



**CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT**  
**Office of Human Resources**  
Official Transcripts

Transcripts/Credentials: All Official Sealed applicable transcripts, credentials and/or certificates required to meet minimum qualifications for the position for which you are applying must be submitted.

Any degrees earned outside the United States must have an official US evaluation (course by course) of the transcripts and must be submitted with the application. The US evaluation must be done by a member of the NACES (<https://www.naces.org/members>).

If you have any questions, please contact [Jennifer Hanna](#) in the Office of Human Resources at (925) 485-5238.