

Business and Fiscal Affairs

BP 3810 CLAIMS AGAINST DISTRICT

Reference(s):

Education Code Section 72502;
Government Code Sections 900 et seq., 910 et seq., and 935

Any claims against the District for money or damages, which are not governed by any other statutes or regulations, shall be presented and acted upon in accordance with Sections 900 et seq. and 910 of the California Government Code. Claims must be submitted to the Vice Chancellor, Business Services at 7600 Dublin Blvd., Dublin, California 94568, on the attached claim form (see Exhibit A) as required by Government Code 910.4.

Claims must be presented according to this policy and related procedures as a prerequisite to filing suit against the District.

Claims that are subject to the requirements of this policy include, but are not limited to, the following:

- Claims by public entities: claims by the state or by a state department or agency or by another public entity.
- Claims for fees, wages and allowances: claims for fees, salaries or wages, mileage, or other expenses and allowances.

The designated place(s) for service of claims, lawsuits or other types of legal process upon the District is further detailed in AP 3810.

Approved: November 18, 2025