

News Release Request Form

We are happy to promote all of the exciting things happening at Chabot and Las Positas College. We will distribute the information to our media list but we cannot guarantee coverage by media outlets. We will also post the information on the colleges social media channels: Facebook, Twitter and also post it on the CLPCCD website.

Please complete the form below (use extra pages if needed), route for the proper approval, scan, and send to Dionicia Ramos dramos@clpccd.org. If you have any questions you can email or call at (925) 485-5216.

If appropriate to the story, please include a high-resolution color picture.

Date	
Group or Individual	
Administrator Approval	
Event, Class or Item of Interest	
DATE	
TIME	
LOCATION	
Admission Fee	
Phone number/email for more information	
Details	