



DATE: June 4, 2020

TO: Chabot-Las Positas Community College District

FROM: Chancellor Ronald Gerhard, CLPCCD
President Susan Sperling, Chabot College
President Dyrell Foster, Las Positas College

SUBJECT: COVID-19 Update

Dear Colleagues:

I know that we were already overwhelmed with managing our feelings and emotions related to the pandemic and shelter-in-place. The national tragedies and civil unrest have only added to the emotions of loss, helplessness, and a renewed focus that change is mandatory for our nation, communities, and ourselves. I think of a quote by Desmond Tutu that says: “My humanity is bound up in yours, for we can only be human together.” I believe, we must channel our feelings in way that supports each other and also affects meaningful change in ourselves and our communities. As a district, we stand in solidarity in the fight against systemic racism and oppression in our country

The following are some updates for this week (as of June 4, 2020):

Fee Refunds: The following message has now been posted on Class-Web: “Students who were enrolled for spring 2020 may be eligible to request a 50% refund of the fees that they paid for Parking Permits, Student Activity and Student Representation Fees. Students will need to visit Class-Web to request such a refund. The deadline to request a refund is June 15, 2020.”

State and County’s Executive Order: As a reminder, the current local and State orders include the following guidelines: The order to shelter-in-place and work remotely remains in effect until rescinded by the State and Alameda County. We hope for an update to come out this week. As of now, we are still working remotely. Just right now, we learned that Alameda County has rescinded their [county wide curfew](#) from June 1- June 5, 2020, from 8:00 p.m. to 5:00 a.m. The curfew is no longer in place.

Reminder 4/10 work week: A reminder that summer work hours started this week Monday, June 1st, and will conclude on Thursday, July 30th. If you have any questions about the summer work schedule, please contact your immediate supervisor.

Payroll will continue normal operations. Employees will be paid on time, **including hourly employees who were authorized to work and submitted a timesheet within the payroll deadline.** In

June, all paychecks will be distributed either through direct (ACH) payments to the employee's bank account or through USPS mail.

County Health Update: Alameda County has reported 3,548 confirmed cases of COVID-19 (last updated June 4, 2020).

Reminder - Health Protocols:

If you are an essential employee and feeling sick, do not come to the office, contact your doctor, and notify your supervisor. While at or away from the office, please continue to practice social distancing, wash your hands frequently, and follow other standard health practices.

A reminder that all essential employees must speak (no texts, emails, or voicemails) to their immediate supervisor (or someone else if directed) to answer three simple questions (e.g. cough, fever, shortness of breath, etc.) before entering the workspace.

As always, please continue to visit the [district urgent alerts webpage](#) for up to date information, and contact your Presidents' Office or administrator for additional questions and/or guidance.

Regards,

Ron Gerhard
Chancellor

Dr. Susan Sperling
President, Chabot College

Dr. Dyrell Foster
President, Las Positas College