

Component	MS 365	G-Suite Enterprise
<i>Productivity Suite</i>	Office 365	Google Apps
	Word, Excel, PPT, Access, Sharable Calendars	Docs, Sheets, Slides, Shared Sharable Calendars
<i>Classroom Support</i>	MS Teams Classroom Experience	Google Classroom
<i>Forms</i>	MS Forms	Google Forms
<i>Personal Cloud Storage</i>	Unlimited	Unlimited
<i>Internal Social Network</i>	Yammer	-
<i>Note/Binders</i>	OneNote	Keep
<i>Active Directory Integration</i>	Native	There's an App for that
<i>Android/iOS Support</i>	Yes	Yes
<i>Collaboration (w/video)</i>	MS Teams	Google Hangouts
<i>Exchange 2007/2010/2016 Migration Tools</i>	Yes	Yes (in Beta)
<i>Migration User Impacts</i>	Users need to reconfigure phones and tablets	Users need to reconfigure phones and tablets
<i>Migration Support Staff Impacts</i>	Staff needs to reconfigure Desktops	Staff needs to reconfigure Desktops if still using Outlook
<i>Select Email Administration Tools</i>	Data Loss Prevention Litigation Hold E-Discovery	Data Loss Prevention Litigation Hold E-Discovery
<i>Mobile Device Management</i>	Data Wipe	Data Wipe
<i>Costs</i>	~\$52/User/Year*	Total: ~\$52/User/Year* + \$24/User/Year ~\$76/User/Year
<i>"User" Definition</i>	Staff & Faculty given computers for their dedicated use	Staff, Fulltime and Adjunct Faculty

*The District must license the MS 365 Suite in Fall of 2020 via the MS Campus Agreement in order to provide administrative and academic access to MS programs, access to MS Windows Servers, and MS Windows upgrades. MS 365 is a fixed cost.

High level migration process

<i>Product</i>	<i>Steps</i>
<i>G-Suite</i> ¹	<ul style="list-style-type: none">Step 1: Get familiar with G-SuiteStep 2: Add user accounts in G-SuiteStep 3: Configure mail delivery to G-SuiteStep 4: Move data from legacy system to G-SuiteStep 5: Configure G-Suite EnvironmentStep 6: Train your users
<i>MS 365 (cutover method)</i> ²	<ul style="list-style-type: none">Step 1: Plan for migrationStep 2: Communicate upcoming changesStep 3: Prepare Servers for migrationStep 4: Migrate mailboxes and verify migrationStep 5: Verify routing changeStep 6: Complete post-migrationStep 7: Communicate notice of change

¹ <https://support.google.com/a/answer/180898?hl=en>

² <https://docs.microsoft.com/en-us/exchange/mailbox-migration/cutover-migration-to-office-365>