

OFFICIAL COPY



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MINUTES
July 17, 2018

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568

CALL TO ORDER

The regular meeting was called to order at 4:01 p.m. by Trustee Gin, Recording Secretary Debra Nascimento called the roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

CLOSED SESSION

Motion No. 1

Motion made by Trustee Maduli and seconded by Trustee Vecchiarelli, the Board immediately adjourned to Closed Session at 4:03 p.m.

Motion carried unanimously, 6-0, with Trustee Mitzman absent.

OPEN SESSION

The Board re-adjourned in Open Session at 6:32 p.m. Recording Secretary Debra Nascimento called the roll. Trustee Mitzman was absent at the time of roll.

ATTENDANCE

Members Present: Trustee Ms. Isobel F. Dvorsky
Trustee Mr. Donald L. "Dobie" Gelles
Trustee Dr. Hal G. Gin
Trustee Mr. Edralin "Ed" Maduli

Trustee Ms. Genevieve Randolph
Trustee Mr. Carlo Vecchiarelli
Student Trustee Mr. Garrett Culbertson

Members Absent: Trustee Dr. Marshall Mitzman (Excused)
Student Trustee Juliet Garcia Gutierrez

Recording Secretary: Ms. Debra Nascimento

Managers Present: Dr. Susan Cota, Interim Chancellor
Dr. Susan Sperling, President, Chabot College
Ms. Roanna Bennie, Interim President, Las Positas College
Dr. Mathew Kritscher
Ms. Krista Johns
Mr. Wyman Fong
Mr. Owen Letcher
Ms. Guisselle Nunez
Ms. Julia Dozier
Mr. William Garcia
Ms. Diane Brady
Ms. Jennifer Druley
Mr. Ron Gerhard
Mr. Bruce Griffin
Mr. David Betts

Others Present: Mr. Mon Khat President, Chabot College Faculty Senate
Ms. Melissa Korber President, Las Positas College Faculty
Association
Ms. Noell Adams, President, Chabot College Classified
Senate
Ms. Cindy Robinson, President, Las Positas College
Classified Senate
Ms. Rachel Ugale
Mr. Mujeeb Dadgar
Mr. Lawrence Aguiar
Mr. Bob Buell
Ms. Tatiana Hernandez
Ms. Ann Kroll
Ms. Sarah Holtzclaw
Ms. Philomena Franco
Mr. Greg Rees
Mr. Jeff Nelson
Mr. Gregory Correa
Ms. Celeste Rowe

PLEDGE TO FLAG

Trustee Randolph led the pledge to the flag.

REPORT OUT: NO ACTION TAKEN IN CLOSED SESSION

As part of preparing Board Minutes, the District includes a summary of oral communications made to the Board. These summaries do not represent the views or opinions of the Board of Trustees or District, and by including them as part of the minutes of this meeting, the District does not endorse them or vouch for the accuracy of the statements made by the public.

1.6 PUBLIC COMMENTS

Ms. Rachel Ugale introduced the newly appointed SEIU officers for 18-19.

Mr. Gregory Rees addressed the Board regarding his concerns with the leadership of SEIU 1021.

Mr. Gregory Correa addressed the Board regarding his concerns surrounding corruption he implied was occurring in the District.

Mr. Bob Buell thanked the Board for their support of the MOU with the City of Hayward. He also asked for prayers for Mr. Jim Helmes and his family on Mr. Helmes recent death.

1.7 APPROVE CONSENT ITEMS (CC)

Interim Chancellor Dr. Susan Cota requested that Agenda Item 6.1 (Approval of Memorandum of Understanding – City of Hayward – Chabot College) be pulled from the Consent calendar for further discussion and be brought back at the next Board meeting.

Motion No. 2

Trustee Maduli made a motion, seconded by Trustee Dvorsky, to approve the Consent Calendar with the exception of agenda item 6.1.

Motion carried unanimously, 6-0, with Trustee Mitzman absent.

GENERAL FUNCTIONS**1.8 APPROVAL OF MINUTES OF JUNE 19, 2018, REGULAR MEETING****3.0 PERSONNEL**

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel

- (cc) 3.3 Ratification of the MOU between the Chabot-Las Positas Community College District and Chabot-Las Positas Faculty Association authorizing provision of Life-Time Retiree Medical Benefits pursuant to Article 20 of the CBA to specified members eligible for The 2017/2018 SERP

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of California Community Colleges Chancellor's Office (CCCCO) Grant and approval of the agreement #18-077-001, Mental Health Services Program, Chabot Las Positas Community College District, Chabot College and Las Positas College
- (cc) 4.2 Approval of Renewal of Field Internship Agreement with the City of Berkeley, Berkeley Fire Department (BFD), Las Positas College
- (cc) 4.3 Approval of Child and Adult Care Food Program (CACFP) Agreement between Revolution Foods, Inc. and Chabot- Las Positas Community College District, Chabot College Early Childhood Development (ECD) Laboratory School
- (cc) 4.4 Approval of Agreement: Hayward Unified School District and Chabot-Las Positas Community College District, Chabot College
- (cc) 4.5 Approval of Contract– City of Fremont for Providing Community-Access Broadcasting Services, Chabot College
- (cc) 4.6 Approval of Contract – City of Hayward for Providing Community- Access Broadcasting Services, Chabot College
- (cc) 4.7 Acceptance of California Community Colleges Chancellor's Office (CCCCO) Mathematics, Engineering, Science Achievement (MESA) Grant Award for Chabot College
- 4.8 Adoption of Resolution No. 18-1718 – Child Development State Preschool Contract No. CSPP-8007 Project No. 01-6131-00-8 and Approval of the Associated Contract Number CSPP-8007, Chabot College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Approval of Award of a Piggyback Contract for Printer/Multi-Function Device Equipment to replace the current multi-function fleet equipment, which is outdated at Las Positas College through the CollegeBuys Purchasing Program
- (cc) 5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Memorandum of Understanding – City of Hayward – Chabot College
- (cc) 6.2 Approval of Modification to the Contract with E.F. Brett and Company, Inc., Arcade Voluntary Seismic Upgrade at Chabot College
- (cc) 6.3 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Arcade Voluntary Seismic Upgrade, Chabot College
- (cc) 6.4 Authorization to File Notice of Completion with Alameda County Clerk Recorder's Office for the Campus Master Sign Program, Phase 2, Chabot College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Approval of Contract Renewal— Contra Costa County Employment and Human Services, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports

9.0 OTHER ACTION ITEMS

No Items

1.9 PRESENTATION: EDCE/OSHA

Trustee Gin requested VC Krista Johns introduce the presenter. VC Johns introduced Ms. Julia Dozier, District Executive Director whom gave the following presentation:

EDCE Focus Areas & Definitions

- Child Welfare Training Programs: Contract with county social service agencies to provide training to staff offering services to foster car and adoptive children.
- Contract Education: Respond to requests from local corporations to provide employee training and other services to improve worker productivity and skills.
- OSHA Training Center: Provide federal, and state, approved safety trainings to individuals, corporations and organizations.
- Tri-Valley One-Stop Career Center: Connect employers with qualified, skilled talent and job seekers to provide career opportunities and achieve economic prosperity in the Tri-Valley area.
- Apprenticeship Programs: Develop apprenticeship programs, and start new programs in partnership with the colleges.
- Fiscal Agency Programs: Serve as the contractual and financial program manager of large, statewide grants for the California Community Colleges Chancellor's Office.
- Intra-District Collaborations: Partner with colleges and district services to maximize benefits and serve our students and our communities.

Child Welfare Training Programs

Providing continuing education to people who work with foster and adoptive children.

Child Welfare Training Programs Partner County Contracts (2018-19)

Alameda County	\$6,000,000
Mendocino County	\$1,500,000
Contra Costa County	\$1,149,850
Solano County	\$490,029

Contracts are renewed on an annual basis.

Contract Education

Responding to requests from employers for employee training

Corporate Academies

Creating a series of classes customized to meet the workforce needs of clients.

FINELITE: Needed upskilling training for line staff

AB&I FOUNDRY: Wanted multilevel training, used ETP Funding

NEW OPPORTUNITIES: Creating ways for organizations to grow their own managers

OSHA Regional IX Training Locations:

Arizona: Tempe

California: Dublin, Fresno, Irvine, Lakewood, Oxnard, Redding, Sacramento, San Luis Obispo, Santa Clara, Santa Rosa

Hawaii: Hilo, Honolulu

Nevada: Reno, Las Vegas

Success Partners

- The Trade School Shasta Builders Exchange
- Builders Exchange of Santa Clara County
- North Coast Builder Exchange
- SLO County Builders Exchange
- Safety Center Incorporated
- Lakewood Country Club
- Central California Builders
- Ventura County Contractors Association
- Orange County California Fire Authority
- Department of Transportation State of Hawaii
- Associated Builder and Contractors, Inc.
- United Contractors
- Safety Consultation and Training Section
- Washoe County Sheriff Office

Tri-Valley One-Stop Career Center

Connecting employers with skilled, qualified employees to provide economic opportunities

- City of Dublin
- City of Livermore
- City of Pleasanton
- K-12 Districts
- Alameda County Workforce Dev. Brd
- Las Positas College
- United Way

- Tri-Valley One-Stop Career Center
- Chabot College
- County Social Service Agencies
- Adult Schools
- Public Libraries
- Santa Rita Jail
- Regional Employers Agencies
- Bureau of Prisons Dublin
- California Employment Development Dept.

Example of Partnerships: TVOS

Public Library Partnerships

- 2 workshops/mo. at Dublin Library
- 1 workshop held monthly at Livermore Library
- Pleasanton Volunteers Refer to TVOS
- Free Tax Preparation offered at Pleasanton Library
- Small job fairs at Livermore Library
- Cross referral to services and online Training

CLPCCD Apprenticeship Programs

Working in collaboration with Chabot College's Admissions and Records, our department assists with the creation of new programs, administering the program, including course and student registration and tracking, and state funding.

Current Apprenticeship Programs Include:

- Electrical
- Fire-Life Safety
- Sprinkler Fitters
- ABC Construction Trades (5)
- Telecommunications
- Roofing

New Apprenticeship Programs:

The state is offering funds to encourage new types of apprenticeship programs, including:

- Banking Employees
- Hospitality/Hotel Management
- Catering Services
- Healthcare/Nursing Assistants
- Healthcare/Registered Nurses
- Psychiatric Nurses

Fiscal Agency Programs: Serve as the contractual and financial program manager of statewide CCCCCO grants

Our responsibilities as Fiscal Agent:

- Financial tracking and processing of funds
- Grant project management, including event planning
- Creating Scopes of Work, hiring and supporting vendors
- Contract management
- Consulting with State Chancellor's Office
- Serving on Executive and Advisory Boards
- Working with subcontractors and tracking their progress

CCCCO Contracts



Internal/Intra-District Collaborations

Leveraging between all EDGE departments for “up-selling” new opportunities for training.

Coordinating facility rentals to the public at the District Office building for public and staff to use.

Partnering with colleges

- Use of classroom space during construction
- Veterans program with LLNL
- Guest presenters
- Apprenticeship programs

Underwriting the costs of expenses, facilities, staff, and professional development.

Goals for this presentation

What EDCE does

- Partner with others to expand our current offerings and explore new opportunities for resource development

Keys to our success

- Responsive to opportunities
- Function “at the speed of business”
- Have a client’s-first service approach

How you can contribute to support our success

- Continued flexibility to try new avenues for growth
- Appreciate the ways that our programs support the colleges and district as a whole
- Refer people/organization to our programs

Optimizing Partnership Opportunities Involves Growth

- FT management staff to lead new programs
- FT Classified Professionals to support
- Office space to house them
- Creativity in meeting the needs and expectations of our funds and clients

Questions and Comments:

Trustee Maduli asked, where the profit from indirect costs come from. VC Johns answered that the net proceeds to the district come primarily from the indirect costs for those grants and contracts, which may range from 4-10%. Funds within the grant and contract programs support project-specific staff expenses, so a significant portion of indirect costs become net proceeds. As Vice Chancellor Lorenzo Legaspi reported to the Board earlier, the revised Budget Allocation Model now allocates a large percentage of EDCE net proceeds to the district's OPEB irrevocable trust which benefits the colleges and district. About 20% of the annual net proceeds is retained by EDCE for program development, and another proportion goes toward rent and other 3A budget expenses, resulting in allocation model benefits to the colleges and district.

Trustee Maduli asked if profit is shared from the programs of Contract Ed. VC Johns stated the net proceeds from all the activities of Contract Ed go towards the percentages that flow under the BAM as described.

Trustee Vecchiarelli asked how the apprenticeship program is being funded. VC Johns stated that the administrative work required of apprenticeship programs is funded by the state based upon a formula related to the size of our programs and associated work. This funding from the state allows the apprenticeship administration break even. Apprenticeship enrollments and related and supplemental instruction FTES are reported by Chabot College—and in the future we expect will also be reported by Las Positas College—for state RSI funding established for that purpose. Trustee Vecchiarelli asked if there is a cap on apprenticeship programs. VC Johns stated no, and concluded by adding that CLPCCD's model for handling apprenticeship is very highly thought of within the industry.

Trustee Gelles complemented Ms. Dozier for her great work over the years.

2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Las Positas Faculty Senate President, Ms. Melissa Korber reported on the following items:

She welcomed Interim Chancellor Cota and colleague Mr. Mon Khat.

Chabot College Faculty, Senate President Mr. Mon Khat reported on the following items:

He stated he is eager to work this coming year in moving the college and mission forward.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Las Positas Classified Senate, President Ms. Cindy Robinson reported on the following items:

She stated there will be a Classified Retreat in August.

Chabot College Classified Senate, President Ms. Noell Adams reported on the following items:

She stated on June 28th, the Chabot College administrators hosted a Classified Appreciation Lunch. She thanked the administrators for putting together this special event.

She stated since the beginning of summer, she and the other members of our Institutional Effectiveness workgroup have been meeting with the chairs of the college's Planning and Resource Allocation Committee. PRAC, is charged with leading the college's integrated planning and resource allocation processes and it's in its infancy as it was established as part of the college's revised shared governance structure. The purpose of this summer work is to assess the workings of the committee during its first year of implementation and to prepare the chairs to hit the ground running when the new academic year begins in August. Among other things, they are evaluating the frequency of the committee's meetings and the establishment of focused workgroups to tackle more complex matters in a more timely fashion. She stated there also evaluating the alignment of their college and district-wide planning processes.

She stated the Classified Senate's annual Governing Council Retreat will be held next Thursday, July 26th. They have a six-member ad-hoc planning committee that has been meeting this month to coordinate all the event details, build a terrific agenda, and prepare outstanding sessions. The main purpose of the retreat is to strengthen governing council members' ability to effectively participate in shared governance and to identify some main priorities for Classified Senate this upcoming year. She stated their theme for this year's retreat is Space and their slogan, which is still a working slogan, is Reaching Beyond: Challenging the boundaries of what we know and pushing further to benefit classified professionals and the students we serve.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE**Las Positas College Student Senate President, Ms. Lylah Schmedel reported on the following items:**

She stated the Senate had their first meeting last week, where they discussed several different topics and plans and also reviewed the budget they will propose in September. She stated they are currently working on preparing for Welcome Week and raising awareness regarding their sports teams/events. She stated edits on the website are underway and they are recruiting student representatives to attend the upcoming Guided Pathways Retreat. She stated that the Food Pantry held its third event which now has reached more than 120 families. Lastly, she stated Fall Preview and Ribbon Cutting for Building 1000 have been planned and she looks forward to working closely with the Board this year.

Chabot College Student Senate President, Mr. Lorenzo Caballero reported on the following items:

He stated Mr. David Betts Human Resources Director, provided the senate a training today to secure on Hiring Committee's. He stated he is looking forward to getting to know each Board member individually and possibly scheduling and meet n greet in the near future. He stated the senate is organizing and prioritizing some projects such as a community garden and public transportation. Lastly, he stated it is their goal to ensure the students voices and perspectives are heard.

GOOD OF THE ORDER

Mr. David Fouquet, President of Chabot-Las Positas Faculty Association, stated the following: on June 27th the Supreme Court handed down the Janus v. AFSCME decision which is anti-union. He stated unions can no longer charge mandatory agency fees to be paid by non-members. He stated he has been working with Human Resources to get the members coded correctly in Banner. Lastly, he stated the new Funding Model is harmful to Districts such as ours.

Ms. Rachel Ugale, Chapter President SEIU, stated she is going through the list for reconciliation under for the Janus v. AFSCME legislation and is acting as an intermediary with Human Resources and the local union chapter. She stated that if there is any official comments being made by SEIU they will be made by the District President.

ADOPTION OF RESOLUTION NO. 18-1718, CHILD DEVELOPMENT STATE PRESCHOOL CONTRACT NO. CSPP-8007 PROJECT NO. 01-6131-00-8 AND APPROVAL OF THE ASSOCIATED CONTRACT NUMBER CSPP-8007, CHABOT COLLEGE (AGENDA ITEM 4.8)

Motion No. 3

Trustee Maduli made a motion, seconded by Trustee Vecchiarelli, to adopt Resolution No. 18-1718 Child Development State Preschool Contract No. CSPP-8007 Project No. 01-6131-00-8 and Approval of the Associated Contract Number CSPP-8007, Chabot College.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Randolph, Vecchiarelli
NOES:	NONE
ABSENT:	Mitzman
ABSTENTIONS:	NONE

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 PRESIDENT OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President, Chabot College reported on the following items:

She congratulated and welcomed Academic President Mr. Mon Khat and Student Senate President Mr. Lorenzo Caballero.

She congratulated and thanked Las Positas College VP Garcia and Chabot College VP Kritscher for working together on the Mental Health Grant the Board approved.

She stated Chabot College received a \$125,000 Campus Catalyst Grant in support of their DACA Students. She stated she is very grateful to have the extra support.

She reported June 29th Chabot College hosted The State of the City which was a big success. She thanked the Trustees for attending and added the Mayor mentioned the importance of Chabot College and talked about the Fire Technology partnership.

She thanked VC Owen Letcher for manifesting continual support at Chabot College and CTO Bruce Griffin for coming out and sharing the upcoming plans on improving the campuses Wi-Fi.

Lastly, on behalf of Professor Scott Hildreth she invited District staff and families to a free Planetarium show, August 18th at Chabot College.

Ms. Roanna Bennie (Interim President), Las Positas College reported on the following items:

She invited everyone to the Ribbon Cutting of the new Classroom Building 1000, August 8th.

She distributed the Student Services Monthly Newsletter to the Board.

Lastly, she stated the Veterans Program has received a one-time Grant of \$200,000.

Trustee Gin congratulated Mr. Todd Steffan on the Grant.

CHANCELLOR REPORT

No report at this time.

TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS

No reports at this time.

ADJOURNMENT

Trustee Gin closed the meeting in honor of Mr. James Helms.

Motion No. 4

Trustee Vecchiarelli made a motion, seconded by Trustee Maduli to adjourn the meeting at 7:25 p.m.

Motion carried unanimously, 6-0, with Trustee Mitzman absent.

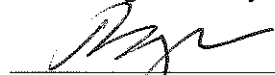
NEXT MEETING

The next meeting of the Board is a Regular Meeting scheduled for August 21, 2018 at the District Office.

Minutes prepared by:



Debra Nascimento
Recording Secretary



Secretary, Board of Trustees
Chabot-Las Positas Community College District