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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MINUTES
January 17, 2017

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd., 3rd Floor, Dublin, CA

CALL TO ORDER

The regular meeting was called to order at 5:02 p.m. by Trustee Dr. Gin. Recording Secretary Beverly Bailey called the roll. At the time of roll, Trustee Dr. Cedillo was absent and excused due to illness.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

ADJOURN TO CLOSED SESSION

Motion No. 1

By motion made and seconded, the Board immediately adjourned to a Closed Session, which ended at 6:25 p.m.

Motion carried unanimously, 6-0 with Trustee Dr. Cedillo absent.

OPEN SESSION

The Board readjourned in Open Session at 6:34 p.m. Recording Secretary Beverly Bailey called the roll. At the time of roll, Trustee Dr. Cedillo was absent and excused due to illness.

ATTENDANCE

Members Present:

- Trustee Mrs. Isobel F. Dvorsky
- Trustee Mr. Donald L. "Dobie" Gelles
- Trustee Dr. Hal G. Gin
- Trustee Mr. Edralin "Ed" Maduli
- Trustee Dr. Marshall Mitzman

Trustee Mr. Carlo Vecchiarelli
Student Trustee Ms. Zainab “Z” Dogar
Student Trustee Mr. David Truelove

Members Absent: Trustee Dr. Arnulfo Cedillo (Excused)

Recording Secretary: Ms. Beverly Bailey

Managers Present: Dr. Jannett N. Jackson, Chancellor
Dr. Susan Sperling, President, Chabot College
Dr. Barry Russell, President, Las Positas College
Ms. Lori Benetti
Ms. Roanna Bennie
Mr. David Betts
Ms. Diane Brady
Ms. Julia Dozier
Ms. Jennifer Druley
Mr. Wyman Fong
Ms. Nan Ho
Mr. Doug Horner
Dr. Krista Johns
Dr. Matthew Kritscher
Ms. Deonne Kunkel
Mr. Lorenzo Legaspi
Ms. Jeannine Methe
Ms. Guisselle Nunez
Dr. Sara Parker
Dr. Stacy Thompson
Ms. Barbara Yesnosky

Others Present: Ms. Noell Adams, President, Chabot College Classified
Senate
Mrs. Helen Bridge, Measure B Citizens’ Oversight
Committee
Ms. Laurie Dockter, President, Chabot College Faculty
Senate
Mr. William Eddy, Las Positas College, SEIU
Ms. Melissa Korber, President, Las Positas College Faculty
Senate
Dr. Charlotte Lofft, President, Chabot-Las Positas Faculty
Association
Ms. Gweneth Murphy, District Services

Ms. Zahra Noorivaziri, District Services
Mr. Sean Prather, Las Positas College
Dr. Diane Scott-Summers, Las Positas College
Dr. William Threlfall, CARE, Faculty Emeritus
Ms. Rachel Ugale, District Classified Senate, APIEA
Ms. Heidi Ulrech, Co-President, Las Positas Classified
Senate

GOOD OF THE ORDER

President Gin welcomed new Trustee Mr. Ed Maduli; and expressed appreciation to Past President Vecchiarelli for a great year in 2016.

PLEDGE TO FLAG

Trustee Mr. Gelles led the pledge to the flag.

PUBLIC COMMENTS

There were no Public Comments offered at this meeting.

ADMINISTRATION OF OATH OF OFFICE TO BOARD OF TRUSTEE

Board President Gin administered the Oath of Office to Trustee Dr. Marshall Mitzman, Trustee Area 1.

CONSENT CALENDAR

Student Trustee Truelove requested that agenda item 5.4 (Approval for Establishing Non-Resident (Out-of-State and International) Tuition Rates for 2017-2018) be pulled from the consent calendar for comments.

Trustee Gin reported that agenda item 6.1 (Approval of Award of Re-RFP No. A-17, District-Wide Fire Suppression System Service) is being pulled from the agenda.

Motion No. 2

Trustee Mr. Gelles made a motion, seconded by Trustee Dr. Mitzman, to approve the Consent Calendar with the exception of agenda items 5.4 and 6.1.

Motion carried unanimously, 6-0, with Trustee Dr. Cedillo absent.

The following items were approved on the consent calendar:

General Functions

- 1.9 Approval of Minutes of December 6, 2016 Organizational Meeting and Regular Meeting

Personnel

- 3.1 Classified Personnel
- 3.2 Faculty Personnel
- 3.3 Management Personnel

Educational Services

- 4.1 Approval of Curriculum Changes, Las Positas College
- 4.2 Approval of Amendment No. 1 to the Cooperative Agreement No. 14-Puente-CC-04 between The Regents of the University of California Puente Project and Chabot-Las Positas Community College District, Chabot College
- 4.3 Acceptance of National Institutes of Health (NIH) Bridges to the Baccalaureate Program Subaward Agreement with the University of California Berkeley (UCB), Chabot College
- 4.4 Approval of Memorandum of Understanding (MOU) – Alameda County Office of Education, Chabot-Las Positas Community College District, Chabot College
- 4.5 Authorization to Apply to the California State Department of Education for Additional Funding for the California Early Childhood Mentor Program, Chabot College
- 4.6 Acceptance of an Augmentation to Grant Agreement from California Community Colleges Chancellor's Office (CCCCO) in Support of the Mathematics, Engineering, Science Achievement (MESA) Grant Program, Chabot College (Grant Agreement No. 16-109-007, Amendment 1)
- 4.7 Acceptance of Proposition 39 Program Improvement Funding Award from the Peralta Community College District, Laney College, to the Chabot-Las Positas Community College District, Las Positas College
- 4.8 Approval of Contract Amendment between First 5 Alameda County and Las Positas College Early Childhood Development Program (Contract No. CB2016-17-002)
- 4.9 Approval of Amendment No. 1 to the Cooperative Agreement No. 14-Puente-CC-03 between The Regents of the University of California Puente Project and Chabot-Las Positas Community College District, Las Positas College

Business Services

- 5.1 Approval of Commercial Warrant Registers
- 5.2 Approval of Payroll Warrant Registers – November 2016
- 5.3 Approval of Payroll Warrant Registers – December 2016

- 5.5 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

Economic Development/Contract Education

- 7.1 Acceptance of Memorandum of Understanding (MOU) – United Way Bay Area, District – Economic Development, Tri-Valley One-Stop Career Center
- 7.2 Approval of Memorandum of Understanding (MOU) – Habitat for Humanity East Bay/Silicon Valley – Economic Development, Tri-Valley One-Stop Career Center

PRESENTATION: MEASURE B CITIZENS' OVERSIGHT COMMITTEE ANNUAL REPORT TO THE COMMUNITY 2016

Ms. Helen Bridge, Chair of the Measure B Citizens' Oversight Committee, presented the 12th Annual Report to the Community. She reported that the 2016 Measure B Project Highlights include:

Las Positas College: Construction of New Academic Classroom Building 100 Project is underway. Construction is scheduled to be complete in May 2018.

Chabot College: Construction on the new Biology Building is scheduled to begin in September 2017. Occupancy is planned for Spring Semester 2019.

Ms. Bridge also reported that the independent auditor conducted a financial and performance audit for the Chabot-Las Positas Measure B General Obligation Bond funds for the year ended June 30, 2016. The result of their audit indicated that, in all significant respects, the District expended Measure B General Obligation Bond funds for the year ended June 30, 2016 only for the specific projects developed by the District's Board of Trustees and approved by the voters, in accordance with the requirements of Proposition 39. In addition, she reported that the 12th Annual Report to the Community for 2017 will be distributed via an insert in Bay Area News Group's newspapers for Alameda County on January 22, 2017 to subscribers; and on January 23, 2017 to non-subscribers.

Further, Ms. Bridge recognized Vice Chancellor Horner for his outstanding work on the Measure B Projects.

Trustee Mr. Gelles requested that the Chancellor draft a letter on behalf of the Board to sign expressing appreciation to those community members that have devoted their time to participating on the Citizens' Oversight Committee.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Ms. Melissa Korber, President, Las Positas College Faculty Senate, reported that today is the first day of classes. She reported that this semester she is teaching online classes using Canvas. She also reported that the Senate met briefly in late December to approve the Accreditation Report. In addition, they drafted a program proposal process, as well as a resolution concerning respect and inclusion. She reported that the Senate is nearing finalizing scholarships for the Spring Semester. She reported that the fundraising drive was won by a College division and the scholarship will be named in their honor. She also reported that the Senate reviewed the first draft of the Strong Workforce Report in November. Further, she reported that the Senate is drafting a resolution on the importance of process.

Ms. Laurie Dockter, President, Chabot College Faculty Senate, reported that last week as a member of the Chabot College committee, she listened to the Colleges present their reports on the Strong Workforce Project. She also reported that the College continues to work on the Institutional Effectiveness Partnership Initiative (IEPI); and reported that the panel will be coming back to the College for a visit.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Ms. Heidi Ulrech, Co-President, Las Positas College Classified Senate, reported that the Senate is planning for a busy semester with the following activities:

- Participating in Spring Flex Day activities;
- Holding a Chili Cook-off during Spring Break;
- Spring Senate Fundraising;
- Reviewing Senate By-laws and Mission Statement;
- Awarding three \$250 student scholarships;
- Attending the up-coming state 4CS conference.

Ms. Noell Adams, President, Chabot College Classified Senate, reported that the Senate recently hosted a breakfast for Classified Professionals; and recognized Ms. Christine Herrera for her hard work on this breakfast. She reported that the Senate has prepared a recommendation on how the College could improve the Classified Prioritization Process by integrating categorically funded positions into the process. She reported that the Chabot College Classified Prioritization Process was adopted in Fall 2014 and the College has completed two cycles. Further, she reported that via a Special Election a new Senator was elected from Student Services, Ms. Chilopie Millington, Counselor Assistant in Special Programs; and her term will end June 2018.

Ms. Rachel Ugale, District Classified Senate, had no report.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGES

Mr. Ben Nash, President, Student Senate of Chabot College, reported that an issue arose regarding Class-web, reporting that several students expressed that they were being unintentionally dropped from their classes. He reported that he reached out to get more insight into the issue, and thanks in large part to Ms. Jeannine Methe, found that the issue is likely due to the students' fees going unpaid. He has urged the students to pursue this issue with Admissions and Records

The Associated Students of Las Positas College had no representation at this meeting.

GOOD OF THE ORDER

Mr. William Eddy, Las Positas College, reported that he is the newly elected President for SEIU. In the past, he was serving as Interim President.

Dr. Charlotte Lofft expressed appreciation to Human Resources, especially Vice Chancellor Wyman Fong and Mr. David Betts for working with her and others on the resolution of agenda item 8.2, Board Policy 7380 – Retiree Health Benefits. She reported that it was a “team effort.”

APPROVAL FOR ESTABLISHING NON-RESIDENT (OUT-OF-STATE AND INTERNATIONAL) TUITION RATES FOR 2017-2018 (Agenda Item 5.4)

Student Trustee Truelove reported that he pulled this agenda item from the consent calendar to express the positive contributions, perspectives, and diversity that out-of-state and international students bring to the Colleges. He noted that the increase of \$2.00 per semester unit is not too exorbitant.

Motion No. 3

Trustee Mrs. Dvorsky made a motion, seconded by Trustee Mr. Gelles, to approve the proposed non-resident tuition rate of \$245.00 per semester unit for the 2017-2018 academic year for non-resident students, international students, and non –immigrant aliens attending on F-1 or other visa types.

Motion carried unanimously, 6-0, with Trustee Dr. Cedillo absent.

ACCEPTANCE OF INFORMATIONAL PERSONNEL REPORT (Agenda Item 8.1)

The Board accepted the Informational Personnel Report without discussion.

FIRST READING: REVISED GOVERNING BOARD POLICY 7380 – HUMAN RESOURCES: RETIREE HEALTH BENEFITS (Agenda Item 8.2)

The Board accepted the First Reading of this Revised Governing Board Policy without discussion.

GOVERNOR'S JANUARY BUDGET PROPOSAL FOR FISCAL YEAR 2017-2018 (Agenda Item 8.3)

Vice Chancellor Legaspi provided a written report, "Budget in Brief for Fiscal Year 2017-18", which was included with the Board Agenda packet.

At the request of Chancellor Jackson, Vice Chancellor Legaspi provided a brief summary of the Governor's January Budget Proposal, which was released on January 10, 2017. He reported that without corrective action, the State faces a \$1.6 billion budget deficit in 2017-18 with \$1.2 billion deficits in future years. He reported that the Proposition 98 Minimum Guarantee is projected at \$73.5 billion for 2017-18, up from \$71.4 billion for 2016-17.

Vice Chancellor Legaspi briefly summarized the Governor's Budget Proposal as it relates to the California Community Colleges and the Chabot-Las Positas Community College District. He highlighted the following components of the Budget Proposal as follows:

- Base Allocation Funding - \$23.6 million proposed for a base increase to cover increasing operating costs, primarily rising employer pension costs;
- COLA - \$94.1 million for a 1.48% cost-of-living adjustment. He noted that last year started with a cost-of-living adjustment, but by the end of the year it was at zero;
- Mandated Costs – No dollars are budgeted for the mandate debt payment program (pay-down of outstanding state mandated claims); however, the mandated cost block grant is still in place for 2017-18;
- Access - \$79.3 million of on-going funds for 1.34% growth funding;
- Categorical Programs - \$5.4 million for a 1.48% COLA for Apprenticeship, Extended Opportunity Programs and Services (EOPS), Disabled Students Programs and Services (DSPS), and California Work Opportunity and Responsibility to Kids (CalWORKs) Programs.

Vice Chancellor Legaspi reported that he will provide more information to the Board at its Study Meeting scheduled on Tuesday, February 24, 2017.

PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling provided a written report to the Board. She introduced two new permanent deans approved on tonight's Consent Calendar under agenda item 3.3 (Management Personnel): Dean Deonne Kunkel and Dr. Sara Parker. In addition, she expressed appreciation to Dr. Stacy Thompson for her work on the Strong Workforce Project; and Dr. Matt Kritscher, Vice President of Student Services, who has stepped up and is also Acting as the College's Chief Financial Officer. She reported that Chabot College hosted Hayward's Martin Luther King Day Celebration on Monday, January 16; and expressed appreciation to Trustee Dr. Mitzman for attending.

President Sperling drew attention to the Grants Update Year End Report for Fall 2016 Report as well as the new awards for January 2017.

Dr. Barry Russell, President of Las Positas College, provided the President's written report to the Board "Las Positas Connection." He reported that the College hosted Leadership Livermore today, which is a community group that works on leadership activities. He reported that this past weekend, the Veterans' Club was provided the opportunity, through a generous donation of tickets, to attend the Shark Tank in San Jose. He reported that on March 13 at 6:00 p.m. at Las Positas College, the United States Air Force Golden Band of the West will perform a free concert. He reported that he has been trying to schedule this performance for three years. Tickets will be first come, first serve. He reported that he will work with Ms. Guisselle Nunez to "get the word out." Further, he introduced the new Dean of Academic Services – Science, Engineering, Math and Public Safety, Ms. Nan Ho.

President Russell drew attention to the Las Positas College 2016-17 Grants Report.

CHANCELLOR REPORT

Chancellor Jackson welcomed Ms. Deonne Kunkel, Dr. Sara Parker and Ms. Nan Ho to the Management Team. She also drew attention to the Grants Report provided by Economic Development/Contract Education; recognizing the work of Ms. Krista Johns and Ms. Julia Dozier in developing the report. Chancellor Jackson reported that Ms. Dozier has been very aggressive with going out to secure grants. She also expressed appreciation to Mr. Lorenzo Legaspi for his work in monitoring the grants' budgets, noting the District is the fiscal agent on many of the grants.

Chancellor Jackson reported that a joint college review workshop on Career Technical Education (CTE), "Doing What Matters" was held on Friday, January 13, 2017. She reported that this was the second of these workshops, the first on October 31, 2016. She reported that of the approximately 35-40 participants in attendance was: Ms. Patty Castro, Executive Director, and Tamia Brown from the Alameda County Workforce Development

Board; and Ms. Kit O'Doherty, Director, and Mr. Rock Pfothauer, Chair, from the Bay Area Community College Consortium (BACCC). She reported that the Workforce Development Plan will be presented to the Board for final approval prior to the March 31, 2017 deadline. She reported that the District received \$1.9 million for its share of the \$200 million allocated for this fiscal year. She expressed appreciation to the colleges for their hard work and support.

TRUSTEE REPORTS AND/OR OFFICIAL COMMUNICATIONS

Trustee Mr. Gelles recognized Mr. Ben Nash, President, Student Senate of Chabot College for his comments tonight and straightforwardness of contacting a College representative to resolve a student issue. He also recognized Ms. Julia Dozier for her hard work on grants. He also recognized and applauded the College Presidents for promoting staff from within.

Trustee Dr. Mitzman reported that he had the opportunity to attend the Chabot College Martin Luther King Celebration on Monday, January 16, 2016, noting that it was a very inspiring event. He thanked Chabot College and President Sperling for sponsoring the event. He reported that the guest speakers included Ms. Fredye Davis, and Carol Ruth Silver. In addition, he expressed appreciation for the opportunity to serve his constituents for another four years, and plans to attend as many community and college events as he possibly can.

Student Trustee Dogar reported that the Student Senate held an "all day" Retreat yesterday, January 16, 2016 and planned out their calendar. She reported that the Senate is trying to resolve student concerns; and was pleased to report that the Cafeteria is now offering more "healthy" options.

Student Trustee Truelove apologized for missing the December 2016 Board Meeting. He expressed appreciation to the Chancellor for the opportunity to attend the recent Community College League Statewide Convention. He also congratulated newly elected Trustee Mr. Ed Maduli. Further, he reported that the Senate is looking for new Senators.

Trustee Dr. Gin expressed appreciation to the Public Safety Officers for their presence at every Board Meeting.

GOOD OF THE ORDER

Chancellor Jackson recognized Vice Chancellor Doug Horner and asked that he provide a short summary of the last Measure B Projects. Vice Chancellor Horner provided the following:

Las Positas College

Construction of New Academic Classroom Building 100 Project is underway.

- 41,041 sq. ft., two-story building consisting of 12 classrooms, 6 computer labs, an anthropology lab and a large lecture classroom seating approximately 100.
- Schedule:
 - Construction is scheduled to be completed in May 2018;
 - Occupancy in August 2018 (Fall Semester).

Chabot College

Construction of the New Biology Building (2100) is scheduled to begin in September 2017.

- 19,590 sq. ft., two-story building consisting of 5 biology laboratories, support spaces and a greenhouse.
- Schedule:
 - Bidding – May to August 2017;
 - Construction start – September 2017;
 - Construction to be completed in January 2019;
 - Occupancy is planned for April (Spring Semester) 2019.

Seismic Strengthening of the Grand Court Arcade.

Strengthening of the Grand Court Arcade columns for better resistance to seismic forces.

- Schedule:
 - Drawings currently being reviewed at Division of State Architect (DSA);
 - Bidding – February to April 2017;
 - Construction Start – May 2017;
 - Construction Complete – November 2017.

District Office

Renovations to building finishes and site infrastructure.

Renovations of the toilet rooms, corridor carpet, paint and ceilings on the first and second floors have been completed as has the first floor lobby. The building exterior has been painted. Currently, the building entry is being renovated. The parking lot will be recoated and striped once the entry improvements are complete. Finally, the building elevators will be entirely renovated in January and February.

Vice Chancellor Horner reported that the Colleges have finished the Measure A Project Prioritization process. Currently, they are working on scheduling and budgeting. A presentation will be provided to the Board in March 2017.

ADJOURNMENT

Motion No. 4

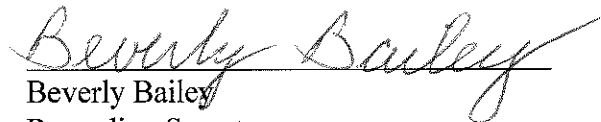
Trustee Dr. Mitzman made a motion, seconded by Trustee Mrs. Dvorsky, to adjourn the meeting at 7:21 p.m.


Motion carried unanimously, 6-0, with Trustee Dr. Cedillo absent.

NEXT MEETING

The next Meeting of the Board is a Study Meeting scheduled for January 24, 2017 at the District Office. The next Regular Board Meeting is scheduled for February 21, 2017.

Minutes prepared by:


Beverly Bailey
Recording Secretary


Secretary, Board of Trustees
Chabot-Las Positas Community College District