

Faculty Evaluation Timeline

The required timeline for faculty evaluation, including training, student surveys, formal observations and re-evaluation, is provided in the table below and corresponds to each instructional modality and length, including Hybrid and Hyflex courses offered in either 8-week or 16-week formats.

The first column of the table lists the academic calendar by weeks of the semester. The remaining columns are organized by instructional modality and course duration. Entries within each cell indicate the scheduled activity for that week and course type, including training, student survey deployment, observation start and end dates, and re-evaluation periods. All observation and evaluation activities must occur within the scheduled windows outlined in the table.

	Asynchronous/Synchronous		Face-2-Face	
	16-week	8-Week	16-week	8-Week
Weeks 1-3	Training	Training	Training	Training
Week 4		Student Surveys deployed (7 days)		
Week 5	Student Surveys deployed (7 days)	Observations Start 1st 8-week		Observations Start 1st 8-week
Week 6	Observations Start		Observations Start	
Weeks 7-9		Observations End 1st 8-week		Observations End 1st 8-week
Weeks 10-11	Observations End		Observations End	
Week 12		Student Surveys deployed (7 days)		
Weeks 13-14	Re-evaluation Period Starts	Observations Start 2nd 8-week	Re-evaluation Period Starts	Observations Start 2nd 8-week
Week 15		Observations End 2nd 8-week		Observations End 2nd 8-week