



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Office of Academic Services
Large Lecture Application Form



Location: Chabot College Las Positas College

Term: Fall Spring Summer Winter

Year: 20____

Submitted to Division Dean: ____ / ____ / ____

Instructor name: _____

The college is interested in knowing how many instructors want to teach one or more large lecture classes for extra pay or load banking. We are taking steps to plan and approve large lectures before the term begins. This request does not constitute approval. Approvals will be granted after the requests have been analyzed and budget has been identified.

Directions for Instructor: List one or more of your assigned classes below. Indicate whether you would like compensation in CAH (Full-Time only) or hourly pay. In the "Max. Enroll." column, indicate the maximum enrollment you would take in the room scheduled. In the "Max. Enroll, in Large Room" column, indicate the number of students you would take if this class moved to a larger room. Sign the form and submit to Dean.

Directions for Deans: In the last column, indicate the maximum number of students approved. Sign the form and submit it to the Vice President of Academic Services.

							Dean	Academic Services Use	
CAH or Hourly Pay	Course	Section	CRN	Less than full-term? (Y/N)	Maximum enrollment	Maximum enrollment in large room	Enroll. # Approved	Size at census	Factor

Instructor signature: _____ Date: ____ / ____ / ____

Division Dean signature: _____ Date: ____ / ____ / ____

VP of Academic Services signature: _____ Date: ____ / ____ / ____

If you are part-time or full-time doing this class as an overload for extra pay, then submit a service report for the large lecture portion of your pay.

Copies to: Faculty Member and Division Dean

Reference: Article 10E.3- Faculty Collective Bargaining Agreement

S:\personnel\Forms\2025 FA Negotiation - FORMS\LargeLecApplicationForm_2025 AP.pdf