

MEMORANDUM OF UNDERSTANDING

Tri-Valley Regional Occupational Program

And

Chabot-Las Positas Community College District's

Tri-Valley One-Stop Career Center

This is a Memorandum of Understanding (MOU) between the Tri-Valley Regional Occupational Program (District) and the Chabot-Las Positas Community College District's Tri-Valley One-Stop Career Center (TVOS) in regard to providing an in-kind contribution (office and classroom space) for an Adult and Career Education Transition Specialist and a Computer Instructor, Adult Education, both of whom will be employed by TVROP, serving the districts of Dublin, Livermore, Pleasanton and the Chabot-Las Positas Community College District for the 2018-2019 school year.

- TVOS will provide workspace, classroom, computer, phone and access to a copier as an in-kind contribution for a Transition Specialist, who shall represent all Tri-Valley School Districts, as well as a Computer Instructor.
- Transition Specialist and Computer Instructor shall be compensated solely by District.
- Personal Property of the District may be provided to the above positions to use in their fulfilling obligations to adult students. At the end of this agreement, said personal property will be removed.
- Computer Instructor shall deliver classes for TVOS clients, schedule to be agreed upon with TVOS Program Manager.

This MOU will be in effect from June 1, 2018 until June 30, 2019 and is subject to annual renewal provided all parties are in agreement.

SIGNATURES OF AGREEMENT:

Lorenzo Legaspi, Vice Chancellor,
Business Services, Chabot-Las Positas
Community College District, for the
Tri-Valley One-Stop Career Center

Julie Duncan, Superintendent
Tri-Valley ROP

Date: _____

Date: _____

Board Approved: March 7, 2018