



AGENDA

District Enrollment Management Committee (DEMC)

Zoom: <https://cccconfer.zoom.us/j/93694672466>

(call in info in calendar invitation)

Friday, March 5, 2021

10:30 A.M. – 12:00 P.M.

“The DEMC shall develop a common understanding of the issues, methods, and data in order to set appropriate WSCH/FTEF targets for the colleges.” Article 26, FA Contract

Voting

Tom deWit – Faculty, CC
Jeff Drouin – Faculty, CC
Sarah Thompson – Faculty, LPC
Tom Orf – Faculty, LPC
Susan Sperling – Admin, CC
Dyrell Foster – Admin, LPC
Theresa Fleischer Rowland – Admin, DO
Jonah Nicholas – Admin, DO

Non-Voting/Resource Members

Stacy Thompson – VPI, CC
Kristina Whalen – VPI, LPC
Open – Dir Bus Svc, DO
Miguel Colon – Faculty, CC
Rajeev Chopra – Faculty, LPC
Thomas Dowrie – Classified, CC
Heidi Ulrech – Classified, LPC
Liem Huynh – Classified, DO
Ashanti Robinson – Assoc. Student, CC
Saba Salehifar – Assoc. Student, LPC

Recorder

Estella Sanchez, ESSS Exec Assistant
Documentation can be found at the following
<http://www.clpccd.org/education/DistrictEMC.php>

DEMC Basic Principles

- Academic Quality
- Productivity Achievement
- Data Input
- Productive Economic Effect
- Effect on Students

Article 26, Enrollment Management in the FA Contract

1. **Welcome** [5 mins] – Theresa Fleischer Rowland
2. **Approve Notes from February 5, 2021 DEMC Meeting and February 10, 2021 SPECIAL DEMC Meeting** [10 mins] – Estella Sanchez
3. **Enrollment Updates** [20 mins with discussion]
 - a. DEMC Dashboard (latest district-wide data) – provided
 - b. Chabot College – Jeff Drouin and Stacy Thompson
 - c. Las Positas College – Tom Orf and Kristina Whalen
4. **Planning: FTES/FTEF Target Setting in Fall 2021** [10 mins] – Theresa
 - a. Chancellor’s Memo
 - b. Targets and Actuals, informing the DEMC work.
5. **Data: Disproportionate drop in Black student enrollment** [15 mins] – Tom deWit
6. **Presentation and Discussion: Enrollment Management Approach to State Authorization for Distance Education** [25 mins] – Scott Vigallon and Christina Davis
Federal and state regulations mandate that when students who are located outside of California take our DE classes, we need authorization from those states to educate their students. According to Code of Federal Regulations (c)(1)(i) - (c)(2)(i) [Electronic Code of Federal Regulations \(eCFR\)](#)
7. **Summary and Next Steps** [5 mins] – Jeff
2020-21 Meeting Dates (standing: First Friday/month from 10:30 to noon)
 - April 2, 2021
 - May 7, 2021
Fall 2021 Meeting Dates
 - Convocation Day, Monday, August 16, 2021
 - September 3, 2021
 - October 1, 2021
 - November 5, 2021
 - December 3, 2021[Census Day for full term classes: September 8, 2021]