



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Office of Human Resources



Service Calendar for Members of the Classified Staff 2017-2018

HOLIDAYS

July

4 Independence Day

September

4 Labor Day

November

10 Veterans' Day
22 Holiday (in lieu of Admissions Day)
23 Thanksgiving Day
24 Special Holiday (Board Granted)

December

25 Christmas Day
26 Special Holiday (Board Granted)
27 Special Closure (Contract)
28 Special Closure (Contract)
29 Special Holiday (Board Granted)

January

1 New Year's Day (Observed)
15 Martin Luther King Day

February

16 Lincoln Day (Observed)
19 Washington Day

May

28 Memorial Day

ASSIGNMENTS

Fiscal Year (12-Month Assignment):

July 1, 2017 – June 30, 2018 = 260

10- and 11-Month Assignments:

10-month duty days: 203
11-month duty days: 224

2017

S M T W T F S

JULY						
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

AUGUST						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SEPTEMBER						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

OCTOBER						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

NOVEMBER						
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

DECEMBER						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

2018

S M T W T F S

JANUARY						
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MARCH						
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

APRIL						
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

MAY						
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

JUNE						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

NOTES:

- HOLIDAY: A holiday which falls on a Saturday is taken the preceding Friday. A holiday which falls on a Sunday is taken the following Monday.
- Regular classified, confidential, and supervisory employees with permanent status shall be entitled to two (2) floating holidays, with prior request/approval of their supervisor.
- Members of the Classified Service who work less than 12 months a year shall take their vacation during recess periods between semesters, Spring break, and during the period August through May.
- No instruction this Saturday.

FISCAL YEAR SUMMARY:

Total Fiscal Year Days (excluding Saturdays and Sundays)	260
Regular Holidays – see SEIU 1021 CBA, Section 18.1)	-11
Special Holidays (Board Granted) – see SEIU 1021 CBA, Section 18.3)	-3
Special Closure Holidays (Contract) – see SEIU 1021 CBA, Section 18.4)	-2
Floating Holiday (Regular Classified, Confidential and Supervisory only) – see SEIU 1021 CBA, Section 18.5)	-2

REQUIRED DUTY DAYS: (Full-time employees, including 2 floating holidays):

*** SEIU Bargaining Unit, and Supervisory/Confidential 244