



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
CITIZENS' OVERSIGHT COMMITTEE**

Meeting Minutes No: 11

DRAFT

Location: District Office, Room 120

Recorded by: Barbara K. Tracey

Date: October 24, 2006

Persons Present:

Committee Members	Term	Term Expires	Present	Not Present
Mr. Dave Bouchard, Business Community Representative	2 yrs.	2008	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. Brian Foster, Community Member Representative	2 yrs.	2007	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Gordon Galvan, Chabot College Foundation Representative	2 yrs.	2008	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Byron Kamp, Community Member Representative	2 yrs.	2008	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Patrick Lofft, Taxpayers Association Representative	2 yrs.	2008	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mr. Joshua Paul, Las Positas College Student Government Representative	2 yrs.	2008	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ms. Bernadette Richard, Chabot College Student Government Representative	2 yrs.	2008	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mr. John Sailors, Senior Organization Representative	2 yrs.	2008	<input checked="" type="checkbox"/>	<input type="checkbox"/>
District/College Representatives				
Mr. Lorenzo Legaspi, Vice Chancellor, Business Services				
Ms. Jennifer Aries, Director, Public Information and Marketing				
Supporting Consultants				
Mr. Eloy Retamal, DMJM Program Management, Program Director				
Ms. Barbara K. Tracey, DMJM Program Management				
Ms. Terri A. Montgomery, of Vavrinek, Trine, Day & Co., LLP, Certified Public Accountant				

1.0 CALL TO ORDER

Mr. Byron Kamp, Committee Chair, called the meeting to order at 6:33 p.m.

2.0 ROLL CALL

A quorum was met with six committee members responding to roll. Mr. Patrick Lofft, newly appointed member, was introduced to the Committee.

3.0 PUBLIC COMMENTS

No public comments were made.

4.0 APPROVAL OF MINUTES

It was moved (Mr. Sailors), seconded (Mr. Paul), and passed that the minutes of the July 25, 2006 meeting be approved as drafted. Mr. Foster abstained from voting.

Mr. Kamp requested that agenda items 6.0, 2005-2006 Bond Audit, and 8.0, Bond Program Update & Financial Report, be considered in reverse order. There was no objection.

5.0 ELECTION OF CITIZENS' OVERSIGHT COMMITTEE OFFICERS

Mr. Foster nominated Mr. Kamp for re-election as Committee Chair. There were no further nominations. Mr. Kamp was re-elected as Committee Chair by unanimous acclamation.

Mr. Kamp entertained nominations for Vice Chair. There being no nominations, Mr. Paul volunteered. There were no further nominations. Mr. Paul was elected as Committee Vice Chair by acclamation. Mr. Paul abstained from the acclamation.

8.0 2005 – 2006 BOND AUDIT

The committee's attention was directed to the 2005-2006 General Obligation Bonds Audit Report prepared by the bond's auditing firm. Ms. Terri Montgomery, of Vavrinek, Trine, Day & Co., LLP, was introduced. She reviewed the report findings for the Committee.

It was moved (Mr. Galvan), seconded (Mr. Foster), and passed to accept the 2005-2006 Bond Audit Report. Mr. Paul abstained.

7.0 2005 – 2006 ANNUAL REPORT

Ms. Jennifer Aries distributed to the Committee copies of the draft contents and publication schedule for the 2005-2006 Annual Report, as well as the draft Letter from the Committee Chair. General discussion ensued, with suggestions for possible editing offered by Committee members and meeting participants.

Ms. Aries circulated several different potential Annual Report covers for the Committee to review. The Committee selected their top choices of design and requested that final cover design selection be referred to the Chancellor for her determination.

6.0 BOND PROGRAM UPDATE & FINANCIAL REPORT

Mr. Legaspi fielded questions from Committee members on the Bond Project Progress Report.

9.0 2007 CITIZENS' OVERSIGHT COMMITTEE MEETING SCHEDULE

It was moved (Mr. Sailors), seconded (Mr. Foster), and passed unanimously that the draft 2007 meeting schedule for the Citizens' Oversight Committee be adopted.

10.0 COMMITTEE MEMBER COMMENTS

Mr. Legaspi informed the Committee that Chancellor Cota has announced her retirement at the end of the current academic year.

12.0 ADJOURNMENT

Meeting adjourned at 8:01 p.m.