



**District Services Classified Senate Meeting
Minutes**
Thursday, February 15, 2026
12:00 p.m. - 1:00 p.m., Online - Zoom

Governing Council Attendance:

<input checked="" type="checkbox"/> Chasity Whiteside, President	<input type="checkbox"/> Vacant, Payroll & Human Resources
<input checked="" type="checkbox"/> Roseann “Ro” Renzullo, Vice President	<input type="checkbox"/> Vacant, Accounting & Purchasing
<input checked="" type="checkbox"/> Rachel Ugale, Treasurer	<input type="checkbox"/> Vacant, Educational Services & Student Success/EDCE
<input type="checkbox"/> Vacant, Activities Coordinator	<input type="checkbox"/> Vacant, Chancellor's Office, PRMG & ITS

Members Present: Cathy Gould, Amabella Camins, Troy Beard, Patrick Chappell, Helen Henneman, Uma Nadkarni

MINUTES

1. Welcome/Call to Order

The meeting was called to order by Chasity at 12:02 PM.

2. Approval of Agenda

Members were invited to suggest edits or revisions to the agenda. No changes were proposed. The agenda was approved by general consent without a formal motion.

3. Approval of Minutes

Draft minutes from prior meetings were reviewed.

The September minutes were discussed first, with minor corrections identified, including updating role designations in the governing council attendance. A motion to approve was made and seconded. With no objections or abstentions, the minutes were approved unanimously with the minor correction.

The October minutes were reviewed and corrections included reordering agenda items to reflect the actual meeting flow and updating role assignments in the governing council attendance based on when positions were formally approved. A motion to approve was made and seconded. With no objections or abstentions, the minutes were approved unanimously with the noted revisions.

4. Report-outs

4.1 IPBM Committees: PBC, TCC, Facilities

A report was provided from the Technology Coordinating Committee. Updates included the addition of a consultant serving in a project management capacity to support IT operations, as well as ongoing work to develop a district-wide IT strategic plan. Accessibility efforts were highlighted, including a newly developed AI-based tool designed to improve document compliance. The committee also discussed a proposed centralized process for software acquisition to ensure proper review for privacy and regulatory compliance. Additionally, a system upgrade is scheduled, which will include updates affecting faculty rosters. The committee remains open to participation from interested employees.

No update was available from the Facilities Committee due to cancellation of the most recent meeting.

A combined update from budget and enrollment-related committees reflected strong district performance. Financial reports indicate the district is on track, and enrollment has increased significantly. Growth in full-time equivalent students and supplemental funding metrics was noted. Based on these trends, leadership has encouraged the committee to revisit enrollment targets to align with anticipated growth opportunities.

4.2 Chancellor's Council

Recent discussions at Chancellor's Council included presentations on the apprenticeship program. The presentation outlined program structure, funding, and oversight, while also raising questions about communication and coordination between administration and faculty. Additional topics discussed at Council will be addressed under later agenda items.

4.3 DEMC

Included in 4.1.

4.4 SEIU

An update was provided on ongoing bargaining efforts. Significant progress has been made, with many contract articles already presented. Compensation remains under discussion, with faculty agreements serving as a general benchmark. Improvements in district financial conditions, driven by enrollment growth, were noted as a positive factor.

Additional topics included telecommuting practices, workload concerns, and the impact of staffing shortages. Concerns were raised about unfilled vacancies, redistribution of work, and the potential use of alternative staffing methods. Discussions also addressed the importance of protecting classified roles in relation to emerging technologies such as artificial intelligence.

5. Discussion / Action Items

(ai) = action item

5.1 District Services Program Review – Approved Positions

Updates were provided regarding positions approved through the district services program review process. Some positions are moving forward as new roles, while others may be replacements for existing vacancies. Certain classifications are still under review and may require additional approval before recruitment can begin.

1. CRM Advise/Recruit Systems Analyst II (ITS)

Supports implementation and sustainability of CRM Advise and Recruit. Reduces dependency on ad hoc technical workarounds and improves student communication workflows. Directly supports enrollment management, student success, and SCFF-related outcomes.

2. Non-Bond IT Project Coordinator (ITS)

Establishes centralized project intake, sequencing, and change management. Builds district capacity for large-scale system transitions, including future Banner SaaS readiness. Reduces execution risk across multi-departmental technology initiatives.

3. Internal Investigator (Human Resources)

Strengthens compliance with Title IX, FEHA, ADA, and labor regulations. Reduces reliance on external investigators, improving timeliness and cost control. Enhances institutional trust, consistency, and equity in case management.

5.2 2026-27 Elections Committee Timeline

The Elections Committee presented the timeline for the upcoming election cycle. Nominations will be collected during March and April, followed by voting in May. New members will be confirmed in June and will begin their terms in July. Emphasis was placed on encouraging participation and ensuring broad representation across district services.

5.3 Board Policy and Administrative Procedure Review

An overview of the board policy and administrative procedure review process was provided. Policies are reviewed on a regular cycle, with opportunities for constituent feedback between first and second readings. Current items under review include policies related to nepotism, volunteers, and immigration enforcement. Members were encouraged to review the documents and submit feedback prior to the next Council meeting. It was noted that more detailed discussion may be scheduled if significant revisions are identified.

5.4 Winter Intersession Check-in

A report on the winter intersession indicated strong enrollment and productivity across both colleges, with high fill rates and overall success. The intersession appears to be a viable addition to the academic calendar. Some staff noted that working during the traditional break period contributed to fatigue at the start of the spring semester, highlighting a potential area for further consideration.

5.5 Professional Development / Training

5.5.1 CLPCCD Communication – Training: Immigration Enforcement Activities

Information was shared regarding district communications and training related to immigration enforcement activities. The importance of preparedness and awareness was emphasized, particularly given the potential impact across all district sites. Members discussed the need for clear guidance and proactive training to ensure safety and compliance.

5.5.2 AI Training

Discussion of AI training was introduced but deferred to a future meeting to allow for additional information and planning.

5.5.2 Open Discussion

A broader conversation was held regarding professional development opportunities for classified professionals. Ideas included the possibility of a dedicated professional development day, as well as training topics such as retirement planning, work-life balance, and skill development. Input from members will continue to be gathered to inform future programming.

6. Future Agenda Items

Potential future topics include updates from regional classified senate representatives and continued discussion of professional development initiatives.

7. Good of the Order

Members shared general updates and closing remarks. Appreciation was expressed for participation and ongoing contributions.

8. Adjournment

The meeting was adjourned at 1:01 PM. The next meeting is scheduled for March 12, 2026.