



## Chabot-Las Positas Community College District Citizens' Bond Oversight Committee

**Meeting Minutes No. 86**

Location: Chabot College  
25555 Hesperian Boulevard, Hayward CA 94545  
Board Room, Building 200, Room 200

**Recorded by: Kiley Zieker**

Date: April 23, 2025

# M I N U T E S

<b>Committee Members:</b>	<b>Term</b>	<b>Term Expires</b>	<b>Present</b>
Mr. Lynn Seppala, Colledge Foundation (Chair)	Two-(2) yrs	Spring 2025	<input checked="" type="checkbox"/>
Mr. Will Macedo, Retiree	Two-(2) yrs.	Spring 2025	<input checked="" type="checkbox"/>
Mr. Todd Anglin, Business Community	Two-(2) yrs.	Spring 2025	<input type="checkbox"/>
Ms. Jo A. S. Loss, Taxpayers' Association	Two-(2) yrs.	Fall 2025	<input checked="" type="checkbox"/>
Ms. Teresa Donat, Retiree	Two-(2) yrs.	Spring 2027	<input type="checkbox"/>
Ms. Margaret Smith-McCollum – Community At Large	Two-(2) yrs.	Fall 2025	<input type="checkbox"/>
Mr. Matt Gruber, Community At Large	One-(2) yrs.	Fall 2025	<input type="checkbox"/>
Victoria Lamica, Retiree	Two-(2) yrs.	Spring 2027	<input type="checkbox"/>
Student Representative, Vacant	Two-(2) yrs.	Spring 2027	<input type="checkbox"/>

**District/College Representatives:**

- Mr. Owen Letcher, Vice Chancellor, Facilities & Bond Program
- Mr. Michael Stroud, Project Planner/Manager, Chabot College
- Ms. Ann Kroll, Project Planner/Manager, Las Positas College
- Ms. Wendy Pinos, Bond IT Project Manager

**1.0 CALL TO ORDER**

Mr. Lynn Seppala called the meeting to order at 6:03 pm

**2.0 ROLL CALL**

Mr. Lynn Seppala called for the roll call. A quorum was met with seven (7) committee members responding to roll call.

**3.0 PUBLIC COMMENTS**

Vice Chancellor Letcher introduced to two committee members, Mr. Todd Anglin representing the Business Communities and Ms. Terasa Donat as representing the

retiree organizations, also introduced the new Project/Planner manager at Chabot College. Mr. Michael Stroud.

#### **4.0 APPROVAL OF MEETING MINUTES**

The meeting minutes for the January 22, 2025 meeting were presented to the committee and both were approved.

#### **5.0 INFORMATION TECHNOLOGY SERVICES REPORT – Wendy Pinos**

Ms. Wendy Pinos provided the committee with an update on all IT projects across both campuses which included: Chabot: New Bio Phase 2 B2100 Telecom Pre-Construction meeting, provide submittal and RFI reviews and responses. Rerouting of 3900 and 2000 telephone backbones. Starting work on desktop/laptop and network/DAS equipment orders. M&O Building Installation of new voice/data backbone connectivity to FMO trailer. Scoping of Butler Building pathway and telecom infrastructure. Athletic Fields Identification of field camera connectivity requirements. LPC: STEAM Demolition of B800 backbones and switching technology. Review of B1500/B1800 DD drawings for AV and Telecom standards Review of B600 and B1500/1800 50% CD drawings and specifications. Chabot's big IT project is currently digital signage and integrating it with the Emergency Communication System. LPC Updates: Upgrading the sound system at the Athletic Fields and buildings and upgrading the classroom audio visual displays in the classrooms in the Athletic Building. All Digital signage locations migrated to Carousel Cloud. Instructor's desks have arrived. Crestron upgrades in classrooms scheduled for Spring and Summer breaks.

ACTION: None

#### **6.0 MEASURE A– LAS POSITAS COLLEGE REPORT – Ann Kroll**

Ms. Ann Kroll provided the committee with an update on the Projects at Las Positas College. STEAM – Sciences & Arts Building Increment 1 in progress, demo of Building 800 and installation of underground utilities in progress. Increment 2 50% Construction Documents under review. Building 500/600 scope in review at DSA. Amphitheater 50% Construction Documents under review. Ag Science – Viticulture Facility Project, Commissioning of equipment is complete, including the chiller, air compressor, and nitrogen system. Punch walk has been performed, and all identified items have been addressed. Close out and warranty processes are currently in progress. Hillside Erosion Restoration Project, completed this project. Cultural Community Center B2401, will serve 5 infinity groups on campus. B2100 Academic Support and Office Building-Project Complete, Pathway Support Center Project, Feasibility study to conclude April 23, currently evaluating two possible configurations, 4000 Building, Mertes Center for the Arts Project – Construction Start: December 19, 2024 Acoustical ceilings grid installed, drywall, door and painting were completed. Lighting was release for order. Dean of BSSL Division area in the 2400 building

was renovated to improve functionality, project completed. Exterior way finding signage project Schematic Design completion and District approval anticipated by April 2025 100% Construction Documents (CD) and cost estimate targeted for early June 2025 Division of the State Architect (DSA) review, if required, projected for June–July 2025 Bidding phase expected in September 2025 Notice to Proceed (NTP) anticipated in January 2026. Music Feasibility Study The feasibility study has been completed. The programming phase is scheduled to begin in April 2025.

ACTION: None

#### **7.0 MEASURE A – CHABOT COLLEGE REPORT – Michael Stroud**

Mr. Michael Stroud provided the committee an update on all projects at Chabot College which include: Biological Sciences Phase II-estimated to be complete in Spring 2026 Mechanical, Electrical & Plumbing (M.E.P): Work is ongoing throughout the building, including wiring, ductwork, HVAC units, and water piping. Storefront & Glazing: Storefront and glazing are approximately 95% complete. Roofing: Roofing installation is complete. B3000 Maintenance, Operations, HGA drawings have been DSA approved. As of April 14, the JCAF 32 documentation has been submitted to the California Community College Chancellor's Office for review. Coordination of the M&O staff swing space moves to be scheduled April – June. Project bidding estimated August 2025 after Chancellors Office financial approval of the project. Estimated award of construction contract December 2025 Early Childhood Lab School & Play Yard Scoping and preliminary design complete. Schematic design to be completed May 2025. Construction schedule is anticipated for Summer 2026, Athletic Stadium, Football and Track Project: DSA on April 1, 2025, this work is expected to begin in the summer, Building 3800 Renovation: Existing building 2400 and 3800 to be demolished, leaving the area as a gravel pad for future use. New Library and Learning Connection Building 100-Project complete.

ACTION: None

#### **8.0 BUDGET OVERVIEW – Owen Letcher**

Vice Chancellor, Owen Letcher provided a Budget Update. Through March 31, 2025.

#### **9.0 COMMITTEE MEMBER COMMENTS**

Committee suggested starting the next meeting a little earlier to tour new buildings at Las Positas College. Discussed the Measure A, Annual Report and providing any other feedback before it is taken to the Board for approval.

**Action:** None.

**10.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING**

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, October 22 at 6 pm at the District Office in Dublin.

**11.0 ADJOURNMENT**

Mr. Lynn Seppala called for a motion to adjourn the meeting at 7:28 p.m. Motion by Mr. Will Macedo and second by Ms. Jo Loss. All in favor. (7-0-0)

DRAFT