

**DEMC Meeting Summary
November 1, 2024**



Member Attendance

		Present
Tom deWit (F)	CC	<input type="checkbox"/>
Jeff Drouin (F)	CC	<input checked="" type="checkbox"/>
Michael Lai (F)	CC	<input checked="" type="checkbox"/>
David Powers (F)	LPC	<input checked="" type="checkbox"/>
Rafael Valle (F)	LPC	<input checked="" type="checkbox"/>
Ashley Young (F)	LPC	<input checked="" type="checkbox"/>
Sadie Ashraf (A)	CC	<input checked="" type="checkbox"/>
Jamal Cooks (A)	CC	<input checked="" type="checkbox"/>
Dyrell Foster (A)	LPC	<input checked="" type="checkbox"/>
Joel Gagnon (A)	LPC	<input checked="" type="checkbox"/>
Theresa Fleischer Rowland (A)	DIST	<input checked="" type="checkbox"/>
Jonah Nicholas (A)	DIST	<input checked="" type="checkbox"/>

Agenda and Enrollment Updates

Theresa Fleischer Rowland welcomed the group and reviewed the agenda, noting the main purpose of the meeting today: to make the 2025-26 FTES/FTEF allocations recommendation to the Chancellor. The group then received enrollment updates from Chabot College and Las Positas College, with both reporting areas of growth.

FTES/FTEF Allocation Projections

Theresa presented a projection sheet showing the agreed upon 2024-25 FTEF and FTES targets with estimates for the current academic year. Based on summer FTES from 2024 and using a .9 to estimate Spring 2025 FTES, it is possible the CLPCCD could reach 15832 FTES this academic year. The group discussed the challenges of the low enrollment year in 2022-23 still impacting the 3-year average, and the need to focus on productivity and strategic scheduling to maximize the available FTEF.

FTES/FTEF Allocation Recommendation

Jeff Drouin presented the proposed FTEF allocation recommendation, which is to maintain the current FTEF levels for both colleges in 2025-26 rather than seeing reductions. The group discussed the challenges and strategies around achieving the necessary productivity levels to retain the full FTEF. Extensive discussion occurred around negotiating conditions to review FTES levels in late September and depending on how each college meets or exceeds the FTES at the same point in 2024, then granting the same FTEF levels as 2024-25. The addendum agreement was edited in real time with full participation by the members and guests. After discussion, the recommendation was approved by a vote of the

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committee. The 12-member committee voted to recommend with 11 votes in favor, 0 opposed, and 1 abstention. Cynthia Gordon da Cruz was announced and approved as the proxy vote for Tom de Wit (absent).

Counseling Data Dashboard Update

Theresa provided an update on the development of the counseling data dashboard, including the progress made on the Student Education Plan (SEP) metrics and the upcoming work to add additional metrics. The group discussed the impact of the recent targeted messaging campaigns and the potential to further analyze the data to understand which student populations are being reached. Representatives from the college IR departments, Cynthia and Rajinder, asked questions that would deepen the understanding of the “open rates.” Cynthia asked what is the overlap of students who are opening and if they are different students each time. Rajinder was looking at the data to see if he could pull out a “true open rate.”

Closing and Next Steps

The members approved cancelling the December 6 meeting, and Theresa and Jeff thanked the group for their work and participation. No other topics were raised, and the meeting was adjourned.