



Chabot-Las Positas Community College District Citizens' Bond Oversight Committee

Meeting Minutes No. 63

Location: District Office
7600 Dublin Blvd, Third Floor
Dublin, CA 94568
Conference Room #1

Recorded by: Donna Alaoen

Date: January 22, 2020

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Committee Members:

	Term	Term Expires	Present
Mr. Will Macedo, Senior Citizen Organization (Chair)	Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>
Mr. Jacques Gautreaux, Business Community	Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>
Mr. Patrick Lofft, Taxpayers' Association	Two-(2) yrs.	06/2021	<input checked="" type="checkbox"/>
Mr. Lynn Seppala, College Foundation	Two-(2) yrs.	12/2021	<input checked="" type="checkbox"/>
Ms. Sarah Hosterman, Community At Large	One-(2) yrs.	12/2022	<input checked="" type="checkbox"/>

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District/College Representatives:

- Mr. Owen Letcher, Vice Chancellor of Facilities & Bond Program
- Ms. Donna Alaoen, Executive Assistant, Facilities & Bond Program
- Ms. Ann Kroll, Project Planner/Manger, Chabot College
- Ms. Theresa Fleischer Rowland, Vice Chancellor of Education Services & Student Success
- Ms. Roanna Bennie, CLPCCD
- Mr. Bruce Griffin, Chief Technology Officer, Chabot-Las Positas Community College District

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Public:

- Ms. Tina Inzerilla, Las Positas College
- Ms. Florence Hinkle, Las Positas College
- Mr. Norman Buchwald, Chabot College
- Ms. Frances Hui, Las Positas College
- Dr. Kim Morrison, Chabot College
- Barbara Yesnosky, CLPCCD
- Jeff Jensen, Crowe, LLP
- Ms. Dori Campbell, CLPCCD

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1.0 CALL TO ORDER

Chair Will Macedo called the meeting to order at 6:00 p.m.

2.0 ROLL CALL

A quorum was met with four (4) committee members responding to roll call.

3.0 PUBLIC COMMENTS

Tina Inzerilla expressed her concerns on funding library databases under Measure A.

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Florence Hinkle addressed the importance of library database at Las Positas College as a student and how they are important to continue funding under Measure A.

Norman Buchwald expressed his concerns regarding bond funding for library subscriptions of databases at Chabot College.

Kim Morrison voiced her concern on the importance of bond funding for library catalogs, databases and subscriptions to continue to offer ongoing educational support to the students.

ACTION: Vice Chancellor Owen Letcher will be bringing forward a resolution to a future board meeting that will be addressing how bond funds can be used to fund cloud-based services.

4.0 INTRODUCTION OF NEW COMMITTEE MEMBER – Owen Letcher

Vice Chancellor Letcher introduces Sarah Hosterman who will serve as a representative for the Community At Large.

5.0 APPROVAL OF MEETING MINUTES

The meeting minutes for October 23, 2019 were presented to the committee for approval. The meeting minutes were approved and moved by (Mr. Jacques Gautreaux), seconded (Mr. Patrick Lofft). All in favor.

6.0 ANNUAL AUDIT REPORT – Barb Yesnosky

Ms. Barb Yesnosky, Director of Business Services, welcomes and introduces Jeff Jensen of Crowe, LLP. Mr. Jeff Jensen presented the Performance Audit and Financial Statements for Measure A & B to the committee. Various components of the report were presented to inform the committee the purpose of the report, the scope of the report as well as the methodology and the conclusion of its findings. A complete set of the audited financial statements are available by request.

7.0 MEASURE B/A PROGRESS REPORT – Owen Letcher

Vice Chancellor Letcher shared and presented the approved bond project list for Measure A and Measure B. Under the Chabot College Project List Total Budget, the only change is a transfer in from Measure B interest earning, bond proceeds and debt service. Under the Las Positas College Project List Total Budget, there are two changes to the list which include the combining of projects Public Safety Complex and Advanced Manufacturing & Transportation into one project now called Public Safety Complex/AMT Project and the transfer in from Measure B interest earning, bond proceeds and debt service.

ACTION: None

8.0 MEASURE A/B – CHABOT COLLEGE REPORT – Michael Garr

Mr. Michael Garr provided the committee an update on all projects at Chabot College which include: Biology Building 2100 Phase I, Fire Alarm System Voice Evacuation Upgrade, New Library and Learning Connection Building 100, District-Wide Campus Security Exterior Lighting, Athletic Field Improvement, MPOE Renovation and Relocation, and Pool Renovation Project. Mr. Garr informed the committee of the status of Biology Phase 2 at the college. The selected firm is tBP/Architecture who will be providing design and engineering services for this project. This is scheduled to go to the March Board meeting. Vice Chancellor Letcher briefly updates the committee member on the status of the joint venture project with the City of Hayward for the Hayward Fire Training Center. The city believes the project cost estimate is at \$73 million, which the District contribution limit is \$20 million. The District has established a Ground Lease/Joint Use Agreement to be able to use this facility.

ACTION: None

9.0 MEASURE A/B – LAS POSITAS COLLEGE REPORT – Ann Kroll

Vice Chancellor Letcher provided the committee an update on all projects at Las Positas College which include: New Academic Support and Office Building 2100, Public Safety Complex/Advanced Manufacturing and Transportation Facilities (PSC/AMT), AG Science: Horticulture, AG Science: Viticulture, Temporary Office Complex – Faculty Office Relocation Village, Soccer Field Replacement, B2400 AV Wall Upgrade Room 2420 and small bond projects at Las Positas College.

ACTION: None

10.0 INFORMATION TECHNOLOGY SERVICES REPORT – Wendy Pinos

Ms. Wendy Pinos provided the committee with an update on all IT projects which include: implementation of latest industry standard 802.11 ac data wireless equipment; distributed antennae system (DAS) for improved cellular coverage inside buildings; Chabot College network upgrades; Firepower Deployment; Las Positas College Audio-Visual Upgrades; Chabot College MPOE replacement; Facilities Management Office project support at both campuses and Security Master Plan – Emergency Call Station Deployment.

ACTION: None

11.0 COMMITTEE MEMBER COMMENTS

Mr. Will Macedo welcomed Ms. Hosterman to the committee. He then gave acknowledgement to Ms. Bennie for all her hard work and contributions at Las Positas College.

12.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, April 22, 2020 at 6 pm at Chabot College.

13.0 ADJOURNMENT

Mr. Will Macedo called for a motion to adjourn the meeting at 7:40 p.m.