bond tax and is based on property value; therefore, homeowners would have to pay this. He noted that with certain measures such as a parcel tax, specific groups can be excluded.

Trustee Mr. Gelles questioned if the District could take the entire amount of the bond and invest what isn't used, to which Mr. Legaspi reported that there has to be a reasonable test and the IRS would look at that. If you are going to spend "X%" of your issuance (i.e. \$200 million) there are certain expectations that you will spend at least 85% of the \$200 million within the first three years.

Trustee Mr. Gelles also questioned the percentage the Bond Counsel receives, to which Mr. Legaspi reported that it is a standard percentage and he would provide the specific information to the Board.

In response to a question raised by Trustee Mr. Vecchiarelli, Mr. Legaspi reported that the tax is based on assessed home value and not market value.

In response to an inquiry from Trustee Dr. Mitzman, Mr. Legaspi reported that there is a small section of the District's service area that is in Trustee Area 7 that falls in Contra Costa County. Mr. Legaspi reported that the District will share in the cost of the election in Contra Costa County, to the extent of the District's share of voters.

In response to an inquiry from Trustee Dr. Mitzman regarding other Districts considering going out for bonds, it was reported that it is believed that Dublin Unified Schools, Castro Valley Unified Schools, Hayward Area Recreation District (HARD), and San Leandro Schools were considering a November ballot. In addition, Chancellor Jackson reported that Hayward Unified Schools was considering a June ballot.

Trustee Dr. Gin questioned the pros of a June Election vs. a November Election. Mr. John Fairbank reported that the margin of error is basically the same. He suggested that perhaps it was better to "beat the crowd" by going out in June. He expressed that he does not see the numbers changing significantly.

Trustee Dr. Gin noted that the level of support changes between Chabot College and Las Positas College and questioned if that will have any effect on the passage of the bond. Mr. Fairchild responded that he did not believe it would because the level of support for the Chabot-Las Positas Community College District is high.

Trustee Dr. Cedillo expressed appreciation for the presentation and expressed that the positive results of the survey is very good for the District. He expressed that he would like to move as soon as possible (June ballot) on this before any voter fatigue is experienced in November, noting the number of other Districts seeking bonds in the upcoming elections as well as the State-wide Bond Measure.

Trustee Mr. Macedo noted the "savvy" Citizens' Oversight Committee (COC). He also recognized the good collaboration the COC had with the stake holders, the actual users. He noted that the projects are program driven, and were prioritized over the projects life cycles. He applauded the College Presidents for the fact that the community is aware of the Colleges due to the efforts of both colleges – who they are and what they have to offer. He stressed the importance of continuing marketing efforts.

In response to an inquiry raised by Trustee Dr. Mitzman, Mr. Horner reported the District previously adopted a resolution that all new buildings must have LEED Silver certification at minimum. He reported that all design contracts include this requirement and the District ensures that all contractors bid to that level. Also in response to an inquiry raised by

Trustee Dr. Mitzman regarding solar, Mr. Horner reported that monies have been included in the draft allocation of this bond to continue the District's energy efficiency projects.

Trustee Dr. Mitzman noted the beautiful tennis courts at Chabot College but noted that there were no bleachers. He questioned if this project would be included with the proposed bond. In response, Mr. Horner reported affirmatively, indicating several places on the campuses that are in need of bleachers and have been identified for this bond – Chabot Football Stadium, Chabot Baseball Field, and Las Positas Track.

Trustee Dr. Mitzman questioned if the proposed bond and Facilities Master Plan fit in with the Educational Master Plan, to which Mr. Horner reported that they are “married.” One of the consultant's duties was to hire an architect (Noll and Tam) to review the Program Reviews and Facilities Requests, and report on deficiencies in the current Facilities Master Plan. He reported that they identified none. Within the “umbrella” of the Facilities Master Plan, the consultant advised the District that we had covered the expressed needs of the Educational Master Plan

Trustee Dr. Mitzman questioned if it would again be necessary to close the campuses on Fridays during the construction phases. In response, Mr. Horner reported that the District would not need to dig up the Colleges to the extent as was done in the past.

Trustee Mr. Vecchiarelli questioned if each time the District draws \$200 million (every three years), does that mean \$92 in tax is assessed to the homeowner. In response, Mr. Legaspi responded in the negative.

Trustee Mr. Vecchiarelli questioned the meaning of “matching funds”, to which Mr. Horner reported that it means the state funded 50% for specific bond projects at the Colleges. He reported that every year the District applies for state funding. He reported that currently the State Chancellor's Office has indicated there are no matching state funds available; however, that could change depending upon a State-wide bond in November.

Trustee Mr. Vecchiarelli noted that this District is very diverse and questioned if 411 is a valid number of residents to poll. In response, Mr. Fairbanks responded affirmatively. He reported that 800 residents throughout the District were actually polled; and 400 had consistent June voting tendencies. He reported that generally for a State-wide poll, 800-1,000 would be a typical polling sample; and nationally 1,000 would be a typical polling sample.

Motion No. 1

Trustee Dr. Cedillo made a motion, seconded by Trustee Mrs. Dvorsky, to adopt the proposed Resolution No. 03-1516—establishing specifications of an election order authorizing a bond election for June 7, 2016; and further, that the Chancellor deliver said resolution to the Alameda County Superintendent of Schools, and the Alameda County and Contra Costa County Registrars of Voters and Board of Supervisors.

Motion carried by the following roll call vote:

AYES:	Cedillo, Dvorsky, Gelles, Gin, Macedo, Mitzman, Vecchiarelli
NOES:	None
ABSTENTIONS:	None
ABSENT:	None

**PRESENTATION: STUDENT SUCCESS SCORECARD HIGHLIGHTS**

Chancellor Jackson provided an introduction to the Student Success Scorecard Presentation, which will be presented by the Colleges' Researchers, Dr. Carolyn Arnold, Chabot College; and Mr. Rajinder Samra, Las Positas College. She reported that the State requires that the Board of Trustees is provided an annual update on the District's Student Success Scorecard. Additionally, she reported that the Board took action on developing an action agenda at the Governmental Institute for Student Success (GISS) sponsored by ACCT, which included updates on Student Success. Tonight's presentation will focus on the Scorecard.

Dr. Carolyn Arnold reported that the Scorecard was developed by the State to report to the public and the Districts on how students are doing based on a standardized data format.

Dr. Arnold and Mr. Samra provided an outline of the Student Success Scorecard PowerPoint Presentation as follows:

- Success as measured by State Chancellor's Office;
  - Five success indicators displayed for each college;
  - Tonight: Focusing on three of the indicators;
    - Discussing our colleges one at a time;
- Measure progress of new degree-seeking students;
- New degree-seeking student:
  - First time in college and in first three years:
    - Earned six units;
    - Took any English or Math course;



- New student cohorts followed for 6 years;
  - Latest cohort is 2008-09 through 2013-14;
- Cohorts are divided into two groups:
  - College prepared;
    - Started English at college level AND
    - Math at AA/AS Degree level;
  - Unprepared for college (Basic Skills students);
    - Started English below college level OR Math below degree level.

Measurement Indicators are as follows:

- Progress Outcomes
  - Persistence:
    - Stayed enrolled at college for first 3 semesters
  - Earned 30 units
    - Earned 30 units by end of 6 years (1/2 of requirement for degree or transfer)
- Completion Outcome
  - Transfer/degree/certificate completion:
    - Transferred or ready to transfer (60 transfer units)
    - Or earned an AA/AS Degree or Certificate

#### Chabot College Data

Dr. Carolyn Arnold reviewed and analyzed a comparison of the following indicators from 2004-05 through 2008-09 for Chabot College:

<b>Number of New Degree-Seeking Students</b>		
	2004-05	2008-09
Basic Skills	1223 (79%)	1,362 (80%)
College-prepared	330	351

<b>Percentage Persisting for 3 semesters</b>		
	2004-05	2008-09
Basic Skills Group	75%	70%
College Prepared	68%	69%

<b>Percentage Earning 30 units in 6 Years</b>		
	2004-05	2008-09
Basic Skills Group	66%	66%
College Prepared	65%	70%

<b>Percentage Completing in 6 Years</b>		
	2004-05	2008-09
Basic Skills Group	44%	42%
College Prepared	71%	67%

<b>Outcomes for Cohort After 6 Years</b>	
	2008-09
Basic Skills Group	
Persisting	70%
Earning 30 units	66%
Completing	42%
College Prepared	
Persisting	69%
Earning 30 units	70%
Completing	67%

Las Positas College Data

Mr. Rajinder Samra reviewed and analyzed a comparison of the following data for 2004-05 through 2008-09 for Las Positas College:

<b>Number of New Degree-Seeking Students</b>		
	2004-05	2008-09
Basic Skills	696 (66%)	863 (66%)
College-prepared	364	443

<b>Percentage Persisting for 3 semesters</b>		
	2004-05	2008-09
Basic Skills Group	79%	82%
College Prepared	75%	78%

<b>Percentage Earning 30 units in 6 Years</b>		
	2004-05	2008-09
Basic Skills Group	73%	72%
College Prepared	72%	76%

<b>Percentage Completing in 6 Years</b>		
	2004-05	2008-09
Basic Skills Group	51%	51%
College Prepared	76%	69%

<b>Outcomes for Cohort After 6 Years</b>	
	2008-09
Basic Skills Group	
Persisting	82%
Earning 30 units	72%
Completing	51%
College Prepared	
Persisting	78%
Earning 30 units	76%
Completing	69%

Mr. Samra noted that it is a tremendous challenge for students who are coming to college unprepared – Basic Skills at many levels. He also noted that all community colleges are facing this same challenge.

Mr. Samra briefly walked the Board through the California Community College website for the Student Success Scorecard data: <http://scorecard.cccco.edu/scorecard.aspx>.

Chancellor Jackson reported that we are supposed to use the Success Scorecard data internally to benchmark our progress with Basic Skills; however, being competitive, we tend to compare our progress with other colleges. She noted that she looks at the state-wide data as a comparison.

In response to Dr. Jackson's comments, Dr. Arnold reported that this District is scoring higher than the State-wide average as shown by the state-wide comparison of Peer Colleges. She noted that the Peer Groups are determined by the Chancellor's Office. She also noted that Chabot College and Las Positas College are in different Peer Groups.

#### Board Comments and Questions

Dr. Arnold will provide the 2015 Scorecard Data Comparison of Peer Colleges as per Trustee Mr. Gelles' request.

Chancellor Jackson noted that she provided for the Board copies of the 2015 California Community Colleges Chancellor's Office Student Success Scorecard State of the System Report; highlighting the web page on the back cover.

Chancellor Jackson asked the College Presidents to speak to some of the interventions or projects that they are doing to address increasing student success.

President Sperling reported that a model of extremely successful approaches for students coming to the College with significant basic skills issues can be found in years of developmental work addressing literacy and basic skills in language arts, specifically the English Department. She reported that Chabot College has an impressive regional and state-wide reputation quite reasonably and appropriately for work in accelerated curriculum and a success rate for basic skills students. However, she reported that Chabot College has some challenges in the math area, including the need for additional staff in math as well as language arts. Most importantly, the College needs to look at its hiring patterns to hire instructors that are committed to basic skills, developmental work, and innovative curriculum in the math area and not to lowering standards. She reported that the College has excellent faculty and the College is starting to see more interest in that direction. Dr. Arnold and the Grants Director are working very hard with a number of math faculty on putting together an innovative program for acceleration and developmental math.

Trustee Dr. Gin expressed that it is interesting that community colleges have been thought of as two-year colleges, but the State is now using six-year cohorts. In addition, he noted that the California State Universities (CSUs) are pushing for timely degree programs and questioned how that will affect our six-year plan.

In response to Trustee Gin's observations, Chancellor Jackson reported that one of the initiatives that has been brought to the Board and has helped in this area is the ADT, the Transfer Degree. She reported that these Transfer Degrees allow students to take State Community College and CSU approved curriculum that they can complete and automatically transfer without having the fear that the courses will be determined to not count at the transfer institution. She also reported that the District needs to do more

advertising about this program. She noted that Chabot College has one of the largest number of ADT programs. She also noted that it is an arduous process to getting these programs approved by the State. She reported that Las Positas College is also working towards increasing their number of ADTs.

President Russell reported that Las Positas College does not have six-year degree programs; it is two-year programs, and the College's goal is to get and keep students on that track of completing 60 units by the end of two years. He noted that one of the challenges for students is a financial consideration – the sooner they complete, the less it will cost them. To that end, the College is increasing services in Student Services and Counseling. In addition, the College is putting into place a Degree Audit that will assess students' transcripts and show them which courses they still have to take and which semesters those courses will be offered. He highlighted the Math Jam, which has grown to approximately 300 students this semester. He noted that out of those 300 students, approximately 70 moved ahead at least one level.

At the request of Trustee Dr. Cedillo, President Russell explained Math Jam is a week of intensive tutoring prior to the semester. Students take an assessment which indicates specific areas where they need additional help. At the end of the week, students can choose to reassess or stay with the course that they assessed into. He reported that the College is doing research on following these students.

Mr. Samra reported that another initiative at Las Positas College is the Multiple Measures Assessment project for English, which he believes will have a huge impact. Currently, approximately one third of the College's students are assessing into college-level English with multiple measures, which means that high school GPA is added in in terms of determining whether a student gets into English 1A and college-level English. He reported that the College will move from one-third of its students to 80% of its students going into college-level English. He noted that the Scorecard numbers we will see in six years will be very different.

President Russell reported that data on students is based on 2008-09 and may not reflect the current data, which may be very different. He noted that many Legislators in Sacramento use these numbers and don't think we are doing anything or making any changes. He reported that over the last two years, the College could show a rapid change in a short amount of time. He noted that this "Scorecard" is the response to the accountability push approximately 4-5 years ago when the State proposed to only pay community colleges for the students that completed.

Trustee Dr. Mitzman expressed that we need to educate our Legislators. In response, Chancellor Jackson reported that we are going to be doing more towards advocating for our students and talking to Legislators. She reported that the Management Team has proposed

having an advocacy arm. She recognized Dr. Matt Kritscher for his efforts with this initiative. Managers will soon be meeting to discuss going to Sacramento to talk to and educate Legislators. She also noted the efforts that have been made by Board Members and herself by meeting with Legislators in Washington, D.C.

Trustee Mr. Vecchiarelli questioned why Basic Skills students are dropping out, to which Dr. Arnold reported that the lower level you start at, the longer it takes to complete and students may get discouraged. She noted that many students are part-time students and require six or eight years to complete, and we need to get more students to go full-time. She noted that the College's First Year Experience is about getting students to go full-time in the first year. She recognized Las Positas College's idea of putting more Basic Skills level students into the College-prepared level, noting that some of the students can do the college-level English work, as well as in math after Math Jam. She reported that research done at Chabot College shows that if you put students into the accelerated classes, students will do better than you would think.

In response to a question raised by Trustee Mr. Vecchiarelli regarding the success rate of those students in the accelerated college-level classes, Dr. Arnold reported that the success rates are identical. She also noted that the equity gaps between the ethnic groups goes down.

Trustee Dr. Cedillo expressed appreciation for the presentation, noting the importance of Board Members hearing this information. He also stressed that as it has been pointed out, the data is old. He also highlighted the excitement that he has heard from parents and students in the Middle College Programs, both at Las Positas College and Chabot College. He also noted the Puente Programs in the high schools. He reported that these programs will help to reduce the achievement gap and get students more prepared for college.

Trustee Mr. Vecchiarelli recognized the many talented and committed Math Faculty at Chabot College, as well as at Las Positas College.

### **GOOD OF THE ORDER**

President Russell reported that on March 12, 2016 Coach Costello will be inducted into the State Hall of Fame for Men's Basketball at a Luncheon at the Doubletree Hotel in Livermore.

**ADJOURNMENT**

Motion No. 2

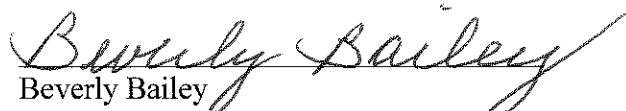
Trustee Dr. Gin made a motion, seconded by Trustee Mrs. Dvorsky, to adjourn the meeting at 8:35 p.m.

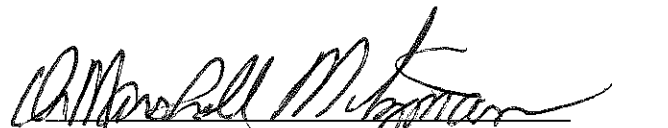
Motion carried unanimously, 7-0.

**NEXT MEETING**

The next Meeting of the Board is a Regular Meeting scheduled for March 15, 2016 at the District Office.

Minutes prepared by:

  
Beverly Bailey  
Recording Secretary

  
Secretary, Board of Trustees  
Chabot-Las Positas Community College District