

June 7, 2022

Jonah Nicholas  
Vice-Chancellor of Business Services  
Chabot College  
25555 Hesperian Boulevard  
Hayward, CA 94545

Dear Jonah,

John Burton Advocates for Youth (JBAY) is pleased to provide a one-year grant to Chabot College in the amount of \$6,000 (\$6,000; the "Grant"), to be used to implement the Critical Needs and Opportunity Fund. Payment of the Grant will be made according to the terms and conditions of this letter (the "Agreement"), after JBAY first receives from you a countersigned copy.


1. **Grant Purpose:** Chabot College agrees to use the Grant exclusively for expenses directly related to meeting the critical needs of a youth or to facilitate an opportunity for a youth. Examples of allowable uses include textbooks, school supplies, transportation expenses, emergency auto repairs, deposits for first and last month's rent, obtaining medical or dental care, music or art classes and participation in athletic programs opportunity.
2. **Grant Payment:** Chabot College will receive the Grant in two installments. The first installment will be 50% of the Grant and be disbursed in July 2022. The second installment will be the remaining 50% of the grant, disbursed by JBAY in January 2023.
3. **Youth Eligibility:** The Grant shall be provided to youth, age 16 to 26 who are either currently or formerly in foster care or who have experienced homeless. Eligible youth are required to live in California and are not required to be enrolled in school.
4. **Youth Awards:** There is no minimum or maximum award per youth. Chabot College agrees to disburse the Grant using their knowledge of the youth's specific circumstance and their professional judgement.
5. **Reporting & Records:** Chabot College agrees to complete the Youth Disbursement Form within 48 hours after disbursing funds to a youth. Additionally, Chabot College and will maintain records of receipts and expenditure made in connection with the Grant. There will be no end of year grant report due and no invoices will be submitted to JBAY.
6. **Compliance:** If Chabot College fails to comply with the requirements included in this agreement, it will not receive the second disbursement of the Grant in January of 2023 and may be ineligible for future participation in the Critical Needs and Opportunity Fund.
7. **Evaluation and Monitoring:** JBAY may conduct an evaluation of the uses for which grant funds have been committed, which may include an interview, discussions with Chabot College, and a review of records maintained in connection with the Grant Chabot College agrees to use its best efforts to cooperate with any such evaluation.
8. **Tax Status:** By countersigning this Agreement, Chabot College confirms that it has been determined by the Internal Revenue Service to be an organization described in section 501(c)(3) of the Internal Revenue Code of 1986, and a public charity as described in section 509(a)(1) or 509(a)(2) of the Code, and that this determination has not been revoked or modified and continues in full force and effect. If the determination is revoked or modified, please notify JBAY immediately. No payment hereunder shall be required to be made at any time after Chabot College ceases to be an organization described in both section 501(c)(3) and section 509(a)(1) or 509(a)(2) of the Code.

9. **Compliance with U.S. Law:** Chabot College agrees to comply with all applicable United States law.

On behalf of JBAY, thank you for your partnership.

Sincerely,

DocuSigned by:


  
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Amy Lemley  
Executive Director  
John Burton Advocates for Youth

ACCEPTED AND AGREED TO

on 6/29/2022, 2022

DocuSigned by:

By: 

Jonah Nicholas  
Chabot College