

CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT

December 6, 2016

Agenda Item: 5.2

Subject: Approval of the Memorandum of Understanding (MOU) - City of Hayward for use of Campus Facility as Temporary Emergency Shelter, Chabot College

Background: The purpose of this MOU between City of Hayward and Chabot College is to define a working relationship in preparation for and responding to certain disaster situations by permitting American Red Cross to use campus facilities on a temporary basis as an emergency public shelter. Within the Terms and Conditions, this MOU provides the framework for cooperation and support between the City of Hayward and Chabot College in assisting citizens of the community who have been impacted by disaster, as well as other services for which cooperation may be mutually beneficial.

Upon activation of Chabot College as a Shelter Facility, the City of Hayward will have the facility added to its list of insured assets as soon as practicable.

The City of Hayward agrees to reimburse reasonable costs associated with damage to the facility or other property, actual out-of-pocket operational expenditures, and reasonable costs associated with food and custodial services that Chabot College will provide if available.

The term of this agreement begins on the date of signature and terminates 30 days after written notice by either party.

Recommended Action: That the Board of Trustees approves this Memorandum of Understanding with the City of Hayward for use of campus facility as temporary emergency shelter, Chabot College. The term of the MOU begins from the date of signature until 30 days after written notice of termination by either party. It is further recommended that the Board authorize the Vice Chancellor, Business Services, to execute the Memorandum of Understanding on behalf of the District.

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Submitted: Lorenzo Legaspi/Date

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Approved: Jannett N. Jackson/Date

\_\_\_\_\_ APPROVED

\_\_\_\_\_ DISAPPROVED

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