



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
CITIZENS' BOND OVERSIGHT COMMITTEE**

Meeting Minutes No: 60

Location: Chabot College
25555 Hersperian Blvd
Hayward, CA 94545
Building 400, Conference Room 405

Recorded by: Donna Alaoen

Date: April 24, 2019

Persons Present:

Committee Members:

Mr. Kris Adhikari, Community-At-Large
Mr. Jacques Gautreaux, Business Community
Mr. Patrick Lofft, Taxpayers' Association
Mr. Will Macedo, Community At-Large
Mr. Lynn Seppala, College Foundation

	Term	Term Expires	Present	Not Present
Mr. Kris Adhikari	Two-(2) yrs.	03/2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Jacques Gautreaux	Two-(2) yrs.	03/2021	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Patrick Lofft	Two-(2) yrs.	06/2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Will Macedo	Two-(2) yrs.	03/2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Lynn Seppala	Two-(2) yrs.	12/2021	<input checked="" type="checkbox"/>	<input type="checkbox"/>

District/College Representatives:

Mr. Owen Letcher, Vice Chancellor of Facilities & Bond Program
Ms. Donna Alaoen, Executive Assistant, Facilities & Bond Program
Ms. Ann Kroll, Project Planner/Manger, Las Positas College
Mr. Michael Garr, Project Planner/Manger, Chabot College
Ms. Wendy Pinos, Bond ITS Program Manager, Facilities & Bond Program
Mr. Bruce Griffin, Chief Technology Officer, Chabot-Las Positas Community College District
Mr. Ed Maduli, CLPCCD Board of Trustees
Mr. Marshall Mitzman, CLPCCD Board of Trustees

Public:

None

1.0 CALL TO ORDER

Chair William Macedo called the meeting to order at 6:00 p.m.

2.0 ROLL CALL

A quorum was met with three (3) committee members present responding to roll call.

3.0 PUBLIC COMMENTS

There were no public comments presented at this meeting.

4.0 APPROVAL OF MEETING MINUTES

The meeting minutes for October 24, 2018 and January 23, 2019 were presented to the committee for approval. The meeting minutes were approved and moved by (Mr. William Macedo), seconded (Mr. Lynn Seppala) and moved by (Mr. Patrick Lofft), seconded (Mr. Lynn Seppala), respectively. All in favor.

5.0 MEASURE B/A PROGRESS REPORT – Owen Letcher

Vice Chancellor Owen Letcher provides the committee with an updated Bond Programs Project List that is scheduled to be presented to Board of Trustees in May or June for approval. He also informs the committee members that we are currently in the comment period of the Facilities Master Plan for final additions and comments to the report. The final draft of the Facilities Master Plan is expected to be presented to the Board of Trustees in June or July for approval. Mr. William Macedo asks when the final budget will be spent under Measure B. Vice Chancellor Letcher informs the committee members that expenditure of Measure B is anticipated to be used by Spring of 2020.

6.0 SEARCH FOR NEW COMMITTEE MEMBER – Owen Letcher

Vice Chancellor Owen Letcher reports to the committee that we are in search for representative from the retiree group and will also be seeking 2 new student trustee representatives. If any members have any recommendations for new committee members, they have been instructed to send their contact information to Owen and Donna.

7.0 MEASURE A/B CHABOT COLLEGE REPORT – Michael Garr

Michael Garr updates the committee regarding all current projects occurring at Chabot College. The first project discussed was Biology Building 2100, Phase 1. The project is currently installing 2nd floor reinforcing steel, placing 2nd floor slab concrete and installing hydronic piping. Next, the Fire Alarm System Voice Evacuation Upgrade project updates consist of contractor completed wire and conduit installation in the north-west quadrant of campus, installation of wire and conduit of B1200 and B1300 and 99% completion of campus-wide fiber pulling. The next project update is for the Athletic Field Improvement Project. The project updates for this project include: request for qualification was scored and complete on 3/7/19 with request for proposals issued to short-listed bidders on 3/11/19. The request for proposals are due on 4/18/19. Interviews with short-list bidders are scheduled for 4/24/19. Next project update is for the MPOE Renovation & Relocation Project. The project updates include: kick-off meeting was conducted on 3/13/19 with end-users; assessment of new classroom and office spaces in B100 for DSPS was performed; engineers and architects met ITS to discuss MPOE equipment layout on 3/21/19; and the design phase should be completed by September 2019.

8.0 MEASURE A/B LAS POSITAS COLLEGE REPORT – Ann Kroll

Ann Kroll updates the committee regarding all current projects occurring at Las Positas College. The first project discussed was the new Academic Building 1000. The project has been completed and was opened in Fall 2018 as scheduled. DSA certification has been received and the notice of completion was completed at the March 2019 board meeting and was followed with the filing of the notice of completion with the county. Next project discussed was the New Academic Support and Office Building 2100. The project kick-off meeting took place in early March 2019 with programming of the building starting and user group meetings occurring weekly.

9.0 INFORMATION TECHNOLOGY SERVICES REPORT – Wendy Pinos

Chief Technology Officer, Bruce Griffin updates the committee regarding all current IT projects occurring at the college campuses. First project discussed was the implementation of the latest industry standard 802.11AC data wireless equipment. Recent activity includes: exterior wireless augmentation in design, installation of equipment in LPC outside seating areas by Library/Science, B1600, Amphitheatre, and B1000, as well as developing scope for additional wireless to Athletic areas. Next, the Chabot Backbone Cabling project which

includes new cabling to B1100, 1500, 1600, 2000, 2100, 2300, 2400, 3000, 3100, 3400, 3500, 3800, and 3900. Termination has been completed and testing is underway. This project is scheduled to be completed in April 2019. The next project update is the Chabot Switch Deployment project. Recent activity for this project includes: replacement of 45+ switches across the Chabot campus with new Cisco 3650 switches, increased Gig performance and POE+ connectivity for future AV, security, BAS and other network devices; and 10G rollout to B3900, B1600 and B2300. Last project update was for the Chabot MPOE replacement project. Project updates for this project consist of installation of new MPOE/MDF/DAS head end rooms which require support for future campus growth and new technologies, repurposing of B2300 first floor spaces, relocation of IT storage and training room to free up B100 spaces, relocation of DESP and classroom spaces to new Chabot buildings with appropriate space modifications to accommodate program needs and design underway with construction targeted for 2020.

10.0 COMMITTEE MEMBER COMMENTS

There were no committee comments presented at this meeting.

11.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, July 24, 2019 at 6 pm at Las Positas College.

12.0 ADJOURNMENT

Mr. Will Macedo called for a motion to adjourn. The meeting adjourned at 6:35 p.m.