Together, we will make this a happy, safe summer as we transition back to campus and continue to help our students achieve their goals.

Symptom Screening

If you are cleared and approved to come on campus, please do a self-check for COVID-19 symptoms.



If you have COVID-19 symptoms, please remain at home and contact your direct supervisor.

If you are coming to campus outside your regular scheduled on-campus day, please contact your supervisor to let them know you are coming to campus, and please conduct a symptom self-check.

PPE & Mask Wearing

Per Cal-OSHA guidelines, masks shall be worn at all times, except:



When an employee is alone in a room or when all persons in a room are fully vaccinated and do not have COVID-19 symptoms.

While eating and drinking at the workplace, provided employees are at least six feet apart.

Employees who are outside and separated from others by six feet of distance and do not have any COVID-19 symptoms.

Face Coverings will be provided to anyone who requests one, N95 masks will be made available to employees who need them. Due to production and the supply chain shortage, we ask that employees be cognizant of the reduced supply level.

Social Distancing

Employees shall remain six feet apart.



Social visiting is not allowed inside. It is allowed outdoors and masks are not required if more than six feet separation is practiced.

Facilities have been set up outside and employees are urged to take breaks and meals outside whenever feasible.

Meetings should continue via Zoom whenever practical.

*If you see someone that you believe is not following the established protocols, please alert your supervisor.

