

## **“APPENDIX A” – BANNER AND THIRD PARTY PROJECTS**

### **SUMMARY OF PROJECTS FROM “DISTRICT ITS STRATEGIC PLAN” (June 2014)**

The District Strategic Plan for ITS Projects was approved by the Chancellor’s Cabinet members who reviewed new college and district requirements for enhanced or improved system features. The District Strategic Plan for ITS Projects is developed in collaboration with the Chancellor’s Cabinet, College Deans, Directors of Banner User Groups, and College Technology Committees. The ITS Plan includes only major development projects, not routine operational tasks, system maintenance, and service requests for minor changes. Additions for new critical projects are made as the need arises and includes state and regulatory mandates as well as changes to accommodate contract negotiations. Besides consideration of the state and regulatory directives, the Cabinet prioritization of Banner projects considers 3 factors: the impact to students, improved productivity, and reduction of costs. All Technology Plans including the Bond are posted on the District Website under “Technology Services”. The Bond projects are described in the “Measure B Bond Activities – Accomplishments and Future Plans 2005-2017”. The Banner and other Third Party projects are described in the “District ITS Strategic Plan”. Status of the ITS Projects is provided below in three categories - **“Completed” Category A1**, **“In Progress” Category A2**, and **“To Be Scheduled” Category A3**.

#### **A1. “Completed” Projects (Completion Dates provided by Year)**

1. Student Success Support Program (SSSP) – Major Banner changes to student priority registration & MIS State reporting as well as tracking/loading history of student orientations, assessments, & SEPs data (Fall 2013/Spring 2014)
2. Online Chat capabilities e-Advising for Counseling using new feature in SARS products (Chabot Counseling Spring 2014, LPC Counseling Fall 2014)
3. Argos Reporting for Enrollment Management (Spring 2014)
4. Banner Document Management System – College Admissions & Records (Summer 2013/Fall 2013), LPC Financial Aid (Fall 2012), Payroll checks (Fall 2012) and Purchasing (Spring 2014)
5. Conversion of new Library System OCLC “Worldshare” from the current “Sirsi” System for improved functionality, funding and conversion (Fall 2013/Spring 2014)
6. Replacement of Chabot Video-Conferencing Equipment for Nursing Program & Valley Care Medical (4 classrooms Summer 2013 & Skills lab Spring 2014)
7. Expansion of AT&T Opteman WAN data lines for increased speed for all locations and addition new data lines for Chabot Nursing to Valley Care (Spring 2014)
8. Fourth cycle for upgrade of Cisco switches, routers, and firewalls for all locations (Spring 2014)
9. Student Tracking/Notifications of 1098T for IRS reporting of SSN & TIN (Spring 2014)
10. Chabot Mentor Teaching Program – Automatic invoicing and payments with interface to the Banner System (Fall 2013)
11. Argos Reporting for Business Services for Ledgers, Budgets, Expenses, & Fixed Assets (Fall 2012/Fall 2013) and Human Resources for Affordable Care Act (Spring 2014)

12. New system for data analysis & reporting for the Chabot “Hayward Promise Neighborhood” program with CSUEB (Fall 2012/Summer 2013/Ongoing)
13. Consolidated Next Generation Storage SANS for large volume storage for Banner Document Management System and Email (Fall 2013)
14. BOGW XAP System through CCCApply for Chabot Financial Aid (Fall 2013)
15. New data collection & reporting system for Gainful Employment (Fall 2013)
16. Chabot Online Nursing Application Phase3 Student provides points for selection process (Fall 2013/Spring 2014)
17. Banner System changes for new state mandated Course Repeatability Policy and for handling of course equivalencies and new “family” course groups (new rules for course repeats and curriculum equivalencies Spring 2013, Families Fall 2013).
18. Grade Mailers replaced with SARS-Call email (Fall 2013)
19. Rewrite Budget processing for furloughs and reduced workload for tracking (Fall 2013)
20. Annual Banner upgrades for Human Resources/Payroll and Finance (Fall 2013)
21. Multi-year Banner upgrades for Financial Aid for regulatory mandates (all terms 2013)
22. Automatic Upload of Journals for Business Services (Fall 2013)
23. Review & Evaluation of College of Canyons in-house Program Review System – COC going to Curricunet SLO Assessment (Fall 2013)
24. Implemented DataCove Archive System for Groupwise Email (Summer 2013)
25. Virtualization of Servers for District Data Center with Blade servers (Summer 2013)
26. Implemented capability for automatic recurring accounts payable payments for Business Services (Summer 2013)
27. Fully automated the Federal ISIR load of Financial Aid student information to Banner which also included the new regulations for the California Dream Act (Fall 2013)
28. Implemented additional Financial Aid features on Banner for students to view Financial Aid awards with pending actions noted and the Financial Aid “shopping sheet” capability for statistical and pricing information on Title IV aid. (Fall 2013)
29. eTranscripts (through CCCApply) for Automatic Transcripts to Send and Receive (Summer 2013)
30. Financial Aid Upgrade for 2013-2014 Aid Year (Summer 2013)
31. Faculty Contract modification to implement new “load sheet” (2013)
32. Faculty Contract modification to create consistent tracking system for “workload banking” (2013)
33. Student Credit Card Payments – convert from Official Payments to Heartland Payment System for annual savings (2013)
34. Banner Infrastructure Upgrade to all Banner modules and addition of Fusion Middleware component required as a follow on to Oracle 11G Database upgrade (2013)
35. Changes for new State Mandated Course Repeatability Policy for course repeats, equivalencies, and new “family” course concept still being defined. (2013)
36. New Financial Aid features in Banner and enhanced automation for routine processes – Transfer Monitoring and process for new year setup and roll (2013)
37. Evaluation of new Banner CALB Financial Aid module as separate install for BOGW – Evaluation completed and no need to do CALB at this time. (2013)
38. Banner Upgrade for HR/Payroll for new STRS/PERS reporting (2012, 2013)
39. Finance & Human Resources Regulatory release with Position Control and CALB HR (2012,2013)

40. Priority Registration changes based on units (2012)
41. Faculty Contract modification for “Pay by CAH” (2012)
42. Faculty Contract change to provide online forms routed to A&R for “Add” and “Drop” actions after census dates (2012)
43. Faculty Contract modification for handling of Summer 2012 Autopay (2012)
44. Oracle 11G Database Upgrade - Phase 1 prior to Fusion Phase 2 (2012)
45. Updates to Banner Financial Aid to handle the future Dream Act requirements (2012)
46. Banner Automatic Email ROEmail for Financial Aid Award Letters (2012)
47. New Financial Aid features in Banner and enhanced automation for routine processes – Email Correspondence, ISIR Load (2012)
48. Student Eligibility Form for Athletics initially for Chabot and then LPC (2012)
49. Online Technology Request Form for Chabot Technology Committee to satisfy Accreditation (2012)
50. Chabot Online Nursing Application Phase 2 for automating the selection process (2012)
51. Priority Registration for Veterans, Foster Care, and other changes (2012)
52. Regulatory Finance, HR, and Accounts Receivables release upgrades for calendar year end (2012)
53. Addition of summary statistics for student majors on the CLASS-Web faculty Roster screen to show the count of students by major for a specific course (2012)
54. SARS-TRAK for LPC for Financial Aid tracking of students (future replacement for STARS) (2012)
55. “Hayward Promise Neighborhood” reporting to identify Chabot population (2012)
56. Additions to Institutional Research data repository for Veterans data back to 2004 (2012)
57. Audit for Hybrid Courses included new reporting and calculation modifications (2012)
58. Evisions Update to Form Fusion for BDMS, AP, Payroll, PO, and Mailers (2012)
59. Online Submission of Help Desk Ticket in addition to phone and email for Chabot (2012)
60. New Accounts Payable & Payroll Checks (2012)
61. ASCC/ASLPC checks at college sites (2012)
62. Change to online Payroll data to allow access to prior periods during Payroll processing (2012)
63. Online Payroll Paycheck stub using BDMS to replace mailed copies of auto deposits (2012)
64. Title V changes – various changes with the latest being Repeat Checking changes (2010,2011,2012)
65. State MIS Reporting changes from State Chancellor’s Office (2010,2011,2012)
66. Banner Waitlist for students and faculty (2010,2011)
67. Expansion for Waitlist of Banner (Ellucian) Luminis Web Portal The ZONE and Student Gmail (2011)
68. CurricUNET Course Curriculum Phase 1 (2010,2011)
69. SMTP Blade Server for SARS-CALL to handle large volume of student emails for all systems SARS-CALL and Banner emails (2011)
70. Faculty Contract modification for additional “load factor” for selected classes (2011)
71. Online Nursing Application Phase 1 for online application (2011)
72. Surplus System for purchase by students and staff (2011)
73. Inventory Bar Code Scanning System (2011)
74. ePAF Personnel Action Form Phase 1 for Recurring hires (2011)

75. Banner (Ellucian) SAAS Cloud Technology for Financial Aid (2011)
76. “Gainful Employment” reporting for State Chancellor’s office Phase 1 (2011)
77. Evisions upgrade for Higher One automation of file transfer for Financial Aid (2011)
78. New tracking system for FTES state reporting requirements to support audit findings (2011)
79. Additional phases for new “Gainful Employment” reporting for State Chancellor’s office (2011)
80. State Reporting for BOGW students included modifications based on withdrawal date (2011)
81. New MIS Reporting data elements for special projects and EOPS (2011)
82. Tutoring addition for Chabot using SARS-GRID (2010)
83. Faculty Obligation Reporting new features for release time and tracking of regular and overload assignments (2010)
84. Oracle Dataguard Installation for Database recovery (2010)
85. Vision Solutions Installation for Operating System recovery (2010)
86. Banner (Ellucian) Upgrade from release 7 to 8 (2009)
87. Oracle 10G Database Upgrade (2009)
88. PeopleAdmin Applicant Tracking for Hiring (2009)
89. Banner (Ellucian) Luminis Web Portal The ZONE (2008,2009)
90. Fixed Assets Depreciation (2008,2009)
91. Higher One Debit Card for Financial Aid (2008)
92. Student Email with Gmail through The ZONE (2008)
93. Dedicated Help Line for student ZONE and GMAIL calls (2008)
94. Single Sign On for Blackboard and Gmail through The ZONE (2008)
95. Crystal Reports (WebI) Ad hoc Reporting (2007,2008)
96. CollegeNet Room Scheduling for Academics (2007,2008)
97. Third Party Products - SARS-Trak, SARS-Grid & SARS-CALL, eSARS, PC-Trak, STARS LPC only, PE Chabot only (2007,2008)
98. Web for Faculty for Online Grades and Drops (2007)
99. BossCars Parking Permits (2007)
100. Web for Finance for Expenses and Budgets (2006,2007)
101. Elumens Student Learning Outcome (2006,2007)
102. Credit Card Payments & Installments – Official Payments & FACTS (2006)

**A2. “In Progress” Projects (Partially “Completed” or Assigned/Scheduled – Target Dates provided by Term)**

103. Banner (Ellucian) Degree Works for Student Degree Audit and Student Ed Plan – Chabot SEP (Spring 2013) - (Fall 2014/Spring 2015 All Counseling, Summer 2015 Students)
104. Banner Document Management System (BDMS) to replace ATIFiler System – Phase 1 A&R( Chabot Summer 2013 and LPC Fall 2013) and LPC Financial Aid (Fall 2012), Phase 2 Payroll Checks (Fall 2012), Purchasing (Spring 2014), and Business Services (Fall 2014), Phase 3 Chabot Financial Aid (Fall 2014) and Human Resources & Other Groups (Spring 2015)
105. ARGOS Report Tool for Finance Ledgers/Expenses/Budgets (Fall 2012/2013) followed by other areas Enrollment Management (Spring 2014), Human Resources (Spring 2014),

- Degree Works (Fall 2014), Institutional Research (Spring 2015), and other Groups (Spring/Summer 2015)
106. Replacement of Grade mailers and other notifications through post office with electronic correspondence with option to request hard copy by exception – working with college A&R (Summer 2013 Grade Mailers, Summer 2014 Other Mailers for appointments, confirmations, mid-term, & prerequisites)
  107. Expansion of Online submission of Help Desk Tickets to District & LPC like did for Chabot (Fall 2013 Chabot & District, LPC Fall 2014)
  108. Banner Mobile Applications – New Cloud offering with release upgrades for students grades, course schedules, and account holds (Pilot Spring 2014, Live Fall 2014)
  109. Software Review for Electronic Signature – DocuSign or Adobe – New Adobe Agreement through State Chancellor’s office (Summer 2013), Digital Signature capability (Spring 2015)
  110. CollegeNet Room Scheduling – Phase 2 for Events in addition to existing Academics portion (Spring/Summer 2015)
  111. Online Chat capabilities e-Advising for Counseling using new feature in SARS products (Chabot Counseling Spring 2014, LPC Counseling Fall 2014)
  112. CurricUNET Addition to current catalog system - Phase 2 for Program Review & SLO Assessment modules to follow after the October accreditation review (Chabot SLO Fall 2014, Program Review Spring 2015)
  113. Web for Finance for online Requisitions using BDMS for storage PO attachments with Evisions software upgrade (Summer 2014)
  114. Review of modifications to multi-campus handling to replace customizations with Banner baseline for Financial Aid module (Review Fall 2013, Live Spring 2015)
  115. Convert to OpenCCCApply System through State Chancellor’s office to replace XAP CCCApply System for student registration (Summer 2014)
  116. Convert to BOGW Open CCCApply from XAP System for Financial Aid (Fall 2014)
  117. Automation of Faculty Office Hours as follow on to Pay by CAH (Fall 2014)
  118. Personnel Action Form ePAF Phase 2 for new jobs for existing employees (Spring /Fall 2015)
  119. System for tracking the Chabot “Hayward Promise Neighborhood” program with CSUEB (Fall 2012/Ongoing)
  120. Review of ZONE with Technology Committee and Students for improvements to webpage (Fall 2014/Spring 2015)
  121. Sharing of Documents using Luminis Group Studio feature through The ZONE (Available/Procedural)
  122. Release of Gmail for faculty using Zonemail like students do to share Google Docs (Available/Procedural)
  123. Conversion Novell Operating System to Microsoft Active Directory with college integration (Chabot Spring 2014, District Summer 2014, LPC Summer 2014)
  124. Email Archive DataCove System with conversion of Groupwise archives to be followed by Email migration to Outlook (Summer 2013 Email Archive, Summer 2014/Fall 2014 Email)
  125. Conversion from Windows XP to Windows 7 with Office 2010 following testing of critical systems for compatibility – Colleges have installed Win 7 in instructional areas but

- not administrative areas (System testing Fall 2013/Spring 2014, District Summer 2014, LPC Fall 2014, Chabot Fall 2014)
126. Regulatory Upgrades for Financial Aid 3-4 times annually (Ongoing)
  127. Regulatory Title V Changes – ongoing as new features are finalized (Ongoing)
  128. Evaluation and implementation of new SARS product offering for “text” capability in addition to current email features (Spring/Summer 2015)
  129. Web Self Service for Student Request of Transcripts (Spring 2015)
  130. Human Resources/Payroll and Finance Banner Upgrades (Fall 2014)
  131. New system for Human Resource tracking & reporting employees who work less than 30 hours for Affordable Care Act (ACA) (Spring/Fall 2014)
  132. Elumen SLO System – LPC to upgrade to Cloud SaaS release – (LPC Fall 2014)
  133. Degree Works Software upgrade (Summer 2014)
  134. Banner Document Management Software upgrade (Fall 2014)
  135. New exception reporting to track adjunct faculty who may exceed 67% rule (Fall 2014)
  136. Banner modifications for new negotiated handling of Athletic stipends (Fall 2014)
  137. Automatic Student Billing – dependent on reconciliation of student payment history (Summer 2015)
  138. Additional COTOP process for student fees owed - currently have COTOP Financial Aid loans (Summer 2015)
  139. Major Oracle database upgrade to release 12 (Summer 2015)

**A3. “To Be Scheduled” Projects (Dependent on other projects or available resources or On hold)**

140. Banner (Ellucian) Enrollment Management & Contact System for Marketing
141. New Banner Tool for Data Views (ODS) to support Argos Report Tool
142. New Banner module for Data Warehouse (EDW) capabilities for trend analysis
143. Banner (Ellucian) Advancement module for Alumni
144. Automate Timesheets online using Banner
145. Implementation of WebEx type Video tool to allow faculty ability to login and participate in classes remotely via Web requested by College Technology Committees
146. Evaluation of Blackboard vs. other products on market requested by College Technology Committees
147. Centralized Streaming Video Services for colleges and district
148. Lecture Capture capabilities for faculty and students
149. Expand Video Conferencing capabilities at all locations where appropriate
150. Evaluation of the vendor offerings for the new industry trend of MOOCs for possible use at the colleges for Basic Skills classes, preparation for Assessment tests, or new higher level classes that are not currently offered at the colleges.
151. CALB (California Banner version – On Hold) of Banner baseline software (On Hold due to major scope and impact on all user modules) – provides no new features for CLPCCD
152. Luminis 5.0 Upgrade – Vendor delays due to conversion and new release available in Fall 2014
153. Common Matching for all Banner Modules – (On Hold) not required by CLPCCD
154. Grant Accounting – (Deleted) Evaluated potential usage for Bond accounting & not applicable