



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT



**Office of Payroll Services
Salary Warrant Distribution Request**

I understand my salary warrant will be automatically mailed, as authorized below, and will continue until a written request to change to Direct Deposit has been received by Payroll.

Salary Warrant will be distributed as follows:

Home Address via U.S. Mail (Code 18)

Direct Deposit stubs will be emailed to you and are available on Class Web

Direct Deposit (Please complete a [Direct Deposit Form](#))

Print Name

W#

Position Title

Division/Office/Area Assigned

Date

Signature