

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Chabot-Las Positas Community College District, State of California, hereby calls for **Request for Proposals (RFP) RFP No.: B24/25-02 Inspector of Records for the Building 3000 Maintenance and Operation Warehouse & Garage at Chabot College**

Bids are to be delivered to Ms. Marie Hampton, Manager of Purchasing and Warehouse Services, at 7600

Dublin Blvd., 3rd Floor, Dublin, California 94568 until **Thursday, October 24, 2024, by 2:00 P.M.** Faxed or emailed bids will not be accepted.

All bids shall be submitted in sealed envelopes clearly marked on the outside “RFP No.: B24/25-02 Inspector of Records for the Building 3000 Maintenance and Operation Warehouse & Garage at Chabot College”.

Bids delivered by USPS, Fed Ex, or UPS are not guaranteed to be received by the Chabot-Las Positas Community College District prior to submittal cut time. For questions concerning RFP package delivery, please contact Ms. Marie Hampton, Manager of Purchasing and Warehouse Services, at 925-485-5233.

It is the bidder’s responsibility to ensure delivery to Ms. Hampton prior to 2:00PM Bid submission time on **Thursday, October 24, 2024, by 2:00 P.M.** Please plan for time accordingly.

Bid Documents will be available by **Friday, October 4, 2024**, at the Purchasing website at <https://www.clpccd.org/business/rfp.php> (Adobe Reader is required for downloading document).

Inquiries regarding this bid should be directed to the Purchasing Department, Marie Hampton, Purchasing Manager, e-mail at mhampton@clpccd.org . Reference Bid No. **RFP No.: B24/25-02 Inspector of Records for the Building 3000 Maintenance and Operation Warehouse & Garage at Chabot College** on all inquiries.

No contractor or subcontractor may be awarded a contract for public work on a public works project unless registered with the Department of Industrial Relations pursuant to Labor Code section 1725.5. The Board of Trustees reserves the right to reject any and all bids and any and all items of such bids. This bid shall also be subject to any and all applicable laws, regulations and standards. This project is subject to compliance monitoring and enforcement by the Department of Industrial Relations.

For more information, please refer to the Purchasing Website at <https://www.clpccd.org/business/purchasing.php>

Run Dates: October 4, 2024 and October 11, 2024