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CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES REGULAR MEETING

MINUTES
September 18, 2018

PLACE

Chabot-Las Positas Community College District, 7600 Dublin Blvd, Dublin Ca 94568

CALL TO ORDER

The regular meeting was called to order at 5:01 p.m. by President Mitzman, Recording Secretary Debra Nascimento called the roll.

PUBLIC COMMENTS

There were no Public Comments offered at this time.

CLOSED SESSION

Motion No. 1

Motion made by Trustee Maduli and seconded by Trustee Gelles, the Board immediately adjourned to Closed Session at 5:03 p.m.

Motion carried unanimously, 5-0, with Trustee Vecchiarelli and Trustee Dvorsky absent at the time of roll.

OPEN SESSION

The Board re-adjourned in Open Session at 6:32 p.m. Recording Secretary Debra Nascimento called the roll. Trustee Vecchiarelli was absent at the time of roll.

ATTENDANCE

Members Present:

Trustee Ms. Isobel F. Dvorsky
Trustee Mr. Donald L. "Dobie" Gelles
Trustee Dr. Hal G. Gin

Trustee Mr. Edralin "Ed" Maduli
Trustee Dr. Marshall Mitzman
Trustee Ms. Genevieve Randolph
Student Trustee Mr. Garrett Culbertson
Student Trustee Ms. Juliet Garcia Gutierrez

Members Absent: Trustee Mr. Carlo Vecchiarelli

Recording Secretary: Ms. Debra Nascimento

Managers Present: Dr. Thomas Fallo, Interim Chancellor
Dr. Susan Sperling, President, Chabot College
Ms. Roanna Bennie, Interim President, Las Positas College
Mr. David Betts
Mr. Walt Blevins
Ms. Diane Brady
Ms. Julia Dozier
Ms. Jennifer Druley
Mr. Wyman Fong
Mr. William Garcia
Mr. Ron Gerhard
Mr. Bruce Griffin
Ms. Krista Johns
Dr. Mathew Kritscher
Mr. Owen Letcher
Ms. Guisselle Nunez
Mr. Rajinder Samra
Ms. Stacy Thompson
Dr. David Johnson

Others Present: Mr. Mon Khat, President, Chabot College Faculty Senate
Ms. Melissa Korber, President, Las Positas College Faculty
Association
Ms. Noell Adams, President, Chabot College Classified
Senate
Ms. Cindy Robinson, President, Las Positas College
Classified Senate
Ms. Lylah Schmedel, President, Las Positas College Student
Senate
Mr. Lorenzo Caballero, President, Chabot College Student
Senate
Ms. Rachel Ugale
Ms. Jane Moorehead
Mr. Scott Miner

Mr. Greg Rees
Ms. Sandi Perry- Rees
Mr. Gregory Correa
Mr. Sebastian Wong

REPORT OUT: ACTION TAKEN IN CLOSED SESSION

No action was taken in Closed Session.

PLEDGE TO FLAG

Student Trustee Ms. Juliet Garcia Gutierrez and Mr. Garrett Culbertson led the pledge to the flag.

President Mitzman recognized and presented Mr. Patrick Taylor a pin for his 25 years of service to the District.

1.6 PUBLIC COMMENTS

As part of preparing Board Minutes, the District includes a summary of oral communications made to the Board. These summaries do not represent the views or opinions of the Board of Trustees or District, and by including them as part of the minutes of this meeting, the District does not endorse them or vouch for the accuracy of the statements made by the public.

Ms. Sandi Perry-Rees expressed concern regarding an incident at the District office.

Mr. Greg Rees stated he is considering running for Board of Trustee for Area 3.

Mr. Gregory Correa made the Board aware of his dissatisfaction in the way an incident involving himself was handled at Las Positas College.

Mr. Bill Threlfall called attention to the handout provided to the Board on the CARE Fund Special Projects Grant Program. He also thanked Ms. Guisselle Nunez, Public Relations Marketing Government Relation Director and her office for their valuable assistance in advertising the program.

1.7 APPROVE CONSENT ITEMS (cc)

Interim Chancellor Fallo reported that Agenda Item 3.1 III 3C (Change to District Classification Plan- Add Veterans & Scholarships Program Supervisor, Range S250, effective 09/19/18. This position is grant/categorically funded and therefore subject to continued renewal) be pulled.

Trustee Maduli asked if Agenda Item 6.1 (Approval of Modification to the Existing Contract with Clear Blue Energy for District-Wide Prop 39, Interior LED Lighting Upgrades) is our

last project of our Prop 39 Bond. Vice Chancellor Mr. Owen Letcher stated currently there are three active projects for Prop 39 Funding; in which this is one of the three. Trustee Maduli asked if they will all be completed by June 2019. Vice Chancellor Letcher stated the work will be completed in December 2018, and close out for Prop 39 Funding will be complete prior to June 2019.

Motion No. 2

Trustee Gin made a motion, seconded by Trustee Dvorsky, to approve the Consent Calendar with the exception of Agenda Item 3.1 III 3C.

Motion carried unanimously, 6-0, with Trustee Vecchiarelli absent.

GENERAL FUNCTIONS

1.8 APPROVAL OF MINUTES OF AUGUST 21, 2018 REGULAR MEETING

1.9 APPROVAL OF MINUTES OF SEPTEMBER 4, 2018 STUDY MEETING

3.0 PERSONNEL

- (cc) 3.1 Classified Personnel
- (cc) 3.2 Faculty Personnel

4.0 EDUCATIONAL SERVICES

- (cc) 4.1 Acceptance of Gift - Las Positas College
- (cc) 4.2 Approval of Renewal of Field Internship Agreement with the City of Berkeley, Berkeley Fire Department (BFD), Las Positas College
- (cc) 4.3 Approval of Contract Award Renewal-Alameda County Social Services Agency, Children and Family Services for the Community Action to Reach Out to Infants (CARI) Program, Chabot-Las Positas Community College District, ChabotCollege
- (cc) 4.4 Approval of Agreement with the City of Pleasanton for use of the Livermore Pleasanton Fire Department (LPFD) Training Facility, Las Positas College
- (cc) 4.5 Approval of CMC Facility Use contract between City of Hayward and Chabot-Las Positas Community College District for Community-Access Broadcasting Services, Chabot College
- (cc) 4.6 Approval of the Cooperative Agreement No. 18-Puente-CC-03 between The Regents of the University of California on behalf of the Puente Project and Chabot Las Positas Community College District, Las Positas College
- (cc) 4.7 Approval of Grant Contract — Alameda County Social Services Agency, Children and Family Services for the Resource Family Approval (RFA) Program, Chabot Las Positas Community College District, Chabot and Las Positas Colleges
- (cc) 4.8 Approval of Internship Agreement – American Medical Response – San Francisco (AMR) and Chabot-Las Positas Community College District - Las Positas College

5.0 BUSINESS SERVICES

- (cc) 5.1 Approval of Commercial Warrant Registers
- (cc) 5.2 Approval of Payroll Warrant Registers
- (cc) 5.3 Award of Bid No. BID NO.: 19-03, Distributed Antenna System Implementation Las Positas College
- (cc) 5.4 Approval of Declaration of Surplus Property to be Sold at Public Auction Sale and Donation or Disposal of Any Items Not Sold
- (cc) 5.5 Approval of Award of a Piggyback Contract for Projector Equipment to replace the current projector equipment, which is outdated at Chabot College through the National IPA Purchasing Program

6.0 FACILITIES PLANNING AND DEVELOPMENT

- (cc) 6.1 Approval of Modification to the Existing Contract with Clear Blue Energy for District Wide Prop 39, Interior LED Lighting Upgrades
- (cc) 6.2 Approval Measure B & Measure A Bond Program: Bond List Revision
- (cc) 6.3 Approval of Modification to the Existing Design/Build Contract with Balfour Beatty Construction for the New Academic Classroom Building 100, Las Positas College
- 6.4 Adoption of Resolution No. 01-1819 – Authorizing Use of Design/Build Delivery Method for the Main Switchgear Replacement Project at Las Positas College

7.0 ECONOMIC DEVELOPMENT/CONTRACT EDUCATION

- (cc) 7.1 Acceptance of Grant Agreement No. 18-064-001 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.2 Acceptance of Grant Agreement No. 18-085-001 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.3 Acceptance of Grant Agreement No. 18-086-001 – California Community Colleges Chancellor’s Office, District-Economic Development
- (cc) 7.4 Acceptance of Grant Agreement for the 2018-19 Livermore Social Opportunity Endowment Funding between the City of Livermore and Chabot-Las Positas Community College District - Economic Development, Tri-Valley One-Stop Career Center
- (cc) 7.5 Approval of Contract for Title IV-E Training between County of Lake and Chabot-Las Positas Community College District, District-Economic Development

8.0 INFORMATION AND DISCUSSION ITEMS (No Action)

- 8.1 Informational Personnel Reports
- 8.2 Acceptance of Quarterly Financial Status Report, CCFS-311Q, for the Quarter Ended June 30, 2018
- 8.3 Report on Current Status of Board Policies and Administrative Procedures
- 8.4 Revisions to Administrative Procedures and Changes to Numbering of Certain Policies and Procedures for Clarity and Organization

9.0 OTHER ACTION ITEMS

- 9.1 Second Reading and Adoption of Revised Board Policy 4020 Program, Curriculum,

and Course Development, and Approval of the Accompanying New Administrative Procedure 4021 Hours and Units

9.2 Second Reading and Adoption of Revised Board Policy 4240 Academic Renewal

1.10 PUBLIC HEARING: 2018-19 BUDGETS: GENERAL FUND, CAFETERIA FUND, CHILD DEVELOPMENT FUND, CAPITAL PROJECTS FUND, SELF-INSURANCE (RUMBL) FUND AND MEASURE B FUND

President Mitzman opened the Public Hearing at 6:53 p.m. on the 2018-19 Budget. Hearing no comments, he closed the Public Hearing at 6:53 p.m.

1.11 ADOPTION: 2018-19 BUDGETS: GENERAL FUND, CAFETERIA FUND, CHILD DEVELOPMENT FUND, CAPITAL PROJECTS FUND, SELF-INSURANCE (RUMBL) FUND AND MEASURE B FUND

Motion No. 3

Trustee Gelles made a motion, seconded by Trustee Maduli, Adoption of the 2018-19 Budget: General Fund, Cafeteria Fund, Child Development Fund, Capital Projects Fund, Self-Insurance (RUMBL)) Fund and Measure B Fund.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph
NOES:	NONE
ABSENT:	Vecchiarelli
ABSTENTIONS:	NONE

Trustee Maduli stated when the Vice Chancellor did a Risk Assessment of the District, this was based on figment in the 19 areas that were evaluated. He stated our fiscal year items are moderate. He referenced page 59, Exhibit D stating it was a very important document, adding the conclusion is a moderate risk. He stated we are carrying a deficit at Chabot College even though it is decreasing. He expressed concern regarding M&Os expenditures which are high and asked how we are going to make that department whole and maintain it. Vice Chancellor Gerhard answered “yes”, they are monitoring the accounting and steps are being taken. He added they don’t anticipate ending the year with a deficit in both Child Development and M&O. Trustee Maduli stated Child Development and M&O are his main concerns.

Trustee Gelles asked if a plan is in place for each year. Vice Chancellor Gerhard stated “yes”.

Trustee Randolph thanked Vice Chancellor Gerhard and his staff for the detailed report.

2.0 REPORTS, FACULTY, CLASSIFIED AND STUDENT SENATES

2.1 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES FACULTY SENATES

Chabot College Faculty, Senate President, Mr. Mon Khat reported on the following items:

He stated they approved the PB & AP on the half unit limit and are reviewing the District Goals for adoption.

Las Positas Academic Senate President, Ms. Melissa Korber reported on the following items:

She thanked Vice Chancellor Gerhard and Interim Chancellor Susan Cota for attending their meeting last week providing insightful information on the budget. She also thanked President of Chabot-Las Positas Faculty Association, Mr. Dave Fouquet for attending and discussing the new budget process. She stated a presentation too was given on the new Fire Academy which a vote will be taken at their next meeting.

Lastly, similar to Chabot College they too are reviewing their Visions for Success Goals, Academic Renewal, and Student Rights Grievances.

2.2 PRESIDENTS OF CHABOT AND LAS POSITAS COLLEGES AND DISTRICT CLASSIFIED SENATES

Chabot College Classified, Senate President, Ms. Noell Adams reported on the following items:

She reported they are reviewing a draft resolution on the adoption of the Board of Governors Vision for Success goals. She stated; this is an important resolution for our district as their could be financial consequences, if we do not align our local goals with the Vision for Success goals adopted by the Board of Governors in 2017. She added that the draft resolution is being worked on by both colleges and is being vetted through the senates. The aim is to bring the resolution Board for adoption before January 2019. Lastly, the trailer bill accompanying the 2018-19 California State Budget included a requirement that the governing board of each community college district certify that it will adopt goals for the district that align with the Board of Governors Vision for Success goals.

She stated one of their senators recently had to step down, therefore they will be holding a special election. She stated she will report the results at a future meeting.

Lastly, she stated they will be sending two representatives to the Annual Northern Gathering of the Senates event, Friday, October 12th.

Las Positas College Classified, Senate President, Ms. Cindy Robinson reported on the following items:

She stated in August a Retreat was held and they had their first meeting of the year. She stated they will be focusing on shared governance as Classified Professionals and many people are ready to get involved.

PRESIDENT OF STUDENT SENATE OF CHABOT AND PRESIDENT OF ASSOCIATED STUDENTS OF LAS POSITAS COLLEGE

Chabot College Student Senate President, Mr. Lorenzo Caballero reported on the following items:

He thanked Student Senate President Ms. Lylah Schmedel for attending their meeting yesterday discussing plans behind a Unity Project between the two student governments. He added at that meeting they too swore in four new members. He also thanked Mr. Dave Fouquet and Ms. Noell Adams for agreeing to meet next week to discuss the new Funding Formula.

Lastly, he stated a former student senate member composed a video that will be presented at the upcoming October 5th AC Transit Board meeting in efforts to express their concerns regarding the removal of bus 22 line.

Las Positas College Student Senate President, Ms. Lylah Schmedel reported on the following items:

She reported the Market and Constitution Day today went well. She stated a Club Day is scheduled. She stated Hunger Awareness Week is scheduled in November and LPSG will be attending an upcoming training on the Roberts Rule of Order in SoCal.

She stated they plan on participating in the Undocu Ali week October 15th-19th.

She reported Las Positas and Chabot College are tentatively planning a retreat in October.

Lastly, she stated an election is scheduled for November on their Bi Laws and Constitution. She added, an initiative will be on the ballot as well for a100% Smoke Free Campus.

President Mitzman thanked both Student Senate Presidents, and stated he is happy to see the colleges working together.

GOOD OF THE ORDER

Mr. David Fouquet, President of Chabot-Las Positas Faculty Association, reviewed the Cabrillo Community College Districts Governing Board of Trustees Resolution 039-18; Calling for Study and Revision of the California Community College Student centered

Funding Formula (SCFF) he provided to the Board. He also provided the Board with a copy of the Serious Flaws Persist in the CC Funding Formula in which he reviewed.

Ms. Rachel Ugale, Chapter President SEIU, stated their Leadership meeting is scheduled for Thursday. She stated they are preparing for negotiations and are looking forward to their initial meeting in a few weeks.

She expressed appreciation to HR for facilitating the changes with AB19 Employee Orientation which is legislation that requires public agencies provide unions access to new employee orientations.

6.4 ADOPTION OF RESOLUTION NO. 01-1819-AUTHORIZING USE OF DESIGN/BUILD DELIVERY METHOD FOR THE MAIN SWITCHGEAR REPLACEMENT PROJECT AT LAS POSITAS COLLEGE.

Motion No. 4

Trustee Maduli made a motion, seconded by Trustee Gin to adopt Resolution 01-1819 Authorization use of Design/Build Delivery method for the Main Swtichgear Replacement Project at Las Positas College.

Motion carried by the following roll call vote:

AYES:	Dvorsky, Gelles, Gin, Maduli, Mitzman, Randolph
NOES:	NONE
ABSENT:	Vecchiarelli
ABSTENTIONS:	NONE

OTHER ACTION ITEMS

Motion No. 5

Trustee Maduli made a motion, seconded by Trustee Gin to approve Agenda Item 9.1 Second Reading and Adoption of Revised Board Policy 4020 Program, Curriculum, and Course Development, and Approval of the Accompanying New Administrative Procedure 4021 Hours and Units.

Motion carried unanimously, 6-0, with Trustee Vecchiarelli absent.

Motion No. 6

Trustee Maduli made a motion, seconded by Trustee Dvorsky to approve Agenda Item 9.2 Second Reading and Adoption of Revised Board Policy 4240 Academic Renewal.

Motion carried unanimously, 6-0, with Trustee Vecchiarelli absent.

10.0 REPORTS- SENIOR LEADERSHIP AND TRUSTEES

10.1 PRESIDENT OF CHABOT AND LAS POSITAS COLLEGES

Dr. Susan Sperling, President, Chabot College reported on the following items:

She stated Chabot College will be hosting Mr. Thomas Epstein, President of the California Community College Board of Governors October 16th.

She was very pleased to report Chabot College has increased their International Students by 12% over the last academic year. Trustee Gelles asked how many students. She stated 74 F-1 Visa students enrolled this fall term from 27 different countries. She added Mr. Shawn Day is now coordinating the center.

She reminded everyone of the Friends of Chabot Gala, October 4th.

Lastly, she congratulated the Student Senate on their research work on the AC Transit, as several employees and students have lost their transportation when Route 22 was cancelled.

Ms. Roanna Bennie, Interim President, Las Positas College reported on the following items:

She reviewed the Las Positas College Collection Newsletter and highlighted the Cycle Grant and Dale & Ted Jay Innovation Grant that are being offered to our community. She added, there are lots of good things to look forward to in the semester regarding their academics and athletics in the publication.

President Mitzman welcomed Interim Chancellor Mr. Thomas Fallo.

CHANCELLOR REPORT

Mr. Thomas Fallo stated he pledges to do the very best he can in the position and looks forward to visiting the campuses and meeting the students.

TRUSTEE REPORT AND/OR OFFICIAL COMMUNICATIONS

Trustee Maduli stated he will be attending an Accreditation Conference October 16th and will not be able to attend the October 16th Regular Board meeting.

Student Trustee Ms. Juliet Garcia Gutierrez apologized to the Board for missing the last meeting as she was sick.

She stated she was a part of RAZA College Day last weekend. She stated Luna gave a workshop to 20 high school students where she was able to share her college experience and benefits for attending a community college.

President Mitzman stated October 2, 2018, Study Session has been cancelled.

ADJOURNMENT

President Mitzman adjourned the meeting and wished everyone a great start to fall.

Motion No. 7


Trustee Maduli made a motion, seconded by Trustee Randolph to adjourn the meeting at 7:25 p.m.

Motion carried unanimously, 6-0, with Trustee Vecchiarelli absent.

NEXT MEETING

The next meeting of the Board is a Regular Meeting scheduled for October 16, 2018 Chabot College.

Minutes prepared by:


Debra Nascimento
Recording Secretary


Secretary, Board of Trustees
Chabot-Las Positas Community College District