



Chabot-Las Positas Community College District Citizens' Bond Oversight Committee

Meeting Minutes No. 85

Location: CLPCCD – District Office
7600 Dublin Blvd., Dublin, CA 94568
Third Floor, Conference Room #1

Recorded by: Kiley Zieker

Date: January 22, 2025

M I N U T E S

Committee Members:

	Term	Term Expires	Present
Mr. Lynn Seppala, College Foundation (Chair)	Two-(2) yrs	Spring 2025	<input checked="" type="checkbox"/>
Mr. Will Macedo, Retiree	Two-(2) yrs.	Spring 2025	<input checked="" type="checkbox"/>
Vacant, Business Community	Two-(2) yrs.	Spring 2025	<input type="checkbox"/>
Ms. Jo A. S. Loss, Taxpayers' Association	Two-(2) yrs.	Fall 2025	<input checked="" type="checkbox"/>
Ms. Margaret Smith-McCollum – Community At Large	Two-(2) yrs.	Fall 2025	<input type="checkbox"/>
Matt Gruber, Community At Large	One-(2) yrs.	Fall 2025	<input type="checkbox"/>
Victoria Lamica, Retiree	One-(2) yrs.	Spring 2027	
Vacant, Student Representative (LPC)	One-(2) yrs.	Fall 2025	<input type="checkbox"/>

District/College Representatives:

Mr. Owen Letcher, Vice Chancellor, Facilities & Bond Program
Mr. Michael Garr, Project Planner/Manager, Chabot College

1.0 CALL TO ORDER

Mr. Lynn Seppala called the meeting to order at 6:00 pm

2.0 ROLL CALL

Mr. Lynn Seppala called for the roll call. A quorum was met with four (4) committee members responding to roll call.

3.0 PUBLIC COMMENTS

There were no public comments presented at this meeting.

4.0 APPROVAL OF MEETING MINUTES

The meeting minutes for the July 24, 2024 and the October 23, 2024 meeting were presented to the committee and both were approved.

5.0 MEASURE A – FINANCIAL & PERFORMANCE AUDIT REPORTS – Jonah Nicholas

Vice Chancellor of Business Services, Jonah Nicholas, introduces a representative of Crowe LLP to present the committee audit reports for the Bond Program. The Measure A Financial Statements and Performance Audits. Crowe shared that the audit had clean results.

ACTION: None

6.0 ORGANIZATION OF COMMITTEE – Owen Letcher

Vice Chancellor, Owen Letcher introduced to the committee a new member that was board approved at the January 2025 Board Meeting, Ms. Victoria Lamica. Ms. Victoria Lamica is joining the committee as a retiree. Shared updates on committee members terms and conditions.

ACTION: None

7.0 INFORMATION TECHNOLOGY SERVICES REPORT – Owen Letcher

Due to Ms. Wendy Pinos (Bond IT Project Manager) not being able to attend the meeting, Vice Chancellor, Owen Letcher provided the committee with an update on all IT projects across both campuses which included: District ITS Bond: New wireless controllers and access points received. LPC: Most of the work complete at the viticulture project, Cell Service now reaches that part of campus, IT working on the new STEAM project. Chabot's big IT project is currently digital signage and integrating it with the Emergency Communication System. LPC Updates: Upgrading the sound system at the Athletic Fields and buildings and upgrading the classroom audio visual displays in the classrooms in the Athletic Building.

ACTION: None

8.0 MEASURE A– LAS POSITAS COLLEGE REPORT – Owen Letcher

Due to Ms. Ann Kroll (Project Planner/Manager) not being able to attend the meeting, Vice Chancellor, Owen Letcher provided the committee with an update on the Projects at Las Positas College. STEAM – Sciences & Arts Building project was reviewed by the college's executive team at the design development level and moving forward. Board approved demolition of 800 building and underground utilities associated with the project. Ag Science – Viticulture Facility Project, it is open and students are utilizing the building. Hillside Erosion Restoration Project, completed this project. Cultural Community Center B2401, will serve 5 infinity groups on campus. Pool Resurfacing Project-Completed and closed out, B2100 Academic Support and Office Building-Project Complete, Public Safety Complex / Advanced Manufacturing & Transportation-Project Complete, Temporary Faculty Village Modular Offices and Landscape Renovation Project Complete. 4000 Building, Mertes Center for the Arts Project – updating lighting in the Art Gallery

in the building, new acoustical treatment, and minor renovation to create a storage space and improve functionality of the space. Dean of BSSL Division area in the 2400 building is being renovated to improve functionality. Just kicked off an exterior way finding signage project and a commercial recording studio on campus in building 500, this is associated with the STEAM project.

ACTION: None

9.0 MEASURE A – CHABOT COLLEGE REPORT – Michael Garr

Mr. Michael Garr provided the committee an update on all projects at Chabot College which include: Biological Sciences Phase II-estimated to be complete in Spring 2026 Phase II going up right next to Phase I where the old 2100 building is, Biological Sciences Phase II Swing Space, B3000 Maintenance, Operations, Warehouse & Garage Architect: has another back check with DSA tomorrow. This is a partially state funded project. Early Childhood Lab School & Play Yard: In Design Development Phase. Athletic Stadium, Football and Track-anticipated to break ground in the middle of 2025, this is a design build project with Robert Bothman. Replacement of track and field. New Bleachers. Building 3800 Renovation: This project has new ideas being discussed. Campus Infrastructure – Electrical Power, Creating new entry way. New Library and Learning Connection Building 100-Project complete.

ACTION: None

10.0 BUDGET OVERVIEW – Owen Letcher

Vice Chancellor, Owen Letcher provided a Budget Update. Through December 31, 2024 we have spent 400 million dollars of the 950 million dollars we are authorized.

11.0 COMMITTEE MEMBER COMMENTS

Committee suggested starting the next meeting a little earlier to tour the new Library Building at Chabot College. Discussed the Measure A, Annual Report and providing any other feedback before it is taken to the Board for approval.

Action: None.

12.0 NEXT CITIZENS' BOND OVERSIGHT COMMITTEE MEETING

The next Citizens' Bond Oversight Committee Meeting will be on Wednesday, April 23, 2025 at 6 pm at Chabot College in Hayward.



13.0 ADJOURNMENT

Mr. Lynn Seppala called for a motion to adjourn the meeting at 7:01 p.m. Motion by Mr. Will Macedo and second by Ms. Jo Loss. All in favor. (4-0-0)

DRAFT