



DATE: May 20, 2020

TO: Chabot-Las Positas Community College District

FROM: Chancellor Ronald Gerhard, CLPCCD

SUBJECT: CLPCCD Fall Planning

Dear Colleagues,

As you are aware, we assembled a taskforce charged with reviewing viable options for how we may serve students this coming fall term. The senior leadership team has accepted the taskforce's recommendation for Fall planning. After thoughtful consideration of all known relevant facts, the recommendation forwarded is: "Move to as many online sections as possible, with strategic face-to-face instruction in the hard-to-convert portions of classes, or for special programs and populations, and with attention paid to offering multiple modalities to serve students."

The taskforce members will now take the recommendation to the colleges and involve respective stakeholders in planning discussions. The districtwide taskforce will continue to meet with the intent to assist college level planning, share best practices and ideas, and to finalize a plan of course offerings by the end of June with the below requirements in place. This will also include providing future recommendations on when and how employees may gradually transition from remote work to onsite. We appreciate the ongoing conversations with SEIU, Local 1021 and the Faculty Association for their continued collaboration in this effort.

Our course offerings for the Fall will be predominantly online with the exceptions of hard to convert courses and labs. Deans working with their respective Vice President will continue to identify courses that meet these criteria. Identified face-to-face courses must be planned with the following in place:

- Ensure instructional space can be configured to comply with County social distancing requirements
- Provide resources for social distance monitoring (example: identify building capacity monitors for high-traffic areas such as libraries, cafeterias, etc.)
- Ensure there is sufficient personal protective equipment and supplies
- Identify contact tracers: these are individuals trained to trace interactions and people infected with COVID-19

- Develop written plans to meet County requirements
- Cost considerations: we need to ensure that sufficient resources/budget is available to provide for these additional requirements noted above

Depending on the above circumstances there may be a future opportunity for expansion of additional face-to-face course offerings, which could include special programs and populations, and with attention paid to offering multiple modalities to serve students.

I want to take a moment to thank the taskforce members for their effort and focus on this most important work. Those members include: Vice Chancellor Owen Letcher, Vice Chancellor Wyman Fong, Director Guisselle Nunez, Vice Presidents Kristina Whalen, Stacy Thompson, Matthew Kritscher, Program Manager Chad McMullen, Deans Nan Ho and Jamal Cooks.

Lastly, the front cover of the May 15, 2020 edition of *The Chronicle of Higher Education* caught my eye...it's the image of perhaps the classroom of the future, which includes simultaneous virtual and face-to-face instruction. This image is of a classroom that has both students attending class online and face-to-face, appropriately social distanced from each other. This again, may be the image of our new world of instruction. Of course, I am not implying we will be either offering this format or able to offer this type of technology any time soon, but I share simply as "food for thought."



Thank you again for your patience and collaboration during this time.

Regards,

Ron Gerhard
Chancellor