



CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
Office of Human Resources
Ad Request - Part-time Faculty



To advertise a PT Faculty job posting, please complete the following ad request form and send to Human Resources, (Denise at dmarrriott@clpccd.org). The contact listed in the ad will be notified once ad has been submitted unless noted otherwise.

Job Title: _____

Salary: To Be Determined Based on PT Faculty Salary Schedule

Start Date: ☐ Spring ☐ Fall ☐ Summer ☐ Winter

Closing Date: ☐ Open Until Filled *or* ☐ Closing Date: _____

Location: ☐ Chabot College, Hayward CA *or* ☐ Las Positas College, Livermore CA

Academic Year: _____

Job Summary

The Chabot-Las Positas Community College District is seeking a **PT Instructor**, _____
_____ for _____
College Name

Applicants will be expected to provide instruction in:

(Hiring Manager to complete text. Attach another page with additional details, if necessary.)

Duties and Responsibilities (Attach another page for additional duties and responsibilities, if necessary.)

1.

2.

3.

4.

5.

Minimum Education and Experience

- Human Resources to input Minimum Qualifications

Evidence of understanding of and responsiveness to the diverse academic, socioeconomic, cultural, disability, gender identity, sexual orientation, racial and ethnic backgrounds of community college students, as these factors relate to the need for equity-minded practices within the classroom.

Applicants applying under the “Equivalent” provision must provide details that explain my time of application how their academic preparation is the equivalent of the degree listed above. Please provide your explanation by using the optional document upload called “Equivalency Statement.”

Desirable Qualifications (Attach another page for additional desirable qualifications, if necessary.)

1.

2.

3.

4.

5.

Physical Demands and Working Environment

Individuals with disabilities who are unable to carry out the physical activities of the position will receive reasonable accommodations to enable them to perform the essential functions of the positions.

Notification to Applicants

The Chabot-Las Positas Community College District reserves the right to close or not fill any advertised position.

TO APPLY, please send the following application materials to contact listed below:

1. Cover Letter
2. Resume
3. Transcripts (Unofficial Transcripts accepted for application purposes.)
4. _____
5. _____

(Hiring Manager - Add additional materials, as needed.)

Contact Name: _____

Email: _____

Phone: () _____

Department: _____

It is the policy of this District to provide equal opportunity in all areas of employment practices and to assure that there shall be no discrimination against any person on the basis of sex, ancestry, age, marital status, race, religious creed, mental disability, medical condition (including HIV and AIDS), color, national origin, physical disability, family or sexual preference status and other similar factors in compliance with Title IX, Sections 503 and 504 of the Rehabilitation Act, other federal and state non-discrimination regulations, and its own statements of philosophy of objectives. The District encourages the filing of applications by both sexes, ethnic minorities, and the disabled.