



DATE: August 28, 2020

TO: Chabot-Las Positas Community College District

FROM: Chancellor Ronald Gerhard, CLPCCD
President Susan Sperling, Chabot College
President Dyrell Foster, Las Positas College

SUBJECT: COVID-19 Update and Spring Planning

Despite the pandemic, power outages and now air quality/fires in our area (although, thankfully, it seems that our air quality is improving), I hope everyone is staying safe and healthy. Please find our weekly update below.

The following are some updates for this week (as of August 28, 2020):

Fall 2020 Updated Withdrawal and Grading Policies: Our district is following statewide guidance and exercising grading policy flexibility for the Fall 2020 semester. [The memo](#) was sent out districtwide, but can also be found on our webpage. If you have additional questions, please reach out to your respective Deans or Vice Presidents. Highlights of the updated withdrawal and grading policy memo include:

Grading Policies:

- Students should seek a College Counselor to talk through best options based on their educational goals. Not all grading options are for everyone.
- Students may elect to be evaluated in a course on a letter grade or on a pass/no pass (P/NP) basis through the last day of Fall 2020 semester finals, Friday, December 18, 2020.
- Faculty have full flexibility in issuing grades and converting low grades (D, F, NP) to COVID-19 Extraordinary Withdrawals in consultation with students to avoid adverse impact.

Withdrawal Policies:

- Students may request a “COVID-19 Extraordinary Withdrawal” at any point in the Fall 2020 term by filling out the form by the same title in CLASS-Web.

- It is possible for faculty to request a COVID-19 Extraordinary Withdrawal non-grade option on behalf of a student when that student has stopped attending and/or communicating and the cause is reasonably attributed to barriers related to the pandemic.
- Faculty should advise students on financial aid to initiate their own request for a COVID-19 Extraordinary Withdrawal via CLASS-Web.

Upcoming: Summer 2020 Grading Flexibility Memo in process to address retroactive policy.

Spring 2021 Planning: Keeping in mind the health and safety of our students, classified professionals and faculty, and based on upon additional review and recommendations from our College Presidents, Vice Presidents, and Fall/Spring Planning Taskforce, we have agreed to move forward with Spring 2021 course offerings to continue to be predominantly online with the exceptions of limited, [essential sector](#), classes and operations.

Local Air Quality Management: The District has [established practices](#) based upon air quality and wildfire smoke. Please be aware of the air quality in the area and have staff and instructors take appropriate actions when we reach high temperatures and poor air quality. The air quality is slowly improving, and we will continue to monitor it and advise accordingly.

As always, please continue to visit the [district urgent alerts webpage](#) for up to date information, and contact your Presidents' Office or administrator for additional questions and/or guidance.