



AGENDA

District Enrollment Management Committee (DEMC)

Zoom: <https://cccconfer.zoom.us/j/99163736458>

(call in info in calendar invitation)

Friday, November 5, 2021

10:30 A.M. – 12:00 P.M.

“The DEMC shall develop a common understanding of the issues, methods, and data in order to set appropriate WSCH/FTEF targets for the colleges.” Article 26, FA Contract

Voting

Tom deWit – Faculty, CC
 Jeff Drouin – Faculty, CC
 Sarah Thompson – Faculty, LPC
 Tom Orf – Faculty, LPC
 Susan Sperling – Admin, CC
 Dyrell Foster – Admin, LPC
 Theresa Fleischer Rowland – Admin, DO
 Jonah Nicholas – Admin, DO

Non-Voting/Resource Members

Jamal Cooks – VPI, CC
 Kristina Whalen – VPI, LPC
 Daniela Ballif – Dir Bus Svc, DO
 Miguel Colon – Faculty, CC
 Rajeev Chopra – Faculty, LPC
 Thomas Dowrie – Classified, CC
 David Rodriguez – Classified, LPC
 Liem Huynh – Classified, DO
 Theresa Pedrosa – Assoc. Student, CC
 Kyle Johnson – Assoc. Student, LPC

Recorder

Estella Sanchez, ESSS Exec Assistant
 Documentation can be found at the following
<http://www.clpccd.org/education/DistrictEMC.php>

DEMC Basic Principles

- Academic Quality
- Productivity Achievement
- Data Input
- Productive Economic Effect
- Effect on Students

Article 26, Enrollment Management in the FA Contract

1. **Welcome and Introductions, Agenda Review** [5 mins] – Theresa Fleischer Rowland
2. **Approve Notes from September 3, 2021 and October 1, 2021 DEMC Meetings** [5 mins] – Estella Sanchez
3. **Tri-Chairs Discussion** [10 mins with discussion] **and Vote** – Theresa
4. **Enrollment Updates** [10 mins with discussion]
 - a. Chabot College – Jeff Drouin and Jamal Cooks
 - b. Las Positas College – Tom Orf and Kristina Whalen
5. **Walk through the 2022-23 Target Worksheet** [15 mins] – Theresa and Jeff
 Introduction: linking the cost of part-time faculty to the worksheet. This one update has been added to inform the DEMC discussions. Note: Full-time faculty are already a fixed cost for the district, the entered formula is adjusted to not include reassigned time and non-instructional assignments. When this updated feature is used, the dollar figures reflect what the colleges need in their 1301 budgets to reach the targets.
6. **FTEF/FTES Enrollment Target Discussion** [40 mins] – Theresa
 - Summaries of CEMC Discussions leading up to Target setting
 - Modeling FTES/FTEF/Productivity Targets in real time
 - Vote for 2022-23 Allocation recommendation or other action
7. **Other/ Next Meeting** [5 mins] – Jeff Drouin
 Future Agenda Items:
 - DEMC Target Worksheet - ongoing discussion in terms of staying the course or revising for any or all: Program Offsets, Lab Load Factor, Non-Credit FTEF Allocations
 - Incremental building back multi-year Allocation discussion

First Friday/Month from 10:30 to Noon

Fall 2021 Meeting Dates

December 3, 2021

Spring 2022 Meeting Dates

February 4, 2022

March 4, 2022

April 1, 2022

May 6, 2022