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MEMORANDUM OF UNDERSTANDING
BETWEEN
CHABOT-LAS POSITAS COMMUNITY COLLEGE DISTRICT
AND
CHABOT-LAS POSITAS FACULTY ASSOCIATION

March 16, 2017

18B.1g(4) shall be changed to state:

(4) Guidelines Specific to Counseling Faculty

Effective Fall 2017.

For any Term, Counseling Faculty shall be assigned by the appropriate Administrator as follows:

Block scheduling assignments shall occur. The initial assignments shall allow for Counseling Faculty at each college to be assigned hours at their respective college in blocks of up to five (5) Counseling Faculty D Hours each, up to a maximum of up to fifteen (15) Counseling Faculty D Hours per person. The assignments will be offered in blocks and must be accepted as such. If available hours are insufficient to provide fifteen (15) Counseling Faculty D Hours for each Counseling Faculty person, then new hours shall be assigned where the original assignments left off to the first person who initially received an assignment of less than an aggregate of fifteen (15) Counseling Faculty D Hours. Those following on the Seniority List shall be allowed to achieve up to fifteen (15) Counseling Faculty D Hours for the Term before giving any more hours to Counseling Faculty at the top of the List. Each block shall be assigned a Calculated A Hour (CAH) value based on the hours associated with the block for the Term assignment.

Once all the Counseling Faculty at each college has received an aggregate assignment of fifteen (15) Counseling Faculty D Hours for the Term, additional hours shall be assigned as follows:

- (1) The blocks of time available for assignment shall be identified. Unless required otherwise by program need, newly acquired hours shall be distributed in blocks of one (1) whole Counseling Faculty D Hour at a time per the Seniority List so

as to allow each Counseling Faculty person on the List to receive an additional hour instead of giving them all to the first person(s) on the List. It is understood that additional hours will only be assigned up to a maximum of sixty-seven percent (67%) of a Full-time assignment, including any assignment that counts toward Load, and this limitation shall be District-wide.

(2) If Counseling Faculty teach Instructional classes in addition to their Counseling Faculty duties, then their Counseling Faculty hours shall be less than sixteen (16) Counseling Faculty D Hours or nine (9) Calculated A Hours (CAHs) per Term, and shall be diminished according to the amount required to limit their assignment to less than sixty-seven percent (67%) of a Full-time Load including any assignment that counts toward Load.

(1) Guidelines Specific to Library Faculty

For Summer Session and Intersession, Library Faculty will be limited to a maximum of thirty-three (33) hours per week, regardless of the number of weeks the unit member works during the Term.

For Fall and Spring Semesters, Library Faculty will be limited to a maximum aggregate total of three hundred thirty-five (335) Library Hours during the Semester.

Charlotte E. Lofft 3/16/17
Dr. Charlotte E. Lofft, President
Chabot-Las Positas
Faculty Association

Jannett N. Jackson 3/16/2017
Dr. Jannett N. Jackson, Chancellor
Chabot-Las Positas
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